



1975 directory

of Law Enforcement  
Education Programs

and a perspective

on Career Development  
And Planning

1975  
1/2/75



METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

1975 DIRECTORY OF LAW ENFORCEMENT EDUCATION PROGRAMS

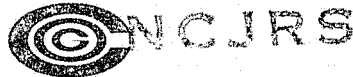
AND A

PERSPECTIVE OF CAREER DEVELOPMENT AND PLANNING

IN THE

METROPOLITAN WASHINGTON AREA

PREPARED BY:  
DEPARTMENT OF PUBLIC SAFETY



THE

METROPOLITAN WASHINGTON  
COUNCIL OF GOVERNMENTS

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PLANS AND ANALYSIS

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## INTRODUCTION

This Directory is a revised version of the Metropolitan Washington Council of Governments' (COG's) 1974 Directory. Necessarily, the emphasis has been changed to reflect the increases in the number of pre-service students entering criminal justice studies and the importance of career development and planning for criminal justice system personnel. As noted elsewhere in this Directory, training program listings are not as extensive in this year's Directory since current listings are available to interested persons from the sources noted herein.

In keeping with the direction of the 1974 COG directory and in building substantially upon it with respect to the aforementioned agencies, the Directory is designed to serve four purposes:

- 1) to provide information on available degree programs in criminal justice;
- 2) to indicate where to obtain information on Law Enforcement Assistance Administration (LEAA) training grants awarded by the District of Columbia, Maryland, and Virginia;
- 3) to promote the study of criminal justice by pre-service students; and
- 4) to develop career planning considerations for in-service students.

Program listings are made to inform interested persons of what is locally available and to indicate where additional information can be obtained.

Pre-service students or those considering careers in criminal justice fields such as police, probation and parole, courts, corrections, and criminal justice planning, should read the Pre-Service Student Section in this Directory. It is also recommended that they read about Career Development and Planning to obtain guidelines which may prove useful. For a national listing of programs in law enforcement and criminal justice, the International Association of Chiefs of Police (IACP) publishes a comprehensive directory for \$9.75.<sup>1/</sup>

For persons interested in training programs other than those obtainable from local agencies (in-house) or from the state planning agencies noted in this Directory, again, the IACP publishes the 1975-76 International Training Calendar,<sup>2/</sup> which is free.

<sup>1/</sup>1975-76 Directory of Law Enforcement and Criminal Justice Education, IACP, Eleven Firstfield Road, Gaithersburg, Maryland 20760, c 1975.

<sup>2/</sup>See footnote 1/ above for address.

## Pre-Service Student Section

The 1974 edition of this Directory was designed to be used primarily by In-Service students. The present Directory expands its scope to include elements of interest to all levels of pre-service students. Such students should also review the section concerning career development and planning.

Pre-service students, including high school students considering careers in criminal justice, are an increasingly larger percentage of the persons attending or planning to attend programs in criminal justice at area colleges and universities. This academic education is sometimes supplemented by volunteer work, internship, summer employment, or cooperative education program. Career objectives may be well developed or may become more fully developed during the process of obtaining the individual's educational goals. Consideration of trends in criminal justice may effect the academic preparation of pre-service students who can take an elective or major course(s) which relates to the trend. The present stress by LEAA upon evaluation of programs using LEAA funds is one example of a trend worthy of noting.

Additional consideration in view of the constant technical developments effecting all components of the criminal justice system may be given to management information systems (MIS), systems analysis, and related computer courses.

Depending upon career objectives, human behavior and community relations courses may be important to consider. College counselors, including criminal justice faculty, may be able to assist pre-service students in matching interests, coursework, and degree requirements.

Employment requirements must also be reviewed for planning purposes. Pre-service students should have familiarity with the general requirements of the position(s) they wish to obtain after graduation by writing to at least one or more agencies and by reviewing current job listing on departmental bulletin boards at their colleges. The Northern Virginia Community College (NVCC-Annandale Campus) offers a one page listing of opportunities in criminal justice for women which may provide information for anyone interested in general requirements for various selected positions. NVCC also has a one page "Memo to High School Students" which lists employment opportunities in criminal justice. Pre-service students in the Metropolitan Washington Area have not only a large number of criminal justice college programs, but also opportunities for employment at local, state and federal levels and other opportunities in business, industry and private firms.

Educational opportunities in this region are available at all levels: certificate, associate, baccalaureate, master, and doctorate. Students in this area are fortunate in that faculties of the colleges and universities are, whether full-time or part-time, highly qualified professionals. This quality of the faculties insures pre-service students that practical experiences of the staffs will aid in providing a full perspective of criminal justice system or subsystems. Additionally, those courses and programs having in-service students with pre-service will give the perspective of current issues and specific agency approaches. Unfortunately, in-service students usually attend courses on weekends or during the swing shift unless daytime opportunities or educational leave permits such regular daytime courses.

Career Development and Planning

At various points during a person's career, and for various reasons, realistic assessments must be made of goals and accomplishments and a determination made of new or continued courses of action. It should be noted that not everyone desires to plan for the future. Nevertheless, whether actions taken are initiated by the planning and preparation done by an employee, or by the needs and direction of the employer, it is obvious that the results can be either the same or totally different. In fields other than criminal justice, it has been noted that there are company programs or workshops funded by employers which assist employees to consider career development and to create planning goals.

Why should anyone consider career planning? The answer is not too complicated. Without planning the employee can still be developed and can still rise within the organization, but often there is frustration, poor use of skills and capability, which reduces job satisfaction and causes increased stress. This fact is very important as it impacts upon the necessarily large amount of inter-personal relations involved in the criminal justice system.

It is in the employee's own best interest and in the employer's best interest that the full potential of the employee be developed. It is up to the employee to make the necessary self-evaluation in order to develop realistic goals and to strive for self-actualization. Figure (1) graphically depicts this process.

The following definitions or explanations apply to Figure (1).

Education: Academic courses for which academic credit is given.

Specialized Training: Courses for which academic credit usually is not given. This includes police academy training (although some credit may be given by local community colleges) and special courses in such items as computer terminal use, crime scene search, surveillance, drug identification, or the like.

Experience: All work experiences and any other experience which may be used as background in planning future development.

Goals and Accomplishments: Consideration of past goals and accomplishments (for which planning may or may not have been done) gives indications of strong and, possible, weak areas.

Opportunities: Within any organization there are other areas than the one the employee is in presently. An example in law enforcement is a patrol officer who may view communications or community relations divisions as opportunities for personal development.

