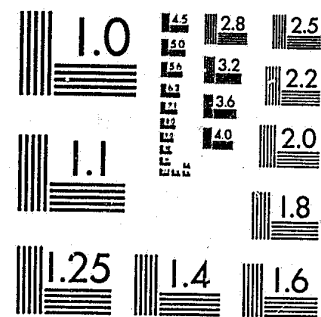


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YOUTH RECEPTION AND CORRECTION CENTER YARDFVILLE, NEW JERSEY



90344

ANNUAL REPORT

JULY 1, 1982 - JUNE 30, 1983

Donald D. Zelinski
Superintendent

State of New Jersey
Youth Reception and Correction Center, Yardville

Summary Report for Fiscal Year 1982-83

MAJOR DEVELOPMENTS AND HIGHLIGHTS

NCJRS

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ACQUISITIONS

Overcrowded Conditions

The institution and its staff and resident inmate population continued to contend with very crowded conditions during the past year. This was reflected in the continued occupancy of the Reception Center gymnasium and partial occupancy of housing unit dayrooms. To the Department of Corrections' credit the institution has not had to contend with an overly dangerous situation which would exist if double-celling is implemented. It appears that staff has met this challenge in an outstanding manner reflected in an actual decline in serious disciplinary incidents from a year ago. Services to inmates have continued unabated and in fact there was a slight increase in such services with the opening of several additional vocational programs a year ago and with the raising of capacities of work sites and in vocational training programs. Several other minor job sites were developed in the areas of building maintenance and a car wash detail.

Accreditation

Yardville was audited by a team of professionals from the American Correctional Association on February 23, 1983 in efforts toward determining whether the institution met the strict standards established by the ACA for adult institutions. Yardville did outstandingly well in this audit, exceeding standards established by ACA in the area of essential standards by achieving 92.4%. The institution however had a problem in obtaining definitive accreditation in February due to poorly operating dish machine which led to the potential of a health hazard. In fact, no health hazard existed, and due to a great amount of work completed by staff the auditing team returned on June 7, 1983 and recommended that the institution be accredited. A formal accreditation hearing will be held on Yardville status in August of 1983.

Reception Unit

During the past fiscal year the staff successfully processed 5,910 inmates into the State Prison Complex and the Youth Complex. This achievement is worthy of note in that the task was accomplished with a great deal of pressure from the courts and county officials resulting in several civil suits mandating transfer of inmates from the county jails to state institutions. Though there were several minor problems with transportation of these inmates to other facilities within the DOC, no major incident was associated with the Reception Units' processing and transportation procedures. This underscores the viability of the Reception Unit concept.

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Juvenile Program

During the past year plans were set in motion to move legally committed juveniles from the Medium Security Unit at Yardville to the Yepsen Unit at the Johnstone Training and Research Center. Some 120 juveniles are scheduled to move on or about September 1, 1983 thus making available 120 beds for adult commitments at Yardville. Transitional meetings have occurred concerning transfer of staff, equipment and supplies necessary to the upstart operation of that unit.

Correction Unit

During the year plans were finalized to develop a new modular unit trailer program at Yardville for an additional 48 inmates. As of this date positions have been approved and architectural plans are being developed with construction due to begin sometime in the fall of 1983. This will effectively add an additional 48 inmates to Yardville's Correction Unit. Additionally, plans are concurrently being developed for an additional 40-bed unit at the Wharton Tract Unit. Thus, these two additional units will raise Yardville's capacity to 1120.

In August of 1982 the institution faced a major utility problem when the facility lost its source of water. While this problem was being resolved the institution depended on emergency water supplies from the local municipality. Water was hand carried in pails by inmates for sanitation purposes and several water locations were established for drinking purposes. Inmate morale during this problem was outstanding. As a result of this emergency a water line was constructed between the institution and the local municipal water authority. Due to the outstanding emergency work performed by eleven local volunteer fire companies, Governor Kean presented special monetary awards to them in the Fall of 1982.

