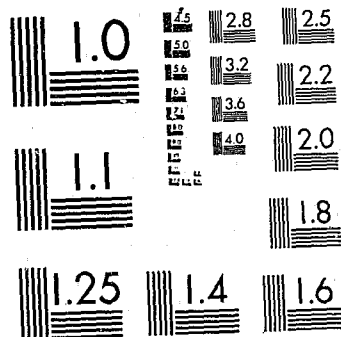


National Criminal Justice Reference Service

# ncjrs

This microfiche was produced from documents received for inclusion in the NCJRS data base. Since NCJRS cannot exercise control over the physical condition of the documents submitted, the individual frame quality will vary. The resolution chart on this frame may be used to evaluate the document quality.



MICROCOPY RESOLUTION TEST CHART  
NATIONAL BUREAU OF STANDARDS-1963-A

Microfilming procedures used to create this fiche comply with the standards set forth in 41CFR 101-11.504.

Points of view or opinions stated in this document are those of the author(s) and do not represent the official position or policies of the U. S. Department of Justice.

National Institute of Justice  
United States Department of Justice  
Washington, D. C. 20531

DATE FILMED

1/12/82

NEW JERSEY STATE POLICE  
58TH ANNUAL REPORT  
FOR THE YEAR ENDING JUNE 30, 1979

79921

U.S. Department of Justice  
National Institute of Justice

This document has been reproduced exactly as received from the person or organization originating it. Points of view or opinions stated in this document are those of the authors and do not necessarily represent the official position or policies of the National Institute of Justice.

Permission to reproduce this copyrighted material has been granted by  
New Jersey Division of State Police

to the National Criminal Justice Reference Service (NCJRS).

Further reproduction outside of the NCJRS system requires permission of the copyright owner.



HONORABLE BRENDAN T. BYRNE, GOVERNOR

HONORABLE JOHN J. DEGNAN, ATTORNEY GENERAL

COL. CLINTON L. PAGANO, SUPERINTENDENT



State of New Jersey  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF STATE POLICE

POST OFFICE BOX 7068  
WEST TRENTON, NEW JERSEY 08625  
(609) 882-2000

JOHN J. DEGNAN  
Attorney General

COLONEL C. L. PAGANO  
Superintendent

December 30, 1979

The Honorable John J. Degnan  
Attorney General of the  
State of New Jersey

Sir:

I respectfully submit the Annual Report of the Division of State Police for the fiscal year July 1, 1978 through June 30, 1979, our fifty-eighth year of service to the people of New Jersey.

I wish to express our gratitude to you for your confidence and support.

Sincerely,

Colonel Clinton L. Pagano,  
Superintendent

NOV 1 1979  
10



GOVERNOR BRENDAN T. BYRNE



## TABLE OF CONTENTS

HEADQUARTERS OFFICERS .....	i
TROOP COMMANDERS .....	ii
POWERS AND DUTIES .....	1
ORGANIZATION .....	1
TABLE OF ORGANIZATION .....	2
SUPERINTENDENT'S SPECIAL STAFF SECTION	
Intelligence Bureau .....	3
Central Security Bureau .....	5
Casino Gaming Bureau .....	5
DIVISION STAFF SECTION	
Computer Bureau .....	7
Internal Affairs Bureau .....	7
Public Information Bureau .....	8
Planning Bureau .....	8
Division Services Bureau .....	9
ADMINISTRATION SECTION	
Logistics Bureau .....	10
Personnel Bureau .....	12
Training Bureau .....	13
Fiscal Control Bureau .....	15
FIELD OPERATIONS SECTION	
Communications Bureau .....	16
Traffic Bureau .....	17
Helicopter Bureau .....	21
Emergency Services Bureau .....	21
Highway Patrol Bureau .....	21
State Governmental Security Bureau .....	24
INVESTIGATIONS SECTION	
Criminal Investigation Bureau .....	25
Special Investigation and Services Bureau .....	27
Organized Crime Bureau .....	28
Narcotic Bureau .....	29
RECORDS AND IDENTIFICATION SECTION	
Criminal Justice Records Bureau .....	31
State Bureau of Identification .....	33
SPECIAL AND TECHNICAL SERVICES SECTION	
Forensic Science Bureau .....	35
State Regulatory Investigation Bureau .....	37



Colonel Clinton L. Pagano  
Superintendent



Lt. Colonel Raymond J. Brennan



Major Justin J. Dintino



Captain Joseph E. Petuskey



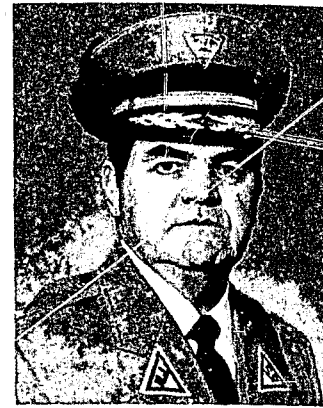
Captain Samuel Ferreri



Captain Joseph A. Rogalski



Major Frank Wladich



Major John P. McGann



Major Joseph P. Babick



Major William J. Baum



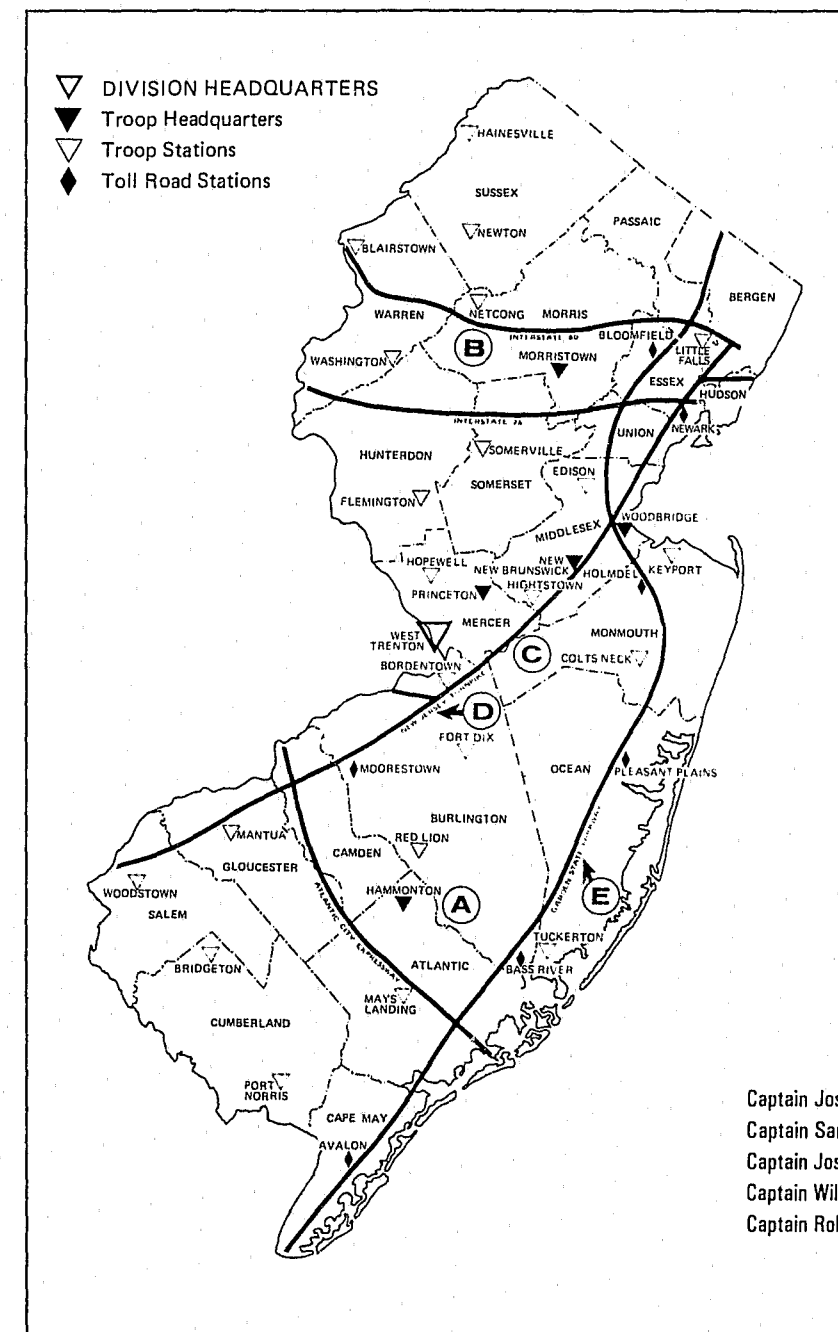
Major William A. Zaninelli



Major Thomas P. Tyrrell

#### HEADQUARTERS OFFICERS

Colonel Clinton L. Pagano ..... Superintendent  
 Lt. Colonel Raymond J. Brennan ..... Deputy Superintendent  
 Major Justin J. Dintino ..... Superintendent's Special Staff Section  
 Major Frank Wladich ..... Division Staff Section  
 Major John P. McGann ..... Administration Section  
 Major Joseph P. Babick ..... Field Operations Section  
 Major William J. Baum ..... Investigation Section  
 Major William A. Zaninelli ..... Records & Identification Section  
 Major Thomas P. Tyrrell ..... Special & Technical Services Section  
 Captain Carl A. Chiaventone ..... Intelligence Bureau  
 Captain Louis Grossi ..... Casino Gaming Bureau  
 Captain Herbert E. Plump ..... Computer Bureau  
 Captain Alfred G. Piperata ..... Internal Affairs Bureau  
 Captain Gordon Hector ..... Assistant to Deputy Superintendent  
 Captain Edward R. Lejbe ..... Assistant Administration Officer  
 Captain William J. Maher ..... Logistics Bureau  
 Captain Harry J. Garbe ..... Training Bureau  
 Captain Edward Flesher ..... Fiscal Control Bureau  
 Captain Henry Mihaly ..... Assistant Field Operations Officer  
 Captain Gabriel Misticchelli ..... Communications Bureau  
 Captain George J. Thomas ..... Traffic Bureau  
 Captain Robert T. Sloss ..... Emergency Services Bureau  
 Captain Walter Y. King ..... Assistant Investigations Officer  
 Captain Peter J. Dunn ..... Criminal Investigation Bureau  
 Captain Harold E. Spedding ..... Organized Crime Bureau  
 Captain John H. Harms ..... Narcotic Bureau  
 Captain Robert H. Saunders ..... State Bureau of Identification  
 Captain Joseph E. Barry ..... Forensic Science Bureau



Captain William J. Burke



Captain Robert D. Delaney

#### TROOP COMMANDERS

Captain Joseph E. Petuskey ..... Troop A (South Jersey)  
 Captain Samuel Ferreri ..... Troop B (North Jersey)  
 Captain Joseph A. Rogalski ..... Troop C (Central Jersey)  
 Captain William J. Burke ..... Troop D (Turnpike)  
 Captain Robert D. Delaney ..... Troop E (Parkway)

## POWERS & DUTIES

Under the executive leadership of the Superintendent, the Division has full police powers and is authorized to enforce any law or ordinance anywhere within the State. Members of the Division of State Police are subject to the call of the Governor. They are peace officers of the State, and are empowered to furnish police protection; to render first aid to the injured and succor the helpless; and to exercise, in general, the same powers and authority as are conferred by law upon police officers and constables.