Career Development and Planning

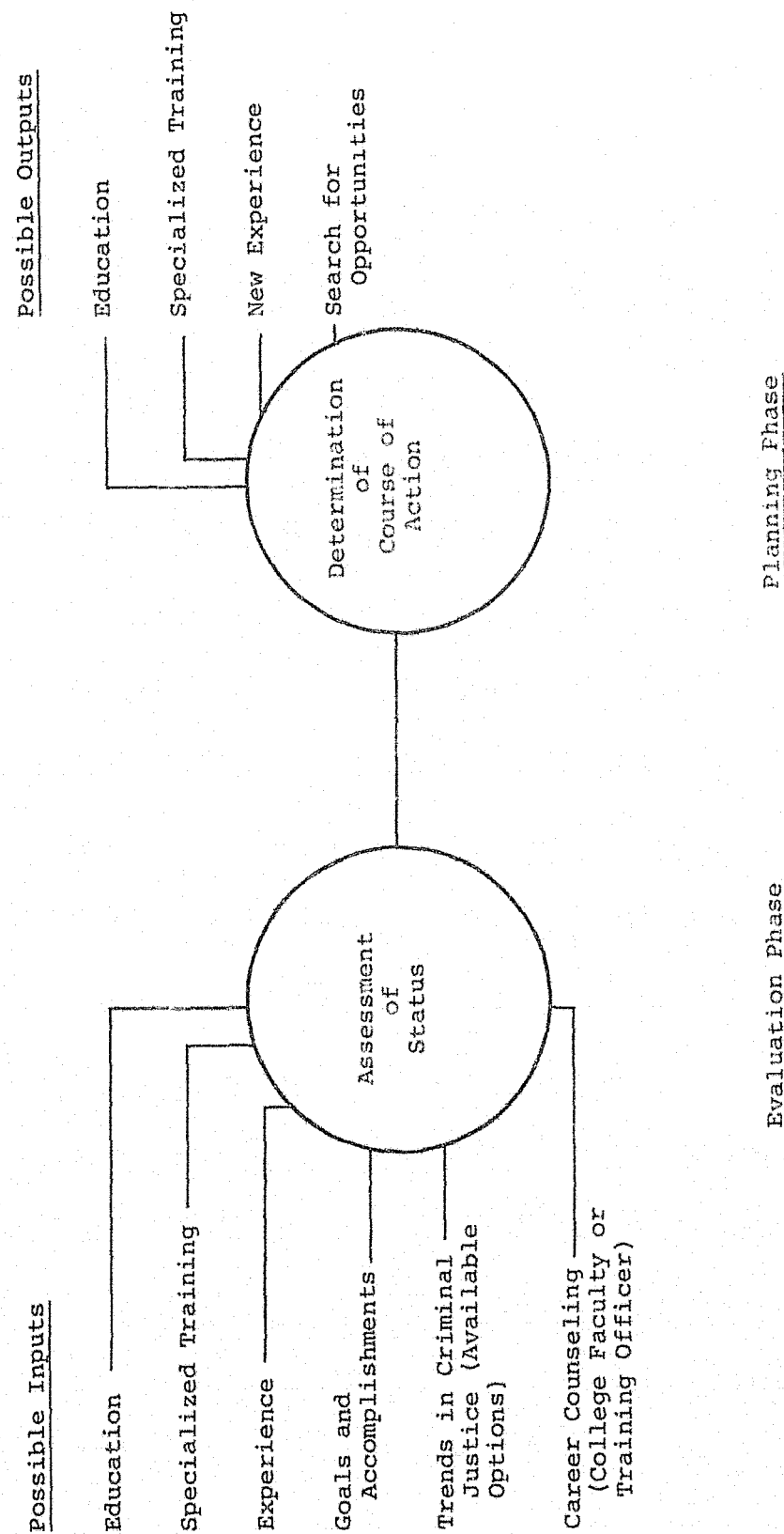


Figure (1)

Career Counseling: This may create difficulty for some since training officers may not have sufficient background to really assist the employee in decision-making. Some help may be available from community college faculty.

Trends in Criminal Justice: With each year trends develop in response to the many difficult issues in the criminal justice system. Consideration of these trends in planning, especially in college programs, may be valuable. Examples are crime prevention programs, development of more community-based correctional projects, stress upon evaluation of LEAA funded or even locally funded programs, improvement of communications systems, and development of national networks for information systems. Such trends create vast opportunities at various levels, both within and without the employee's present organization. One obvious point is the present growth of educational programs in Law Enforcement and Criminal Justice noted in the Appendix of this Directory. Although college education is not presently necessary for all positions within the criminal justice system, it has merit. Good administration and management personnel are always needed, and it has been recommended by one community college criminal justice program head that college graduates in law enforcement seriously consider the Master of Public Administration (M.P.A.) degree. Those persons interested in administration or management would benefit greatly from the course-work involved in the MPA programs available in the Metropolitan Washington Area. Undergraduate courses in management may also prove to be useful to career development, and such courses may be taken as elective at those colleges offering such programs.

Degree Programs in Law Enforcement and Criminal Justice

Chapter III provides an alphabetical listing of the universities and colleges offering certificate and advance degree programs in law enforcement and criminal justice. Descriptions are provided for the certificate programs and for the following degrees: Associate of Arts (A.A.); Associate of Applied Science (A.A.S.); Bachelor of Arts (B.A.); Bachelor of Science (B.S.); Master of Social Work (M.S.W.); Master of Public Administration (M.P.A.); Master of Arts (M.A.); Master of Science (M.S.); Doctor of Philosophy (Ph.D.); and Doctor of Public Administration (D.P.A.). These degrees are awarded in the following subject areas: Administration of Justice, Criminology, Criminal Justice, Court Management, Police Science, Corrections Science, Corrections Administration, Social Work, Law Enforcement, Law Enforcement Technology, and Forensic Science.

Each degree program has certain admission and course study requirements that are not contained in the following information. If a student is interested in a program, he should contact the source listed to ascertain admission and degree study requirements. Normally, certificate programs require one year of study; Associate degrees -- two years; Bachelor degrees -- four years; and Master degrees -- two years of post-graduate study. These time periods are based on full-time study. Thus, a student pursuing a degree part-time will require more time to complete a degree program.

The following information is provided in Chapter III.

1. The degree programs offered by each school and university: a description of the degree, including the audience toward which it is directed.
2. Financial assistance available: it is indicated only whether or not LEEP assistance and Veterans' Benefits are available. For additional information on the loans and scholarships provided by each school and university, a prospective student should contact the Financial Aid Office.
3. Two contacts for additional information are listed: one is for admission information and materials and class schedules, the other is for information on the degree programs.

A. AMERICAN UNIVERSITY

DEGREE PROGRAMS OFFERED

Certificate in the Administration of Justice

This program is designed primarily for part-time students who do not have current plans to pursue a degree and who are employed by govern-



mental agencies with a primary concern in the administration of justice. This includes police, court and correctional officers from a broad range of Federal, state and local agencies. The curriculum introduces the student to basic concepts underlying the system for the administration of justice in contemporary American society.

#### Bachelor of Science in the Administration of Justice

The degree of Bachelor of Science in the Administration of Justice is designed for a multi-specialist who, while concentrating on one aspect of the criminal justice system, develops an understanding of the system as a whole.

The Bachelor of Science degree is suitable for students preparing a career in the administration of justice as well as for students now engaged in such careers. The core curriculum requirements offer each student a basic foundation in the legal, social and political problems in the administration of justice.

#### Associate Degree in the Administration of Justice

The two-year Associate Degree program requires completion of 16 courses. It is designed primarily for part-time undergraduate students currently employed by governmental agencies involved in the administration of justice and who may be interested in securing a foundation for further education. Program content introduces students to many legal, political and social problems in the administration of justice and provides the opportunity to explore relationships between private and public components of the system for the administration of justice.

#### Master of Science in the Administration of Justice

The degree of Master of Science in the Administration of Justice is an advanced, specialized degree which serves the multiple educational goals of the students. The program is oriented toward a study of basic public policies and major long-term issues in the field. It is flexibly designed to accommodate a diverse student body such as (1) students of any age with a Bachelor degree or other advanced degree who are preparing for a new career with the administration of justice and who have no experience in the field; (2) students with a Bachelor or other advanced degree who are currently employed in the administration of justice and who wish to pursue further advanced specialization in their field or multi-specialization in closely related fields, and (3) students who may be seeking foundation work for further graduate studies preparatory to teaching or research in subject matter areas of particular relevance to the administration of justice, such as sociology, political science or law.