During the past fiscal year plans were begun to develop a new food service program to accommodate the rethermic food system currently used in several prisons. This system calls for mass cooking of food for several days' duration which is then quick chilled and reheated when needed. Current estimates are that the rethermic system will be in place sometime in November/December, 1983. At that time Yardville will have the responsibility of cooking for all inmates at the facility and those located at the Youth Correctional Institution, Bordentown.

Satellite Units

The Wharton Tract Unit continued to provide valuable community services to the municipalities of Riverside and Tabernacle. As a result of this service, Yardville received \$5,000 from the Tabernacle township officials and \$4,250 from the Town Council of Riverside. During the year this construction trades program was expanded to include the Municipality of Delran. Additionally, Wharton Tract provided valuable service to inmates in the areas of education, counseling, work release opportunities, and pre-parole planning.

The Trailer Camp Program on the grounds of the institution continued to develop its own program within guidelines established by the administration at Yardville. Inmates assigned to this unit included an average of 20 in the work release program with the rest of the 28 inmates assigned to minimum custody work sites on grounds and at the Trenton Psychiatric Hospital. The program operated without serious incident during fiscal year 1983.

INMATE MOVEMENT AND INMATE CHARACTERISTICS

The Youth Reception and Correction Center at Yardville started fiscal year 1982-1983 with a count of 1002 and closed with 974. The highest count was in January when the count reached 1051. These figures include all inmates in the main institution (Youth Reception, Prison Reception, and Correction) as well as the Trailer Camp and the satellite at Wharton Tract. The average daily population was 984 as compared with 957 the previous fiscal year. Admissions to Youth Reception totaled 2769 as compared with 2673 the previous year. These admissions included the following: 1107 new commitments, 96 recommitments, 391 parole violators, 145 transfers from Jamesburg, 905 transfers from Prison, and 125 reclassifications. Admissions to the Prison Reception Unit totaled 3141. These admissions included 2683 new commitments, 16 recommitments, 425 parole violators and 17 returned from escape.

Inmates assigned to Yardville Correction Unit included 768 from Youth Reception and 145 from Prison Reception. There were 741 releases from Correction compared with 534 during the last fiscal year.

STATUS OF INMATE MORALE

A total of 7233 disciplinary actions were handled during the year compared with 7797 the previous year. Of the 7233 reports, 3649 were adjudicated by the Adjustment Committee and 3584 were on-the-spot corrections. There were 62 incident reports referred to the Assistant Commissioner for a variety of reasons, including 10 instances of contraband introduced into the institution by visitors, 13 assaults by inmates on other inmates, 4 terroristic threats, 4 attempted escapes, 2 attempted suicides, etc. There were 32,684 visitors who visited 16,691 Correction and TCP inmates. A total of 75, 3-day furloughs and 71 escorted furloughs were granted for inmates at Yardville and at Wharton Tract.

There were a number of events held which had a positive effect upon inmate morale. The most noteworthy event was the B.B. King performance on June 16 attended by approximately 750 inmates. This affair was held in the institution's auditorium where temperatures were in the high 90s, and attended by approximately 30 members of the media. B.B. King performed for approximately 1 hour and 15 minutes and the inmates behaved admirably. Another event, the Fourt of July inmate picnic, was also very successful. On June 30, normal workday procedures were curtailed at approximately 11:15 a.m. when a special menu of picnic items was served in the messhall. Athletic tournaments followed, culminating in a movie. The Hispanic, Jaycee, Long Termer, and Muslim organizations sponsored several inmate banquets during the year. During the Christmas season there were several parties sponsored by the institution as well as the Annual Christian Community Christmas banquet and the Theater w/o Bars Christmas Banquet. A non-profit organization, "Holiday Project" sent a small team of volunteers on Christmas morning to visit with inmates who ordinarily do not receive visits. Yardville's 14th annual school graduation was held on November 10, with former inmate Donald Benjamin as guest speaker. There were 138 certificates awarded for completion of various academic and/or vocational programs.

In addition to the special events noted above, inmates at Yardville were involved in other positive ways. The Hispanics purchased Christmas decorations for both visit halls. The Jaycees spent over \$2,500 on community projects, including \$205 monthly for kool-aid to be served in the visit hall, purchased a new back-drop for visit hall, and purchased Christmas candy for the entire population. The Jaycees also distributed Easter baskets for the children in the visit hall during Easter weekend and continued Operation Play Pen during visits.

