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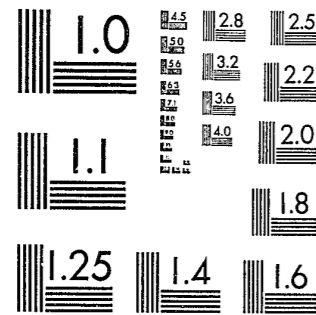
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4/7/82

National Institute of Justice
United States Department of Justice
Washington, D.C. 20531

MF-1

BUREAU OF CRIMINAL JUSTICE ASSISTANCE

FINAL REPORT

ACQUISITIONS

Southeastern Criminal Justice Training
Center, School of Criminology
Project __80-TA-AX-0002__ Subgrantee __Florida State University__

Project Title __Technical Assistance Resource Center__

__Craig B. Fraser__   __Associate Director__   __10/30/81__
Name of Person Preparing Report   Title   Date

The Following Format Should Be Utilized in the Preparation of the Final Report:

I.   Project Summary: Summarize (in 200 words or less) the project's goals and the progress made towards meeting these goals.

II.   Project Assessment: Assess the extent to which the project met its stated measurable objectives. Verify and validate with supporting data.

III. Project Conclusions: What conclusions can be drawn and what recommendations can be made based on these considerations?

IV.   Project Side Effects: Were there any side effects, desirable or undesirable that resulted from project activities?

V.   Project By-Products: Include any by-products such as manuals, evaluation instruments, tests, etc. that were generated by project activities.

1.   Project Summary

This report is a summary of the activity of this project during the eighteen months of its existence. The intent of the project has been to offer direct, and occasionally, brokered, technical assistance via various means to assist the client group to perform evaluation, monitoring, analysis, planning, program development, and management functions. The purpose of this assistance was not only to contribute to the resolution of immediate problems surrounding the conduct of the above mentioned functions but also to equip the assisted

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parties to cope with analogous situations over time, thereby developing overall capacity. The target client group for this service is composed of operational and planning agencies and their personnel in LEAA Service Area C, composed of Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, The Virgin Islands, Virginia and West Virginia.

Over the time period of the project 143 delivery episodes took place to 149 agencies. A delivery episode is a discrete activity with a recipient concerning an identifiable topic. Some episodes involved more than one contact with an agency. Some episodes involved contact with more than one agency. If, within a delivery activity, there was a discrete shift to a separate topic, a separate delivery episode was recorded. Exhibit 1 illustrates the number of delivery episodes by quarter of delivery.

Deliveries per quarter varied from 35 during the October-December 1980 period to 14 during the March 20-June 1980 period. The average number of deliveries per quarter was 24 for a monthly average of 8. The decline in deliveries over the last two quarters is probably the result of two factors: extension of the project's life beyond that originally intended and uncertainty in the target population concerning budgetary matters. The former factor resulted in decreased staff time and travel resources available to the project The latter factor resulted in agencies becoming heavily involved in budgetary matters to the detriment of the programmatic activities the project was designed to enhance.

Exhibit 2 shows the percentage of full time staff devoted, on the average, to each quarter of the project.

Despite cutbacks in staffing level, a high quality, cost-effective service was maintained, although at a reduced rate.

EXHIBIT 1
Technical Assistance Deliveries by Quarter, March 20, 1980 - September 30, 1981

Bar chart showing Deliveries by Quarter:

Quarter	Deliveries
MAR. 20 '80 - JUNE '80	14
JULY '80 - SEPT '80	22
OCT '80 - DEC '80	35
JAN '81 - MAR '81	31
APR '81 - JUN '81	20
JULY '81 - SEPT '81	21

