

ST. LOUIS IMPACT EVALUATION  
PLAN & EVALUATION PROGRESS  
REPORT, SUPPLEMENT NO. 1,  
September, 1973

36997

*P. Chelmsley*

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM

*Xerox*

IMPACT EVALUATION PLAN  
AND  
EVALUATION PROGRESS REPORT

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*Judy Gray*

SUPPLEMENT NO. 1

September, 1973

Missouri Law Enforcement Assistance Council  
Region 5  
812 Olive Street, Room 1032  
St. Louis, Missouri 63101

NCJRS

SEP 21 1976

ACQUISITIONS

Floyd D. Richards, Executive Director

High Impact Evaluation Unit  
Nelson B. Heller, Director



## PREFACE

This report contains evaluation plans developed by the St. Louis High Impact Anti-Crime Program since the publication of its "Impact Evaluation Plan and Evaluation Progress Report" in April, 1973. Plans for projects in each of the four program areas are included (the areas are protection of targets of Impact crimes, reduced commission of Impact crimes by juveniles, reduced commission of Impact crimes by adults, and enhanced ability of criminal justice agencies to process Impact offenses). A discussion of plans to measure the extent of crime displacement from St. Louis to neighboring communities is also included. The report begins with a brief summary of the activities of St. Louis's High Impact Evaluation Unit since last April.

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PROGRESS IN PLANNING AND CONDUCTING  
EVALUATIONS OF ST. LOUIS'S HIGH IMPACT  
ANTI-CRIME PROJECTS

In April, 1973, when St. Louis published its "Impact Evaluation Plan and Evaluation Progress Report", the St. Louis Impact Project consisted of 41 projects, of which 24 were both approved and underway. Evaluation plans had been completed for 21 projects, with data collection having begun for 11 projects, computer programs written for five, and preliminary evaluative results available for six. Since that time considerable progress has been made in the completion of evaluation plans, data collection, and data processing. As of September 7, 1973, the St. Louis Impact Project consisted of 40 projects (including three new projects, and two projects formed by combining six of the original projects), of which 27 were both approved and underway. Evaluation plans have been completed for these 27 projects. Full scale data collection activities are now underway for 22 of the projects, with data coding assistance being provided by the Evaluation Unit for 11 of these. Computer programs have now been written for eight projects, and preliminary evaluation results are available for seven. Additional evaluation components, computer programs, and plans for data collection activities, are partially complete and will be available in the near future. Also, as discussed elsewhere in this report, a substantial commitment has been made to determine the extent of crime displacement, if any, from the City of St. Louis to surrounding suburbs, which may be attributable to the Impact Project.

The goals of the High Impact Evaluation Unit are to complete an evaluation plan for each project by the end of its Phase I award period, and to provide evaluative results by the end of its Phase II award period (when sufficient data collection and analysis can be completed by the end of Phase I, then evaluative results are provided at that time). Field

audits, which monitor programmatic and fiscal contract compliance, are performed for each project once each award period. As evaluative results for a project become available, these are combined with those of the field audits to provide the information basis for decisions regarding its future funding.

As planned, St. Louis's evaluation activities are yielding large quantities of evaluative data. To facilitate analysis of this data the Evaluation Unit has expanded its data processing capability through the recent installation of a remote job entry computer terminal and a key-punch machine in its offices. When fully operational (early in October) the computer terminal, which is connected by telephone lines to St. Louis's Regional Justice Information System, will permit Unit analysts to write and debug evaluation programs in a fraction of the time previously required, and to submit evaluation data to more regular and timely analyses. Seven part-time data collection aides have been hired by the Unit to assist project directors in the collection of required data. Data to be machine processed is then keypunched and verified by Region 5 secretarial staff who have been trained in the use of the keypunch machine.

The St. Louis Metropolitan Police Department's Impact Evaluation Unit has also increased its data processing capability through the addition to its staff of a full-time programmer.

A plan and budget for St. Louis's Impact evaluation activities for the period through June 30, 1974 has been completed and approved at the local, state, and federal levels. One aspect of the plan is a critical review of the St. Louis's evaluation program by a team of consultants reporting to the State Planning Agency. Three faculty members of the University of Missouri at Columbia have been retained for this purpose.

Their final report is to be submitted by March 30, 1974. Persons connected with the national-level evaluation of Impact have also been in contact with St. Louis's evaluation program, and every effort has been made to assist them in their work.

To assess the public opinion aspects and the effectiveness of public education activities of some of St. Louis's projects, the Evaluation Unit has completed a telephone survey for one project (Operation Ident) and is presently conducting two telephone surveys and an in-person interview survey for two other projects (Mounted Patrol, and High Impact Visibility, the latter being almost entirely directed at public education). Additional surveys are being planned; results of the Ident survey indicate these will be extremely valuable to the evaluation effort.

