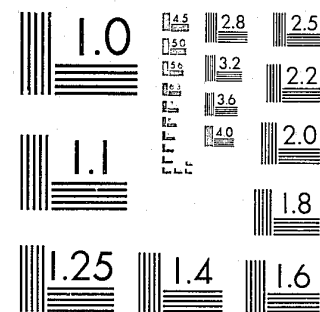


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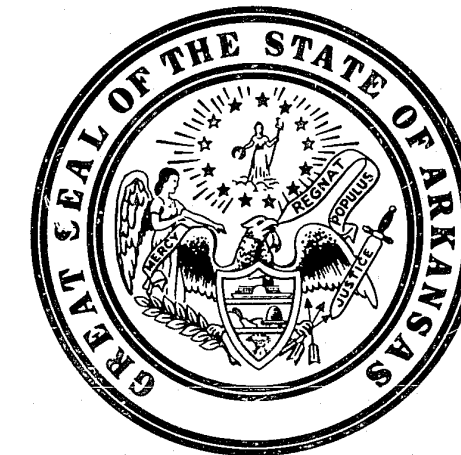
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STATE OF ARKANSAS



DEPARTMENT OF CORRECTION

91188

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1979 ANNUAL REPORT

91188

The real problem facing prisoners is the reaffirmation
of their humanity to be exposed and stimulated
within the prison environment.

—Robert Gunning



THE HONORABLE BILL CLINTON
GOVERNOR
STATE OF ARKANSAS

From the Director

August 28, 1980

The Honorable Bill Clinton
Governor of Arkansas
State Capitol
Little Rock, Arkansas 72201

Dear Governor Clinton:

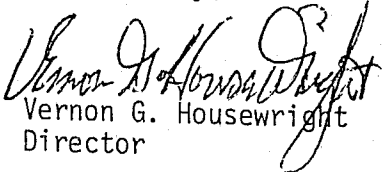
It is my honor and pleasure to submit to you the 1979 Annual Report of the Arkansas Department of Correction. This report summarizes the efforts and achievements of the Department of Correction in the various areas of operation.

During the past year, the Department has successfully met its mission of: providing for the protection of free society; providing a safe and humane environment for staff and inmates; strengthening the work ethic through the teaching of good work habits; and providing opportunities for inmates to improve spiritually, mentally, physically, vocationally, academically, and recreationally.

Because of the consistantly increasing inmate population, our institutional capacities are nearly maximized. The highest levels of professionalism on the part of the staff, fiscal efficiency, and innovative program planning will be required for managing this expanding population.

I personally appreciate your continued support and assistance. I also want to thank all of the employees of the state correctional system for their dedication and hard work and the Board of Correction for their guidance and support.

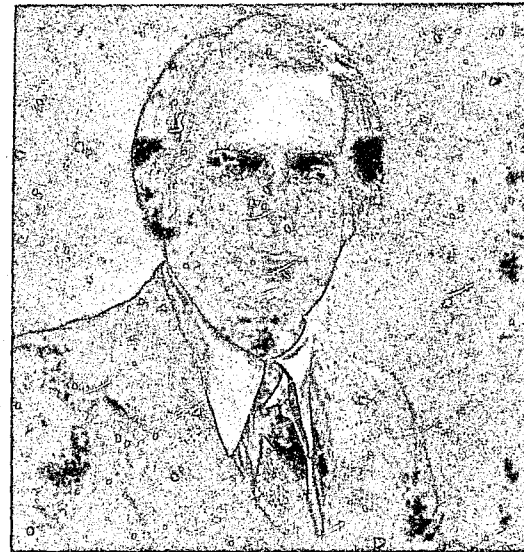
Respectfully,


Vernon G. Housewright
Director

VGH:ec

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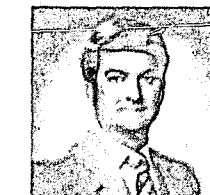
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ADVISORY MEMBER



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GARY D. MAYNARD
ASST. DIRECTOR
SPECIAL SERVICES



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ASST. DIRECTOR
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CONSTRUCTION
ADMINISTRATOR



BOB FLETCHER
INDUSTRY
ADMINISTRATOR



**SHARON
MOONE-JOCHUMS**
ADMINISTRATOR
RESEARCH, PLANNING &
MANAGEMENT SERVICES



JOHN EMBREE
PERSONNEL
ADMINISTRATOR



GEORGE BREWER
ASSISTANT
TO THE DIRECTOR



TIM BALTZ
ASSISTANT
TO THE DIRECTOR



LINDA PHILLIPS
ADMINISTRATIVE
ASSISTANT



JOYCE PATTERSON
ADMINISTRATIVE
ASSISTANT

Cummins Unit



Cummins Unit

The Cummins Unit's goals are to maintain a safe, healthy environment in which an inmate can begin the process of rehabilitation. This is accomplished by maintaining proper custody, modern day work programs, academic and vocational education programs, and treatment programs which effect a change in the inmate's behavior.

The Cummins Unit's objectives are to maintain self sufficient agriculture and industry programs, to meet safety and sanitation programs, to employ all employable inmates, and to develop a professional and trained staff.

The Cummins Unit is under the administration of Warden Cowan and Assistant Wardens Larry Norris and Dareld Kerby. The Cummins Unit employs approximately 209 staff.



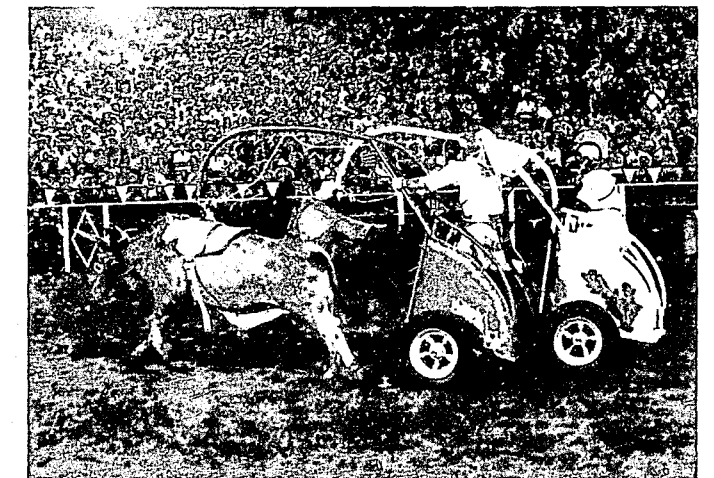
Warden Henry Cowan

All inmates at the Cummins Unit are involved in one or more of the work and treatment programs.

Treatment programs include counseling for veterans benefits, substance abuse, family relations, therapeutic community, religious activities, and legal decisions.

Vocational training courses which are CETA funded are offered for the inmates. The following courses vary from 23 to 43 weeks in length and have a maximum of 15 students per class: Farm Equipment Mechanics; Furniture Repair; Welding; Diesel Engine Mechanics; Building Maintenance; and Small Engine Mechanics. During 1979, 122 inmates received training in vocational education.

The Arkansas Department of Correction School District enables the inmates to complete their high school education while incarcerated. Those inmates who score below the fourth grade level are automatically assigned to compulsory classes. Other inmates are placed in G.E.D. classes upon request. College correspondence courses can also be taken if the inmate(s) desire. During 1979 an average of 540 inmates attended classes and 147 G.E.D. diplomas were awarded.

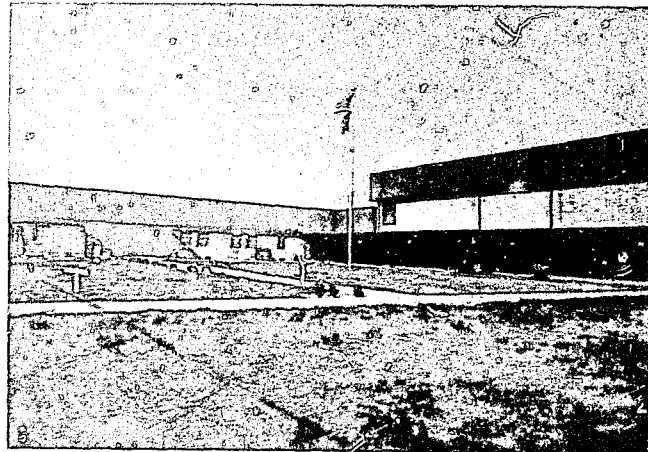


Arkansas Prison Rodeo Chariot Races

Extracurricular programs include such activities as the inmate band which plays at a variety of functions; the ADC Prison Rodeo which is held on the Cummins grounds; and public services such as providing aid in clean-up of disaster areas.

Tucker Unit

The Tucker Unit is located approximately twenty miles northeast of Pine Bluff in Jefferson County on 4,500 acres of agricultural land. This unit has a capacity of 676 inmates, and is primarily for young first offenders who were under 21 years of age at the time of their incarceration. A complete renovation of the Tucker Unit has been under construction for approximately three years. The educational classrooms, library, administrative section, laundry, central shower area and food service area have been completed. Most of the internal original structure of the unit has been completely remodeled thus providing many new facilities that were not available prior to this renovation. In the future there are plans to renovate the three existing open barracks in order to provide a better living area.



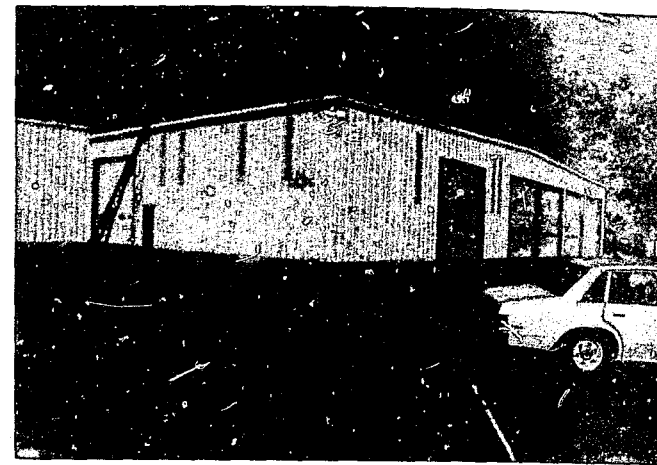
Tucker Unit

The Tucker Unit is under the direction of Warden Campbell. He is assisted by Assistant Warden C.E. Thomas. The Tucker Unit employs approximately 127 staff.



Warden Jerry Campbell

The Prison Industries Division located the new Bus Refinishing Plant at the Tucker Unit. The building will be completed by mid 1980. Approximately sixty (60) inmates will be assigned to this program which will provide valuable training for employment upon release.



Bus Refinishing Facility

Vocational education training courses are offered at the Tucker Unit through the Comprehensive Employment Training Act (CETA) and Pines Vocational/Technical School.

The following programs are offered through CETA:

Horticulture (Nursery Science) — Nine (9) students are enrolled in the course which is designed for twelve (12) months. Basic care and growing techniques are taught as well as diagnosis of disease and/or insects.