#### FINANCIAL AID

Veterans' Benefits

Law Enforcement Education Program: loans and grants

#### SPECIAL FEATURES

1. Law Enforcement courses are offered at the following off-campus locations: Alexandria Police Department, Arlington Police Department, Executive Protective Service, Fairfax County Police Department, Federal Bureau of Investigation, Maryland State Police, Maryland National Capital Parks and Planning Commission, Metropolitan Police Department, United States Park Police, Prince William County Police Department, Internal Revenue Service and the Naval Research Laboratory. For information on what courses are offered and the times of instruction, consult the Off-campus Schedule of Classes or the Center for the Administration of Justice.

2. In cooperation with Catholic University, Georgetown University, George Washington University, Howard University, Trinity College, Dunbarton College, Gallaudet College, and D.C. Teachers College, American University offers its undergraduate and graduate degree students the opportunity to enroll for courses at these other institutions. Credit earned in this program is considered resident credit.

#### ADDITIONAL INFORMATION

##### Admissions and Financial information:

Office of the Director of Admissions  
The American University  
Massachusetts and Nebraska Avenues, N.W.  
Washington, D.C. 20016

Phone: 686-2000

Administration of Justice Program

Center for the Administration of Justice  
College of Public Affairs  
The American University  
Washington, D. C. 20016

Phone: 686-2532

B. COLUMBIA UNION COLLEGE

DEGREES OFFERED

B.S. in Social Work (Social Deviancy Minor)

The practical application of theoretical sociology is observed in the social work degree program. The crime rate and drug abuse and addiction, as well as many other breakdowns in human social interaction will be examined with a view toward one's relationship to his environment with emphasis on a more healthy, wholesome contribution by the student to his society. The field of study is appropriate for those pursuing careers in probation and parole services.

FINANCIAL AID

Columbia Union College does not participate in the LEEP program. Courses are approved for Veterans' Benefits.

ADDITIONAL INFORMATION

Admissions and Financial Information

Office of Admissions and Records  
Columbia Union College  
Takoma Park, Maryland 20012

Phone: 270-9200

Social Work Degree

Robert A. Wilson, Chairman  
Department of Sociology  
Columbia Union College  
Takoma Park, Maryland 20012

Phone: 270-9200

OTHER FEATURES

1. It is possible to pursue studies in forensic science as a non-degree student and receive an appropriate certificate upon the successful completion of the program.

C. GEORGE MASON UNIVERSITY

DEGREES OFFERED

Bachelor of Science with a Major in Law Enforcement

The program leading to the B.S. degree in law enforcement is a build-on program which assumes that professional training courses in police science and administration, law enforcement, corrections, or other appropriate subjects have been completed prior to entry at George Mason University. The program is designed principally for students who have completed their professional training courses at Northern Virginia Community College and who desire to earn a baccalaureate degree. In some instances, credits may be transferred into the George Mason program from another school or university. No police science or administration courses are taught at George Mason.

Bachelor of Science with a Major in Law Enforcement (Corrections)

This program will enable students having a vocational interest in corrections to transfer to George Mason University if they are willing to receive a degree that is titled "Law Enforcement." George Mason University is not authorized to confer a degree that substitutes the word "Corrections" for the designated phrase.

Students who elect to transfer under these circumstances must meet the regular requirements set by the University for admission by transfer.

This program of study is a build-on program which assumes that professional courses in corrections have been completed prior to entry at George Mason University. An occasional exception to strict application of this policy may be arranged on an individual basis by a student with prior approval from the Dean, College of Arts and Sciences and the program director so that he may remedy a minor deficiency in professional preparation, concurrently with work at George Mason University. However, this option should be regarded as available only in exceptional circumstances. No professional courses in corrections or law enforcement are taught at this institution.

The total hours required for completion of the program is 128. A student who transfers from a four-year institution must earn at least one-fourth of his program hours at G.M.U., but not more than one-half of the total needed for his degree program may consist of credit hours earned at a junior or community college except under most unusual extenuating circumstances with advance approval by the Dean, College of Arts and Sciences, G.M.U.

FINANCIAL AID

A law enforcement officer of Virginia, enrolled in a program leading to a degree in law enforcement, may apply for a tuition refund to the Virginia Department of Education. One-half of tuition costs, not to

exceed \$40 per course, may be received upon completion of the course, and the remaining one-half received after one year of service as a law enforcement officer. For further information contact the campus Financial Aid Office or:

Department of Education  
Ninth Street Office Building  
Richmond, Virginia 23219

Financial assistance is also available through the Law Enforcement Education Program and Veterans' Benefits.

#### ADDITIONAL INFORMATION

##### Career Planning, Financial Aid and Placement

Dr. Charles A. Repp, Director  
Career Planning, Financial Aid  
and Placement  
George Mason University  
Fairfax, Virginia 22030

Phone: (703) 323-2176

##### Law Enforcement Program

Dr. Stephen T. Early, Jr.  
Law Enforcement Program  
George Mason University  
Fairfax, Virginia 22030

Phone (703) 323-2272

#### D. GEORGE WASHINGTON UNIVERSITY

##### DEGREES OFFERED

##### Master of Science in Forensic Science

This program emphasizes the techniques and instrumentation of a wide variety of forensic science disciplines; the legal rules bearing upon the collection, identification, custody and control of evidence, its examination and preparation for trial, the presentation of expert testimony; and the social and behavioral components of the judicial process. The degree program is intended for those with prior background in forensic science or for those desiring careers in this area.

##### Master of Forensic Science

This program is intended for those who are not forensic scientists and who do not desire to pursue a career in this area, but who need forensic science information for their professional work, such as lawyers and doctors.

##### Master of Arts in Special Studies (Criminal Justice)

This is an off-campus program designed for law enforcement personnel or those interested in careers in this field. The curriculum draws on courses in forensic science, public administration, management, and sociology.

##### FINANCIAL ASSISTANCE

Law Enforcement Education Program; grants and loans

Veterans' Benefits

##### OTHER FEATURES

1. It is possible to pursue studies in forensic science as a non-degree student and receive an appropriate certificate upon the successful completion of the program.
2. Through the Consortium of Universities, students may take courses at other area universities (Georgetown, American, Howard, and Catholic University).
3. The Department of Forensic Science is affiliated with the Armed Forces Institute of Pathology in a program of mutual exchange among students, courses and facilities.

##### ADDITIONAL INFORMATION

##### Forensic Science Program and LEEP

Department of Forensic Science  
Graduate School of Arts and Sciences  
George Washington University  
Washington, D.C. 20006

Phone: (202) 676-7319, -7348

##### Special Studies

Dr. Richard Allen  
Department of Forensic Science  
706 20th Street, N.W.  
Building "R"  
Washington, D.C. 20006

Phone: (202) 676-7319, -7390

E. GODDARD EXPERIMENTAL PROGRAM IN FURTHER EDUCATION

The Goddard Experimental Program in Further Education is a unique educational approach leading to a B.A. in Liberal Arts. A specialization in Law Enforcement is available. The program is sponsored by Goddard College in Vermont. The curriculum is designed to meet the needs of in-service personnel, and consists of weekend seminars and independent study.