BUSINESS MANAGEMENT ACTIVITIES

The business office experienced no major difficulties during the fiscal year and the only continuing problem is the difficulty in keeping up-to-date with the Inmate Trust Account due to the heavy volume of transfers in and out of both the Reception Centers. The computer terminal in the business office which is part of the Treasury Department's accounting system is providing much more up-to-date information and makes it easier to keep track of various accounts and answering vendors' questions regarding payment of invoices. The institution's computer program which operates the inmate trust system is antiquated and difficult to work with due to the outdated equipment in use in the institution's educational computer training program. A number of avenues have been explored to update this system in order to provide a better informational system for the institution with little success. The institutional deficit in the mid-year analysis accounts amounted to approximately \$750,000. This deficit was covered through additional funding from the Treasury Department and the Department of Corrections. Both the physical appearance and mechanical operations of the institution have been upgraded with the hiring of the new engineer, Mr. James Trilone.

Personnel - Of the 472 approved staff positions, 461 were filled as of June 30, 1983. A total of 76 employees were hired, and 58 left their employ during the past fiscal year. There were 18 grievances and 53 disciplinary hearings. Eleven employees were promoted and six were reclassified to higher titles. There were 40 certifications received and processed. A total of \$1,050,424.75 was expended for overtime.

Maintenance of Physical Plant - There were a number of emergencies which occurred during the year, the most serious being the water crisis on August 1, 1982. Due to human error, water was suddenly shut off from Bordentown. The institution is now connected to the City of Bordentown water lines for emergency use. Work in the kitchen area was completed to be in compliance with ACA standards. This included the painting of the kitchen and repairing the dishwasher temporarily until the new dishwasher on order is received and installed. The Rootermaster was called in for a sewage problem and the line that connects this institution with Bordentown's sewage plant had to be freed. Extensive repairs were made to the refrigeration units in the kitchen. Kubiak Electric replaced a high voltage feeder line, and these aluminum service lines will continue to cause trouble until they are all replaced. There were major repairs made also to the Wharton Tract boilers and to their sewage system. The Administration building was painted. A total of 6,874 work orders were completed, in addition to the many emergencies and new installations that developed during the course of the year.

Stores and Canteen Operations - Annual sales in the canteen amounted to \$363,765 for the 12 months ending June 30, 1983. A total of \$34,000 in canteen profits was transferred from the store account to the welfare account.

Food Service - A severe snow storm in February which prevented many staff persons from getting to work did not slow down the food service department. Men who were normally off duty came in to work for those unable to get in. In addition to serving the regular meals, these men prepared breakfast for snow removal crews and officers who were held over to work double shifts. The institution's water supply was suddenly cut off on August 1, but the kitchen functioned at almost full capacity. Paper service was used and pre-packaged beverages were purchased from outside vendors. Water was carried into the kitchen by bulk containers or hoses run from water tankers located at the sallyport entrance. The inmate work detail was drastically reduced from 119 to the present 85. This reduction has not created any difficulties and has greatly reduced non-productive activity in the food service area. A total of 1,092.580 meals were prepared and served, not only for the inmates and staff but for special occasions, such as the Board of Trustees, graduation, chapel activities, and banquets. Also, 1,100 Christmas packages were made up for distribution to the population.

PROFESSIONAL SERVICES

Classification /Case Conference Committee Activities - There were 2,769 transfers from the Reception Center this fiscal year as compared with 2,676 last year including 1,178 to Annandale, 642 to Bordentown, 7 to Skillman, 45 to New Lisbon, 768 to Yardville and 13 to Wharton Tract. The Correction Classification Committee reviewed 4,510 adult cases and 741 juvenile cases. There were 866 cases reviewed for promotions in custody. There were 727 paroles compared with 518 last year. A total of five inmates were released at their maximum, 20 were transferred to the State Hospital, 62 remanded by court, 9 recalled, and 971 Correction and 22 Reception inmates were taken on one-day court trips or medical trips.