Auto Tuneup—Fifteen (15) students are enrolled in this six and one-half (6½) month course. This prepares the students to do general service station work. Advanced students go into complete engine overhaul mechanics.

Auto Body and Fender Repair—Fifteen (15) students are enrolled in a ten (10) month program which teaches general repair techniques, component replacement, preparation for painting and auto painting.

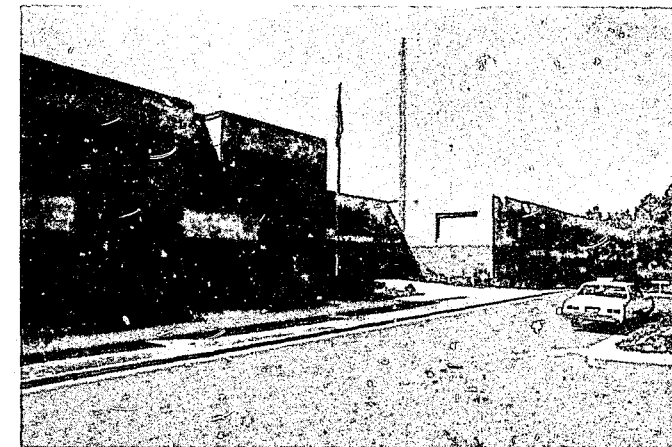
These programs are offered through Pines Vocational/Technical School:

Welding—Fourteen (14) students are enrolled in the course for ten (10) months. Students are taught the basic fundamentals of welding. At the advanced level the students are tested for certification by the American Welding Society.

Wood Work—Eight (8) students are enrolled in the twelve (12) month course. Basic wood working techniques are taught. At a prescribed level of expertise, students are advanced to cabinet building.

Drafting—Eight (8) students are enrolled in the course which extends for twelve (12) months. All facets of drafting are taught. At the advanced level, the students move into architectural drafting.

Women's Unit



Women's Unit

The Women's Unit is located on an 80-acre tract of land about one and a half miles west of Pine Bluff and houses approximately 100 residents. The unit employs 70 correctional and treatment personnel and is under administration of Warden Helen Corrothers and Assistant Warden Mary Livers.



Warden Helen Corrothers

The major work activity is the operation of the sewing industry, which produces uniforms, sheets, pillowcases, and towels for ADC inmates and other state law enforcement agencies. The program averages 24 inmates in training at all times.

The Clerical Training Program, implemented in January 1977, is CETA funded through the Arkansas Manpower Council. This program affords the residents the opportunity to be skilled in typing, shorthand, business math, filing, bookkeeping, and general office procedures.

The residents must be of Class I or Class II status and in good standing with eighteen (18) months or less to serve before their parole eligibility date.

The average class attendance is ten (10) residents. Upon parole, the institution assists the resident in obtaining employment through the CETA program. A total of twenty-two (22) residents participated in the Clerical Training Program in 1979.

Ground work has been completed for addition of the Graphic Arts Industrial Program at the Women's Unit. The program will begin operation with five (5) residents in January 1980.



Resident Helps Set up a Graphic Arts Project.

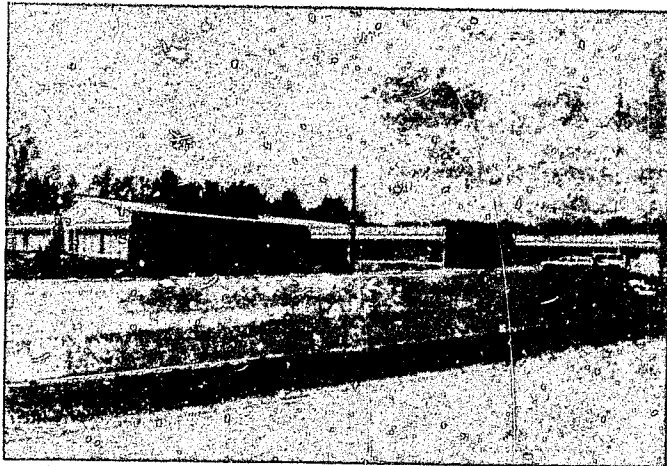
Work Release is an important part of the women's correctional program. A total of fourteen (14) residents participated in the program during 1979. A new apartment complex, to be opened the latter part of 1980, will be utilized to house the work release residents.

WORK RELEASE January 1, 1979 — December 31, 1979

Annual Earnings	Dependent Support
\$34,275.36	\$16,150.74
Placed on Account	State Upkeep
\$2,047.87	\$16,076.75

The Women's Unit Jaycette Chapter was formulated and received their Charter in December, 1978, with the assistance of the Pine Bluff Jaycette Chapter. The membership consists of residents at the Women's Unit who are sincerely interested in donating their time and energy to befriend underprivileged individuals and make a worthwhile contribution to society. The organization is affiliated with both the State and National Jaycette organizations. The current membership is 21.

Diagnostic Unit



Diagnostic Unit

The Diagnostic Unit is under the administration of Warden Ronald Dobbs. He is assisted by Assistant Warden Robert Tansy and sixty (60) correctional and treatment personnel.



Warden Ronald Dobbs

The Diagnostic Unit is located west of Pine Bluff and will be devoted to the reception, diagnosis, and classification of newly received inmates. This process will be accomplished in about fourteen (14) days.

The facilities at the Diagnostic Unit are arranged so that it will be possible to segregate the first offender from the recidivist and protect the weak from the strong. Possible security risk inmates and unusual problem cases will be provided special cell assignments.

While assigned to the Diagnostic Unit each inmate will go through an extensive program of interviews, educational and psychological testing, dental and medical evaluation, and orientation. The data gathered during his stay at the unit will then be used by the correctional case worker in planning a treatment program for each inmate.

The Classification Committee will evaluate the information obtained during the reception and diagnostic phases and use this information in determining the security and rehabilitative requirements of each inmate.

This unit is designed to accommodate 400 males. Approximately 100 inmates will be going through the reception and diagnostic phase while 300 other inmates will be involved in construction, educational, industrial, and operational functions.

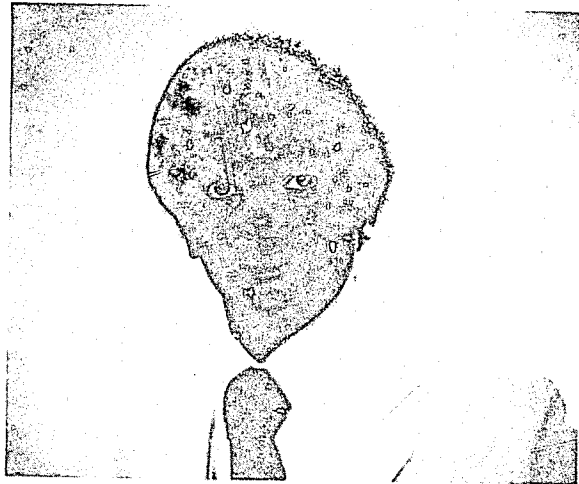


Nurses Station in recently constructed hospital facility

Benton Work Release/Pre-Release Center

The Benton Center realized its greatest progress from January 1, 1979, through December 31, 1979. Several programs were initiated or expanded during this period. Many inroads were made toward community acceptance of the Work Release/Pre-Release Programs. Open house tours of the Benton Center were held regularly for business and civic groups, school classes, and interested citizens.

The Benton Work Release/Pre-Release Center is under the direction of Warden Ray Hobbs and Assistant Warden Gene Rutledge. The center is staffed by twenty-nine (29) security and treatment employees.



Warden Ray Hobbs

Work release inmates volunteered to help with several community projects. All volunteer inmate labor was used to build the Ralph Bunch Park for the disadvantaged in Benton. A playground was built for the children of the Woodlawn Therapeutic Day Care Center. Inmates participated in the Toys for Tots program by collecting donated toys and distributing these toys to needy children at Christmas. Volunteers helped the crippled children during the Easter Seals Fishing Trip.



Benton Work Release/Pre-Release Center.

During 1979 the Work Release and Pre-Release programs had their highest inmate participation rate — 189 men for Work Release and 904 men for Pre-Release.

ADMISSIONS AND RELEASES

Month	Work Release	Pre-Release	Paroles
January	2	53	38
February	13	64	33
March	17	83	77
April	6	41	58
May	21	105	93
June	13	64	69
July	10	93	63
August	6	26	53
September	10	48	59
October	28	119	77
November	3	101	90
December	3	70	50
	132	867	760

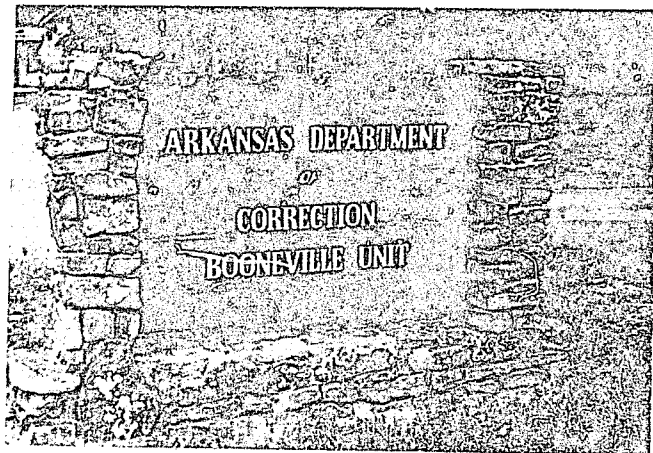
All inmates are screened extensively before being accepted at the Benton Unit. The improved screening methods, along with programmatic innovations, are exemplified by the success which has been achieved. Work Release participants received a total of 19,615.5 furlough hours during 1979. Sixty-two (62) work release participants successfully completed the program.

WORK RELEASE
January 1, 1979 — December 31, 1979

Total Earnings	Dependent Support
\$393,808.79	\$77,886.02
Total Savings	Rent Paid
\$56,000.00	\$164,720.85

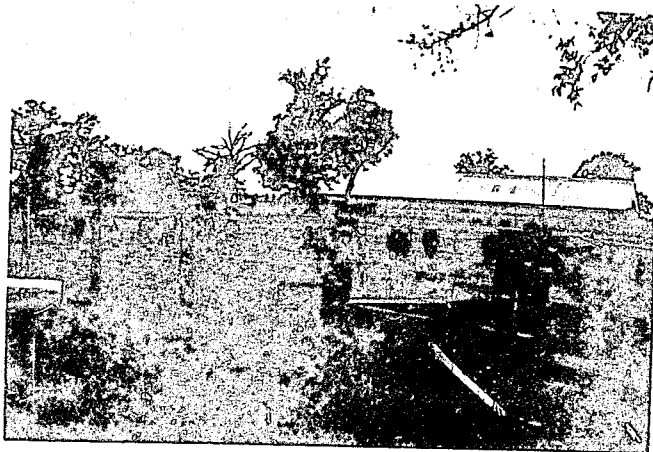
An average of \$699.92 per man per year was paid in federal income tax; and \$117.00 per man per year was paid in state income tax.