Y-axis: DELIVERIES (0, 10, 20, 30, 40, 50)
X-axis: QUARTER
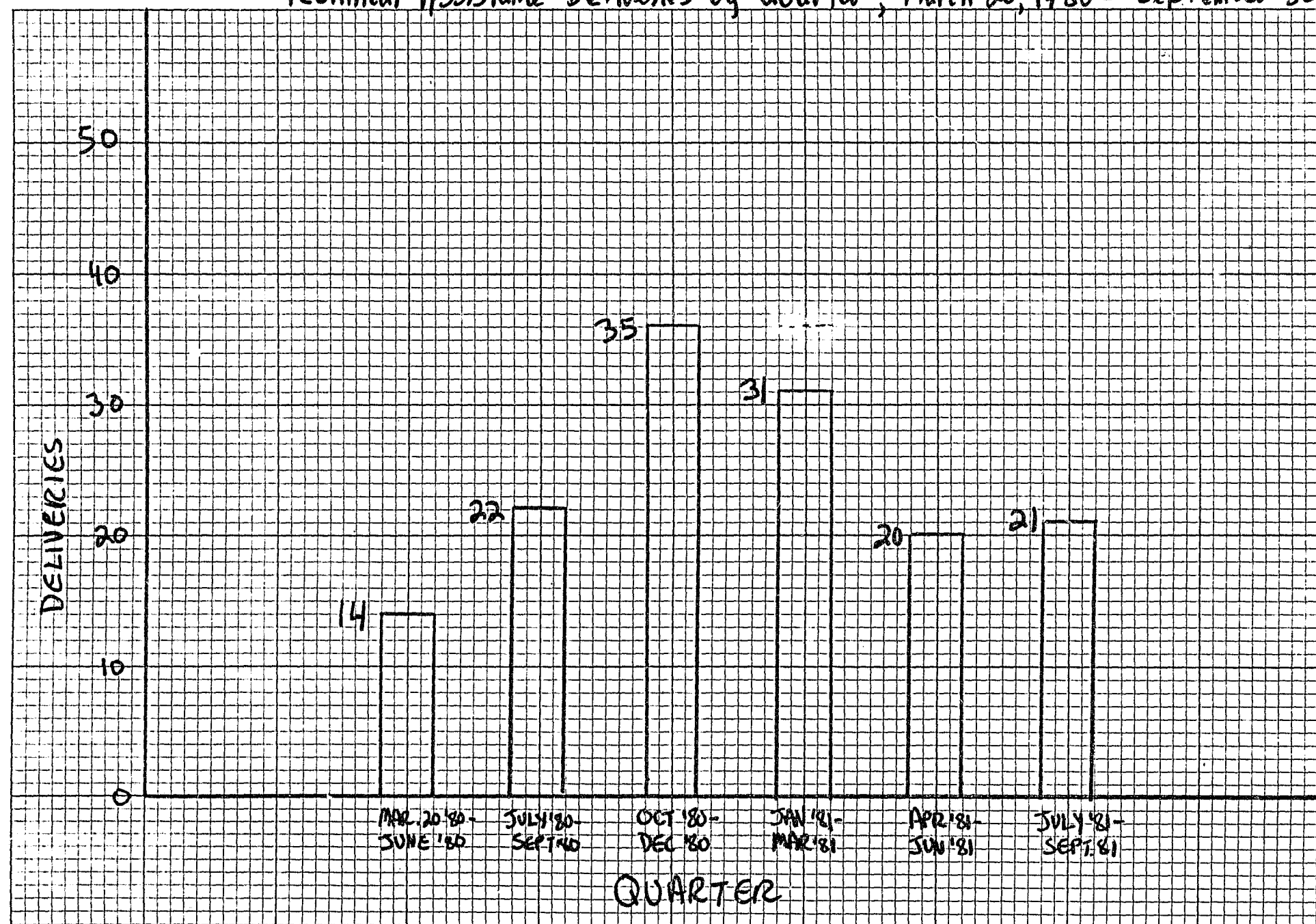
EXHIBIT 2
Average Professional Staff Time Allocation
By Quarter and By Percent of Full-Time

QUARTER	AVERAGE TIME ALLOCATION
March 20, '80 – June 80	100%
July 80 – September 80	75%
October 80 – December 80	75%
January 81 – March 81	67%
April 81 – June 81	58%
July 81 – September 81	67%