In the Prison Reception Center there were a total of 1,396 new commitments, 1,462 county cases, and 431 parole violators. Releases from the Prison Reception Center were 314 to Trenton State Prison, 219 to Jones Farm, 528 to Rahway, 843 to Leesburg, 341 to Mid-State, 82 to Southern State, 38 to Clinton, 145 to Yardville, 306 to Bordentown, and 234 to Annandale.

Education - During the past year a pre-college program was established whereby qualified inmates receive college counseling in addition to remediation in college math skills, writing and research skills. There are 45 inmates involved in this program. Two inmates acquired an A.A. degree from Mercer County Community College. A music instructor was hired and the music program re-established. Curriculum was completed for all academic areas and near completion in the vocational area. Additional academic and vocational programs were developed to service the ever-increasing population. These included behavior modification classes, a pre-college program, and a program of Puerto Rican History and Culture. Several academic teachers acquired masters' degrees. A total of 127 inmates

acquired their high school equivalency certificates. In the Skilled trade area students experienced hands-on training with a large computer system. Two diesel engines were donated to the auto mechanics program. The culinary arts program at Mates Inn will be aired on Cable 19 and Cable CTN, a statewide station, under the title "Crime is a Prerequisite." A major problem continues to be lack of space and will continue to be a problem until the Juvenile Medium Security Unit is transferred out of the institution. Classes are overcrowded with waiting lists for assignment to the vocational programs.

Some of the goals for the coming year will be to expand the basic wood-working program to include the entire population. Through T&E funds, a goal is to hire an additional woodworking teacher, thus enabling us to double the number of inmates enrolled. A goal is to hire a learning disabilities specialist and to insure a closer working relationship between the child study team and the teachers in the learning center. Also, a goal is to expand the number of computerized administrative reports; to continue to provide staff training; to develop a curriculum in the repair and servicing of diesel engines; to develop a course in "Emission Systems Diagnosis" for YrCC; to develop a more realistic method of awarding vocational certificates in the various vocational programs based on measurable proficiency; and to continue to upgrade the culinary arts program through staff and inmate training, innovative menu planning, food preparation and improved facility decor.

Recreation - During the year the Assistant Superintendent was designated the administrative staff member overseeing all recreational functions within the institution. Along these lines increased big yard recreation was provided for inmates 6 evenings per week, in addition to providing other increased recreational activities. Increased emphasis was placed on intramural athletics with some 16 softball teams organized for big yard activities. Varsity team activities continued in the areas of boxing, basketball, and weight lifting. Other measurable activities include chess club, officials club, and handball intramurals. Due to the size of the inmate population a priority budgetary request was made for one additional recreation assistant in order to provide additional help to the recreation supervisor.

Social Services - Mr. Paul A. Lee was hired as Director of Social Services and began in this capacity in April. The department is providing social services to nearly 1,000 adult inmates housed in 9 permanent living units, a dormitory, a trailer unit, and 2 Reception units. Each social worker shares responsibility to assist 60-70 inmates on the average, with routine institutional matters as well as with problems related to drug and alcohol abuse, mental and emotional disturbance, and brain or neurological damage. Training during the year was scheduled to provide the special skills required to serve the population. The goal for next year is to meet the demand of an increased population with a high quality professional service, by upgrading the skills of staff to prepare them for promotion opportunities as they become available.

Psychological and Psychiatric Services - A total of 1013 Reception and 247 Correction inmates were tested on a group basis. There were 843 admission evaluations completed on Reception inmates by psychology consultants and 28 by institutional staff. Two hundred twenty-six Prison Reception inmates were screened, 204 for suitability for Jones Farm and 22 for suitability for Clinton. There were 146 evaluations on direct transfers of Prison inmates from county jail into Corrections. There were 716 inmates interviewed and reported on by institutional clinical psychologists for a variety of reasons, such as 390 for State Parole Board, and 174 for promotions in custody. A total of 90 officer candidates were evaluated, and the psychiatrist saw 714 inmates for psychiatric evaluations. There were 2616 sessions of individual therapy and 461 sessions of group therapy. The general goal of the psychology department continues to be the development of viable therapeutic programming on each housing unit. The South-One Alcohol Awareness Program has been a valuable learning experience in this direction.