Booneville Beef Production Center



Approximately 4,600 acres of pasture land, leased in Logan County, is utilized as a livestock production center. Most of the Department's beef cattle are pastured at this location prior to being returned to the Cummins Unit for slaughter. This unit houses fifteen (15) inmates who are assigned to work in livestock production and maintenance.

This center is under the supervision of Vincent Morris, assisted by three (3) other employees.



Beef cattle herd
LIVESTOCK

Breeder Cows	403
Feeder Cows	351
Bulls	10
Baby Calves	320

In the near future an undetermined amount of acreage will be converted to an experimental farming operation by the U.S. Dept. of Agriculture.

Blytheville Work Release Center

This Work Release Center has a capacity for 28 male inmates with an average 1979 population of 20 inmates. This center operates in conjunction with the Mississippi County Correctional Facility. Eligible inmates are screened extensively at either the Cummins Unit or Tucker Unit and are also screened by the local law enforcement agencies.

This center is under the supervision of George Cook, assisted by seven (7) other employees.

The primary objective is to attempt to instill good working habits, financial responsibility for themselves and their families and an understanding of the law and those ingredients necessary to become law-abiding and productive citizens.

The local news media completed one television and two radio documentaries on the Work Release program which produced a more positive understanding of the program for local citizens.



George Cook, Supervisor

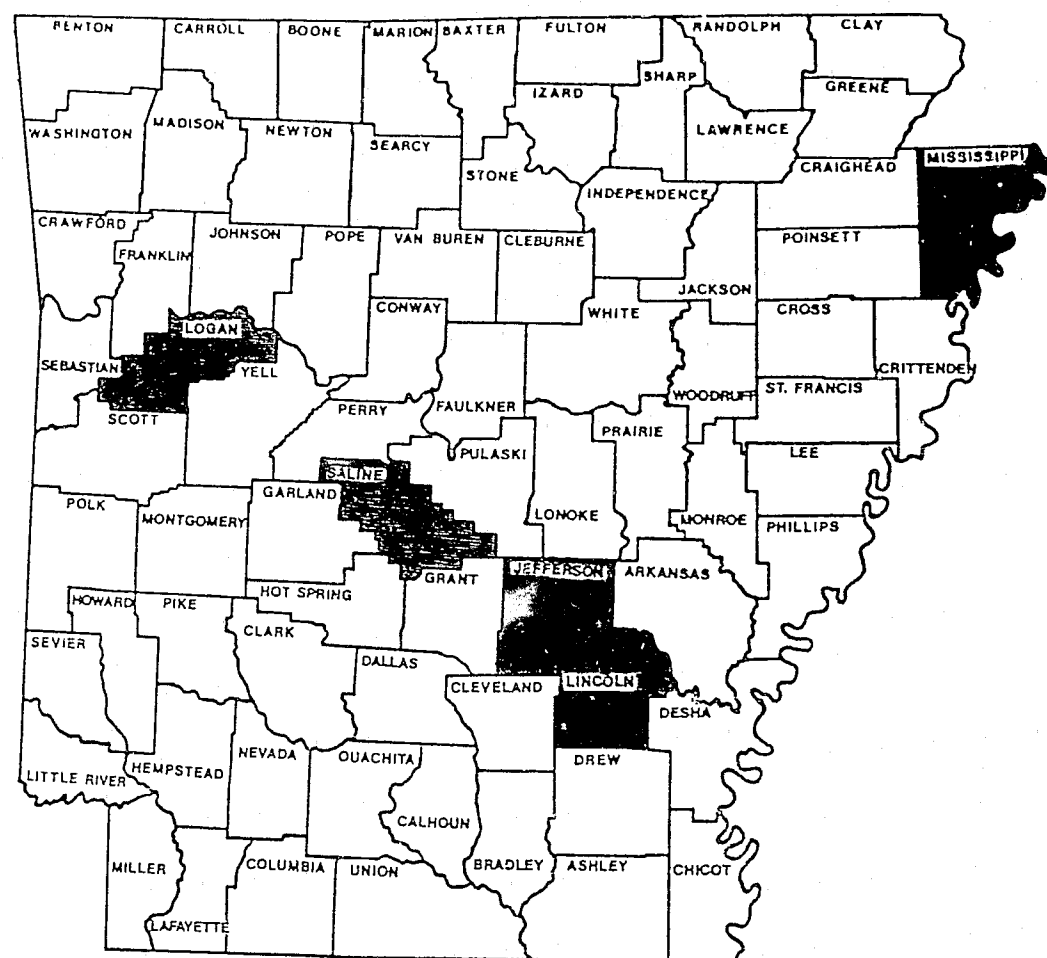
WORK RELEASE	
January 1, 1979 — December 31, 1979	
Total Earnings	Dependent Support
\$102,483.68	\$14,428.21
Total Savings	State Upkeep
\$185.00	\$17,564.15

INMATE CHARACTERISTICS

	Cummins	Tucker	Women's
Age	31.0	20	30
Background	Urban	Urban	Urban
I.Q.	96	96.7	98
Education Level	5.8	5.6	6.4
Skill	Unskilled	Unskilled	Unskilled
Health	Good	Good	Good
Age 1st Conviction	24 years	18 years	27 years
Average Sentence	13.4 years	11.2 years	13.5 years
Average Time Served	28.0 Mos.	22.6 Mos.	29.0 Mos.
Racial Distribution	54%/B 46%/W	53%/B 46%/W	38%/B 62%/W
Average No. Terms	2	1	1.2
% Violent Offenders	64.1%	63.4%	44.3%
Average First Arrest	22	16	24

THE AVERAGE OFFENDER

CUMMINS:	He is about 31 years old and in good health. He has an equal chance of being either black or white, an I.Q. of about 96, an educational level of the 6th grade, and is unskilled. He was 24 years old when first convicted and presently serving his second term which lasts for 28 months. He was living in the city before the last arrest and was sentenced to 13.4 years.
TUCKER:	He is about 19½ years old and in good health. He has an equal chance of being black or white, an I.Q. of about 97, an educational level of the 6th grade (slightly lower than Cummins) and is unskilled. He was about 18½ years old when first convicted, is presently serving his first term and was sentenced to about 11.2 years.
WOMEN:	She is about 30 years old and in good health. She has a 38% chance of being black, an I.Q. of 93, an educational level of about the 7th grade, and is unskilled. She was 27 years old when first convicted and is presently serving her first term which lasts for about 29 months. She was living in the city before the last arrest and was sentenced to 13.5 years.



Shaded counties indicate the location of a Department of Correction facility.

	ADMISSIONS	PAROLED	DISCHARGES	TOTAL DISMISSED
January	151	84	14	98
February	178	99	9	108
March	217	141	19	160
April	110	99	15	114
May	210	164	27	191
June	171	128	17	145
July	166	133	18	151
August	119	127	7	134
September	189	132	15	147
October	264	154	17	171
November &				
December	229	193	30	223

Totals
Average Admissions per month — 167
Average Paroled per month — 121
Average Total Dismissals per month — 137

Agriculture Division

The primary objective of the Agriculture Division is to produce consumable foodstuff for the inmate population. The secondary objective is to produce a cash profit from the rowcrops such as cotton, rice, soybeans, wheat, and corn to help defray the overall costs of departmental operations.

Some of the best Delta land, approximately 11,000 acres, is farmed in row crops at both the Cummins and Tucker Units. A large part of the beef production for inmate consumption is concentrated on a 4,000 acre ranch at Booneville.

The following statistics are examples of the endeavors of this division:



Inmates Involved in Farm Operations

CROP	ACRES	HARVEST
Cucumbers	185	971,010 lbs.
Peanuts	84.6	79,970 lbs.
Corn	1,093.9	23,425.5 bushels
Rice	1,158.3	91,890.4 bushels
Soybeans	3,983.6	105,231.1 bushels

This division is composed of 29 employees with 210 inmates involved in the farming operations.

1979 Statement of Income and Expenses

Gross Cash Income	\$1,703,132.07
Expenses	<u>2,322,599.51</u>
Excess Income over Expenses	(619,467.44)
Total Consumed Income	<u>1,436,893.40</u>
Value of Commodities Consumed and Cash Income	<u>\$817,425.96</u>

Consumed Income vs. Actual Cash Income

Consumed Income

Vegetables	\$144,196.12
Milk	183,051.88
Beef	303,568.83
Pork	339,184.03
Eggs	73,821.06
Honey	568.50

Inmate Consumed \$1,044,390.42
Animal Consumed \$392,502.98

TOTAL CONSUMED INCOME..... \$1,436,893.40

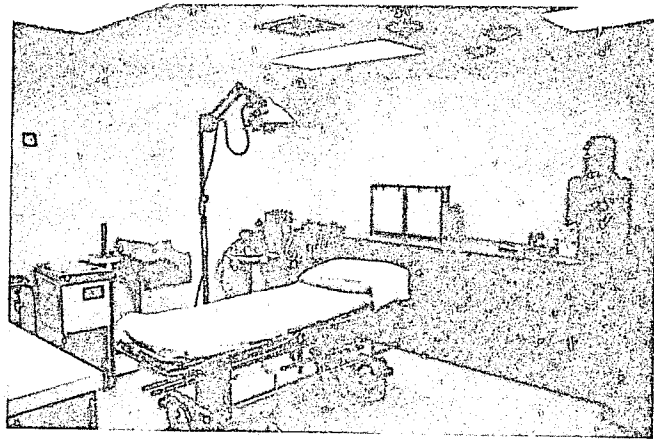
Actual Cash Income

Rice	\$362,278.37
Cotton	327,658.15
Soybeans	662,578.62
Cucumbers	54,682.55
Peanuts	16,796.86
Milk Sold State Hospital	6,352.50
Hides	14,967.00
Hens	1,685.42
Animal Slaughter Waste	8,503.03
USDA Wheat Payment	46,453.79
Other Income Over Other Expenses	77,728.05
Livestock Valuation Increases	123,447.73

TOTAL ACTUAL INCOME \$1,703,132.07

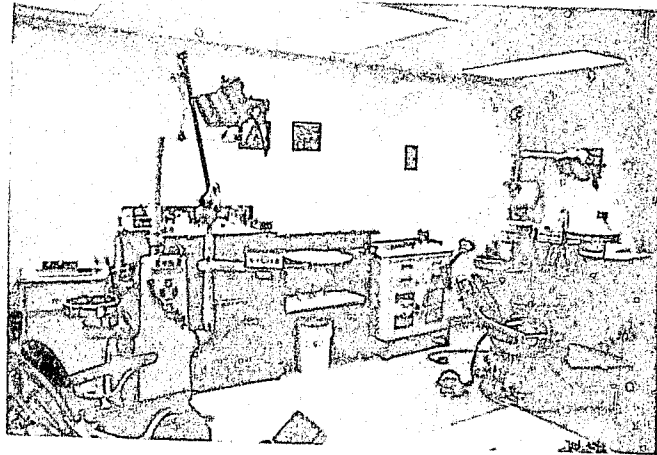
Medical Services

During 1979, the Arkansas Department of Correction Medical Services Division began to facilitate its long awaited expansion program with regard to the Hospital Diagnostic Reception Center. This activity exhibited the greatest single advancement by the Medical Services Division.