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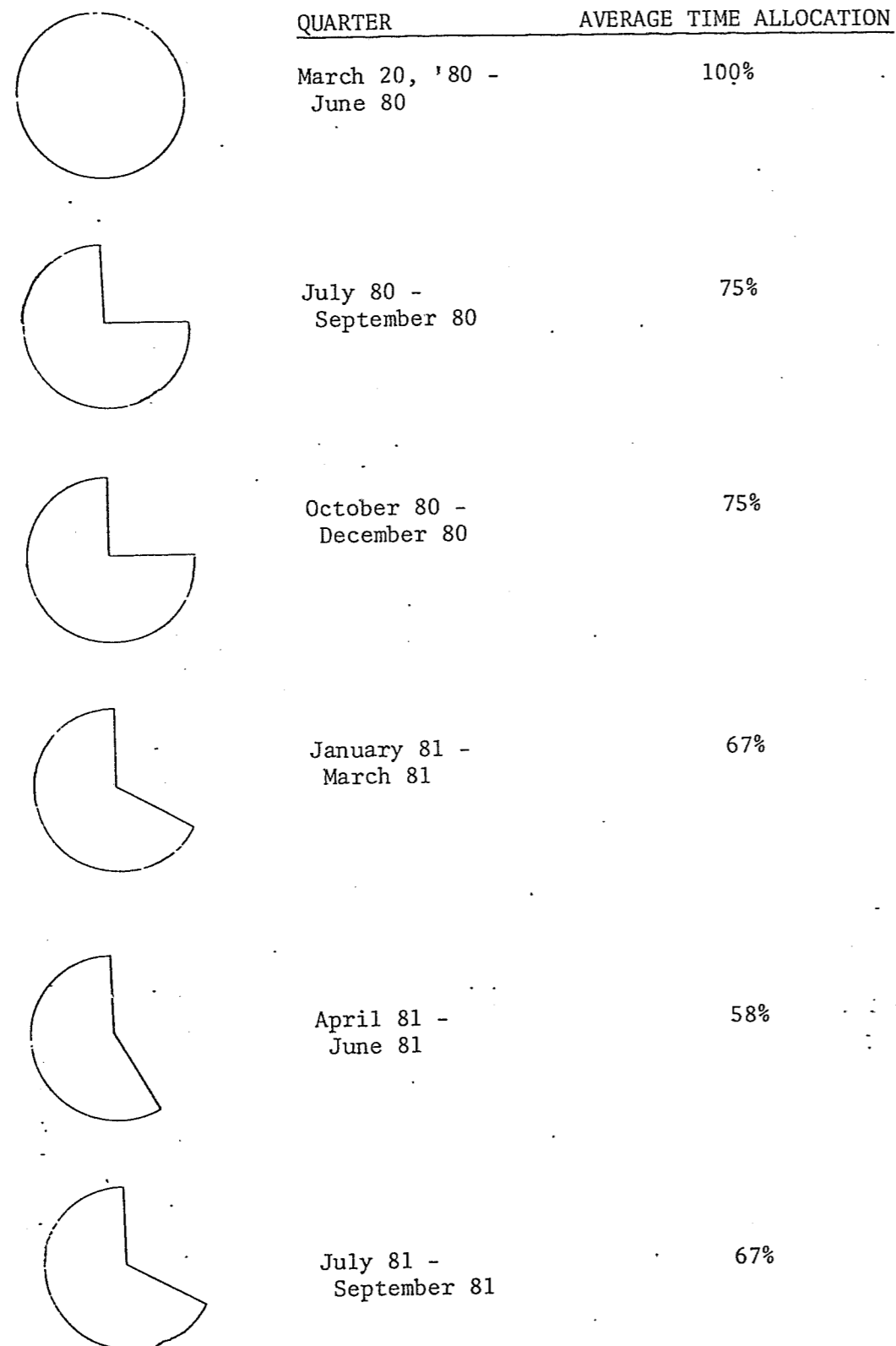
As stated above, the Center's Service Area was composed of 12 jurisdictions. Attempts were made to let each jurisdiction become aware of the possibility of receiving services. Newsletters, announcements at courses, and personal contacts were used to convey this knowledge. Three states accounted for 65% of all agencies receiving TA deliveries: Florida with 45, North Carolina with 24, and Virginia with 24. Conversely, no agencies in Kentucky, Tennessee, Puerto Rico, or West Virginia made a request for assistance. Approximately 54% of the agencies were state level agencies and 30% were local level agencies. This information is detailed in Exhibit 3.

The types of agencies receiving services are presented in Exhibit 4. Of the 149 agencies receiving technical assistance from the Center during the grant period, 57, or 38% were criminal justice planning agencies. 82, or 55%, were operational agencies. This reflects the shift in focus from LEAA-type criminal justice planning agencies to operational agencies sought because of the phase-out of LEAA.

The project was originally conceived to provide evaluation technical assistance. Later, expansion to include planning, analysis, program development, management, and performance measurement was permitted. The topic of delivery is summarized in Exhibit 5. Combining the evaluation category with multiple topic deliveries which include evaluation reveals that 64 of the 143 delivery episodes, or 45%, involved evaluation. Combining categories for planning deliveries (information, techniques, and multiple topic deliveries including planning) shows that 42 of the 143 deliveries, or 29%, involved planning. Similarly, 20% of the deliveries focused on analysis or crime analysis. There does not appear to be any particular pattern, or trend, over time of change on delivery topic.