Medical and Dental Services - The hospital processed 147,476 medical visits this fiscal year compared with 121,312 last year. This included admission examinations for 5,301 inmates as compared with 4,779 a year ago. Other medical services also increased: sick call visits 40,916 vs. 26,656; special medications 78,722 vs. 70,253; hospital admissions 407 vs. 366; laboratory procedures 8,950 vs. 8,892; x-rays 8,056 vs. 6,683; and T.B. testing 5,201 vs. 4,405. There were 299 inmate consultancies in the community. In the area of staff treatment, there were 132 physicals on new employees, 157 laboratory procedures, 343 x-rays, and 240 PPDs. A tremendous accelerative workload in the Reception Clinic made increasing demand on the nursing staff. There is a shortage of nurses in the Correction Clinic where the workload has increased in recent years without an increase in nursing staff.

Work in the dental clinic has increased significantly compared with last year's statistics: patient visits 3,530 vs. 2,599; initial examinations, 4,764 vs. 4,224; x-rays 4,584 vs. 4,273; and treatment plans 4,822 vs. 4,420. There were a total of 23,789 procedures in preventative dentistry compared with 21,454 a year ago.

The three basic and essential procedures performed by this department are, 1) clinical oral examination charting condition of the teeth, gums, and oral structure; 2) Pannorex x-ray record taken of the entire mouth; and 3) reading of x-ray pictures with resultant diagnosis and treatment plan. There are two part-time dentists in the clinic in addition to the Chief of Dental Services, Dr. Dominic Piccolella.

Religious Guidance - Adequate coverage of religious guidance has been provided in all units within Yardville, the Trailer Camp, and Wharton Tract Unit. The volunteer groups have been faithful in coming in regularly and providing religious services, and these include the Bridge Ministry, Youth for Better Living, Reverend Woody's, Christian Science Program and the Jehovah Witness. Rev. DuBois is the Department of Correction's representative on the Chaplaincy Consulting Committee whose role is to interview and recommend candidates for positions in State institutions. The number of churches assisting inmates being paroled into the Adoption Program has increased sharply this year. Donations were received from the American Bible Association (1000 Bibles), from Chaplain Ray's Prison Ministry (6,000 Christmas cards), and reading material from other sources. There were 4 baptismal services held

in which 27 men were baptised into the Christian faith. At Christmas time, a combined Protestant-Catholic service was held with 95 men in attendance. Special services were held during Holy Week and Easter, in addition to regularly scheduled Sunday services for all denominations as well as daily Mass on Monday through Thursday. Fr. St. John has been working with the Alcohol Awareness Program as spiritual director in addition to his other duties.

Imam Muhsin reported that the muslims of Yardville identify with the American Muslim Mission, the largest Islamic Community in America, under the leadership of Imam Warithud-Din Muhammad. One hundred-fifty residents participated in the Fasting Period of Ramadan, with 120 residents observing the Eid-UL-Fitr (breaking of the fast worship). Imam Muhsin is looking forward to a full-time chaplaincy position at Yardville to serve one of the largest religious congregations in the State's prison and correctional system.

CUSTODIAL OPERATIONS

The first inmate processed for the Capital Sentence Unit at TSP was received on June 20, 1983. A total of 35 officer recruits were hired, and 200 officers qualified for on and off-duty firearms class. All wooden chairs were removed from the housing units and replaced with plastic chairs. All institutional mattresses were replaced with fire retardant mattresses. All double edge razor blades were replaced with disposable blades. A smoking ban was placed on all food areas of the kitchen and dining halls. All French cells in detention were converted to regular cells. There were a total of 20,604 packages processed during the visit program, with 32,684 visitors visiting 16,691 inmates. During the year, Chapter 294 Laws of 1981 was implemented allowing qualified officers to carry weapons while off-duty.