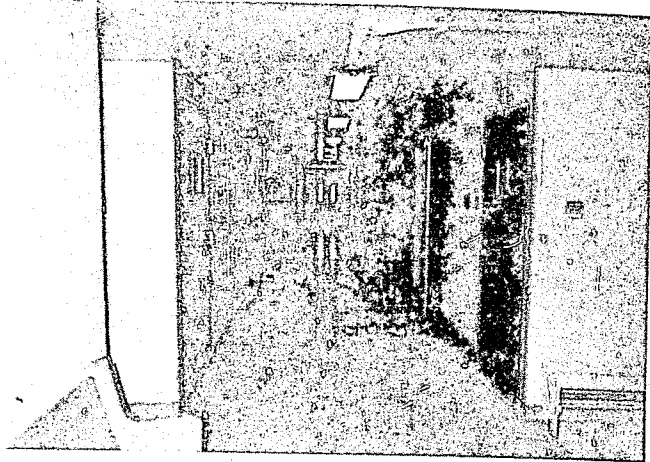


Emergency Room at Cummins Unit

Prior to January 1979, all inmates involved in the construction of the Diagnostic facility were housed and received medical services at the Cummins Unit. As of December, 1979, a population of approximately 150 inmates were housed permanently at the Hospital/Diagnostic facility. Medical services were established. Currently, the staff includes one Registered Nurse, one Emergency Technician Paramedic, and one Physician.



Dental facilities at the Cummins Unit



The only other facility experiencing an increase to its medical program was the Benton Work Release/Pre-Release Center. The increase included additional staff, from one staff medical officer to a Registered Nurse, and a Licensed Practical Nurse. A staff physician visits the unit three times a week.

MEDICAL SERVICES ACTIVITIES

Departmental Medical Services:

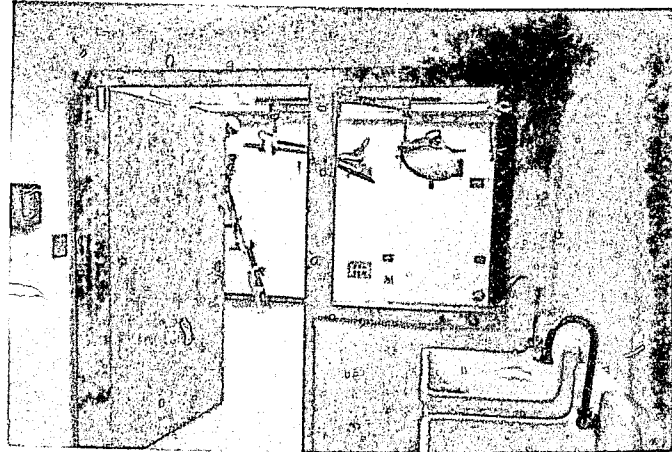
a. Inmates seen by Staff Physician	5,939
b. Inmates seen by Staff Personnel	38,063
c. Inmates seen by Staff Dentist	5,925

Non-Departmental Medical Services:

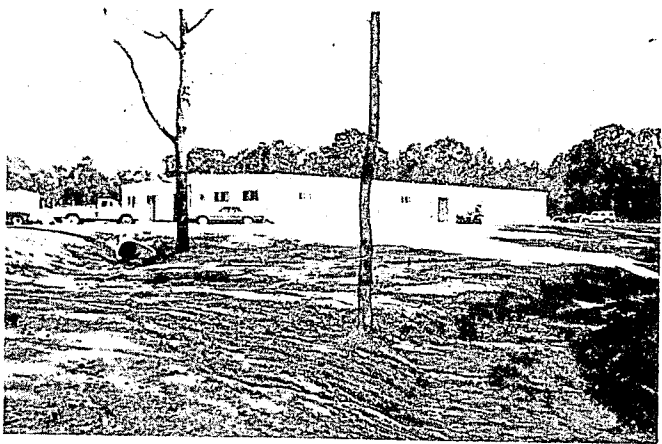
a. Outside Consultations	1,031
b. Hospitalizations	223

Special Procedures Performed at Unit Facilities:

a. X-ray procedures	3,446
b. Laboratory procedures	9,328
c. Dental prosthetics	694



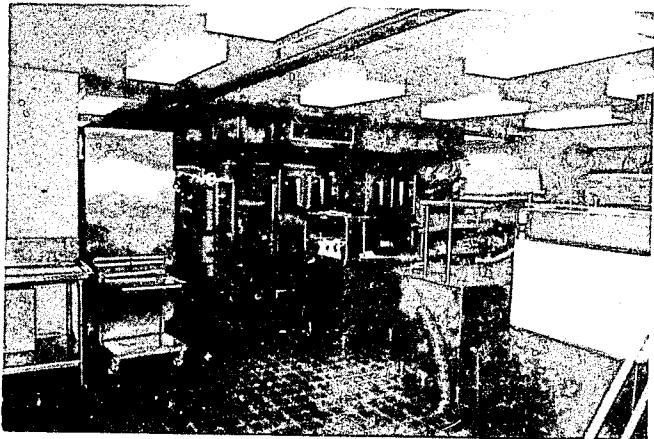
Food Service/Institutional Warehouses



Central warehouse located at the Pine Bluff site

The average food cost per man averages \$1.16 to \$1.89 per day per inmate.

During 1979, the units processed approximately 500,000 pounds of vegetables which will last about one year. However, the cost of growing potatoes is increasing each year. The estimated cost in 1980 to grow potatoes will be 9½¢ per pound versus 7½¢ to 8½¢ to purchase on the market.

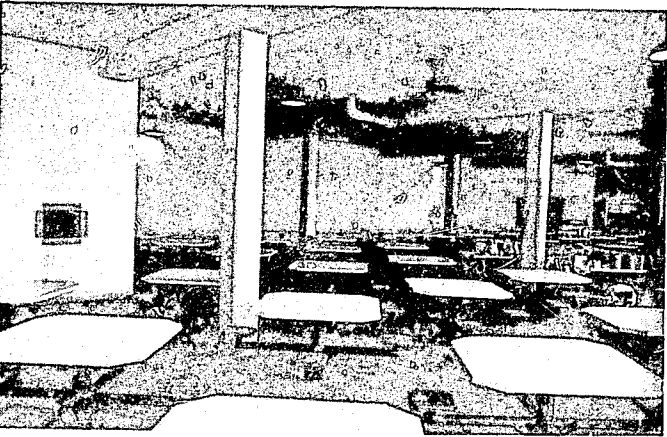


Kitchen facilities at the Diagnostic Unit

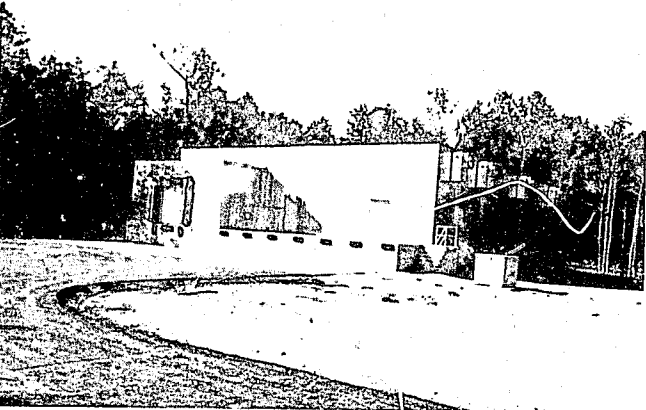
An Institutional Warehouse services all the Units. The warehouse was established in May, 1978 for the purpose of centralized storage and purchase of merchandise, thus expediting service to the Units. The Warehouse Supervisor coordinates with the Food Service Administrator, Commissary Supervisors, and Kitchen Supervisors to determine food and janitorial requirements for six-month order periods.

A cold storage facility was completed near the Hospital/Diagnostic Center and Women's Unit. This facility is for storage of purchased and Department produced frozen foods.

The Food Service Director establishes menus six (6) months in advance to be utilized at each institution.



Dining Hall at Cummins Unit



Cold storage facility

Community Services

The "Youthful Offenders Alternative Service Act of 1975" (also known as Act 378) and the Commission on Community Based Rehabilitation were created by the 1975 General Assembly of the State of Arkansas to authorize the diversion or transfer of eligible offenders to alternative service programs in accordance with the rules and regulations set forth by the Board of Correction.

The Department of Correction established the Community Services Office in June of 1976 to assist in the implementation of Act 378 by hiring a staff of three on LEAA funds obtained from the Governor's Commission on Crime and Law Enforcement. These three positions were for a Supervisor, Field Service Coordinator, and a secretary/office manager.

In January 1979, the Governor's Commission on Crime and Law Enforcement awarded an additional grant to the Community Services Division to hire three community resource specialists.

The Community Services Office aids the Commission on Community Based Rehabilitation and the Board of Correction in locating programs that can be certified as alternative service programs. An alternative service program is any program providing corrective and preventive guidance and/or training designed to rehabilitate eligible offenders and to protect the public by correcting the anti-social tendencies of eligible offenders. An eligible offender is any person sentenced pursuant to Act 378 by the court who meets the criteria as defined by the Act.

The "Youthful Offenders Alternative Service Act" also provides that upon completion of a sentence under the Act, an offender's record can be expunged.

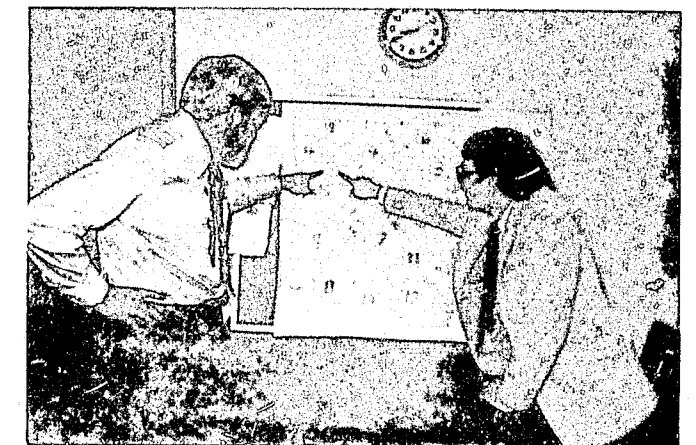
Two priorities were set when the Community Services Office was established. Those are:

1. Making the Circuit Judges and Prosecuting Attorneys aware of the Act.
2. Locating programs that could be used as alternative service programs.