The Division of State Police has the power to prevent crime; to pursue and apprehend offenders; and to obtain legal evidence necessary to insure the conviction of such offenders in the courts. Division members are authorized by law to execute any lawful warrant or order of arrest issued against any person, and to make arrests without warrant for violations of the law in their presence, and for felonies committed, the same as are or may be authorized by law for other peace officers.

Members of the Division of State Police are authorized to cooperate with any state department, or any state or local authority in detecting crime, apprehending criminals and/or preserving law and order. The Division of State Police may not, however, be used as a posse in any municipality except upon order of the Governor when requested by the governing body of such municipality. This does not preclude the assignment of Division personnel to aid election superintendents on election day in the enforcement of the election laws of this State. Division members may also act as motor vehicle inspectors, and as wardens in the protection of the forests and the fish and game of the State. As directed by the Governor, the Division assists local police authorities in controlling civil riots and other unlawful civil disturbances of major proportions.

## ORGANIZATION

The Division of State Police, one of nine Divisions of the Department of Law and Public Safety, was established in 1921. The Division is headed by a Superintendent and supported by a Deputy Superintendent and staff whose areas of responsibilities are divided into seven categories: Superintendent's Special Staff, Division Staff, Administration, Field Operations, Investigation, Records and Identification, and Special & Technical Services. Through his staff, the Superintendent directs the activities of the five police commands which are: Troop A (Southern New Jersey), Troop B (Northern New Jersey), Troop C (Central New Jersey), Troop D (New Jersey Turnpike), and Troop E (Garden State Parkway).

The Deputy Superintendent is the Chief of Staff and serves as Acting Superintendent in the absence of the Superintendent. He is responsible for the execution of staff tasks, the efficient and prompt response of the staff, and the coordinated efforts of its members.

The organizational structure of the Division of State Police, as depicted in the Table of Organization, is designed to provide maximum efficiency in the performance of the diversified functions of the Division.





Since the primary function of this Unit is to conduct strategic intelligence assessments for the Attorney General and the Superintendent, an integrated strategic/tactical analytical concept has been initiated whereby the data analyzed in tactical assessments is subsequently utilized to provide strategic assessments of illicit marketplaces and the criminal organizations which supply these marketplaces. Toward this goal, analysts are assigned to assist the investigative components of the Division and Federal and local law enforcement agencies. In addition, the Analytical Unit has conducted several analytical seminars designed to broaden the scope of an investigative inquiry into a particular criminal phenomenon. The Unit recently completed its controlled dangerous substance assessment and a study which examined current organized crime enforcement practices in New Jersey. These strategic studies have been disseminated to the appropriate criminal justice agencies.

**INTER-AGENCY LIAISON (LAW ENFORCEMENT INTELLIGENCE UNIT) AND TELEPHONE TOLL ANALYSIS UNIT** — This Unit assists the out-of-state law enforcement agency in its investigations to combat organized crime. Consisting of one enlisted member, one civilian analyst and one typist, requests for information both verbal and written are answered daily. During the past year this unit processed 2,818 information requests from numerous law enforcement agencies throughout the country and is responsible for analyzing telephonic communication in the State. During the past year, this unit processed 530 toll requests and 23,012 individual listings.

**ELECTRONIC SURVEILLANCE UNIT** — This Unit is primarily responsible for maintaining an inventory of all court authorized audio and video electronic surveillances conducted by the Division. Unit personnel are responsible for the installation, maintenance and removal of all equipment and the processing of audio evidence for the operational units. During this year, the Unit implemented 30 wiretaps, 5 microphone eavesdrops, and 9 "Pen Register" court authorized interceptions; performed 1,907 technical services, 5 Government security checks and investigated 4 illegal wiretaps; processed 669 "official" and 349 "consensual" evidential recordings; duplicated 2,742 tapes; and made 33 evidential composites.

**COLLATION AND EVALUATION UNIT** — This Unit is responsible for reviewing all the reports submitted to the Intelligence Bureau. The primary function of the collator is to determine if the data meets the criteria set forth in the Intelligence Bureau Manual and to assign priorities for further investigation. In addition, the collator records and answers any queries received from other agencies. During the past year, this unit processed 23 incoming investigations from the State Attorney General's Office; 1,285 intelligence reports submitted by the regional field units; and 561 reports transmitted to other Divisions, Sections, Bureaus and Units.

**LABOR RACKETEERING UNIT** — The Labor Racketeering Unit was established in 1976 to examine organized crime's involvement in labor unions in New Jersey. To partially fulfill this function, a comprehensive analytical study was undertaken and completed scrutinizing the existing labor laws. The five field detectives assigned to this unit continue to collect an extensive amount of intelligence data which is continually being analyzed. Several investigations have been initiated in cooperation with the U.S. Department of Labor and the U.S. Attorney's Office.

**CASINO INTELLIGENCE UNIT** — The Casino Intelligence Unit functions as an integral part of the Intelligence Bureau. The primary responsibility is to gather intelligence data concerning organized crime and criminal activities related to, and as a product of, the legal casino gaming industry in New Jersey. Unit personnel collect and formulate background information concerning the corporations and their key personnel which function as serious prospective investors in the casino gaming industry in this State. They also gather, identify and monitor activities and maintain files on persons involved in illegal endeavors generally associated with the gaming industry, *i.e.*, credit frauds, cheats, card mechanics, slot cheats, prostitutes and con operatives. The Unit also provides data and strategic intelligence that will aid in the formulation of future legislation and regulation concerning the casino gaming industry.

### **CENTRAL SECURITY BUREAU**

The Central Security Bureau, reports to the Supervisor of the Superintendent's Special Staff Section. The Bureau's mission is to identify, reduce, control and prevent social-political organized crime and terrorism in the State of New Jersey.

In order to fulfill this mission, strategic intelligence assessments have been designed and developed to provide a descriptive analysis of social-political organized crime systems and terrorist groups operating in the State. The Bureau depicts their capabilities and assesses the efforts of law enforcement in the control against these groups.

The Bureau must also continually develop tactical intelligence data designed to provide operational units of law enforcement agencies with the necessary data to investigate and combat social-political and terrorist organized criminal activity, and identify those persons in these groups.

### **CASINO GAMING BUREAU**

The Casino Gaming Bureau within the Superintendent's Special Staff Section is comprised of the Background Investigation Unit, Enforcement Unit and Identification Unit. The Bureau performs an investigative function for the Division of Gaming Enforcement and is responsible for enforcing the Casino Control Act through the function of applicant investigations, complaint investigations and auditing of operations at the casinos. Applicants include all entities and persons participating in the gaming industry, as well as all related service industries.

The Background Investigation Unit is responsible for investigating all individual applications of personnel applying for casino employee licenses. This includes all casino and hotel employees, casino key personnel, and gaming school instructors. The depth of these investigations depend on the individual positions applied for.

The Enforcement Unit functions as the law enforcement arm of the Division of Gaming Enforcement and Casino Control Commission, ensuring compliance and enforcement of state statutes under the Casino Control Act. This unit is actively involved in every phase of the casino licensing process, including pre-operation inspection and checks, operational inspection and checks, developing tactical intelligence information, law enforcement duties, slot machine inspection and



approval, enforcement of Alcoholic Beverage Control statutes and regulations, and continual inspections of gaming schools. The unit investigates all violations of the law, including collusions of skimming, payoffs, cheating, theft, narcotics, illegal gambling, loan sharking, prostitution, and any other violation of law that might take place in a casino-hotel complex.

The Identification Unit is charged with fingerprinting and photographing the thousands of employee license applicants, which is the first stage of the employee license applications.

The personnel of the Casino Gaming Bureau are required to possess a multitude of special skills and knowledge, and have received special detailed technical training to efficiently and professionally perform their assigned duties.

## DIVISION STAFF

The Supervisor of the Division Staff Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with all Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Computer Bureau, Internal Affairs Bureau, Public Information Bureau, Planning Bureau and Division Services Bureau.

### COMPUTER BUREAU

The State Police Computer Bureau, SAC Criminal Justice Task Force, is responsible for the planning, coordinating, and direction of data processing activities for the entire Division of State Police. This group also performs data processing services for many other Criminal Justice Agencies within the State. Computer Bureau personnel perform systems analysis tasks and program sophisticated computerized systems to assist users in the planning and implementation of automated data processing applications.

Computer Bureau personnel continued to work with the Uniform Crime Reporting Unit in the design and implementation of a Standardized Crime Reporting System.

Personnel from the Computer Bureau continued to assist SLEPA staff in reviewing various grant applications from county and local law enforcement agencies.

The Computerized Criminal History System (CCH) is an on-line information processing and retrieval operation.

There are 7,785,281 criminal history records on the data base representing information on 351,142 individuals. The MNI file contains over 435,000 individuals.

### INTERNAL AFFAIRS BUREAU

The Internal Affairs Bureau coordinates the efforts of the Staff Inspection Unit and the Internal Investigation Unit. The Bureau reports on the status of all complaints, investigations and inspections and insures the maintenance of records.

**STAFF INSPECTION UNIT** — The Inspection Unit conducts field inspections to assure that the activities of the Division are conducted in accordance with its policies, procedures, rules and regulations and orders. Remedial recommendations are made to provide direction for necessary change.

**INTERNAL INVESTIGATION UNIT** — The system of conducting and managing internal investigations concerning misconduct complaints against sworn members is designed to strike an equitable balance between the rights of the complainants and the rights of the members. The requirement to inform the complainant of the outcome is an important factor within this system. The Unit registers, monitors and maintains permanent records on every internal investigation conducted within the New Jersey State Police.

## **PUBLIC INFORMATION BUREAU**

This Bureau is responsible for the proper dissemination of information concerning the functions and activities of the Division of State Police in an effort to maintain good public relations. During the year, there were 404 official news releases and 1,989 photographs issued from the Public Information Bureau at Division Headquarters. News of a general police nature was issued daily from all State Police stations upon request from local newspapers and radio stations. The dissemination of spot news regarding events of special interest was supervised by the Public Information Bureau Officer. Research material for 269 feature articles was prepared for magazine and newspaper publication. Spot broadcasts and taped messages concerning special events and safety campaigns were supplied to radio and television stations. Exhibits depicting various phases of police work were monitored and shown at many county fairs and other large public gatherings. Brochures and other Division publications were designed, edited and distributed by the Public Information Bureau. There were 78 graphic arts and 43 photographic assignments completed this year.

The New Jersey Committee on Public Information, representing all recognized news gathering agencies in the State, meets regularly to screen applicants for New Jersey press credentials. The Division of State Police prints, registers and issues both wallet and visor cards to all qualified applicants. There were 3,600 credentials issued this year.

A news clipping file is maintained in this Bureau. News of a general nature is clipped, mounted, identified by publication and date, bound and filed by month. News of a specific nature is similarly processed and filed by topic. This file, plus special reports and periodic surveys, affords a good means of evaluating the effects of our program.

## **PLANNING BUREAU**

This Bureau is responsible for planning Division operations, both short and long range, and for coordinating and preparing Division orders, instructions and procedures, which insures that they are not in conflict with existing orders or rules and regulations. Members of this Bureau conduct studies and research to assist in the solving of police problems, and lend assistance to other Sections in the preparation and improvement of their plans as may be required.