There is no required curriculum leading to the B.A. degree. Students help to determine and plan the weekend workshops and seminars. In addition to attending the weekend sessions, a student will simultaneously carry out an independent study format in consultation with an adviser. Each program of study is designed to meet the individual needs of each student.

The school holds classes during two six-week semesters. There are eight weekends of seminars, one meeting approximately every three weeks. Seminars run from Friday evening through Sunday, with students residing at the college for the duration of the weekend.

In the student's senior year, he will write a thesis, synthesizing his previous three years of work. The topic chosen will be the area in which a student's major is designated. Hence, if a student desires a specialization in Law Enforcement, his senior thesis will be concerned with some aspect of this subject area.

Dr. John Eurich, Dean  
Goddard Experimental Program  
in Further Education  
Goddard College  
Plainfield, Vermont 05667

Some financial assistance is available. The program has applied for LEEP funds. Some LEEP monies are currently available however through Goddard College. Veterans' Benefits are available to Experimental Program participants.

For additional information on the Goddard Experimental Program, contact:

Ms. Mary Jane Carlson, Director  
Goddard Program  
1627 Jonquil Street, N. W.  
Washington, D.C. 20012  
Phone: (202) 723-2335

F. GODDARD COLLEGE GRADUATE PROGRAM

DEGREE OFFERED

Master of Arts

Much like the undergraduate program noted in "E" above, this program offers the M.A. degree through non-resident, independent study. Since the M.A. program is less structured than the B.A. program, it is intended for students who have a firm concept of what they are interested in studying. A work plan is developed by the student with the help of his core faculty and field faculty advisors. Criminal Justice areas may be considered for the graduate program.

Some financial assistance is available. Some LEEP monies are currently available through Goddard College. Veteran's Benefits are available to Graduate Program participants.

ADDITIONAL INFORMATION

Ms. Penny Hogan, Administrator  
Goddard College Graduate Program  
Washington, D.C. Region  
12 Watchwater Way  
Rockville, Maryland 20850

Phone: (301) 424-0985

Main Office

Goddard College  
Graduate Program  
Plainfield, Vermont 05667

G. HOWARD UNIVERSITY

DEGREES OFFERED

Master in Urban Studies with a Concentration in Administration of Justice

The Administration of Justice concentration is designed primarily for students interested in academic and professional careers associated with the criminal justice system. Administration of Justice is defined as an interdisciplinary area of study that draws upon the knowledge and skills of many disciplines as they relate to the phenomenon of crime. Graduates of the program will be prepared for careers in teaching, conducting research and managing criminal justice programs and agencies. The program will be offered for the first time in the Fall, 1975.

Master of Social Work with a Specialty in Criminal Justice

The major focus of this curriculum is on the Criminal Justice System and its impact on the Black Community at all levels. Major goals are to acquire knowledge, skills, and understanding to deal with the

system in the areas of prevention, provision and re-education. Emphasis is placed on learning to manage the existing sub-systems, to reassess and reevaluate the effectiveness of the current policies and programs, and to create alternatives or new resources.

Bachelor of Arts with a concentration in Administration of Justice

This degree is in the formative stages. For information on when the program will be implemented, contact the source listed below under "Administration of Justice Programs".

Ph.D. in Sociology with a concentration in Criminology

For information concerning this new Ph.D. program contact:

Dr. James Scott  
Department of Sociology  
Howard University  
2400 6th Street, N.W.  
Washington, D.C. 20001

Phone: (202) 636-6853

FINANCIAL AID

Some scholarships and financial assistance are awarded by the School of Social Work.

Tuition assistance is available through the Law Enforcement Education Program and Veterans' Benefits.

OTHER FEATURES

Howard University is a member of the Consortium of Universities. Courses may be taken at other member schools, with credits earned being applied toward the student's degree program at Howard.

ADDITIONAL INFORMATION

Admissions and Financial Information

Office of Admissions  
Howard University  
2400 6th Street, N.W.  
Washington, D.C. 20001

Administration of Justice Programs

Institute for Urban Affairs and Research  
P.O. Box 191  
Howard University  
Washington, D.C. 20001

Phone: 636-7618

School of Social Work

Office of Admissions  
School of Social Work  
Howard University  
Washington, D.C. 20001

Phone: 636-7300

H. UNIVERSITY OF MARYLAND

DEGREES OFFERED

Bachelor of Arts in Law Enforcement

The purpose of the Law Enforcement Curriculum is to provide students interested in law enforcement with a broad educational background emphasizing social science and providing basic knowledge in the field of law enforcement. Supporting courses in government and politics, psychology, and sociology are available.

Bachelor of Arts in Criminology

This program combines a broad interdisciplinary social science education with specialization in the field of crime and delinquency and their prevention and control. It provides an opportunity for further, more intensive specialization in the areas of etiology of criminal behavior and corrections. An opportunity for field training in corrections is also provided. This program is designed specifically for students interested in the field of criminology and those preparing for teaching and research in that field; for positions in correctional institutions and agencies, preventive projects, and other similar positions.

Master of Arts in Criminal Justice and Criminology

This program is intended to prepare students for research, teaching and professional employment in the operational agencies in the field of criminal justice. The program combines an intensive background in a social science discipline such as sociology, psychology, or public administration with graduate-level study of selected aspects of the criminal justice field. Students enrolled in the program have two options: a Criminology option and a Criminal Justice option.

Master of Arts in Urban Studies with Specialization in Criminal Justice and Criminology

This program aims at educating students both in the technical competencies involved in urban problem solving and in an interdisciplinary understanding of the urban community. A graduate of this program would be prepared for a career in law enforcement activities relating to urban service delivery, governance, or policy analysis.

Graduates would also be eligible for pursuing doctoral degrees in criminal justice and criminology.

Ph.D. in Criminal Justice and Criminology

This program is a continuation of the M.A. program for students meeting the qualifications.

FINANCIAL ASSISTANCE

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

ADDITIONAL INFORMATION

GRADUATE ADMISSIONS

Graduate Program  
South Administration Building  
University of Maryland-College Park  
College Park, Maryland 20740

Phone: (301) 454-4791

M.A. in Urban Studies

Institute for Urban Studies  
Room 2213 - Woods Hall  
University of Maryland-College Park  
College Park, Maryland 20740

Phone: (301) 454-5718

All other Degree Programs and LEEP Assistance

Dr. Peter P. Lejins  
Institute of Criminal Justice and  
Criminology  
University of Maryland-College Park  
College Park, Maryland 20740

Phone: (301) 454-4538

I. MONTGOMERY COMMUNITY COLLEGE (ROCKVILLE CAMPUS)

A.A. in Criminal Justice

This program is designed to prepare students for careers in the related criminal justice areas of law enforcement, courts, and corrections. Emphasis will be placed on a strong academic core in order to prepare students for adjustment in the adult employment

community or for transfer to institutions of higher education. Specialized career courses have been incorporated in order to provide the students with an understanding of basic information about law enforcement and the administration of criminal justice and to allow introduction to specialized criminal justice occupational areas.

FINANCIAL AID

Law Enforcement Assistance Administration: grants and loans.

Veterans' Benefits.