Contact has been made with all Circuit Judges and Prosecuting Attorneys through personal visits, telephone calls, Judicial Prosecuting Attorneys Association meetings, and by mail. Over 200 agencies, individuals and concerned groups have been contacted with regard to possible certification as alternative service programs. So far, forty-five programs have been certified for use under Act 378.

During calendar year 1979, 185 eligible offenders were sentenced to the Department of Correction under Act 378. Of this number, 54 individuals were transferred to Alternative Service Programs. Of those transferred, 4 individuals were returned to their parent unit for violations of their Order of Agreement; 29 inmates discharged due to expiration of sentence; 19 inmates had their records expunged by the Board of Correction.

	Report Period 3/1/79- 12/31/79	Total to Date 7/1/76- 12/31/79	% of Report Period to Date
Number of Commitments	171	356	48%
Number of Transfers	54	128	42%
Number of Direct Sentences to Alternative Programs	50	50	100%
Number of Expungements	19	29	66%
Number of Returns to Institution	3	11	27%
Number of Absconds/Escapes	2	2	100%



Community Services Supervisor and Field Service Coordinator discuss future location for alternative service program.

Volunteer Services

In October, 1979, the Volunteers in Correction Program was expanded to provide a comprehensive approach to voluntary citizen participation.

The Department employs a fulltime Coordinator of Volunteer Services who works closely with the staff to ensure that the policies and procedures regarding volunteer services conform to accepted volunteer program management guidelines and the American Correctional Association's accreditation standards. The Coordinator of Volunteer Services assists staff and the community in planning programs, recruitments, selection, orientation, training and supervision of volunteers.

In the Fall of 1979, leaders of Arkansas' churches agreed to form a Criminal Justice Ministry which will assist the ADC in its efforts to increase public awareness. The Ministry plans to provide a wide variety of services to offenders, ex-offenders, their families, and victims.

Emphasis is being placed on increasing public awareness of the vital role the community can play in crime prevention through increased participation in the correctional process.

Volunteers will be recruited from all segments of the community, including offenders, ex-offenders and staff members.

Criminal Justice Ministry Advisory Council

Roman Catholic Rev. Joseph H. Blitz	Episcopal Rev. James R. (Hap) Horton	American Lutheran Rev. Ray H. Saathoff	Cumberland Presbyterian Rev. Bennie Wood
United Church of Christ Rev. Arnold Thomas	Jewish Federation Mrs. Nanci Goldman	Disciples of Christ Rev. Hazel E. McAfee	Masjid Muhammad #63 Mr. Khalil Abdullah
Southern Baptist Rev. Leroy Sisk	Lutheran Church in America Rev. Larry Brynell	Presbytery of the Pines Mrs. Elizabeth Griesser	Baha'i Faith Mr. Albert J. Porter
U. Presby. U.S.A. & Presby. U.S. Rev. Donn L. Walters	Unitarian Universalist Rev. Gerald D. Sylvester	So. Ark. Dist. Church of the Nazarene Rev. Dallas T. Hudspeth	United Methodist Rev. Ronald B. Clark
	Christian Methodist Episcopal Mr. George Agnew, Jr.	Salvation Army Chaplain Robin Moore	

Legal Services

The Division of Legal Services continued its role of providing legal assistance to inmates in both the criminal and civil fields. Also, the Attorney for Inmates continued his guidance in updating the three law libraries.

The ADC has also entered into a Prison Law Project agreement with the University of Arkansas School of Law at Fayetteville. The School of Law's contribution consists of having law students conduct interviews with the inmates at the institutions. After conducting interviews, the students may provide assistance of a legal nature. Such assistance or guidance is rendered under the super-

vision of a law school faculty member and the Correctional Legal Counselor, both of whom are licensed attorneys. The School of Law also provides the facilities, hardware, equipment, secretarial help and other required services.

During 1979 four (4) trips were made to the Cummins Unit which produced 65 interviews; two (2) trips to the Tucker Unit produced 37 interviews; and one (1) trip to the Women's Unit produced 13 interviews.

Mental Health Services

Mental Health Services administers psychological testing for all new commitments within the ADC. This testing aids unit personnel in making job and living placements and also enables the staff of Mental Health Services to more effectively identify and treat those individuals with emotional problems.



Currently twenty-two (22) positions are allocated to Mental Health Services with eleven (11) positions filled at the end of 1979. The Administrator of the program resigned his position, but contracted his services to the ADC one day per week for consultation. In addition, the department contracted part-time services from two (2) psychiatric residents from the University of Arkansas School of Medicine at Little Rock to provide psychiatric consultation.

The Therapeutic Community Building at the Women's Unit has been completed. The program began operation on September 16, 1979.

Approximately 300 inmates per month receive some form of treatment from Mental Health Services. The following modes of treatment, direct and indirect are offered by Mental Health Services:

1. Evaluation of all new commitments.
2. Special purpose evaluations.
3. Crisis intervention.
4. Individual psychotherapy.
5. Group psychotherapy.
6. Therapeutic Community.
7. Consultation to unit staff.

Arkansas Department of Correction School District

The General Assembly of Arkansas established a school district within the Department of Correction in January, 1973. The curriculum is non-graded, provides for continual progress and operates on a ten month scholastic year. Students are given time off from their job assignments to participate in the school program.

The School District is accredited and supervised by the State Department of Education. All personnel must meet the Arkansas teacher certification requirements. The School District is entitled to participate in any educational program offered through the Department of Education, including free text books.

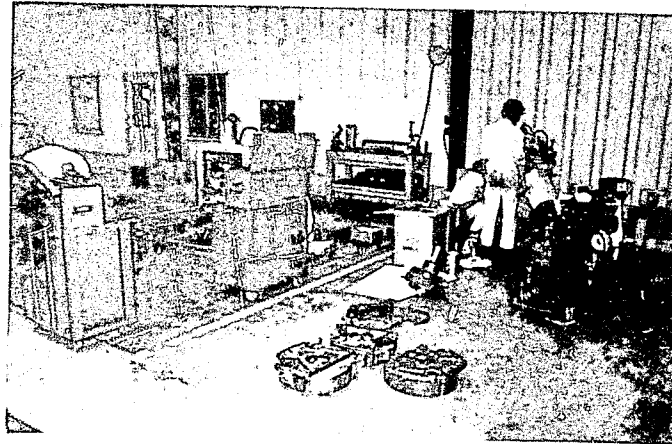
Based on 1732 inmates tested during the 1978-79 school year, the average educational level of all inmates was 5th grade, 8th month with an average I.Q. of 96.4.

A total of 983 students have passed the G.E.D. test during the past six years. There are 287 confirmed graduates for the 1979-80 school year. During the 1978-1979 school year the School District had an average daily attendance of 539, with a total expenditure of \$372,755.77.

With the help of Title I Funds, the School District is attempting to teach inmates to read by using other more educated inmates as tutors. The program allows a tutor to work with illiterate students on a one to one basis using the Laubach method and materials. The Laubach principles include: establishing sound-symbol relationships, learning through association, use of familiar vocabulary, use of meaningful contexts, and independence in learning. The principles and materials are primarily aimed at teaching adults. Another positive aspect of the program is that the tutors themselves receive a good deal of benefit from helping others.

Vocational Training

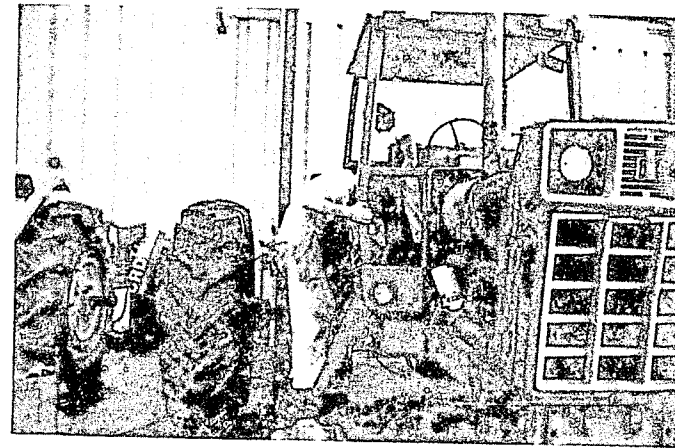
Vocational training at the Department of Correction is presently being funded through the Comprehensive Employment Training Act of 1973. These funds are administered by the Division of Employment Development.



Students Participating in Tractor Maintenance Vocational Training.

CETA Vocational Training in Welding, Upholstery, Diesel Mechanics, Farm Equipment Repair, Tractor Maintenance, and Small Engine Repair are offered at the Cummins Unit. A vocational counselor as part of the training staff assists the student in making the best choice as to which skill training he should enter. A related studies instructor assists inmates who are enrolled in vocational training but who do not have enough formal education to master certain phases of the training course.

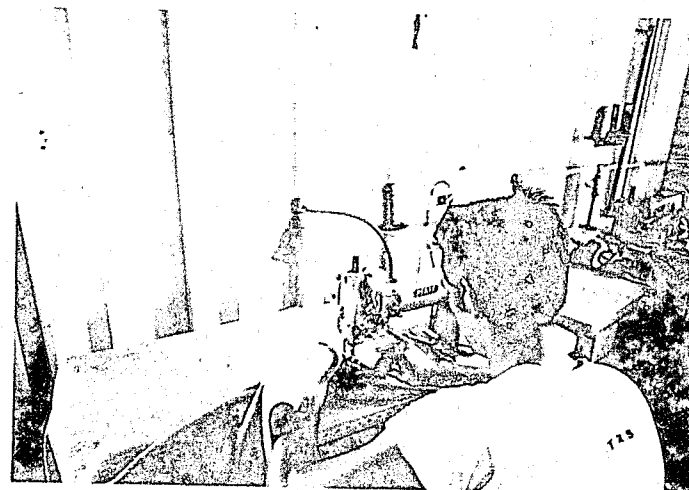
CETA Vocational Training courses are offered at the Tucker Unit in Horticulture, Automotive Body and Fender Repair, and Automotive Tuneup. The Tucker Unit, in addition to having vocational instructors, also employs a related studies instructor and a vocational counselor.



Students Working in Diesel Mechanics Class.

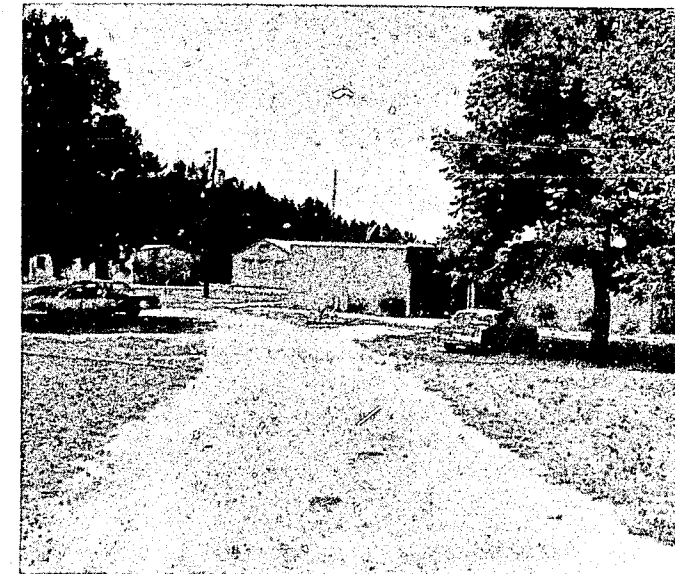
CETA Vocational Training funds one course at the Women's Unit. This is the Secretarial Cluster Course.