All legislative bills and appellate court decisions pertaining to the Division are reviewed and brought to the attention of the personnel concerned. All legislation that is enacted, which is of interest to or has a direct or indirect bearing on the Division, is brought to the attention of the Superintendent. A member of this Bureau serves as coordinator between the Division of State Police and the Division of Administrative Procedures in the promulgation of rules affecting the general public, and maintains liaison with the New Jersey Lobby in Washington, D.C. concerning pending legislation bearing upon our Division.

The Planning Bureau is responsible for the preparation of the quarterly accomplishments reports and the annual reports, calendar and fiscal year annual reports, for the Division of State Police. These reports are submitted to the Attorney General as required.

Bureau personnel conducted research projects into various planning activities, including but not limited to the development of a data information system to

identify potential gasoline allocation priorities; assisted other police departments with patrol scheduling; members assigned to the Office of Highway Safety acted as liaison and the Director of the State Traffic Records project; development of the Superintendent's Information Line, a vehicle by which the Superintendent may respond to the individual member; preparation and recommendation of a major reorganizational change designed to elevate the Emergency Services Bureau to sectional status and equalize the staffing pattern within the Division of State Police; manpower allocation recommendations; studies and recommendations reference local police services performed by the Division of State Police; commencement of a study of the State Police Retirement System; commencement of a study to modernize Title 53; assistance in drafting and negotiating contracts for State Police service with the Turnpike, Parkway, Atlantic City Expressway and Meadowlands; participation in the development of recommendations for the HOV (High Occupancy Vehicle) lane enforcement program; commencement of a study of the Weekly Activity Reporting System.

## **DIVISION SERVICES BUREAU**

The Division Services Bureau is comprised of three units: Governor's Security Unit, Labor Relations Unit and Community Relations Unit.

**GOVERNOR'S SECURITY UNIT** — The Governor's Security Unit has the primary responsibility for maintaining security for the Governor and Attorney General and their families. Personnel assigned to this Unit accompany their charges throughout the state functioning both as an Aide and for the purpose of providing security. Personnel maintain offices at the Governor's residence at Morven and have the responsibility of maintaining security of the residence and its occupants.

**LABOR RELATIONS UNIT** — The Labor Relations Unit is responsible for the administration and review of grievances, assists in contract administration and serves as part of the negotiations advisory team. The Unit also provides liaison between the employee groups and the Superintendent in order to maintain effective two way communications.

**COMMUNITY RELATIONS UNIT** — The Community Relations Unit, maintains constant liaison with various city and state agencies and persons involved in prompting cooperation between police, minority and civil rights groups. The primary function of the Unit is to identify community problems and maintain open lines of communication between the disputing factions.

# ADMINISTRATION

The Supervisor of the Administration Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with all Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Logistics Bureau, Personnel Bureau, Training Bureau and Fiscal Control Bureau.

## LOGISTICS BUREAU

The Logistics Bureau is responsible for providing logistical support as required by the Division of State Police in everyday operations and during civil disturbances and emergencies. This responsibility encompasses the procurement and maintenance of transportation, equipment, supplies and facilities that are necessary for the Division to complete its mission. The Logistics Bureau is comprised of the following units: Capital Improvement, Transportation, Purchase and Property Control, Buildings and Grounds, Printing, and Food Service.

**CAPITAL IMPROVEMENT UNIT** — The Capital Improvement Unit is responsible for the preliminary planning and technical specifications for the construction of new facilities and for the continual renovation of buildings to meet the needs of the Division. Liaison is maintained with the Division of Building and Construction from the inception of a project through the project close-out and subsequent occupancy of the building. The Unit acts as the administrator of all warranty conditions as related to the guarantee period, and provides representation for the Division at all job site meetings during construction. The Capital Improvement Budget is prepared and submitted by this Unit.

This Unit is also responsible for maintaining records of all real property and construction projects, including administration and coordination with the Bureau of Real Estate and Insurance Management on all leased facilities and associated insurance coverages.

Major renovations of the Forensic Science Laboratory in West Trenton is 98% completed with completion estimated during September 1979.

Renovation of the Emergency Operating Center in West Trenton, with Federal CD-DC cost sharing (50/50), is now 20% completed with anticipated completion being early January/February 1980.

Current projects, coordinated through the Division of Building and Construction, include installation of replacement gasoline storage tanks at facilities located in Fort Dix, Hammonton, Hightstown, Netcong and Washington are now in engineering/design stages. Additionally, a project has recently begun to provide for a replacement roof on the Division Headquarters Administration Building Annex.

Construction and building occupancy have been completed at the new Port Norris Station located in Commercial Township, Cumberland County. A program for construction of a replacement facility for the Bridgeton Station is currently being negotiated by the Bureau of Real Estate and Insurance Management.

Construction of a new Regional Crime Laboratory, located in Sea Girt, is now 30% completed. The estimated completion date is March 1980. The replacement facility for Troop "B" Headquarters, to be located in Totowa, N.J., has completed the design stage with bid reviews and project awards estimated for mid-March 1980, followed by approximately eighteen construction months.

Renovation of four fixed weigh stations, located in Mahwah, Woodbridge, Somerville and Bordentown, are in various states of completion with work completion estimated during November/December 1979.

**TRANSPORTATION UNIT** — The Transportation Unit is responsible for the acquisition, replacement and maintenance of the entire State Police fleet of 1,479 vehicles, and of approximately 75 stationary generators and other combustion engines utilized by the Division. The updating of vehicle and equipment specifications, operational procedures and practices, as well as continuous testing and evaluations of vehicle components and equipment are also the responsibility of this Unit. Through this effort, the Division is able to keep abreast of all new modifications and changes, and operationally maintain the fleet at its required peak efficiency.

The present maintenance program of rebuilding engines and transmissions, and the repair of vehicles, has saved considerable "downtime" and money for the Division. To enhance the continued operation of the fleet, this Unit also handles acquisition of fuel and necessary replacement parts for the patrol fleet, emergency generators, and all other combustion engines owned by the Division.

Processing of all correspondence, reports, forms and related clerical duties pertaining to all the vehicles presently in the fleet, new vehicle purchases, sale of old vehicles and maintenance records are handled by this Unit. There were 320 new and replaced vehicles processed in addition to the acquisition of 223 vehicles formerly assigned to the Division of Motor Vehicles, Alcoholic Beverage Control and Civil Defense.

**PURCHASE AND PROPERTY CONTROL UNIT** — This Unit is responsible for the acquisition, storage and distribution of all uniforms and related equipment for members of the Division of State Police as well as all stationery, janitorial and office equipment and supplies required and utilized by the entire Division. Inventories are maintained on all permanent articles and equipment, clothing, weapons, janitorial and office equipment, stationery and supplies on hand.

The Unit is also responsible for the storage, distribution, inventory transferring and disposing of all police and riot equipment, office furniture and related office equipment, and mechanical tools and equipment for the entire Division of State Police.

**BUILDINGS AND GROUNDS UNIT** — Programmed preventative maintenance of all State Police owned and leased buildings within the Division comprise the major areas of responsibility of this Unit. This encompasses 54 State owned and 25 leased buildings. Examples of improvements: All interior and exterior repainting of State Police buildings is now being performed by the maintenance staff. Interior alterations, including the construction of office space and the installation of sanitary facilities to accommodate female employees at the various State owned stations, were completed. Renovation projects within the Division Headquarters Complex,

to accommodate Highway Patrol Bureau personnel, are currently under construction. Renovation of the Logistics Building is 98% completed with occupancy slated for late September 1979. Relocation of the Fiscal Control Bureau, Budget Coordinators, Attorneys, Medical Unit, Transportation Unit, Breath Testing Unit, Tactical Patrol Analysis Unit and Highway Patrol Bureau, within Division Headquarters, will be completed by early November 1979.

**PRINTING UNIT** — The Printing Unit composes, prints and provides all standard forms, guides, booklets, manuals, reports, rosters and training materials used by the Division of State Police. One of the greatest assets the Unit provides the Division is its capability to immediately produce local and regional maps of areas which are in various stages of civil unrest or emergency situations. The Unit also prints composite drawings of suspected criminals, missing persons and wanted persons for immediate distribution which has been very effective.

During the year, the Printing Unit received 1,468 requests for printed material providing the Division of State Police, and other Departments and Divisions within the State Government, with 16 million forms and copies. Printing projects included the following: operational maps, missing and wanted persons' fliers and posters, composite drawing and instructional materials for use in training courses, manuals and booklets.

**FOOD SERVICE UNIT** — This Unit, which is staffed by civil service employees, provided meals for all enlisted members of the Division, civil service employees, county and municipal police, other governmental agency personnel and visitors at Division Headquarters. Unit personnel also provide rations during emergencies such as civil disturbances, riots, storms and floods.

### PERSONNEL BUREAU

The Personnel Bureau maintains records of all enlisted members of the Division of State Police as well as all Civil Service employees working for the Division. Bureau personnel are responsible for payroll, health benefits, insurance, pension, interviewing and hiring applicants for all civilian positions.

During the past year, 2,124 personnel action requests were prepared and forwarded to the Department of Civil Service. Additionally, interviews were arranged and conducted for over 500 individuals certified to the Division by the Department of Civil Service as eligible for employment.

The Division's authorized strength at the close of the year was 2,042 although the actual strength was 1,943. There were 1,172 Civil Service employees working for the Division which represent an increase of 330 employees or 28%.

**MEDICAL UNIT** — The Medical Unit is responsible for maintaining the sick leave and medical files on all Division members. They also process medical bills and handle inquiries concerning medical and health insurance plans. Liaison is maintained between this Unit and the four Division physicians. Medical examinations for State Police applicants are arranged by this Unit.

**PAYROLL UNIT** — The Payroll Unit is responsible for processing all personnel pay actions within the Division. A total of 2,124 actions were processed this year. The Unit is also responsible for timekeeping records; regular and supplemental payrolls; medical and health insurance payroll deduction records, enrollment and changes in coverage.

**RECRUITING AND RESEARCH UNIT** — The Recruiting and Research Unit supervises and administratively controls all the required phases necessary in the selection process for employment as a New Jersey State Trooper. The Unit presents career programs to various civic and fraternal groups, high schools and institutions of higher learning, human rights and government sponsored agencies and organizations in a continuing effort to recruit qualified applicants. The Unit is responsible for researching and developing the various phases in the selection process relative to fair and equitable employment practices and has the administrative responsibility to respond to various affirmative action guidelines both at the State and Federal levels. The Unit processed over 4,000 applicants seeking Trooper positions. Two hundred applicants were accepted into the Training Academy where 127 graduated on June 29, 1979 formulating the largest number of class graduates in the history of the Division.

**PROMOTIONAL SYSTEMS UNIT** — The Promotional Systems Unit is responsible for administering promotions of Division personnel consistent with State Police policy and promotional agreements between the State of New Jersey and the State Troopers Fraternal Association and the State Troopers N.C.O. Association.

### TRAINING BUREAU

The New Jersey State Police Training Bureau is located at Sea Girt, New Jersey. Bureau personnel train state police as well as personnel from municipal, county and other law enforcement agencies. The Training Bureau is divided into four academic departments. The departmental concept has enabled the Training Bureau to better utilize instructors and facilities, present new and improved programs, and add to the prestige of the Training Bureau.