ADDITIONAL INFORMATION

Admissions and Financial Aid

Office of Admissions  
Montgomery College  
51 Mannakee Street  
Rockville, Maryland 20850

Phone: 762-6088

Criminal Justice Program

Mr. Robert Ash  
Coordinator of Criminal Justice Program  
Department of Political Science  
Montgomery College  
51 Mannakee Street  
Rockville, Maryland 20850

Phone: 762-6088

J. NORTHERN VIRGINIA COMMUNITY COLLEGE

DEGREE PROGRAMS OFFERED

Associate in Applied Science in Corrections Science

The curriculum in Corrections has been developed and is maintained in cooperation with state and local corrections officials. The curriculum is not designed to train for any speciality, but rather to provide a broad foundation which will prepare the student to enter any of the varied fields of corrections. Adjustments will be made to enable a qualified student to prepare for transfer to a baccalaureate degree in Corrections Science. In addition to providing educational background for those wishing to become local, state, and federal corrections officers or probation and parole aides, the curriculum is designed for those undertaking education for advancement within their profession.



### Certificate in Corrections Science

This curriculum is designed for those students who have no immediate plans for pursuing a degree. Credits earned in the certificate program will also be applicable to the Associate degree.

### Associate in Applied Science in Police Science

The Police Curriculum has been developed and is maintained in cooperation with State and local police officials. The curriculum is not designed to train for any speciality, but rather to provide a broad foundation which will prepare the student for any of the many fields of law enforcement, or for continuing study toward a baccalaureate degree. The curriculum is designed for in-service personnel who desire advancement within the profession, and for those whose career objectives include commercial security, federal enforcement officer or investigator, industrial security officer, municipal, county or state enforcement officer, and a police officer.

### Certificate in Police Science

The Certificate program is designed for those students who have no immediate plans for pursuing a degree. However, credits earned in the Certificate program will also be applicable to the Associate degree.

### Associate in Applied Science in Security Administration

A recently introduced program requiring a substantial number of courses in law enforcement, fire science and industrial security.

### FINANCIAL AID

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

Courses in Police Science offered by Northern Virginia Community College qualify under the Virginia State Education Law which stipulates that a law enforcement officer may apply to the Department of Education for reimbursement of tuition paid for such courses. One-half of tuition costs, not to exceed \$40.00 per course, may be received after one year of service as a law enforcement officer. Additional information is available at the Campus Financial Aid Office or the Police Science Program.

### Other FEATURES

The Police Science, Corrections Science, and Security Administration programs are offered at the Alexandria and Annandale Campuses.

For those who wish to continue on for a Bachelor's Degree after completion of the Associate Degree program, an articulated program has been developed with George Mason University. In this program, the first two years are taken at Northern Virginia Community College. An Associate in Applied Science Degree will be awarded upon completion of the two-year program at Northern Virginia, and a Bachelor of Science with a major in Law Enforcement will be awarded by George Mason University upon completion of the course work there.

### ADDITIONAL INFORMATION

#### Admissions and Financial Aid

Northern Virginia Community College  
Annandale Campus  
8333 Little River Turnpike  
Annandale, Virginia 22003

Phone: (703) 323-3333

#### Corrections and Police Science Programs

Lander C. Hamilton, Director  
Police Science Program  
Annandale Campus  
8333 Little River Turnpike  
Annandale, Virginia 22003

Phone: (703) 323-3255

### K. UNIVERSITY OF OKLAHOMA

The University of Oklahoma offers advanced programs, leading to five different Master's degrees, at twenty different locations throughout the United States and overseas territories. There is an extension program in Washington, D.C. Two of the programs offered are related to law enforcement: a Master of Arts in Human Relations and a Master of Public Administration.

These courses are offered periodically in Washington, D.C. (all courses rotate among the geographic locations). Classes run 9 A.M. to 4 P.M. on Fridays, and 9 to noon on Saturday. Seminars are conducted on a tri-semester basis. A non-degree student is eligible to enroll in the courses, and the course credit is transferable to other schools.

The Veterans Administration has authorized VA educational benefits to this program.

### ADDITIONAL INFORMATION

Admissions and Class Schedules

University of Oklahoma Washington Office  
One DuPont Circle, N.W., Suite 340  
Washington, D.C. 20036

Phone: (202) 223-9147

L. PRINCE GEORGE'S COMMUNITY COLLEGE

DEGREE PROGRAMS OFFERED

A.A. in Law Enforcement Technology

The two-year program for Law Enforcement Technology prepares men and women as local and state police officers, agents for specialized law enforcement agencies, private investigators, industrial security supervisors, and criminal laboratory technicians. In addition to courses concerned primarily with the activities of police on the operational level, the curriculum offers studies of the legal and philosophical basis for law enforcement. All courses for this A.A. degree can be obtained on the swing shift.

FINANCIAL AID

Law Enforcement Education Program: grants and loans.

Veterans' Benefits.

ADDITIONAL INFORMATION

Admissions and Financial Information

Director of Admissions and Records  
Prince George's Community College  
301 Largo Road  
Largo, Maryland 20870

Phone: 336-6000

Law Enforcement Program

Eugene M. Zoglio, Instructional Coordinator  
Department of Public Service Technology  
Prince George's Community College  
301 Largo Road  
Largo, Maryland 20870

Phone: 336-6000 Ext. 306

M. UNIVERSITY OF SOUTHERN CALIFORNIA

WASHINGTON PUBLIC AFFAIRS CENTER

The Washington Public Affairs Center of the University of Southern California was established in Washington, D.C. in September, 1973. The Center offers two degree programs: the Doctor and Master of Public Administration.

The Center is directed toward in-service personnel. For this reason, all classes are offered on an Intensive Semester basis, involving a different approach both to class design and scheduling. Time-wise, the Intensive Semester is divided into three distinct parts: (1) a preparatory reading period six weeks prior to the first class meeting; (2) a concentrated period of class activity of eight full days, either in one block or in two four-day blocks; and (3) an application period, during which the student prepares a project in which he applies his new learning in a real-life situation.

One option available in the Master curriculum is a specialization in the field of Law Enforcement. The courses are also open to non-degree students. Courses that comprise this specialization are graduate level courses.

FINANCIAL AID

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

ADDITIONAL INFORMATION

For additional information concerning the Intensive Semester approach, dates and times of courses, and the availability of financial assistance contact:

Washington Public Affairs Center  
University of Southern California  
1709 New Hampshire Avenue, N.W.  
Washington, D.C. 20009

Phone: (202) 387-2611, 2612

N. SOUTHERN ILLINOIS UNIVERSITY AT EDWARDSVILLE (Washington Extension)

DEGREES OFFERED

Master of Science in Government, specialization in Criminal Justice

This program is part of a nationally sponsored effort by the International Brotherhood of Police Officers to develop and encourage



extramural degrees at the associate, baccalaureate and master's level for law enforcement officers. Thus, the curriculum is designed specifically for Law Enforcement personnel to provide:

A detailed and comprehensive understanding of our governmental process as it affects the problems of the criminal justice system, with a specific focus on law enforcement.

A specific knowledge of relevant contemporary problems related to such matters as probation and parole, penal institutions, juvenile delinquency, civil disobedience and drug use and abuse.

A general knowledge of decision-making processes in government through an exploration of modern political science concepts and methods.

FORMAT: The program format couples intensive weekend seminars with directed independent study. Each course meets on weekends (Friday, Saturday, and Sunday) spaced approximately one month apart. Prior to the first class meeting all books, syllabi, and other class materials are mailed to students so that the necessary advance preparation can be done. Between class meetings students engage in directed independent study.