This year some 270 plus inmates received CETA Vocational Training. Approximately 400 inmates received some form of service from the Employment Security Division.



Students Training In Upholstery Class at the Cummins Unit.

ADC Training Division



Barnes School — ADC Training Academy

During 1979, the Arkansas Department of Correction Training Academy was expanded from a media based 40-hour program to a 160-hour program with emphasis placed on interpersonal instruction. The expanded training program was conducted in a one-room converted trailer, located at the Diagnostic Unit, from April through November.

In October, the Arkansas Department of Correction hired a Training Administrator to evaluate the existing training program and to research, develop and initiate new training programs for non-security, security, and mid and upper management personnel.

In November, the Arkansas Department of Correction leased from the White Hall School District the Barnes School Complex for a period of 25 years. This facility consists of three (3) buildings: administration/classrooms (cinderblock), library/dayroom (woodframe), and cafeteria (metal). These buildings are located on

approximately 2.5 acres. The remainder of the year was spent renovating the administration/classroom facility. This facility consists of two offices, eight classrooms and restroom facilities. Renovation of the remaining buildings will be completed during 1980.

During the months of November and December, a forty (40) hour curriculum was developed for non-security staff employees. In addition, a two hundred (200) hour training program was developed and implemented for security staff employees. This program includes a forty (40) hour in-service training program at the units to which the trainees are assigned.



Correctional Officer Trainees in Pre-Service Security Class

During 1979, mid and upper management staff attended various training seminars and workshops relating to corrections. This training was funded through subgrants from the Arkansas Crime Commission.

Probation and Parole Services

Prior to 1968, the Arkansas Pardon, Parole and Probation System was administered by the State Penitentiary Board. The authority of the State Penitentiary Board was based on Act 208 of 1945 which gave as some of its duties:

1. To determine those persons who should be placed on parole and to prescribe the time and condition of the parole;
2. To supervise those persons upon probation;
3. To supervise or revoke paroles for violations of the conditions of the parole;
4. To investigate and make recommendations to the Governor concerning all applications for pardons; and
5. To appont the Director of Pardons, Paroles and Probation.

With the newly organized Department of Correction created by Act 50 of 1968, there was a separation of services into the Board of Pardons and Parole. There were some additional changes made within the Board with respect to Act 621 of 1968. This Board has authority to grant and revoke paroles, to determine what persons are placed on parole, and to fix the time and conditions of parole. All policies, rules and regulations regarding parole are formulated by the Parole Board and an Administrative Staff.



Parole Administrator, G. David Guntharp; Assistant Administrator, Marvin Evans; Area Parole Supervisors (front row, l to r): Ken Griffith, Mr. Evans, Mr. Guntharp, Murphy Taylor, Nuby Courtney. (Back row, l to r): Paul Haynes; J.W. Ryburn, Merwyn Smith, and Edward Evans.

The Board Members are appointed by the Governor to staggered five-year terms, and currently are as follows: James Gardner, Chairman, Blytheville; Robert Wells, Vice Chairman, Paris; J. J. Lacey, Jr., Member, Little Rock; Damon Young, Member, Texarkana; and Vigi Moers, Member, Hope.

The Administrative Staff of Probation and Parole Services is an operational element of the Department of Correction which provides supervision of persons paroled from the Cummins, Tucker, Benton, Booneville, Blytheville, Wrightsville, and Women's Units. It also provides supervision to probationers if requested by the circuit court and to parolees and probationers from other states under the terms of the Interstate Compact Agreement. In 1971, Probation and Parole was divided into five supervisory areas. Five supervisors were appointed and 22 parole officers were added to the staff of eleven. Administrative Staff of Probation and Parole Services for 1979 consisted of G. David Guntharp, Administrator; Marvin Evans, Jr., Assistant Administrator; Michael J. Gaines, Parole Hearing Examiner; Edward Evans, Paul Haynes, Ken Griffith, Nuby Courtney, Murphy Taylor, Merwyn Smith, and J.W. Ryburn, Area Supervisors. There are currently 41 District Parole Officers, 3 Institutional Parole Officers and a secretarial staff numbering 13.

The average caseload carried by officers ranges between 85 and 115 parolees/probationers. The three institutional parole officers are assigned one to Cummins, Booneville, and Blytheville Units; one to the Diagnostic Center, Tucker, Women's, and Wrightsville Units; and one to the Benton Unit.

Their time is spent preparing eligible inmates for their Parole Board interviews and helping those approved for parole further develop their release plans.



Parole Board Members conducting interview with eligible parolee.

The field officers spend approximately 35% of their time making investigations with the remainder of their time devoted to counseling persons under supervision, traveling, preparing reports, performing public relations activities and other related assignments.

ACTIVITIES OF THE BOARD OF PARDONS AND PAROLES

January 1, 1979 — December 31, 1979

APPLICATIONS CONSIDERED BY THE BOARD

Parole	2,824
Commutation of Sentence	106
Restoration of Rights (Pardons)	38
Parole Revocation Hearings	401
TOTAL — All Applications	3,369

PAROLES GRANTED

To approved home and employment plans in Arkansas	1,258
To approved home and employment plans in other states	170
To detainees on file at the institution	68
TOTAL — All Paroles Granted	1,496

PAROLES REVOKED

Technical and Absconding	204
New Convictions	159
TOTAL — Revocations	363

Governor's Extradition Warrants Issued

CLEMENCY CASES

Referred to Governor	
Commutation of Sentence	57
Restoration of Rights (Pardons)	36
TOTAL	93

Granted by Governor	
Commutation of Sentence	21
Restoration of Rights (Pardon)	16
TOTAL	37

CASES ON HAND BEGINNING January 1, 1979

Arkansas Parole	1,863
Arkansas Probation	534
Compact Parole (Ark. Supervising Other States' Cases)	269
Compact Probation (Ark. Supervising Other States' Cases)	412
Compact Parole (Other States' Supervising AR Cases)	556
Compact Probation (Other States' Supervising AR Cases)	137
TOTAL CASELOAD	3,771

There are currently several systems of probation supervision in Arkansas. In addition to the probation services provided by the Department of Correction, several judicial districts administer their own probation service. These services vary from district to district with the exact organization determined by the Circuit Judge in his district. Locally administered probation systems are funded either with county funds or through federal Law Enforcement Assistance Administration grants given directly to the districts.

Exact personnel policies and qualifications for probation officers

CASES RECEIVED FROM January 1, 1979 — December 31, 1979

Arkansas Parole	1,261
Arkansas Probation	567
Compact (Other States' Parolees and Probationers under Arkansas Supervision)	541
SUB-TOTAL	2,369
Compact (Arkansas Parolees and Probationers under Supervision in other States)	390
TOTAL CASES RECEIVED	2,759

CASE DISPOSITION

Arkansas Cases	
Discharged from Parole	2,888
Discharged from Probation	72
Parole Revocations—Technical & Absconding	204
Parole Revocations — New Convictions	159
Probation Revocations	31
Compact Cases (Other States' Cases in Arkansas)	
Discharged from Parole	90
Discharged from Probation	163
Parole Revocations (Returned to Sending State)	26
Probation Revocations (Returned to Sending State)	25
TOTAL CASES DISPOSED	3,658

CASES ON HAND ENDING DECEMBER 31, 1979

Arkansas Parole	1,940
Arkansas Probation	567
Compact Parole (Supervised by Arkansas)	408
Compact Probation (Supervised by Arkansas)	308
Compact Parole (Supervised by Other States)	437
Compact Probation (Supervised by Other States)	174
TOTAL CASELOAD	3,834

PAROLE OFFICER ACTIVITY

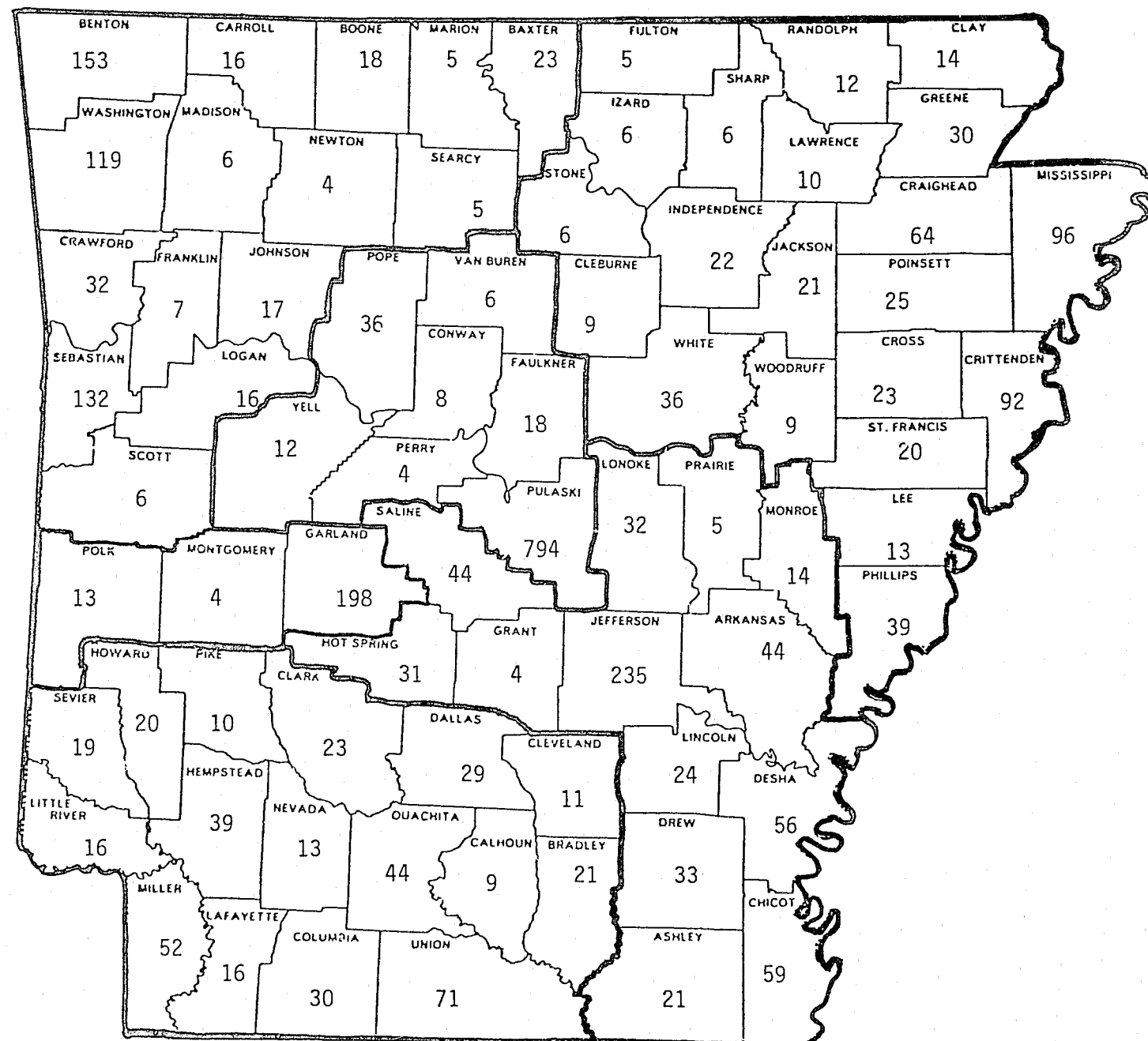
Investigations	
Arkansas	1,853
Compact	961
Pre-Sentence	71
Board	1,353
Special	739
TOTAL INVESTIGATIONS	4,977

vary from district to district. The Department of Correction initiated a standardization of procedures for handling case loads in 1972; however, there is no uniform standards or method of supervision for probationers throughout the various judicial districts.