**POLICE SCIENCE DEPARTMENT** — This department is responsible for the basic training of State Police recruits. This year 191 new troopers graduated from the 94th and 95th classes which were each 20 weeks in duration. Due to the Division's affiliation with Seton Hall University of South Orange, each graduate is eligible for twenty-nine semester hours of credit. The accredited college courses are offered as part of the basic program and are conducted by qualified members of the Training Bureau Staff.

An eleven-week Basic Police Training course for newly appointed police and law enforcement personnel is offered as a service to various law enforcement agencies in the State. A total of 200 trainees graduated from the three courses conducted this year. Basic police related subjects, as well as college accredited courses, were administered by qualified Training Bureau personnel. Graduates of this program can obtain up to twenty-two credits from Seton Hall University upon graduation. Other department functions include administration of the Division's Annual Firearms and Physical In-Service training, Training and Certification of State and Municipal Firearms Instructors, training of personnel in helicopter rappel and also evaluation of weapons, ammunition and related equipment.

**CRIMINAL SCIENCE DEPARTMENT** — The Criminal Science Department instructs Basic Municipal Police Trainees and State Police recruits in criminal related subjects which include the New Jersey Penal Code, Arrest, Search and Seizure, Investigation Procedures, Interview Procedures, Rules of Evidence, Narcotics and Judicial System.

The department also instructs in special and advanced courses. These include Criminal Investigation, Drug Enforcement, Sex Crime Investigation and Analysis, Organized Crime and Terrorism. These courses are offered to all law enforcement agencies throughout the State, as well as invitation to out-of-state law enforcement agencies for specific programs. The Criminal Science Department was actively involved with the New Jersey Division of Criminal Justice in the planning, coordination and training of law enforcement officers in the newly enacted New Jersey Penal Code of Criminal Justice.

**TRAFFIC SCIENCE DEPARTMENT** — The unit instructs Basic Municipal and State Police classes in traffic-related subjects which include Motor Vehicle Law, Traffic Accident Investigation, Defensive Driving, Crash Injuries Management (as coordinated through the Department of Health), and Evasive Driving.

Courses in Advanced Traffic Accident Investigation, Crash Injuries Management, Traffic Law Enforcement, and Driving While Under the Influence (D.W.I.) are offered to all police agencies throughout the state. A three-day Evasive Driving Course has been developed for experienced municipal and state police officers.

**Traffic Accident Investigation** — The in-depth investigative role of the police officer regarding traffic accidents. Among other subjects, he learns to develop scale diagrams, establish minimum speeds from skid marks, and compute critical curve speeds.

**Crash Injuries Management** — Instruction and certification are provided to the basic municipal and state police candidates in cardio-pulmonary resuscitation, bandaging and splinting, medico-legal aspects, extrication from auto, and emergency birth.

**Traffic Law Enforcement** — A one-week course designed to ameliorate attitudinal disciplines of the police officer with those of the public. This course also updates motor vehicle law changes, case law, and selective assignment programs.

**D.W.I. (Driving While Intoxicated)** — A one-week course that concentrates on the detection and apprehension of the drinking driver, the problems encountered with a drunk driver, controlled exercises, and chemical testing of intoxicated subjects and the psychological analysis and evaluation of the D.W.I. suspect.

**SOCIAL SCIENCE DEPARTMENT** — The Social Science Department is responsible for teaching Psychology and Sociology to State Police Recruits and Municipal Trainees. They are also responsible for teaching Language and Communication to State Police Recruits.

Police Supervision courses are conducted for Municipal Police and State Police supervisors. This course consists of an in-depth study into the principles of police supervision.

An Instructor Training and In-Service Development Program is offered. This program is designed to train qualified police instructors for municipal and county police departments, followed by the development of the in-service training modules for statewide use.

The Trooper Youth Week Program is designed to give the youth of our state an insight and better understanding of the police officers' role and the training needed to meet the challenges of today's society. Boys and girls participate in a six-day, fast-moving program consisting of simulated police training, which includes lectures and demonstrations. This year, two classes consisting of high school juniors were conducted. These courses were offered in cooperation with the New Jersey Department of Education and Municipal Police Departments throughout New Jersey who assist by supplying personnel who actively participate in these programs.

A five-day Juvenile Justice Training course has been developed as a means to assist law enforcement personnel in dealing with delinquency problems. This comprehensive training program is available to all law enforcement personnel throughout the State and is designed to develop, in policemen, skills and knowledge pertinent to the handling of juveniles in a uniform, unbiased, helpful, understanding, and preventive manner.

A Spousal Stress course was introduced for the immediate families of the members of the 95th State Police class. The course included instruction on stress in the police marriage, firearms safety, the role of the Trooper in Society, State Police Tradition, Division Benefits and Salary.

**SUMMARY OF ACTIVITIES** — During this year, the Training Bureau conducted 39 various classes for State Police personnel, training a total of 1,537. There were 141 police training classes conducted which totalled 4,719 federal, state, county and municipal trainees; of which the majority were municipal police officers.

#### FISCAL CONTROL BUREAU

The Fiscal Control Bureau is responsible for preparation of the annual budget request for the Division of State Police, and maintaining records of expenditures and balances in the various accounts including Federal Grants. This Bureau also processes receipts from the New Jersey Turnpike, the Atlantic City Expressway, New Jersey Sports and Exposition and New Jersey Highway Authorities, licensing of private detectives, firearms registration and permits, plus the reproduction of reports. Records are kept of contracts, orders, and invoices.

The General State Operation expenditures for the Division for this year are as follows:

Personal Services	\$ 36,045,407
Materials and Supplies	2,793,178
Services other than Personal	3,568,928
Maintenance and Fixed Charges	912,870
Special Purpose	8,621,689
Capital Construction, Improvement and Equipment	1,871,802
	<u>\$ 53,813,874</u>



# FIELD OPERATIONS

The Supervisor of the Field Operations Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with all Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Communications Bureau, Traffic Bureau, Helicopter Bureau, Highway Patrol Bureau, Emergency Services Bureau and State Governmental Security Bureau. He is also responsible for the coordination of inter-troop and inter-agency operations dealing with special events, crowd control, prison riots, disasters, traffic programs, interstate highways and other police related activities as they apply to the Division.

## COMMUNICATIONS BUREAU

The Communications Bureau is comprised of the Telecommunications Unit and the Radio Electronics Maintenance Unit. The Bureau is responsible to insure an efficient and expedient means of inter-state and intra-state communications. Personnel of the bureau maintain operational control of the information and communications facilities known as New Jersey Criminal Justice Information System (NJCJIS).

**NEW JERSEY CRIMINAL JUSTICE INFORMATION SYSTEM** — The New Jersey Criminal Justice Information System (NJCJIS) is linked to the National Crime Information Center (NCIC), Washington, D.C. via a high speed data circuit. This computerized police information system provides the law enforcement agencies of the State with instant access to records concerning stolen vehicles, stolen license plates, stolen/missing guns, stolen articles, wanted/missing persons, stolen/missing/counterfeit/embezzled securities and stolen boats. This year the inquiries made of SCIC/NCIC data base totaled 2,087,925 which resulted in 52,891 "HITS".

Regional CJIS terminals are presently operating in State Police installations at West Trenton, Edison, Somerville, Fort Dix, Mantua, Newark, Little Falls, Netcong and the Troop Headquarters at Hammonton, Princeton and Morristown.

CJIS terminals are located at 102 federal, county and municipal agencies throughout the state. Included in this total are Camden, Plainfield, Atlantic City, Paterson, Newark and Dover Township Police Departments, Bergen County REIN and the Union County Prosecutor's Office. These agencies have established computer systems interfaced with CJIS which support additional in-house and remote terminals.

The Communication Bureau is responsible for developing and updating administrative and operational procedures vital to all terminals. It is also responsible for preparation of all operating manuals and guides which are then provided to police and civilian communications operators.

During fiscal year 1979, a total of 93 persons attended the terminal operator training course.

**TELECOMMUNICATIONS UNIT** — The Telecommunications Unit is responsible for the 24 hour per day operation of NJCJIS Agencies. Monitor related responsibilities for message traffic via NLETS and NJLETS extend to an additional 189 teletype machine equipped participants.

### Telecommunications Summary

Teletype Alarms Broadcasted	7,795
Teletype Alarms Cancelled	2,252
Teletype Miscellaneous Messages	267,480
Motor Vehicle Lookups	182,773
Telephone Calls Processed	313,263
Civil Defense Tests and Daily Statewide Warning Center Checks	24,288
Radio Transmissions	4,560,143
National LETS	1,070,672

**RADIO-ELECTRONICS MAINTENANCE UNIT** — The Division of State Police maintains a "State Wide" radio communications system providing mobile contact with patrols and allied State Agencies. This system provides communications for the several divisions within the Department of Law and Public Safety as well as the Departments of Defense, Corrections, Treasury and Environmental Protection.

The Radio/Electronics Maintenance Unit provides repairs on all two-way radio equipment *i.e.*, base stations, mobiles and portables. In addition, visual-audible warning systems such as sirens, roof top lights and public address systems are installed and maintained as well as in-house security systems such as burglar alarms, intercoms and closed circuit television systems. Radar and electronic speed detectors are also maintained by this unit.

**RADIO FREQUENCY COORDINATION** — In 1968, the Division accepted the responsibility of coordinating police frequencies in New Jersey from the Associated Public Safety Communications Officers Inc., (APCO). APCO is responsible on a National level for the management of the coordination process by action of the Federal Communications Commission (FCC).

Frequency Coordination is primarily the rendering of assistance to county, municipal and state agencies in the selection of frequencies and determining effected radiated power. The staff reviews the proposed use of radio within the state and makes recommendations to the FCC as to a course of action. In fiscal year 1979 a total of 296 formal application were processed. Additionally, there were 375 comments offered to the surrounding states. This procedure protects the interests and radio integrity of the many users.

## TRAFFIC BUREAU

The Traffic Bureau, composed of the Research & Analysis Unit, Fatal Accident Unit, Chemical Breath Test Unit, Educational Services Unit, Operational Units functioning in Troop areas, and an Administrative Unit at Division Headquarters has as its primary purpose the supplementing of existing police patrols at locations throughout the state where high accident rates or special traffic hazards exist.



The Operational Units are an integral part of the Traffic Sections at the Troop Headquarters and are the responsibility of the Troop Commander. These units consist of Radar Teams, Mobil Task Force Patrols, Tactical Patrol Units, Weigh Teams and Commercial Truck Inspection Teams.

The Traffic Bureau, through the five Troop Traffic Sections, directs and coordinates all Traffic related activities within the Division of State Police. This includes formulating plans, orders, instructions and conducting the necessary training related thereto concerning traffic direction, enforcement and accident investigation. The Bureau is guided by analysis of current programs together with continuing research of new concepts and philosophies.

Our units who are directly concerned with traffic, as well as those who serve in a support capacity, are continually striving for results both individually and collectively. The vitally important field of traffic safety cannot be neglected. To achieve a total Division goal, priority of needs must be established, and with the loss of life, serious injuries and property damage on our streets and highways, the priority for highway traffic safety is self-evident.