SATELLITE UNITS

Wharton Tract Program - The educational program functions in two phases, the day school program that provides academic instruction for those residents who lack a high school diploma, and those with academic functioning levels that must be upgraded. There were 15 inmates who received their G.E.D. certificates. The work release program continued to be a credit to the institution as well as beneficial to the participants. A total of 66 inmates were involved during the year, with 6-8 job sites. The spiritual needs of inmates were provided by the Bridge Ministries and Imam Muhsin. The community details provided meaningful work experiences, useful training for the work release program, and promoted good public relations by providing needed services to the community. As a result of community involvement, Yardville received \$5,000 from Tabernacle Township and \$4,250 from Riverside (with another \$4,250 to be received in October) to help defray the cost of one correction officer who supervises the detail. This program has been expanded to include Delran. The self-help program involved tiling of apartment floors, officer's station, staff office and supervisor's office; installation of steps in all exit areas of the trailer unit; drapes for the entire main unit, and construction of shelves in the food storage room. The recreation program provided a means for the inmate to improve and maintain fitness both physically and mentally, and included basketball, baseball, mind olympics, a cookout on June 17, and an annual Christmas celebration. The gym door has not been installed as yet, and the kitchen stoves are expected to be delivered in August. The lack of clerical help continues to be a problem at this unit. Future plans include a back-stop for the baseball field and completion of the baseball field.

Trailer Camp Program - The Trailer Camp Program continued to function within the guidelines set by the institution, without incident. The community program and the growth of those programs are goals set by TCP staff for fiscal 1984. The inmates assigned to TCP included 20 in work release, 6 in culinary arts, one in Truck #1, 6 in construction trades, 8 at Trenton Psychiatric Hospital, and 7 in landscaping.

JUVENILE PROGRAM

Medium Security Unit - Although the primary efforts have been directed toward providing consistent and effective programs for the juvenile inmates, preparations were in effect for the proposed transfer of the inmates and staff to the Yepsen Building. There is still no firm date for transfer. However, contracts for construction have been awarded, key personnel and department heads have been hired and a program format is being developed for the eventual transfer which could be as early as September 1, 1983. The Medium Security Unit provides five different treatment programs for juveniles at Yardville. They include the Program of Intensive Education, the Longtermers Program, the Supportive Education and Treatment Program, the Juvenile Recommitment Treatment Unit, and the Special Treatment Unit for Aggressive Individuals. All inmates in the Medium Security Unit receive one-half day of academic training and recreation, art therapy, and vocational training. Either individual or group counseling is provided for all inmates. This Unit has remained in compliance with the Juvenile Separation Mandate.

COMMUNITY RELEASE PROGRAMS

Work Release - The work release program continued its growth in fiscal 1983, with a total number of 150 inmate participants. A total of 17 employers were utilized in this program, and the types of employment ranged from unskilled kitchen help, unskilled laborer assignments, gas station attendants, and chemical company. Work release inmates grossed \$169,272.40 with net earnings of \$141,254.91. Taxes paid to Federal and State governments amounted to \$26,469.24. Maintenance fees collected from the work releasees amounted to \$29,896.37. One of the goals for this program for next year is to increase the monthly count to 50 inmates and to maintain the count at that figure.

Residential Release Program - This program showed approximately a 30% increase in YRCC inmate participants with a total of 44 inmates residing in 5 outside agencies and the State owned Newark House.

Furlough Program - A total of 146 inmates received a furlough during 1983 from Yardville and Wharton Tract. Of this number, 75 were unescorted and 71 were escorted.

INMATE WORK OPPORTUNITIES

Because of the overcrowded situation at the institution almost all work detail capacities have been raised including vocational and academic slots. In order to increase management's operational effectiveness in the kitchen area, this site was allocated 85 work slots, a reduction from its original 115. On the other hand, work sites were increased in the maintenance department and a new car wash detail was developed with a capacity of 12 minimum custody inmates. A complete listing of work sites including capacities and actual assignments is included in the Superintendent's monthly report for the month of December, 1982.

An average of 23 inmates were assigned to State Use Industry and production of various brooms and brushes amounted to \$96,288. The great majority of the inmate population attended vocational, academic and special education classes each day, either on a full or part-time basis.