Two (2) major projects of the Administration Staff during this fiscal year were the revision of the Parole Officer Manual and the Board of Pardon and Parole Manual. The target date for completion of both manuals is set for the end of calendar year 1980.

SUPPORT SERVICES

Numbers in each county indicates the number of probationers and parolees
under direct supervision of Arkansas Department of Correction
Probation and Parole Services



Research, Planning and Management Services

Under the direction of a supervisor, Research and Planning served as an all-encompassing division of the Department. The services provided were grants management, initial development of an employee Training Academy, inmate statistical data collection, data collection for departmental resources and various research projects.

Primarily, the grants management section acted as the liaison with funding agencies, provided technical assistance or actual preparation of funding requests, monitored grants, submitted progress reports and requests for budget or program revisions. The ADC was awarded a total of \$153,416.00 for the year of 1979.

The initial development of a pre-service security Training Academy was begun by the Planner II staff person. This involved the identification of a temporary site and a continued search for an adequate facility to accommodate an expanded training program for all employees, the development of training curricula, and the

identification of appropriate staff to serve as guest lecturers to the classes.

During 1979, an Inmate Characteristic Fact Sheet was compiled for distribution to outside requests for information and for use as a departmental resource. Various other sources were identified and contacted for data collection sources.

Research Studies completed in 1979 were:

Forestry Camp Feasibility Study

Booneville Beef Production Center

Benton Expansion

Conjugal Visits

Industry Division

The Industry Division of the Department of Correction is a self-supporting vocational training program which consists of a Duplicating Plant and a Sign Shop at the Cummins Unit; a Graphic Arts Program and Garment Factory at the Women's Unit; and a Mattress Factory at the Tucker Unit. It is intended to provide quality products for all state and tax-supported agencies at a minimal cost, while offering training to the inmate in a meaningful trade.

In 1979, the total gross sales for the Industry Division amounted to \$502,494.00. Approximately one-half of the total sales were made to the Department of Correction.

Duplicating

During 1979, the Duplicating Program produced 22,735,746 impressions to generate \$206,821 gross sales. This is an average of 1,894,646 impressions and \$17,235.08 per month.

An average of 43 inmates per month received individual instruction, programmed instruction and on-the-job training in the printing field. Training consisted of plate making, typesetting, dark room, press maintenance and minor repairs.

Mattress Manufacturing

Production facilities for fire-retardant mattresses used by jails and correctional institutions are located at the Tucker Unit. Mattresses produced have been certified to be safe by an independent testing laboratory. The six inmates assigned to this program produced 3,570 mattresses for gross sales of \$96,396. Approximately 70% of sales were to the Department of Correction.

Sign Program

The Sign Program involves the engraving of plastic signs, desk plates and name tags. Most finished products from this program are utilized within the Department of Correction.

Sewing and Garment Manufacturing Program

The sewing and garment manufacturing program is responsible for providing the institutions with clothing, towels, sheets, cotton sacks, vegetable sacks, cook's caps, aprons and butcher's coats. Almost all of the finished products from this program are utilized within the Department of Correction. Some clothing and towels are sold to various city and county jails for their inmate population.

During the past twelve months an average of 24 inmates per month were assigned to the Sewing Room to produce \$190,660 gross sales. Approximately one-half of the inmates assigned to the Sewing Room worked full-time in that department.



Sewing Industry Operations

Business Management

The Division of Business Management is composed of the Budget, Accounting, and Procurement Sections.

This Division of 30 employees provides centralized fiscal services to the other divisions of the Department and assures fiscal controls as imposed by federal and state laws, policies, procedures, and guidelines.

Budget Section

1. Provides assistance to operating managers in the development of budgets submitted to the Director.
2. Provides recommendations to the Director on budgets submitted.
3. Coordinates budget development and presentation with the Director to the Chief Executive of the state and to the Legislature.
4. Furnishes budget/expenditure status reports to operational managers and the Director.

Procurement Section

1. Provides assistance to operating managers in obtaining goods or services required at the lowest cost within the time frame required.
2. Coordinates procurement with the State Purchasing Office to assure compliance with laws and procedures.
3. Provides follow-up service for goods not received or for receipt of sub-standard goods.

Accounting Section

Accounting is divided into sections: Operation and Control.

Operation includes the payment process of all invoices from vendors regardless of funds involved and the payment of employees for services (payroll). The voucher process includes pre-audit controls to assure legal purchase and receipt of goods or services prior to payment.

Control includes the receipting and recording of all monies received by the Department and maintenance of general and subsidiary ledgers to assure control of all receipts, disbursements, and state property. Assures expenditures are within available appropriations and funds.

Major Accomplishments

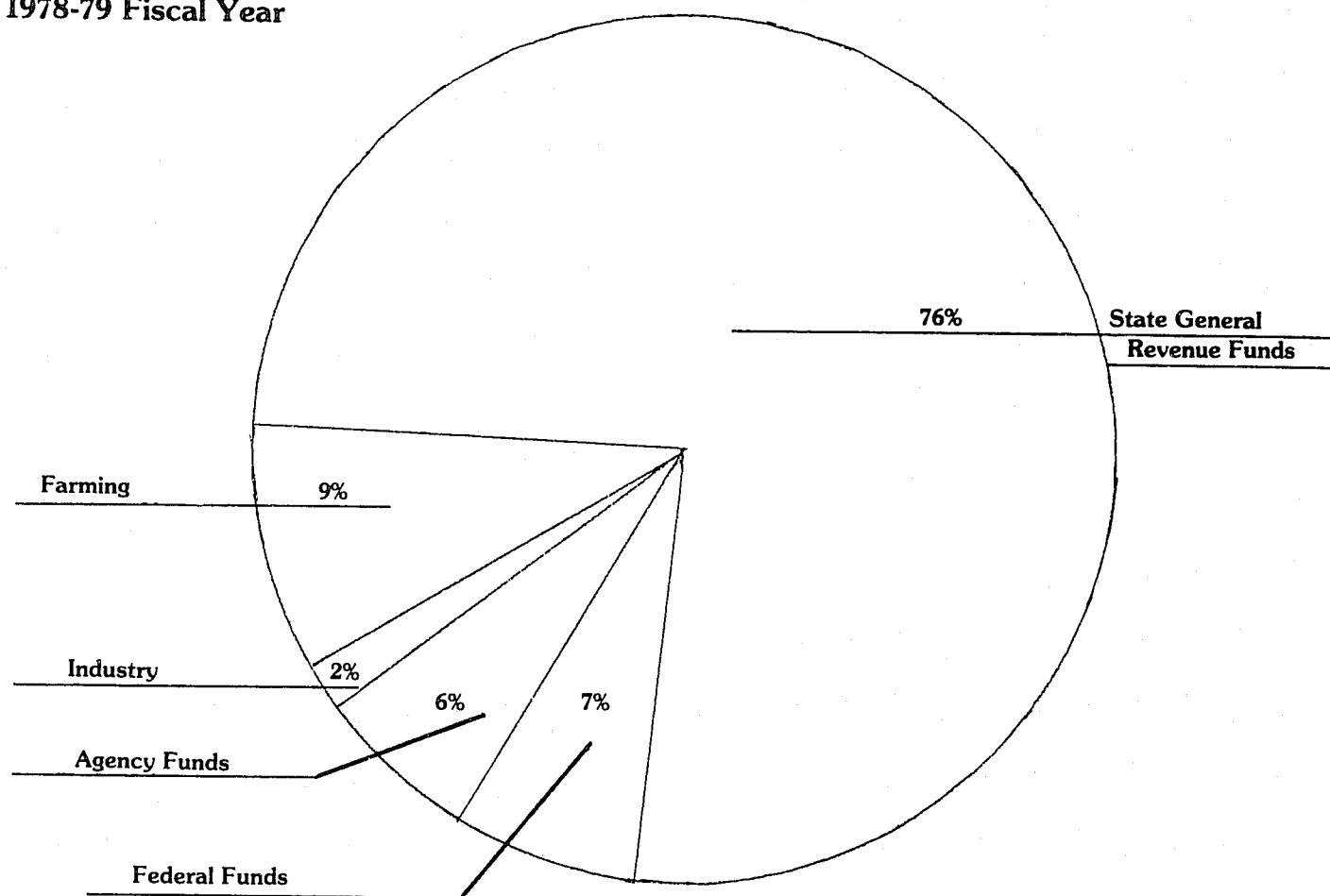
The Division of Business Management has installed general ledgers in each fiscal area under its control and now prepares timely financial reports for each area, including profit and loss statements for enterprise operations. Warrants are being processed to vendors one week sooner than before by using on-line terminals for the voucher process. The terminals installed are also used for direct obligation of Department funds. Future plans are for obtaining budget status reports from on-line data, eliminating the manual system now used. Other future terminal usage includes warehouse receipts, issues and inventories, financial reports, and inmate fund accounting system.

The Division was reorganized in May 1979 to separate receipt, disbursement and recording functions to provide a greater degree of financial control.

A full-time budget specialist position was created to assist managers in all areas of the department.

Accounting representatives were hired to work at two of the institutions to provide much needed fiscal assistance to the Wardens.