In an effort to reduce motor vehicle accidents and to ensure the safe and efficient movement of persons and goods on the publicly travelled highways of New Jersey, traffic enforcement continued at a high level. Division personnel issued 167,988 warnings and 318,761 summonses, of which 237,466 or 74.5% were for hazardous driving violations which contribute to or cause the majority of motor vehicle accidents.

**RESEARCH AND ANALYSIS UNIT** — The Research and Analysis Unit provides information to management for use in formulating and evaluating the effectiveness of the traffic safety effort within the Division. This Unit evaluates on-going programs and, explores new methods, techniques and philosophies having relationship to highway traffic safety.

**FATAL ACCIDENT UNIT** — The Fatal Accident Unit reinvestigates all fatal accidents initially investigated by municipal police departments and reviews all fatal accidents investigated by the Division of State Police. There were 1,138 fatal accidents in the State this year that resulted in 1,218 fatalities. In 41.8% of the assignments completed by this Unit, recommendations were made to the Driver Improvement Section in the Division of Motor Vehicles for further action to be taken against negligent drivers.

**CHEMICAL BREATH TEST UNIT** — The Chemical Breath Test Unit is required to evaluate and recommend breath testing instruments for certification, instruct and recommend all breath test operators for certification, instruct and recommend members of the State Police as breath test coordinators, inspect certified breath testing instruments, maintain a file of certified, suspended and revoked operators, conduct periodic refresher courses, instruct in methods of detection and apprehension of the drinking driver and to continue an ongoing program that is necessary in taking the drinking driver off the highway.

Division personnel assigned to this Unit conducted 30 five-day courses with 591 graduates, and 134 one-day refresher courses with 2,529 graduates during the

year. Unit personnel serviced, on a bi-monthly basis, 76 State Police instruments and 529 instruments utilized by other law enforcement agencies.

This year, of all persons involved in a fatal accident, alcohol was a factor in 59.2%. Division personnel continued their diligent effort against the drinking driver by arresting 7,890 persons for that violation. During this year 17.9% of the persons arrested for drinking driving were involved in a motor vehicle accident.

**EDUCATIONAL SERVICES UNIT** — The Educational Services Unit is involved in various activities throughout the year, *i.e.*, classroom and assembly instruction and lectures on safety procedures; inspections of outside patrols; trips with patrol members; school bus checks; and workshops for school bus drivers.

This Unit was organized in 1929 in 31 elementary schools for the purpose of preventing pedestrian accidents at school crossings. The value of this program over the years can be measured by one significant fact; not one fatal or serious-injury accident has occurred at a school pedestrian crossing while a patrol member has been on duty. There are 21,315 students that are patrol members who protect 475,347 at 938 schools throughout the state.

**TRAFFIC PROGRAMS** — The other traffic programs in operation within the Division and their activities for the year are enumerated in this section.

**Tactical Patrol Unit** — The Tactical Patrol Unit was federally funded in 1972 and became fully operational in November 1973 and consists of specially trained men who are assigned to each Troop Headquarters. This Unit is dedicated to enforcing traffic laws, reducing motor vehicle accidents and providing police services. They are assigned to patrol areas identified as having a high accident experience to concentrate on specific violations which contribute toward these accidents.

During the year, members of the Tactical Patrol Units issued 27,755 summonses and 10,655 warnings. They also effected 386 other arrests that included narcotics violations, weapons violations, possession of stolen property and stolen motor vehicles. Tactical patrols also effected 1,128 drinking driver arrests.

The Tactical Patrol Units assisted 7,117 motorists disabled on the highways of the State.

**Mobil Task Force Patrol** — Mobile Task Force Patrol operations are confined to the New Jersey Turnpike and Garden State Parkway with assigned complements of 12 and 4 troopers respectively. These patrols, working in groups of two or four vehicles on a designated portion of roadway, provide concentrated patrol efforts in critical areas of high accident frequency with strict enforcement of all moving violations that cause accidents. There were 21,979 summonses issued by the Task Force Patrol during this fiscal year.

**Radar Program** — In conjunction with the National 55 m.p.h. speed enforcement emphasis, the State Police originally instituted a federally funded "Speed Compliance Accident Reduction Program." This project provided funding for the purchase of 294 "moving Radar" devices to provide the capability of mobil speed enforcement on all state and inter-jurisdictional highways. The ultimate goal of the project is to achieve crash and injury reductions through voluntary speed compliance by motorists throughout the state.

A total of 1,100 Radar operators and 120 instructors have currently been trained and certified and 444 units are operational throughout the Division.

**1978-1979 FISCAL YEAR RADAR SPEED ENFORCEMENT**

	<u>Radar</u>
July	13,088
August	13,077
September	13,990
October	13,964
November	13,205
December	12,662
January	13,265
February	10,599
March	15,749
April	13,746
May	12,991
June	11,552
<b>Total</b>	<b>157,888</b>

**Truck Weighing Program** — The Truck Weighing Program insures compliance with state laws pertaining to weight and dimensional restrictions on trucks. The Division of State Police recently purchased new metrodyne portable scales through a federal grant, and with the receipt of these scales, additional personnel were trained and new Interstate Weigh Teams established (Troop "A" - 2 Teams; Troop "B" -3 Teams; Troop "C" - 1 Team). These new teams are pursuing the Division's Weigh Program on the Interstate Highway System in New Jersey. In addition, the New Jersey Turnpike and Garden State Parkway are also actively involved in the enforcement of the weigh and dimensional laws. The four stationary scale sites in New Jersey are closed and in the process of being repaired for use in the near future. Plans are underway for establishing two new stationary scale sites on I-80 and I-295. Division personnel checked a total of 31,109 trucks during this period throughout the state. Of this number 7,813 were weighed resulting in 1,922 weigh violations and 1,696 dimensional violations for a total of 3,618 violations.

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>	<u>Total</u>
Trucks Checked	6,874	10,958	1,666	11,238	373	31,109
Trucks Weighed	2,973	3,202	102	1,486	50	7,813
Weigh Violations	362	827	9	701	23	1,922
Trucks Measured	595	1,907	589	1,514	2	4,607
Dimensional Violations	107	745	65	777	2	1,696
Total Violations	469	1,572	74	1,478	25	3,618

**Supplemental Patrol Program** — Originally instituted with monies obtained through a Federal Grant in March 1978, the Division of State Police instituted a Supplemental Patrol Program which has been continued by another Federal grant. Open to uniformed personnel on a voluntary basis, the program's goals are to reduce motor vehicle accidents on highways of the state in selected geographic areas through the apprehension and arrest of speed violators, drinking drivers and other accident causing violations. The success of this program is indicated by the

issuance of 25,074 summonses; 15,536 for speeding, 651 for drinking-driving and 8,887 for other violations. There were 1,202 Pedestrian Contacts made, 5,356 motorists aided and 12,250 warnings issued.

**Commercial Vehicle Inspection Program** — To further promote highway safety, the Division of State Police employs a Commercial Vehicle Inspection Program to insure compliance with the Self-Inspection Regulations effective in New Jersey in November 1970. Trucks registered over 6,000 pounds are checked for compliance with both State Regulations and Title 49 of the Federal Regulations.

Presently, the Highway Patrol Bureau has total responsibility for insuring compliance in the areas encompassed by Troops "A", "B" and "C". Troops "D" and "E" Troopers have total responsibility on the New Jersey Turnpike and the Garden State Parkway respectfully, and during this year, the following figures reflect the involvement of Division personnel. A total of 1,241 trucks were stopped, 962 were checked for compliance with Title 49. As a result of these checks 3,860 violations were discovered, including 267 which were serious enough to place 197 vehicles out of service.

**HELICOPTER BUREAU**

The Helicopter Bureau is responsible for maintaining liaison with and providing assistance to the ground patrol with the investigations of a criminal, traffic or general police nature. The services of this Bureau are also available to other departments within state government and also to other police departments at a county and municipal level.

The Bureau also provides a Med-Evac service to all medical facilities and first aid squads in the state and has just completed its first year of operation.

The Bureau has six turbine powered helicopters, five of which have a passenger capacity of five persons each including the pilot. Two of these helicopters are used for the Med-Evac program and are capable of carrying two litters. The sixth helicopter has a capacity for nine persons including the pilot and co-pilot, as well as the capability for three litters for Med-Evac transports.

Bureau personnel logged 2,433 patrol flight hours; 620 observer hours and 243,300 patrol miles during the year and were involved in 23 traffic related activities, plus 62 speed timing flights; 54 criminal activities; 84 general police activities; 513 special activities; 31 Med-Evac transports; 16 other emergencies; 92 technical services; 52 Med-Evac lectures/demonstrations or static displays.

**EMERGENCY SERVICES BUREAU**

The responsibility of coordinating the activities of the Civil Defense-Disaster Control within the state is that of the Emergency Services Bureau. The Superintendent of the Division of New Jersey State Police serves as the Director with the assistance of a Captain who was appointed a deputy director.

Personnel assigned to the Bureau serve as Police Liaison Officers, Regional Coordinators and Deputies, as well as instructors in the Heavy Duty Rescue School in Hammonton, and are responsible for coordinating the CD-DC effort during disasters occurring within their areas.

During this year, Bureau members participated in 375 conferences and were involved in 32 civil defense emergencies at municipal, county and state levels. A total of 40 classes were conducted at the Rescue School, whereupon 446 persons graduated representing policemen, firemen, and rescue squad personnel.

The State Emergency Operating Center is maintained by State Police personnel on a 24 hour basis. All Civil Defense alerts and tests are disseminated through the Communications Bureau at Division Headquarters. There are 27 locations in the state that are on the National Warning System. This communications system is maintained by the Federal Government and its primary purpose is to alert the country if an attack on the United States is imminent. This same system is also used to alert the state in the event of any weather emergency or large scale man-made disasters.

Other activities of the Bureau include:

1. Nuclear Civil Protection planning
2. Training programs for municipal CD-DC directors.
3. Resource management planning
4. Disaster and storm damage assessment assistance.
5. Coordination of Federal Emergency Management Agency programs as they apply to the state.
6. Processing government surplus property

**SPECIAL SERVICES UNIT** — The function of the Special Services Unit is to provide a cooperating service to municipal police agencies regarding the preparation and coordination of riot control and civil disorder planning.

The Special Services Unit also serves as State Police liaison with the Department of Defense and works jointly with the National Guard and other such agencies for the purpose of updating Civil Disturbance Survey Guides.

Underwater Recovery Details are staffed by members of Troops "A", "B", and "C", and administered by the Unit. The activities of the Details during the year included 31 operations varying from recovery of drowning victims, vehicles, and stolen property to that of searching for evidence and missing persons. The Bureau is also responsible under Executive Order No. 14 to coordinate and process the applications for surplus military weapons and equipment for local enforcement and fire fighting agencies. The unit was also responsible for the testing evaluation and purchase of 484 bullet proof vests that were distributed to State Police personnel assigned to the Troops.

### HIGHWAY PATROL BUREAU

The Highway Patrol Bureau, formerly known as the Enforcement Bureau, Division of Motor Vehicles, became part of the Division of State Police on February 10, 1979 for the purpose of consolidating statewide law enforcement agencies. Comprised of 171 uniformed personnel with full police authority in both criminal and traffic matters, the Highway Patrol Bureau has responsibilities in many diversified areas:

**TRUCK WEIGHING UNITS** — Personnel assigned to truck weighing activities utilize a combination of permanent and portable scales in an effort to detect overweight and overdimensional commercial vehicle violations and discourage offenders. During fiscal year 1979, sworn personnel issued summonses for 5,608 overweight violations, 264 overlength offenses and 72 overwidth infractions.