This format enables employed individuals to obtain a graduate degree in a minimum of eighteen months while sacrificing little time from their jobs. It also makes it possible to bring into the program nationally prominent professors from other institutions.

Adjunct seminars conducted by opinion leaders in areas of special interest such as drug use and abuse and civil disobedience will be offered in conjunction with the program.

Non-degree students may enroll in courses.

#### FINANCIAL AID

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

#### ADDITIONAL INFORMATION

Southern Illinois University at  
Edwardsville  
Washington Program Center  
1500 Wilson Blvd. - Suite 313  
Arlington, Virginia 22209

Phone: (703) 525-3678

#### O. TRINITY COLLEGE

##### DEGREE PROGRAMS OFFERED

Certificate in Court Management

Bachelor of Arts in Court Administration

Bachelor of Arts in Criminal Justice

##### FINANCIAL ASSISTANCE

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

##### OTHER FEATURES

Students are eligible to enroll in the curriculum without being degree students and without first applying for admission to the College.

Courses are offered off-campus at the District Courts in Prince George's and Montgomery Counties and in the District of Columbia.

#### ADDITIONAL INFORMATION

##### Admissions

Director of Admissions  
Trinity College  
Michigan Ave. and Franklin St., N.E.  
Washington, D.C. 20017

Phone: (202) 269-2201

##### Degree Programs

Dr. Vincent Mathews  
Department of Sociology  
Trinity College  
Michigan Ave. and Franklin St., N.E.  
Washington, D.C. 20017

Phone: (202) 269-2283

P. WASHINGTON TECHNICAL INSTITUTE

DEGREE PROGRAMS OFFERED

A.S., A.A.S. in Corrections Administration

This program is for those interested in a career in the correctional system, either in custodial capacities or in parole, probation and allied investigative activities. Positions in these fields include guards, parole and probation officers and investigators, and staff assignments in prisoner counseling, training and custody classification.

A.S., A.A.S. in Criminology

This program is designed to prepare students for employment in various law enforcement activities or in allied investigative fields, both public and private. It also provides the student with a basis for further advanced study in specialized forensic science. Primary emphasis is placed on investigative techniques, police photography, and the identification, handling, and evaluation of evidence.

A.S., A.A.S. in Police Science

This program is designed to prepare students to seek employment in law enforcement and investigative fields. Activities in these fields are varied and may include responsibilities such as accident investigation, collection and analysis of evidence, and court appearances.

FINANCIAL AID

Law Enforcement Education Program: loans and grants.

Veterans' Benefits.

ADDITIONAL INFORMATION

Admissions and Financial Aid

Washington Technical Institute  
Admissions Office  
4100 Connecticut Ave., N.W.  
Washington, D.C. 20008

Phone: (202) 629-7326

Law Enforcement Program

Department of Public Administration  
Washington Technical Institute  
4100 Connecticut Ave., N.W.  
Washington, D.C. 20008

Phone: (202) 629-7584

IV

SPECIAL PROGRAMS, INSTITUTES AND SEMINARS

OFFERING ACADEMIC CREDIT

There are several universities and professional agencies in the metropolitan Washington area that offer special institutes and courses in which a participant may earn academic credit. The programs offered are either part of an advance degree curriculum in law enforcement and criminal justice or are programs awarding a special certificate of training after successful completion of the seminars. Students may enroll in the courses and seminars as an auditor. Credits earned may be transferred to a student's degree program at another school or university.

Section IV presents the following information: a description of the training seminar or institute, including the sponsoring agency, and academic credit units. A prospective participant should contact the source listed for additional information on institute or seminar scheduling.

Additional training programs through which academic credit can be earned, or through which state training requirements can be met, are described in Section V --"LEAA Training Grants."

## A. THE AMERICAN UNIVERSITY

### INSTITUTES FOR JUSTICE LEADERSHIP

The Institutes for Justice Leadership are a series of educational institutes offered by the College of Public Affairs, The American University, through its Center for the Administration of Justice.

The Institutes span the entire field of justice and are presented on an intensive seminar basis (day-long sessions for 3-5 days). Thus, the program is designed primarily for in-service justice professionals. In addition, pre-service students are invited to attend.

### ACADEMIC CREDIT

Institutes may be taken for audit purely for the purpose of gaining knowledge about a particular subject. In addition, institutes may be taken for credit, which will require extra work, normally a research paper, for each institute. Course credit will apply to the completion of both the B.S. or M.S. in the Administration of Justice at American University, or will transfer to a student's degree program elsewhere.

### FINANCIAL INFORMATION

The registration fees for each institute covers tuition and social functions, but does not include food and lodging, books, and travel. The fee is the same for students enrolled either for audit or for credit, unless otherwise indicated.

LEEP assistance is available.

### ADDITIONAL INFORMATION

For additional information on the scheduling of Institutes and the availability of LEEP funds, contact:

Arnold S. Treback, Chairman  
Institute for Justice Leadership  
Center for the Administration of Justice  
American University  
Washington, D.C. 20016

Phone: 686-2532

## B. FBI NATIONAL ACADEMY

The FBI National Academy, located on the U.S. Marine Corps Base, Quantico, Virginia, was established in the 1930's as a national scientific and educational center for training police officers. The primary purpose of the Academy has always been to train outstanding officers as instructors and administrators. Telephone: 273-0700.

### CURRICULUM

Officers attending the FBI National Academy are offered, on a cost-free basis, a comprehensive and balanced 12-week program of advanced professional instruction. The curriculum, which is offered to 250 officers at each of four sessions during the year, places an emphasis on leadership development.

All students attending the National Academy Program are required to take a minimum of 14 semester hours of academic work. Each may elect to take an additional one or two semester hours in any of the units in which additional work is offered. Officers successfully completing the 12-week program can earn college semester credit hours through the School of Continuing Education, University of Virginia, Charlottesville, Virginia.

The National Academy curriculum consists of courses relating to Management Science, Behavioral Science, Law Education and Communication Arts, Forensic Science, and Law Enforcement Arts.

### ADMISSION REQUIREMENTS

1. The candidate must be a full-time officer employed by a law enforcement agency, with at least five years of substantially continuous experience in law enforcement.
2. The candidate must be at least 25 years of age and not older than 50.
3. The candidate's character, reputation and commitment to law enforcement as a public service will be examined.
4. The candidate must be nominated by the head of his agency.

### ADDITIONAL INFORMATION

Interested applicants should contact their police chief or agency training officer.

C. GEORGE WASHINGTON UNIVERSITY

LEGAL ASSISTANT PROGRAM

GRADUATE-LEVEL PROGRAM

In the past few years, the need for college-trained legal assistants has become increasingly recognized by the legal profession. In response to this need, George Washington University has initiated a graduate-level Legal Assistant Program, through its Office of Continuing Education for Women and in cooperation with the University's National Law Center.

The one-year program, which is open to both men and women, leads to a certificate of Legal Assistant Program. The curriculum is designed to acquaint the student with legal research methods and writing skills, and with the basic legal concepts of the various substantive areas of law. The Program places special emphasis on those aspects of legal practice in which the legal assistant, under the supervision of an attorney, are most often involved.

ADMISSION REQUIREMENTS

1. Bachelor's Degree.
2. Satisfactory performance on the following TWO required tests:
  - A. Law School Admission Test (LSAT)
  - B. An aptitude test given by the Legal Assistant Program.
3. A personal interview.