**Operational Expenditures
1978-79 Fiscal Year**



TOTAL OPERATIONS EXPENDITURES

\$15,463,936

I. State General Revenue

A. Inmate Care and Custody	10,638,475
B. Probation & Parole	1,093,073
Subtotal	

11,731,548

II. Federal Funded Programs

A. Anti-Recession for Personnel Costs	367,379
B. CETA includes Title II, and Manpower Training	533,053
C. LEAA Projects	123,319
Subtotal	

1,023,751

III. Agency Funds

A. Plasma Center	394,658
B. Work Release	120,645
C. School District	372,756
Subtotal	

888,059

IV. Industry Program

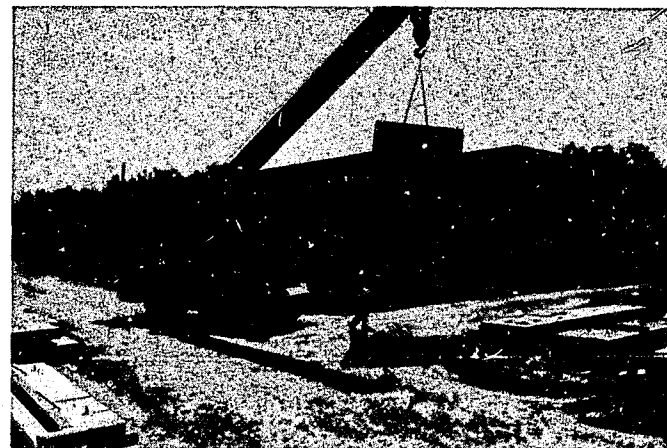
372,231

V. Farming Operations

1,448,347

Construction Division

In 1971, the construction program, using inmate labor, was initiated in the Department of Correction. Since then most of the construction within the Department has been done using inmate labor. Not only does inmate labor save the State of Arkansas approximately 50% of the cost which would be incurred by using free world labor, but it also provides suitable work and the teaching of construction skills to inmates which they may utilize after leaving the Arkansas Department of Correction.

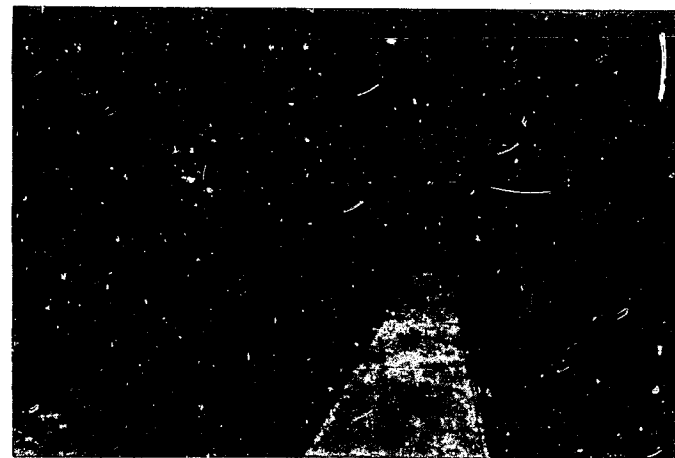


Expansion project at the Diagnostic Unit will provide living quarters for 200 inmates.

During 1979, the following projects were under construction: Hospital Diagnostic Center, Hospital Diagnostic Center Expansion, Administration Building (completed in November), Perimeter Security, Firing Range, Boiler Room, Milk Processing Plant, Tucker Bus Barn (free world labor), Tucker Vocational Training (free world labor), Departmental Warehouse (free world labor), Cummins Water Pressure Pump, Wrightsville Renovation, Pine Bluff Staff Housing, Pine Bluff Sewer, Renovation of Tucker Old Barracks, Cummins Medium Security (now complete with free world labor), New Bunks, Trailer Park, New Floor Cummins Kitching and Dining.

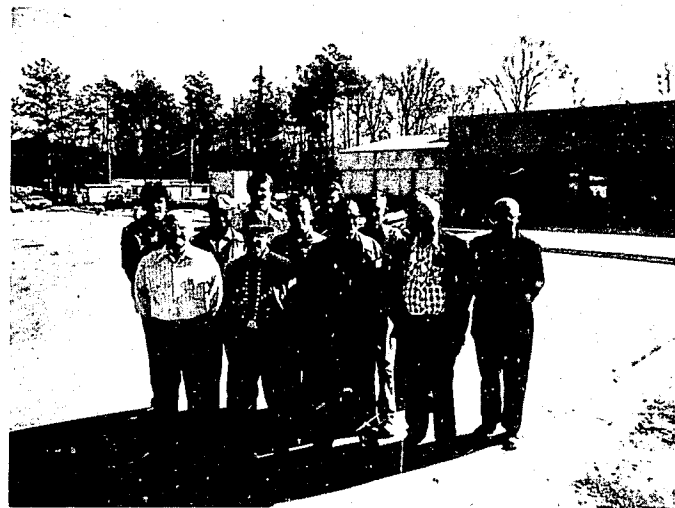


Inmate working on new Maximum Security Unit for the Women's Unit



Construction of Firing Range for pre- and in-service training

The Construction Staff consists of a Construction and Maintenance Administrator, Mr. R. H. Smith, twelve construction personnel, five maintenance personnel, two office employees, and sixteen security officers.



Construction Division Staff (front row, l to r): A. Chance, W. H. Ashcraft, G. Myers, J. White, J. Hercher. (Back row, l to r): D. Smith, S. Smith, D. Keith, A. Cope, R. Morgan, F. Nelson, and G. White.

Expenditures for 1979

	Insurance	State	Federal
Hospital Diagnostic Clinic		13,448.84	68,542.65
Execution Chamber		4,725.41	
Firing Range		934.34	4,464.00
Women's Reformatory		1,587.03	
Tucker Sewer		9.00	
Staff Housing, Pine Bluff		4,538.78	
Administration Building		62,941.43	
Administration Building, Carpet, Furnishings, Completion		27,959.27	
Administration Building, Telephones		69,000.00	
Pine Bluff Sewer		588.28	
Director's Residence	9,748.09		
Tucker Offices/Classrooms		7,237.22	
Tucker Old Barracks		47,504.23	
Cummins Medium Security		1,045,665.87	
Hospital Diagnostic Extension		573,790.31	
Kitchen Dining New Floor		1,799.39	
New Correctional Facility — Pre-Plan		35,095.58	
EDA — Pine Bluff			123,107.69
EDA — Cummins			68,533.47
EDA — Blytheville		8,122.41	
Pine Bluff Warehouse		49,969.63	
Booneville		3,766.35	
Tucker Bus Barn		99,920.49	
Tucker Vo-Tech		5,043.60	
Perimeter Security System		2,602.68	17,870.02
Cummins Water Pressure Pump		394.85	
Cummins Boiler Room		685.41	
Wrightsville		1,581.73	
Visitation Center		6,647.97	
TOTALS	9,748.09	2,075,560.10	282,517.83

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1979 Employee Awards

Frances McCollum — Central Office — Employee of the Year

Sergeant Ray Deam — Cummins Unit — Correctional Officer of the Year

Bob Fletcher — Cummins Unit — Supervisor of the Year

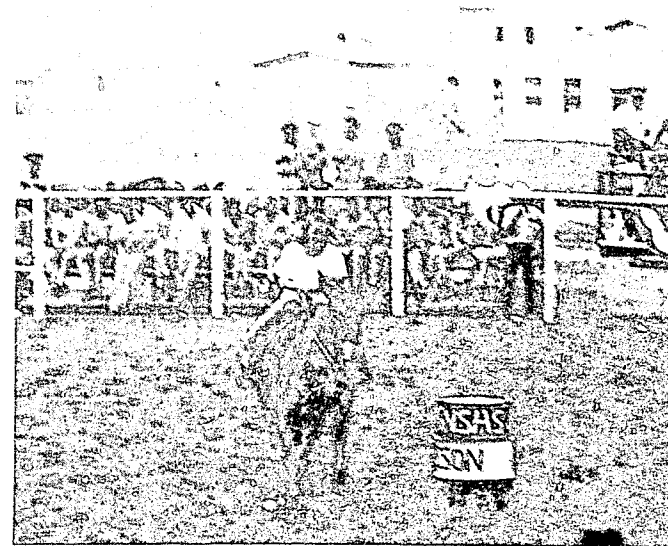
Kaye McPherson, in behalf of Lieutenant
Opie McPherson — Cummins Unit — Director's Outstanding Service Award

Linda Phillips and Tim Baltz — Central Office — Board of Correction Outstanding Service Award

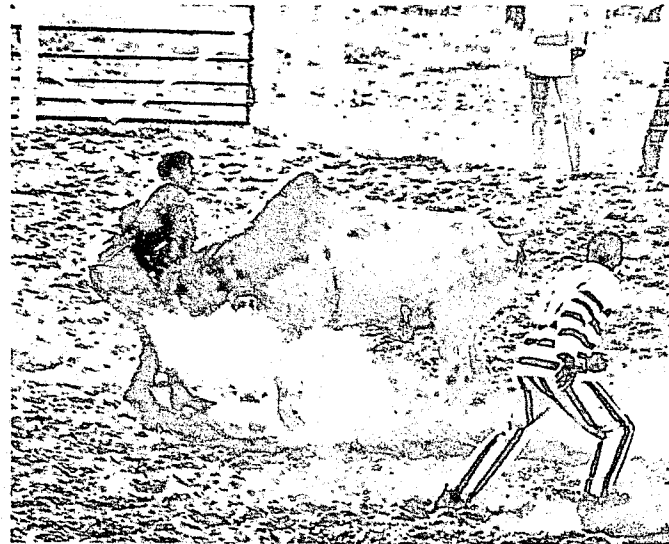
1979 Arkansas Prison Rodeo



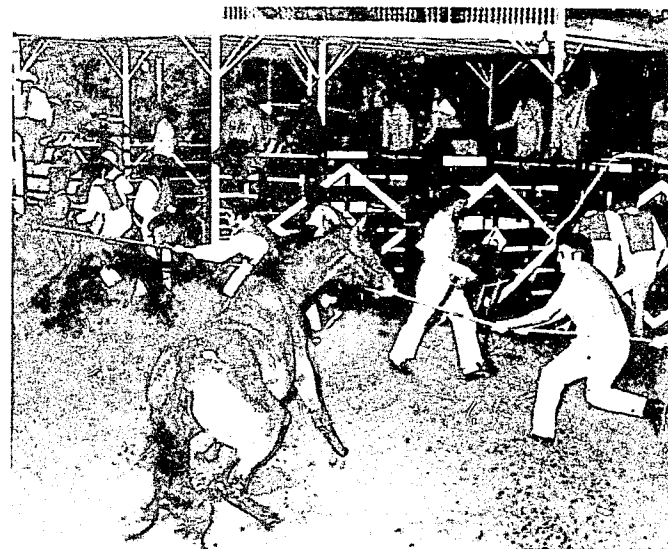
Wild Bull Riding



Mule Barrel Race



Hard Money



Wild Horse Saddling



Wild Cow Milking



Phillip Higginbotham

Compiled by Research, Planning, and Management Services.

Typography by the Graphic Arts Department, Women's Unit.

Printing by the Duplicating Services Department, Cummins Unit.

For further information, contact the Public Information Office, P.O. Box 8717, Pine Bluff, Arkansas 71611.

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