**TRUCK ENFORCEMENT UNITS** — Uniformed personnel assigned to the Truck Enforcement Unit have received special training in commercial vehicle inspection techniques and conduct roadside and terminal examinations on a statewide basis to assure compliance with Title 49. A total of 38,444 commercial vehicles were inspected in fiscal '79, resulting in the detection of 13,335 out-of-service violations and 183,840 other Title 49 violations of a less serious nature.

**INVESTIGATION UNIT** — This unit is responsible for a myriad of investigative activities, both criminal and traffic in scope. Investigative assignments include matters dealing with stolen cars, misrepresentations on driver license and registration applications, counterfeit certificates of ownership and license documents, complaints and fraud involving new and used car dealers.

**TRAINING UNIT** — Apart from conducting its own 12 week recruit training program and handling all in-service training programs for Highway Patrol Bureau personnel, the Training Unit conducted instructional programs in motor vehicle law, accident investigation, radar instruction and defensive driving for more than 13,000 state, county and municipal police officers in all 21 counties during the past fiscal year. In addition, the eight-man Training Unit conducted traffic safety lectures and seat-belt "convincer" demonstrations for more than 20,000 New Jersey citizens during the same period. This unit also tested 472 applicants for commercial driver instructor licenses and completed 226 state vehicle accident investigations.

**SPECIAL SERVICES UNIT** — The Special Services Unit has responsibility for overseeing the licensing and operation of commercial driving schools and automobile race tracks. During the past fiscal year, this unit inspected premises at New Jersey's 18 automobile race tracks and licensed 21 additional commercial driving schools, along with conducting inspection activities at 58 auto racing events and 217 examinations of commercial driving school records.

**DRIVER LICENSING UNITS** — While part of this Division, Highway Patrol Bureau personnel still maintain supervisory and enforcement responsibility in 20 driver qualification centers. Sworn personnel supervised the handling of 835,810 driver license applicants during fiscal year 1979 and prosecuted more than 400 individuals for misstatements and fraudulent applications.

**SUPPLEMENTAL PATROL ACTIVITY** — Because of its priority in policing the county roads system (roads numbered in the 500 series), the Highway Patrol Bureau's federally-funded enforcement activity was known as the "500 Patrol." Implemented in 1977, the weekend patrol teams focus their attention on those county roadways experiencing a significantly high number of alcohol-related accidents. During 12,775 patrol man-hours in fiscal '79, enforcement personnel

arrested 1,286 drunken drivers and issued summonses for 2,423 radar-detected speeding offenses. In addition, more than 400 persons were arrested for driving during periods of suspension or revocation and 1,980 summonses were issued for other moving violations. Patrol personnel also effected 116 criminal and juvenile arrests during this twelve month period.

**MOTOR CARRIER UNITS** — Sworn personnel in these units patrol our roadways in an effort to detect violations of the Motor Carrier Road Tax Act and other offenses involving commercial vehicles. The Motor Carrier Teams operate in conjunction with the Truck Weighing and Truck Enforcement Units to encourage uniform compliance with all laws affecting commercial carriers.

**SCHOOL BUS INSPECTION UNITS** — Personnel assigned to these units conduct methodical examination of school buses operated by municipal and private contract carriers to determine compliance with Title 18. Enforcement personnel in this key area checked 1,639 school buses during the past fiscal year and identified a total of more than 8,000 out-of-service violations and lesser infractions.

### **STATE GOVERNMENTAL SECURITY BUREAU**

The State Governmental Security Bureau, consisting of Troopers, Capitol Police and Security Guards, is responsible for the security of all State offices within the State House Complex. This Bureau was reconstructed this past year to include all persons performing security functions within the complex. Responsibilities include traffic control, investigation of crime and patrolling of the grounds and buildings within the complex. Other responsibilities include escorting of state monies, policing of legislative chambers when they are in session, public hearings and other public gatherings at state offices. Building access control is conducted at facilities throughout the complex. Security and transportation is also provided for the Governor, Chief Justice and dignitaries.

As a result of absorbing security guards in this bureau, a twenty-one (21) hour Security Guard Training Program has been successfully initiated by the State Governmental Security Bureau. This training program is continuing on a need basis. To date, 87 persons have attended the three (3) day course.

## **INVESTIGATIONS**

The Supervisor of the Investigations Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Criminal Investigation Bureau, Special Investigation and Services Bureau, Organized Crime Bureau and Narcotic Bureau.

### **CRIMINAL INVESTIGATION BUREAU**

The Criminal Investigation Bureau is comprised of four units: Auto Unit, Major Crime Unit, Arson Unit, and Fugitive Unit.

**AUTO UNIT** — The primary function of the Auto Unit is the investigation of commercial vehicle theft. This includes trucks and heavy equipment, as well as automobiles. Detectives assigned to the Auto Unit are thoroughly trained to identify vehicles through various methods, for example, restoring altered or obliterated VIN's by use of heat or acid and the location of the VIN numbers at confidential locations. Unit personnel are also familiar with all systems and procedures used by the Division of Motor Vehicles in recording and filing data.

In addition to assisting Division personnel in identifying stolen and abandoned vehicles, assistance is rendered to federal, state, and local agencies. Continuous liaison is maintained with International, National, and State Auto Theft Association members involved in complex investigations. Members of the Auto Unit lecture at the various police academies throughout the State to educate the municipal police in the latest auto theft techniques and the means to combat them.

Unit personnel conducted 1,010 auto theft investigations during the year, effected 52 arrests related to auto theft, and recovered 98 stolen vehicles valued at \$517,295. In addition to recovered vehicles, \$21,575 in stolen property was recovered. Identification of 711 vehicles that were abandoned, mutilated or burned was made for Division personnel and other agencies.

**MAJOR CRIME UNIT** — The Unit is staffed with personnel that are specially trained and equipped to provide assistance in the investigation of homicides and kidnappings. These investigations require highly trained investigators. The Major Crime Unit provides this type of expertise to all law enforcement agencies upon request. The support rendered has resulted in the solution of many homicides which heretofore would have remained unsolved.

The Unit provides expertise in the proper care and evaluation of the crime scene, and the proper handling of evidence. Unit members assist and give guidance at autopsies, and assure that all medico-legal aspects of the investigation are covered. The Unit is solely responsible to investigate all shootings and incidents resulting in the death of or by sworn members of the Division of State Police.

Personnel of the Unit continually update their knowledge by attending medico-legal and other homicide investigation schools and seminars. They are kept abreast of all

the new and modern techniques and scientific equipment available. All Unit personnel are active members of the Harvard Associates of Police Science. Because of the increasing number of kidnap/hostage situations, Unit personnel have received specialized training to properly cope with these occurrences.

The Unit members have given numerous lectures at law enforcement training schools and seminars. During the past year, the Major Crime Unit received and investigated a total of 59 homicides or homicide related complaints. Thirty four of these cases have been closed, 9 are still pending court and 16 pending further investigation.

**ARSON UNIT** — The Arson Unit continues to provide the State of New Jersey with Statewide Arson Investigative capabilities. Unit personnel initiate and coordinate investigations, as well as, assist other agencies in the detection and investigation of arson. They also provide expertise in the determination of the cause and origin of fires, which are the most critical areas in Arson Investigation. Additionally, they appear in court as expert witnesses. During this year, the Unit received a total of 675 requests for assistance from state, county, and local police, and fire departments. During this period, the Unit arrested 134 persons on a total of 279 charges, which cleared 116 cases of arson, and has on numerous occasions, assisted state and local police in arrest and prosecution of arsonists. The Arson Unit has met an increased demand for lectures during this year, and has given a total of 57 lectures to Civic Groups to acquaint them with the operations and objectives of the Unit. The Unit has conducted a total of six one-day seminars open to all local police and fire departments to better train the attendees in the fight against arson.

The Unit maintains one of the most comprehensive and up-to-date data systems in the nation on all fires occurring in New Jersey as well as convicted arsonists. At the present time, this system has in excess of 6,000 entries. The Arson Unit continues to employ the services of an Arson Analyst. The services of this analyst are made available to all local police agencies to assist them in correlating dates, times, location, and fire patterns in their communities and has proven an invaluable aid to Arson Investigators throughout the State.

The Liquefied Petroleum Gas Squad of the Arson Unit is responsible for the enforcement of the State statutes and the rules and regulations pertaining to the transportation of liquefied petroleum gas. The squad assists municipal police and fire agencies, as well as gas dealers in the interpretation of *Liquefied Petroleum Gas Rules and Regulations*. Lectures and safety programs are also provided. The squad further provides assistance at the scene of propane gas fires and explosions.

**FUGITIVE UNIT** — The New Jersey State Police having long realized the need and value of a statewide Fugitive Tracking System, applied for and received a Federal Grant to implement such a program with input from and dissemination to, local, county, and federal law enforcement agencies charged with the apprehension of fugitives from justice.

The Fugitive Unit opened 219 investigations. Of these, a total of 143 were closed, 82 cases were cleared by arrest, 10 fugitives were found already incarcerated in prison, 43 fugitives had been previously arrested, and 51 were closed for administrative reasons.

The primary objective of the Fugitive Unit is to significantly reduce the number of Class I offenders, wanted fugitives from justice. The Fugitive Tracking System has been tested and proven effective in bringing this about.

The Fugitive Unit has initiated the *New Jersey 12 Most Wanted List*. This list was formulated to generate both official and public awareness of the fact that these dangerous subjects are at large. The accused selected were chosen from candidates submitted by the various prosecutors' offices and the prison system.

Since the inception of this program in May of 1979, eight of the eighteen subjects placed on this list have been apprehended.

### **SPECIAL INVESTIGATIONS AND SERVICES BUREAU**

The Special Investigations and Services Bureau is comprised of four units; Polygraph Unit, Race Track Unit, Special Investigations Unit and Private Detective Unit. The activities of these units for this year are enumerated upon in the following paragraphs.

**POLYGRAPH UNIT** — The Unit conducts polygraph examinations for all state, county and municipal law enforcement agencies in New Jersey during the course of criminal investigations.

The Unit also provides service to other agencies and some out-of-state agencies with the proper authorization.

The Polygraph Unit was involved in 1,359 investigations, examining 2,963 persons.

The Polygraph Unit is presently composed of eight polygraph examiners all trained at the Keeler Polygraph Institute in Chicago, Illinois. They are court accepted experts and active members of the New Jersey Polygraph Association and the American Polygraph Association which sets the professional standards for examiners.

**RACE TRACK UNIT** — Racetrack Unit members are responsible for investigating all criminal activity that occurs on the grounds of the four pari-mutuel wagering racetracks in the State. Primarily Unit members investigate any and all pre-race blood or post-race urine analysis findings where a foreign substance has been found to exist, mutuel thefts, questionable races, mutuel ticket frauds and hidden ownership races. The Unit members, who are considered to be the investigative arm of the New Jersey Racing Commission, assist the Racing Commission Investigators, Harness Track Security, (HTS) and the Thoroughbred Racing Protective Bureau, (TRPB) in maintaining integrity throughout the racing industry. The New Jersey Racing Commission requires that all persons, horsemen and employees at the pari-mutuel wagering racetracks, be fingerprinted and Unit members check any and all arrest records and forward their recommendations concerning the licensing of these individuals, to the Commission.