ADDITIONAL INFORMATION

Legal Assistant Program  
Continuing Education for Women  
College of General Studies  
George Washington University  
2130 "H" Street, N.W., Suite 621  
Washington, D.C. 20052

Phone: 676-7039

D. NATIONAL GRADUATE UNIVERSITY

The National Graduate University offers special intensive courses and programs in management for the practitioner in business, industry, and government. The courses are intended for those who cannot take lengthy academic leave from their jobs but who feel the need to update themselves or to be introduced to recent developments in the human sciences and their applications. Although the courses are not designed specifically for law enforcement personnel, the contents address the needs of practitioners in such areas as police, probation and parole, corrections, courts, and administrators of LEAA programs. The courses, which have been approved for continuing education credits, are offered in Washington, D.C.

ADDITIONAL INFORMATION - REGISTRATION FORMS AND COURSE SCHEDULES

National Graduate University  
3508 Wisconsin Avenue, N.W.  
Washington, D.C. 20016

Phone: 966-5100

## LEAA TRAINING GRANTS

Section 407 of the 1970 Amendments to the Omnibus Crime Control and Safe Streets Act gives LEAA the authority to develop and support regional and national training programs for law enforcement personnel. This legislation enables LEAA to develop overall training plans to be made available to individual states, as well as to fund separate training sessions, workshops and seminars.

Training grants are administered through the individual state planning agencies. Grants available to law enforcement agencies in the metropolitan Washington area are administered by the Maryland Governor's Commission on Law Enforcement and the Administration of Justice, the District of Columbia Office of Criminal Justice Plans and Analysis and the Virginia Council on Criminal Justice. Each state planning agency awards grants through program areas established in the respective state plans.

A P P E N D I XFOR ADDITIONAL INFORMATION:

- A. Mr. Richard C. Wertz, Executive Director  
Governor's Commission on Law Enforcement  
and the Administration of Justice  
Executive Plaza One, Suite 302  
Cockeysville, Maryland 21030  
  
Phone: (301) 666-9610
- B. Mr. Richard N. Harris, Director  
Division of Justice and Crime Prevention  
8501 Mayland Drive  
Richmond, Virginia 23229  
  
Phone: (804) 770-7421, 7511
- C. Mr. Benjamin Renshaw, Director  
Office of Criminal Justice Plans and Analysis  
1329 E Street, N.W., Suite 200  
Washington, D.C. 20004  
  
Phone: (202) 629-5063

APPENDIX

LAW ENFORCEMENT EDUCATION PROGRAM (LEEP)

A. BACKGROUND OF LEEP

Higher education programs in law enforcement and criminal justice are not especially new phenomena in the United States. The University of Southern California has, since 1929, offered advance degrees in public administration with a specialization in law enforcement; Michigan State University has offered the Bachelor Science Degree in Police Administration since 1935. By 1960, however, only 26 institutions offered fulltime law enforcement programs at all levels in higher education, and of these, 22 were in the California state college system. By 1965, the total number of colleges and universities offering law enforcement higher education programs had more than doubled nationwide. Again, however, of the 64 known institutions offering such programs, 32 were located in California. By the fall of 1968, there were, according to a survey conducted by the International Association of Chiefs of Police (IACP), 261 programs in law enforcement available in 234 separate institutions.<sup>1/</sup> In a 1972 survey completed by IACP, the number of degree granting institutions totaled 515, with 766 degree programs.<sup>2/</sup> The 1975 IACP survey found that 664 institutions had 1245 degree programs.<sup>3/</sup>

This rapid proliferation of law enforcement degree programs has been fostered by several developments, most of which were initiated at the Federal level.

In 1966, the Office of Law Enforcement Assistance (OLEA) undertook to encourage higher education for law enforcement through a series of curriculum development grants to 2- and 4-year institutions throughout the nation. Altogether, twenty-eight colleges and universities received 48 grants totaling nearly one million dollars. First priority was given to schools in states which had no higher education programs in criminal justice. Second priority was given to colleges in metropolitan areas without such programs. Funds were supplied to fourteen institutions to develop two-year programs, to eight institutions to develop four-year programs, and to six institutions to develop both two- and four-year curricula. Fifteen of the programs funded were the first of their kind (either two or four-year) in their state. All but one of the grantees developed

<sup>1/</sup> Crocket, Ivory, Law Enforcement Education: 1968, IACP Washington, D.C., 1968.

<sup>2/</sup> IACP, 1972-73 Directory of Law Enforcement and Criminal Justice Education, IACP, Gaithersburg, Maryland, c 1972.

<sup>3/</sup> IACP, 1975-76 Directory of Law Enforcement and Criminal Justice Education, IACP, Gaithersburg, Maryland, c 1975.

and now has in operation a degree program in law enforcement or criminal justice. Many of them remain the only program available in their state.

In 1967, the President's Commission on Law Enforcement and the Administration of Justice issued its task force report on the police and its general report, THE CHALLENGE OF CRIME IN A FREE SOCIETY. Included among the Commission's recommendations were the following: (1) that police departments take immediate steps to establish a minimum requirement of a baccalaureate degree for all supervisory and executive positions; and (2) that all departments should aim at ultimately having all sworn personnel with such degrees.

The following year, the American Association of Junior Colleges printed its first brochure urging a broader approach to criminal justice education. Before that, the International Association of Police Professors and the International Association of Chiefs of Police stated forthrightly that law enforcement officers in a complex and changing society must be prepared to think critically and creatively, to understand causes of human behavior, to make good value judgments and to communicate effectively.

These and other proponents of change for the administration of justice recognized education as a catalyst for the generation of new concepts and practices in the system. The enactment of the Omnibus Crime Control and Safe Streets Act in 1968 signaled the beginning of efforts to make advanced education available to an increased number of law enforcement personnel.

Section 406 of the Safe Streets Act established a program designed to encourage the pursuit of higher education by criminal justice practitioners and to attract promising college students to careers in law enforcement. This new program was entitled the Law Enforcement Education Program (LEEP), and a budget of \$6.5 million was appropriated for its first year of operation.

B. DESCRIPTION OF LEEP

Objectives of LEEP

The intent of LEEP is two-fold: (1) to provide educational incentive by making available financial assistance to men and women working in the criminal justice system to pursue additional education at the college or university level. LEEP provides such in-service personnel the opportunity to improve their professional competence while at the same upgrading the general performance level of their employing agencies; and (2) to provide incentive for college students to enroll in programs leading to degrees or certificates in areas directly related to law enforcement.

The law prescribes that recipients of LEEP financial assistance must be enrolled in programs leading to degrees or certificates in areas related to law enforcement and criminal justice or suitable for persons employed in these areas. While many students are enrolled in criminal justice or law enforcement programs, others are enhancing their preparation for criminal justice careers by enrolling in liberal arts programs.

In-service students may broaden their education by enrolling in courses in such subject areas as business administration, psychology, political science, computer science, public administration and government. Pre-service students may benefit from courses in Public Service-Law Enforcement, Administration of Justice and Human Services-Corrections.

#### LEEP Financial Assistance

LEEP funds are available to students in the form of loans, grants, or internship assistance.

#### LEEP Grants

The 1973 Amendments to the Safe Streets Act expanded the grant coverage as originally authorized by the 1968 statute. Grants may be awarded up to \$250 per academic quarter, or \$400 per semester. Grant monies are intended to pay only for tuition, fees, and books.