PUBLIC RELATIONS AND VOLUNTEER SERVICES

The volunteer program operated with very few problems. Additional programs were added to serve the residents of the Trailer Camp, Juvenile Unit, and Reception. Evening volunteer processing was held in March with 43 volunteers processed that night. This was done in order to assist volunteers who cannot be processed during regular working hours. The Volunteer Coordinator completed a course in Volunteer Management and also served on the Board of Directors of the Volunteers in Courts and Corrections of N.J. An audit of the Department of Corrections Standards on Volunteers was completed and the only standards with which we are in non-compliance is the evaluation of volunteers every three months. With 194 active volunteers, this task would prove extremely difficult and efforts are being made to modify this standard in cooperation with DOC. Hannah Hendrickson was chosen Yardville's Volunteer of the Year and was one of the 10 finalists for the N.J. Volunteer of the Year Award. Pat Lydeck was nominated for a national volunteer award by the Superintendent.

TRAINING

Staff was involved with the orientation programs, on-the-job training, COTA training, Civil Service training, educational courses, Yardville training classes, and workshops. The use of the training room and visual aids increased. Custody training was intensive. All new recruits received initial training and all officers received training in the use of force. Specialized training programs were also offered for custody personnel. Weaponry training and qualification took place and was accomplished efficiently. Training in night firing was included. Training for custody and administration in the Emergency Plan Procedure took place. Plans of action developed to correct some deficiencies call for initial steps to be taken in revitalizing and streamlining of the Training Committee to meet frequently and to develop policy as spelled out by ACA standards. Additionally, the orientation program for new employees should be adjusted to provide new employees necessary training prior to performing job assignments.

PLANS AND ASPIRATIONS

The administration at Yardville has embarked on plans for accreditation under the revised standards developed by the American Correctional Association. The plan for eventual accreditation is in its formative stages but has been defined as a major priority by the Superintendent. The institution continues to function in a treatment oriented capacity with appropriate security procedures which appear to make it an ideal candidate for accreditation in the near future. Some construction funds will be needed in order to provide secondary exits in several housing units in order to assure appropriate evacuation exit procedures in case of emergencies. Additionally, smoke detectors will of necessity have to be installed throughout the institution to meet specifications outlined by ACA. The institution's ACA coordinator has begun to delineate areas of concern so that administrative procedures may be developed.

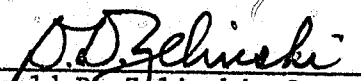
The institution continues to focus its attention on training as a mechanism to improving professionalism of employees. A great deal of work was accomplished in this area during the past fiscal year with the allocation of a training officer and a range officer in order to accomplish the existing needs of line correction officers. Training efforts have been almost doubled in areas concerning correction officers, but much work is needed in regard to establishing viable training programs for professional and other civilian staff. This will be a major goal for the next fiscal year.

During the coming year Yardville will have the task of opening two newly constructed trailer units. A 48-bed trailer unit will be opened on grounds of the institution and the work involved with this project will include training of staff, developing security procedures, implementing an appropriate program format, and selecting appropriate inmates for assignments for that unit. Additionally, a 40-bed unit will be constructed on the grounds of the Wharton Tract Unit and similar tasks will be involved in order to assure that appropriate operational procedures are implemented.

During the past year the Alcohol Abuse Program has grown to a point where 66 slots are available for inmates on the South One Unit. This, along with Yardville's Substance Abuse Program, provides a full time 6-month treatment program for inmates who have abused alcohol or drugs. These programs, along with a progressive academic school program and a variety of vocational training programs, are the core of rehabilitative services provided at Yardville. It is noteworthy that the Chairman of the ACA auditing team indicated to staff that the institution possesses one of the finest treatment programs he has seen. Along these lines continued efforts will be made to expand several vocational training programs and to provide more space for the on-going academic programs. Several new work detail programs are also being explored.

In the coming fiscal year juveniles of the Medium Security Unit will be relocated at the Yepson Unit on the grounds of the Johnstone Training and Research Center. Plans are being developed for replacement of those juvenile inmates by 120 adult inmates on North I and North II Housing Units. Security procedures are in place, however program and work assignments are being worked on in order that this additional group of inmates will be assimilated into the mainstream of the institution. We look forward in the coming year to accomplishing several major goals of the administration, accomplishment of outlined major tasks, and continued professional development of the staff in order to provide optimal security and rehabilitative services for the resident inmate population.

July 28, 1983


Donald D. Zelinski, Superintendent

END