The Unit conducted a total of 7,782 criminal background and other investigations during the year. There were an additional 271 criminal investigations which resulted in 44 arrests through 127 "positive" investigations, and 1,496 miscellaneous requests fulfilled throughout the year.



**SPECIAL INVESTIGATIONS UNIT** — The Special Investigations Unit conducts confidential investigations for the Governor, Attorney General, and the Superintendent of State Police. Unit personnel conduct various types of security clearance investigations, process requests for assistance or information from out-of-state agencies, federal authorities and local law enforcement agencies. They also investigate crimes or suspicious circumstances of an unusual nature that are not normally handled by other investigative units of the Division of State Police.

The unit conducts investigations of applicants for a New Jersey State Private Detective license, the background investigations of Campus Police Officers, and persons being considered for police positions with the railroads operating within the state.

This unit conducted a total of 5,208 criminal and security clearance investigations and 860 in-depth field investigations during this year.

**PRIVATE DETECTIVE UNIT** — The Private Detective Unit has the statutory responsibilities for the administration and enforcement of all laws regulating pursuers, railroad police and private detectives and their employees within the State of New Jersey. Personnel of this Unit screen all applicants for licensure, process the required documents, and deny and/or issue licenses in accordance with the Private Detective Act of 1939 and the New Jersey Administrative Code. Unit personnel maintain files and computer printouts of all licensed private detective agencies and their employees, conduct inspections and audits of agencies, and investigate complaints and violations of the Private Detective Act, making arrests when necessary.

Private detective licenses are issued for a two year period whereupon they become renewable. There are 511 licensed private detective agencies in the State of New Jersey. This year 260 licenses were issued of which 154 were corporations, 11 were partnerships, and 95 were individual. Unit personnel conducted 14,445 record checks on agencies' employees. A total of \$301,930 in license and employee fees were received, recorded, and forwarded to the Budget Bureau. There were 18 railroad police commissions approved with \$90.00 in fees forwarded to the New Jersey Secretary of State.

### **ORGANIZED CRIME BUREAU**

The Organized Crime Bureau is charged with the responsibility of identification and investigation of those groups engaged in organized crime, as well as those involved in major criminal activity who are not members of the traditional organized crime spectrum. The current complexity and diversification of this criminal effort represents a serious threat to society, requiring the utilization of highly sophisticated investigative techniques in conjunction with continuing communications and cooperation with law enforcement agencies at all levels of state and federal government.

The investigative force of the Bureau is assigned to field units strategically located throughout the state in order to enhance the ability to fulfill the assigned responsibilities. Additionally, the Bureau maintains an administration section located at Division Headquarters in West Trenton.

The Organized Crime Bureau conducted 228 investigations and held 46 raids based on criminal activities. As a result, a total of 80 arrests were effected, with \$114,584.70 in monies and property recovered or confiscated.

**OFFICIAL CORRUPTION UNIT** — The Official Corruption Unit of the Bureau is charged with the responsibility for the analysis and investigation of allegations of official corruption on a statewide basis. This unit functions in conjunction with the Division of Criminal Justice, utilizing the legal expertise of personnel from that Division to supplement the State Police investigative efforts in this area.

**TRIAL UNIT** — The Trial Unit provides investigative assistance to the Division of Criminal Justice for the preparation and presentation of criminal cases which originate from State Police investigations. This assistance is afforded cases at the State Grand Jury level as well as the pretrial and trial stages.

### **NARCOTIC BUREAU**

The Narcotic Bureau continues to cooperate with all State Police Stations, local, county and federal enforcement agencies. This posture of extensive communication and cooperation provides the Bureau with an excellent capability to collect, evaluate and properly disseminate significant intelligence data.

The Bureau presently has a complement of 56 Detectives and five civilian clerks. The bureau is administered from Division Headquarters, West Trenton, with regional offices strategically located at the Hackensack Station for North Jersey, Keyport Station for Central Jersey, and Berlin Station for South Jersey.

The trafficking of controlled dangerous substances has expanded to such a great degree that the present policy of the Narcotic Bureau is the identifying of targets at the level of initial distribution within this State, and then to conduct extensive investigations in order to apprehend and convict a complete narcotic importing and distributing organization. Confiscations from three of these investigations set new records for quantities of marihuana seized in New Jersey, as well as one investigation resulting in the seizure of 12½ pounds of cocaine.

Narcotic Bureau personnel effected 220 arrests, confiscated various controlled dangerous substances and recovered other property, e.g., firearms, vehicles, monies and paraphernalia valued at \$8,653,489.

As well as the three regional offices mentioned above, the Narcotic Bureau also has the following specialized units.

**TRI-COUNTY MULTI-AGENCY NARCOTIC PROGRAM** — The counties of Hunterdon, Sussex and Warren, along with the Narcotic Bureau, entered into an agreement to conduct controlled dangerous substance investigations geared to result in arrests and prosecutions at the level of distribution which supplies the consumer within their confines. The unit maintains an office in a State facility in Glen Gardner and is supervised by a Narcotic Bureau Detective Sergeant First Class. In addition, three full time State Police Officers from Troop 'B' are assigned, along with county and local officers.

**PATROL DRUG RESPONSE UNIT** — The Patrol Drug Response Unit, with an office located at Newark, continues to be responsible for assisting all State Police



Road Stations, toll roads and interstate highways regarding substantial seizures of drugs. The ability of the PDRU to respond immediately facilitates the gathering and dissemination of vital intelligence information.

**DIVERSIONARY INVESTIGATION UNIT** — The Diversionary Investigation Unit (DIU), which was established four years ago, continues to be one of the most successful such programs in the country. The expertise of the Narcotic Bureau personnel assigned to the DIU has played a major role in the success of that program. Their investigations of drug abuse associated with those legally sanctioned to possess, administer, sell or distribute drugs (doctors, nurses, wholesalers, manufacturers, hospitals and pharmacies) has disclosed the enormity of this source problem. Their successful prosecution of this type violator has created a constant referral from various enforcement agencies to this unit of complaints and information inferring criminal activities.

The DIU initiated 69 investigations resulting in the arrest of 32 violators (3 doctors, 5 pharmacists, 1 pharmaceutical employee, 4 nurses and 19 others, *e.g.*, unlicensed persons). The total value of all drugs confiscated by DIU amounted to \$277,834. The DIU also executed 8 criminal warrants and 1 administrative warrant.

## RECORDS AND IDENTIFICATION

The Supervisor of the Records and Identification Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with all Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Expunction Unit, Criminal Justice Records Bureau and State Bureau of Identification.

**EXPUNCTION UNIT** — The Expunction Unit is responsible for complying with lawful court orders for the expunction or the sealing of criminal records and deny through the Attorney General's Office the motions or orders that conflict with the intent of the law. The unit received and processed 15,833 pieces of correspondence.

The Expunction Unit helps to insure an individual's right to privacy by providing security in the sealing and expunging of criminal records ordered by the court. The unit is also responsible for processing individuals who wish to review their criminal record for content and accuracy. During this period 144 individuals received their criminal record.

### CRIMINAL JUSTICE RECORDS BUREAU

The Criminal Justice Records Bureau is comprised of four units: Uniform Crime Reporting; Criminal Records; Traffic Records and Micrographics. The Bureau receives and processes reports and maintains files regarding traffic and criminal investigations. The Bureau also collects and analyzes statewide crime statistics. The Bureau is designated as the agent for the reproduction of reports for the Division. It is guided by the dictates of the New Jersey State Statutes and court rules as to what reports are legally recoverable by other than police agencies. The Bureau reproduces, certifies, and releases these applicable records, internal records and photographs for pre-set fees. There were 87,729 reports reproduced at a recovery of \$211,483 and 1,407 photographs at a recovery of \$5,909, resulting in a total of \$217,392 being returned to the state treasury.

Administrative personnel of the Criminal Justice Records Bureau processed 689 requests for discovery during the past fiscal year. Personnel activity reports for all members of the Division were also processed. Additionally statistical reports are prepared on a monthly, calendar, and fiscal year basis which provides information to staff.

**UNIFORM CRIME REPORTING UNIT** — The Uniform Crime Reporting Unit is responsible for the collection, compilation, and analysis of crime statistics reported by all police agencies in the State. As required by law, each police agency in the State submits prescribed reports to the Uniform Crime Reporting Unit. Each report received by the Unit is recorded, examined and reviewed for mathematical

accuracy and for reasonableness as to the interpretation of offense classifications. Personal contacts are made with the reporting agencies by Field Representatives to correct discrepancies appearing in their UCR reports. A copy of the corrected report is forwarded to the Federal Bureau of Investigation for each contributor to the program.

During the twelve month period, personnel of the Uniform Crime Reporting Unit made personal contacts with contributing law enforcement agencies. These contacts were mainly for the purpose of report corrections, instructions for new reporters, surveying and updating internal record systems, verification of statistics submitted and conducting statistical crime analyses. In a continuous educational program, the Uniform Crime Reporting Unit delivered lectures to police officers attending instructional classes at the Burlington, Camden, Monmouth, Ocean and Union County Police Academies.

In October 1978, the eleventh annual "Crime in New Jersey" publication was presented to the Governor, the Legislature, the news media, police departments, various libraries and other related law enforcement agencies. This report presents an equitable and accurate account of the reported crime in the State. During this year, the Unit also compiled and released three reports, depicting crime index trends.

The Uniform Crime Reporting Unit received a one year grant through the State Law Enforcement Planning Agency (SLEPA) and the Law Enforcement Assistance Administration (LEAA), U.S. Department of Justice. The funds are earmarked to develop a Standardized Crime Reporting System (SCRS) that will minimize report preparation time, and provide the small, medium and large city law enforcement agencies a means by which useful and standardized data can be generated and collected on crime and the myriad activities of participating criminal justice agencies.

The Uniform Crime Reporting Unit has also been the vanguard in the formation of the New Jersey State Crime Prevention Officers Association, whose primary function is to assist municipalities in the development of comprehensive and viable crime prevention programs.

**CRIMINAL RECORDS UNIT** — The Unit is responsible for processing State Police investigation, arrest, vehicle and property reports submitted by members of the Division. A total of 101,377 reports of this nature were processed by Unit personnel during the past twelve months. There were also a total of 10,696 inquiries for criminal records handled by the Unit.

**TRAFFIC RECORDS UNIT** — The Traffic Records Unit is responsible for processing all State Police reports of motor vehicle accidents and drinking drivers. During the year the Unit processed 19,212 traffic type reports. In addition, the Unit is responsible for providing traffic statistics for analysis purposes.

**MICROGRAPHICS UNIT** — The Micrographics Unit is responsible for document life perpetuation through microfilming. This function allows for a more efficient method of storage and retrieval and is available to the entire Division. Personnel of the Unit prepared and filmed more than 977,360 documents during the past fiscal year.