#### Eligibility

An individual is eligible for a LEEP grant if he/she is a full-time professional employee of a publicly-funded police, courts, corrections or other law enforcement and criminal justice agency. Also eligible are state or local criminal justice planners, teachers or persons preparing for careers as teachers of criminal justice, and members of campus police forces who have the authority under state or local law to enforce the criminal statutes. Thus, eligible in-service personnel include court administrators, corrections officers and counselors, employees of public half-way houses and group homes, probation and parole officers, juvenile counselors and police officers.

#### Conditions of a Grant Award

1. Grant recipients are to remain in full-time criminal justice or law enforcement employment for a period of two complete years following the academic term for which the grant was awarded. Otherwise, the grantee must repay the full amount of the grant plus interest.
2. The recipient must be enrolled at a college or university that is a LEEP participant.

3. The amount of grant awarded must not exceed the actual costs for tuition, mandatory fees and books.

#### LEEP Loans

The 1973 Amendments to the Safe Streets Act expanded the coverage of loans as originally authorized by the 1968 statute. Loans may be awarded in amounts of up to \$2,200 per academic year. Criminal justice personnel on academic leave to attend school full-time may qualify for loans beyond the cost of tuition, mandatory fees and books, but the total is not to exceed \$2,200.

#### Eligibility

In addition to the categories of in-service personnel described above under "Grants Eligibility", pre-service students are also eligible for LEEP loans. However, due to the lower priority of entering (new) per-service students by Law Enforcement Assistance Administration's (LEAA) Law Enforcement Education Program (LEEP) office, there is little funding available under this program. Nevertheless, the amount of funding varies from institution to institution and year to year, so that some funds may be available at one school but not at another. The individual institution must be contacted in order to obtain specific and current information about LEEP funds. College catalogs have sections dealing with financial aid which may include not only LEEP, but also other sources of funding which may prove to be more readily available to pre-service students than LEEP funds.

#### Conditions of a LEEP Loan

1. The loan recipient must be a full-time student.
2. All borrowers must be committed to obtaining or resuming full-time employment in criminal justice upon cessation of full-time study.
3. A borrower must be enrolled in a college or university which is a LEEP participant.
4. State and local police and corrections personnel on academic leave from full-time employment receive preference for funds.
5. A LEEP loan borrower, following departure from college, earns cancellation of the loan at the rate of 25% of principal plus all accrued interest for each year he/she is employed full-time by a law enforcement agency. Thus, a borrower can achieve total cancellation of his/her indebtedness in four years. For any portion of the loan which cannot be cancelled, the borrower will be required to repay principal plus accrued interest.



LAW ENFORCEMENT ASSISTANCE ADMINISTRATION (LEAA) INTERNSHIP

The 1970 Amendments to the Safe Streets Act established a program of law enforcement internships. Section 406(f) provides for full-time undergraduate or graduate degree candidates to "serve in full-time internships in law enforcement agencies for not less than eight weeks during any summer recess or for any entire quarter or semester on leave from the degree program." LEAA funds of up to \$65 per week are designated for payment to student interns. The agencies employing the interns are also encouraged to supplement the LEAA payments. The internship program is geared to pre-service students or those in-service personnel desiring to work in another area of criminal justice.

Eligibility

All full-time students who have completed at least two years of higher education and who are enrolled in a criminal justice degree program are eligible for LEAA internship assistance.

Conditions of Internship Assistance

A student may not receive LEAA internship money and a LEEP grant or loan simultaneously.

C. ADMINISTRATION OF LEEP

LEEP is administered by the Office of Regional Operations (ORO), established within LEAA in 1974. The scope of the LEEP program as administered by ORO is reflected in the following table, indicating the size of the budget and the number of participating schools.

LEEP 1969-1975

	BUDGET*	NO. OF PARTICIPATING SCHOOLS
FY 1969	\$ 6.5 million	485
FY 1970	\$18.0 million	735
FY 1971	\$21.0 million	890
FY 1972	\$40.0 million	962
FY 1973	\$40.0 million	993
FY 1974	\$40.0 million	1,036
FY 1975	\$40.0 million	1,065
FY 1976	\$22.1 million (President's Budget Request)	

\*The budget amount indicated is the amount appropriated by Congress. The total does not include supplemental appropriations or carry-over funds from the previous fiscal year.

LEEP funds are allocated to ten regions throughout the country. Funds are then awarded within each region on an institutional basis. Colleges and universities with accredited law enforcement degree programs apply to the regional office for LEEP funds. The regional office determines which schools will receive LEEP funds and in what amount, based upon the total LEEP funds available and the priority of students requesting funds. If a school does not utilize all of its funds the money reverts back to the regional office, for allocation to schools in the state that are in need of supplemental funding. If there is no need by other schools within the state for reverted funds, the money is made available to other schools in the region. Should it not be utilized at the regional level, the reverted funds become available for disbursement in other regions.

Once a school receives its LEEP award from the regional office, it determines which students receive loans, grants, and internship assistance. There are, however, LEAA guidelines that govern this allocation. A priority list that the schools are required to abide by in their award determinations is as follows:

LEAA ORDER OF PRIORITIES FOR LEEP FUNDS

1. State and local criminal justice personnel on academic leave, excluding law degree students.
2. Returning in-service LEEP recipients excluding transfers.
3. Returning in-service LEEP recipients who are transfers holding associate degrees or equivalent credit hours.
4. Returning pre-service LEEP recipients excluding transfers.
5. Returning pre-service LEEP recipients who are transfers holding associate degrees or equivalent credit hours.
6. New applicants who are State or local criminal justice personnel including eligible teachers.
7. New pre-service applicants excluding pre-law and law students.
8. All in-service criminal justice personnel working toward law degrees.

Due to the leveling off of the LEEP budget in the last two years, in addition to an increasing number of participating institutions, there are not enough LEEP grants and loans to support all applicants. Thus, only categories one through five on the priority list have been funded completely. If a school has money left over after funding students in categories one through five, individuals in category number six may also receive LEEP awards. Thus, new students find difficulty in obtaining LEEP money. Too, schools developing law



enforcement programs will have all new students so the program may have difficulty in obtaining a LEEP allocation. Or, if funds are designated for the new programs, the amount is minimal.

The funding situation may change beginning with the 1975-76 school year. Presently, many of the LEEP students have been in the program since its inception in 1969, and are now nearing completion of their degree programs. Upon graduation by these students, LEEP funds will become available to other students. Hopefully, more pre-service and in-service personnel could then be funded.

In-service professionals comprise at least 80 per cent of the total number of LEEP recipients. However, in-service students receive two-thirds of the LEEP budget, a total of \$38,300,000 in Fiscal Year 1974, the bulk of the awards being grants. A total of \$11,700,000 was allocated in the form of loans to pre-service students.<sup>4/</sup> Dollar amounts awarded to in-service students are broken down as follows: (1) police--56.6 per cent; (2) corrections--10.2 per cent; (3) courts--3.6 per cent; and (4) others--0.3 per cent.

**END**

<sup>4/</sup> Pre-service students have totaled about 20 per cent of LEEP recipients but are awarded approximately one-third of the funds. This is due to the fact that pre-service students are enrolled in classes full-time. As LEEP funds must provide total tuition support, full-time students require larger awards to support their tuition costs.