EXHIBIT 3
Agencies Receiving Technical Assistance By State And Level

| STATE | LEVEL | | | TOTAL |
	STATE	REGIONAL	LOCAL	
Alabama	6	--	--	6
Georgia	6	2	4	12
Florida	19	3	23	45
Kentucky	--	--	--	0
Mississippi	8	1	2	11
North Carolina	15	2	7	24
South Carolina	10	--	2	12
Tennessee	--	--	--	0
Puerto Rico	--	--	--	0
West Virginia	--	--	--	0
Virginia	13	6	5	24
Virgin Islands	1	--	--	1
Pennsylvania	--	--	1	1
Delaware	1	--	--	1
California	--	--	1	1
New York	1	--	--	1
SUB-TOTAL	80	14	45	139
Other*				10
TOTAL				149

*Includes other T.A. Resource Centers and National Agencies

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EXHIBIT 4
Agencies Receiving Technical Assistance By Type of Agency and Level

| AGENCY TYPE | LEVEL | | | TOTAL |
	STATE	REGIONAL	LOCAL	
Planning-Criminal Justice	39	6	12	57
Juvenile Justice	11	1	6	18
Corrections	11	--	--	11
Law Enforcement	4	--	21	25
Training Academy	4	--	--	4
Court	1	1	2	4
Court-Juvenile	1	--	--	1
Corrections - Juvenile	2	6	--	8
Planning-General	1	--	2	3
Attorney General	1	--	--	1
Education Dept.	1	--	--	1
Human Service Agency	1	--	--	1
Evaluation Assoc.	1	--	--	1
Mental Health	1	--	--	1
National Guard	1	--	--	1
Prosecutor	--	--	2	2
SUB-TOTAL	80	14	45	139
Other*				10
TOTAL				149

*Includes other T.A. Resource Centers and National Agencies

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EXHIBIT 5
Delivery Episodes By Topic Of Delivery
And By Delivery Quarter

TOPIC	QUARTER Mar 20-June 80	July-Sept 80	Oct-Dec 80	Jan-Mar 80	Apr-June 80	June-Sept 80	TOTAL
Evaluation	8	8	16	14	9	4	59
Performance Measurement	3	3	1	--	--	3	10
Crime Analysis	1	--	3	2	3	3	12
Analysis	--	4	3	2	1	3	13
Planning Information	--	5	4	8	4	2	23
Planning Techniques	--	2	6	4	1	3	16
Training Information	--	--	1	--	1	1	3
Program Development Information	--	--	1	--	--	--	1
Evaluation/Analysis	1	--	--	--	--	1	2
Performance Measurement/ Planning Techniques	1	--	--	--	--	--	1
Performance Measurement/ Evaluation	--	--	--	--	1	--	1
Planning/Evaluation	--	--	--	--	--	1	1
Planning/Crime Analysis/ Evaluation	--	--	--	1	--	--	1
TOTAL	14	22	35	31	20	21	143

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The mode of delivery is shown in Exhibit 6. The most prevalent mode of delivery was via telephone. Including multiple mode delivery episodes, 61 of the 143 episodes, or 43%, involved telephone calls. The next most frequent delivery mode was the on-site mode. Again including multiple mode episodes, on-site delivery was involved in 50 of the 143 episodes, or 35%. It should be noted that 68 of the 143 episodes, or 48%, involved face-to-face contact. This figure was derived by totaling on-site, workshop, meeting, on-site at course, on-site/telephone, on-site/workshop, on-site at course/telephone, and meeting/telephone delivery episodes. The project was able to maintain its commitment to provide on-site deliveries during the last two quarters despite greatly diminished resources both in terms of available staff time and travel money.

The Center staff considers the project to have succeeded in its mission to provide high quality, cost-effective assistance to the agencies which requested service. Almost all delivery was performed by in-house staff providing for a continuity of service lacking when consultants are used. Without an evaluation beyond the financial ability of the Center the impact of the assistance cannot be measured. Client satisfaction, however, seems high.

EXHIBIT 6
Delivery Episodes By Mode Of Delivery
And By Delivery Quarter

MODE OF DELIVERY	Mar 20-June 80	July-Sept 80	Oct-Dec 80	Jan-Mar 81	Apr-June 81	July-Sept 81	TOTAL
On-Site	6	6	8	5	9	10	44
Mail	1	2	11	2	--	3	19
Telephone	1	13	9	12	9	4	48
Workshop	2	--	--	1	--	1	4
Meeting*	--	--	1	2	1	--	4
On-site at course	--	--	2	6	--	--	8
Document	--	--	1	--	--	--	1
On-site/Telephone	2	--	--	2	--	--	4
On-site/Workshop	--	--	--	--	--	2	2
Mail/Telephone	--	1	3	1	1	1	7
On-site at course/Telephone	1	--	--	--	--	--	1
Meeting/Telephone	1	--	--	--	--	--	1
TOTAL	14	22	35	31	20	21	143

*Meetings are defined as visits of recipients to the Center or other
face-to-face contacts at locations other than recipient's agency or
at courses.

END