## STATE BUREAU OF IDENTIFICATION

The State Bureau of Identification is comprised of six units: Court Disposition Reporting Unit, Data Reduction Unit, Technical Unit, Records Assembly Unit, Criminal Information Unit, and Identification Records Unit. This Bureau serves as the repository for all New Jersey criminal justice agencies on the submission of fingerprints and disposition reports, and the return of criminal record information. In addition, the Bureau serves all authorized agencies requesting data on careers in crime and related criminal profiles. The protection of society requires that this service be maintained at a high level of efficiency.

**COURT DISPOSITION REPORTING UNIT** — This Unit is responsible for processing all court disposition reporting documents and penal release notices received from municipal and county courts, county prosecutors, probation departments and institutions. Unit personnel initiate court disposition reporting forms to prosecutors, municipal and county courts and probation departments, and provide reporting agencies with the necessary forms and technical field support required to maintain the desired level of reporting. This Unit maintains tracking of offenders through the criminal justice system. There were 287,008 court disposition reports received this year. Unit representatives effected 7,857 field contacts this year.

**DATA REDUCTION UNIT** — This Unit is responsible for the data reduction and related preparation required for transposition of information to machine readable form as related to computerized criminal histories and offender tracking. The Unit, which had been federally funded from January 1972 to January 1978 has converted data concerning 601,265 arrests, 1,207,580 interim and final dispositions. In addition, 118,512 criminal histories have been converted. Automated criminal history summary and conviction information are currently available "on-line" for rapid transmittal via limited SCIS Field Terminals. Full detailed criminal history information is available on an "off-line" basis and forwarded via mail to all authorized requestors. Presently, there are 70 SCIS Field Terminals with the capability of accessing the CCH Files. Further expansion is anticipated during the fourth quarter of 1979.

**TECHNICAL UNIT** — This Unit is responsible for classifying incoming fingerprints, conducting searches by classification (machine and manual), filing and related duties necessary for maintaining the master print file. During this year, there were 22,811 criminal identifications made from previous records and 28,801 non-criminal identifications made by the Unit.

**RECORDS ASSEMBLY UNIT** — This Unit is responsible for the verification of identifications and the collecting of criminal histories. Unit personnel prepare work sheets for typists, indicating additions, deletions and/or corrections to be made to a particular record and the desired distribution of the record.

**CRIMINAL INFORMATION UNIT** — This Unit is responsible for maintaining the manual name index file and history jacket file. Unit personnel conduct name searches, update index cards and pull and refile history jackets. There are 991,614 record jackets presently on file, 970,481 in the active file and 21,113 in the dead file. Unit personnel conducted 421,693 criminal record searches this year.

**IDENTIFICATION RECORDS UNIT** — This Unit is responsible for receiving, reviewing and recording incoming fingerprints. Unit personnel also type new entries on rap sheets, produce copies of rap sheets as requested and mail all outgoing documents. During this year, the Unit received 195,433 fingerprints *i.e.*, 92,840 criminal, 72,960 non-criminal and 29,633 firearms, which brings the total fingerprints on file to 4,103,127, *i.e.*, 2,849,397 criminal, 746,121 non-criminal and 507,609 firearms. There were 399,118 criminal records forwarded to various criminal justice agencies this year.

## SPECIAL & TECHNICAL SERVICES

The Supervisor of the Special and Technical Services Section holds the rank of Major. Under the command of the Superintendent, he performs a staff function and reports directly to the Chief of Staff. He conducts formal communications with all Staff Officers. His delegated authority primarily includes the directing, coordinating and controlling of the Forensic Sciences Bureau and State Regulatory Investigation Bureau.

### FORENSIC SCIENCES BUREAU

The units of the Forensic Sciences Bureau provide scientific analysis of specimens related to the investigation of criminal matters submitted by the criminal justice agencies of the State. The Bureau provides expert testimony in all of the county and municipal courts of the State relative to the forensic analyses conducted. The Bureau also provides a wide range of instruction and training to members of law enforcement agencies of the State relative to evidence collection, police photography, identification skills and in other related fields.

**CHEMISTRY—PHYSICS LABORATORY UNIT** — This nationally accredited laboratory system consisting of the North Regional Laboratory at Little Falls, the South Regional Laboratory at Hammonton and the Central Laboratory at West Trenton, provides full crime laboratory services in the inspection and analysis of crime related evidence. Narcotics, dangerous drugs, criminalistics, and toxicology examinations are conducted in this Unit. Our chemists continue to provide vital information to the Forensic Sciences community throughout the United States. This is being done through the publishing of papers written on procedures that have been developed for a more refined treatment of evidential material; publishing of these papers is done in Forensic Journals. The North Regional Laboratory also serves as the "confirmation" laboratory for the Equine Testing Unit.

The Unit is staffed by 80 chemists and technicians and 19 clerical persons. There were 23,306 cases submitted; 3,896 cases were State Police and 19,310 cases from other agencies. There were 23,558 cases completed this year. Personnel completed 423,372 examinations on 95,446 specimens submitted. This Unit's personnel received 7,107 subpoenas which subsequently led to 765 court appearances.

**COMPOSITE DRAWING UNIT** — The Composite Drawing Unit is responsible for answering requests received from law enforcement agencies throughout the State and adjoining states. Requests are accomplished by rendering freehand sketches of descriptions given by victims or eyewitnesses involved in criminal investigations.

The Unit is additionally responsible for the reconstruction of unidentified decomposed bodies, drawing the facial features from unidentifiable skeletal remains

with the aid of an anthropologist; alterations of wanted person mug photos, crime scene sketches and preparation of wanted fliers.

During this year, there were 541 composite drawings made, and 19,000 wanted fliers printed and circulated.

**BALLISTICS UNIT** — The Ballistics Unit provides technical services to all law enforcement agencies in matters which pertain to the use of firearms during the commission of crimes. Highly trained specialists conduct tests of all types of firearms and perform microscopic examinations of discharged bullets and shells to identify the particular firearm in which they were discharged. Other related services include the restoration of obliterated serial numbers, the examination of clothing for gun-powder residue and the performance of tests to determine the distance from which a shot was fired. Expert testimony is provided during criminal trials. Ballistics personnel also receive, inventory and destroy contraband firearms which are confiscated during investigations throughout the State.

During the year, there were 1,585 cases received for examination and 2,482 cases completed. Unit personnel tested 1,529 firearms, made 3,725 microscopic comparisons and examined 3,448 specimens of evidence. There were 40 obliterated serial numbers on weapons restored and test patterns were fired to determine the distance from which shots were fired in 77 investigations. There were 694 subpoenas received and Ballistics experts appeared and testified in 80 trials. A total of 4,903 contraband firearms were received, inventoried and destroyed during the year.

**LAUNDRY — JEWELRY MARK UNIT** — The Laundry-Jewelry Mark Unit retains an extensive file of the identifying marks of cleaning establishments in this and adjacent states. A Jeweler's Mark File is similarly maintained.

**LATENT PRINT UNIT** — The Latent Print Unit examines specimens for latent traces when submitted in conjunction with other laboratory examinations. The processing of documents, firearms and other specimens from which latent prints might be obtained is accomplished by this Unit. During the year, 680 specimens were examined.

**DOCUMENT — VOICEPRINT EXAMINATION UNIT** — The Document-Voiceprint Examination Unit provides a highly specialized service to all law enforcement agencies in the State. Cases dealing with forgery, fraud, homicide and holdup and robbery requiring handwriting, typewriting, and paper identifications are examined in an effort to aid the investigator and the courts in arriving at a successful conclusion.

There were 786 new document examination cases received and 798 cases were completed. There were over 53,000 specimens examined.

Voice identification cases totaled 12 for the year with a total of 1,455 examinations. Court appearances totaled 47 during the year.

**PHOTOGRAPHY UNIT** — The Photography Unit provides a support service to the Forensic Sciences Bureau with its many varied photographic capabilities.

There were 967 forensic photography requests completed this year which required 53,991 applications in the photographic recording of weapons, explosives, arsons, powder marks, criminalistic comparisons, indented writing, laundry, jewelry, latent prints and narcotics. The applications require all phases of black and white, color, ultra-violet, infra-red and x-ray photography.

Operational photography, logistics support, training and repair services are provided to all bureaus and units within the Division in addition to limited requests of State and municipal law enforcement agencies. The processes required to fulfill these requests included 10,672 black and white negatives 21,138 color film negatives, 28,593 black and white prints, and 21,385 color photograph prints.

**EQUINE TESTING UNIT** — The Equine Testing Unit is committed to pre-race and post-race testing of standardbred and thoroughbred horses, with laboratories situated at the Meadowlands and Freehold Raceways. The analysis also encompasses the testing of horses at the Atlantic City and Monmouth Park Racetracks, and testing in non-pari-mutuel races (sire stakes) in Cumberland, Middlesex, Monmouth and Ocean Counties.

The laboratories are staffed with technical personnel who perform all testing and screening for numerous drugs.

The following is a breakdown of testing conducted at the Meadowlands and Freehold Laboratories, covering a period from July 1, 1978 to June 30, 1979.

A total of 37,239 pre-race specimens were analyzed, 41 of which were found to be positive in that they contained prohibited medication or drugs. In post-race testing, 26,021 specimens were examined, with a total of 46 found to be positive.

In addition, 229 post-race specimens from horses engaged in non-pari-mutuel races (sire stakes) were analyzed for various drugs with negative results.

### STATE REGULATORY INVESTIGATION BUREAU

The State Regulatory Investigation Bureau, presently comprised of the Firearms Investigation Unit, performs a regulatory function in the overseeing and administration of licensing throughout the State and in coordination with federal agencies.

**FIREARMS INVESTIGATION UNIT** — In administering the state firearm control laws; the Firearms Investigation Unit is required to promulgate standards and qualifications for the manufacture and sale of firearms as well as develop forms for distribution to firearms dealers, police departments and county courts. A central repository of registration forms relating to the acquisition of firearms in this State is maintained by the Unit. Since July 1, 1978 there have been 640,282 firearms registered with the Division. The Unit maintains a file on all firearms applications processed by municipal police departments as well as the Division of State Police. Since the enactment of the State gun control program 782,566 applications have been processed and recorded, including 49,167 applications processed this period.

The Unit has a total responsibility to investigate applicants for a New Jersey License to retail, wholesale and manufacture firearms, and to investigate employees who will actively engage in the sale or purchase of firearms. During this period there were 1,539 investigations of such applicants. In addition, the Unit is required to investigate illegal firearm transactions occurring throughout the State, and to assist other law enforcement agencies in firearm related investigations. The Unit conducted 566 criminal investigations resulting in 43 arrests. A grand total of 9,592 investigations were handled.

Each dealer, by statute, is required to keep a record of the acquisition and disposition of firearms. Unit detectives periodically inspect these records to assure that the dealer is complying with existing statutes as well as regulations promulgated pursuant to these statutes. In fiscal 1979, 421 inspections were conducted which include examining the dealer's security system to assure that minimum standards to safeguard firearms and ammunition at the business premise are met.

Inquiries from various law enforcement agencies have resulted in 83,338 searches of the Unit files. This number includes searches required for 725 affidavits that were requested by county prosecutors. The affidavit concept was implemented as a result of increased subpoenas received by the Unit requesting a member to testify on Division firearm records. Use of the affidavits eliminates the need of Unit personnel to appear in criminal cases.

**END**