Other recent activities of the Evaluation Unit which may be of interest include continued expansion of its library of criminal justice evaluation literature, dissemination of evaluation plans and results to the other Impact Cities, assistance in the planning of measurable objectives for St. Louis's projects, and preliminary planning for program-level evaluations of the City's four component programs.

Nelson B. Heller  
September 10, 1973



## ST. LOUIS CRIME DISPLACEMENT STUDY

This report on the St. Louis Crime Displacement Study is presented in two parts: Section 1 reviews the methodological basis of the study, and Section 2 outlines the data collection efforts to date and presents some initial results.

1. The Crime Displacement Study is designed to measure the extent of crime displacement generated by the projects of St. Louis's High Impact Anti-Crime Program. Although displacement is felt to occur whenever a criminal is motivated to change the location, time or method of his criminal activity, the initial phase of the displacement study is focused only on geographic displacement from the City of St. Louis to its neighboring communities. The suburban areas under study consist of the Illinois counties of Madison and St. Clair on the east, and St. Louis County on the west.

The geographic crime displacement, if any, will be measured by studying the patterns of criminal mobility between the City of St. Louis and its adjacent areas. It should be noted that a high level of criminal mobility between two communities does not necessarily imply that geographic crime displacement is also occurring. Particularly in suburban areas, where scores of municipalities exist within relatively short distances of each other, and expressways provide easy access from one community to another, the mobility of the criminal, as well as society in general, has been substantially increased. Crime displacement is therefore a function of both the number of criminals leaving a jurisdiction to commit crimes elsewhere, and the number of criminals entering that jurisdiction to commit crimes. For this reason, the extent of criminal mobility both into and out of the City of St. Louis will be measured.

One measure of criminal mobility to be used in this study is the percentage of persons arrested in a community who are residents of some other community. The majority of work in the initial phase of the Displacement Study has been the collection of such residency and arrest data. The data collection effort is described in more detail in Section 2 below.

Geographic crime displacement is thought to result from a variety of causes. The St. Louis study will attempt to distinguish between crime displacement resulting from the Impact program and that from the many other factors which may be operating. The latter include the attractiveness of the targets in the suburban communities, the effectiveness of City and suburban police agencies, and the increased ease of transportation from one area to another. One aspect of the analysis to be undertaken is the development of time profiles of crime displacement in the St. Louis area both prior to and after the initiation of the Impact projects. It is very possible that social and economic conditions in the St. Louis metropolitan area had induced a substantial level of crime displacement from the City to surrounding areas prior to the implementation of the Impact program. In this event, the critical question will be whether or not the Impact projects have significantly changed the pattern of crime displacement.

2. The data collection effort has focused on collection of residency information from the arrest files of the St. Louis Metropolitan Police Department, and from police departments in the adjacent St. Louis County areas under study.

The St. Louis Metropolitan Police Department has maintained a computer based arrest file since 1966. Analysis of this data will be accomplished with the aid of several computer programs, now being de-

veloped, which can extract and aggregate the specific data required. A competent programmer has been retained to design, write, and run the necessary programs. The programs will examine all City arrests for Index crimes from 1966 through June, 1973 (over 50,000 arrests). The reports will indicate on a monthly basis the number of individuals arrested for each of the Index crimes, and will be further broken down by age and place of residency. This level of detail will permit study of the possibility that significant differences in criminal mobility may exist for different types of crime and different age categories, i.e., some crime types and age groups may be more susceptible to displacement than others. It is expected that the computer programs will be completed by the end of October.

Outside the City, the data collection efforts have been centered in St. Louis County. Of the City's adjacent suburbs, the County has the largest common border, the largest population, and the highest level of reported crime. It also has a long history of close social and economic ties with the City. The County's police service is provided by 70 municipal police departments and the St. Louis County Police Department, which serves all of the unincorporated areas. All these departments forward copies of their arrest sheets and crime reports to the Central Records Unit, located in the St. Louis County Government Center, which maintains a manual (paper) arrest file. Each booking sheet received is summarized on a single punch card, but no offender residency information is included in the summary. Therefore, to obtain offender residency data, the Displacement Study has examined and coded residency data from the original booking sheets. Over 6,000 individual booking sheets for Index crime arrests have been examined and coded for 1971, 1972, and the first six months of 1973. No booking sheets are available for the period prior to 1971 since the booking sheets are retained for only two years. The

coded residency information is currently being keypunched. It will be combined with the arrest information on the summary card for each booking sheet to provide a data base comparable to that being obtained for arrests in the City of St. Louis. This data base will allow the measurement of criminal mobility from the City to the entire County, and from smaller areas of the City (such as police districts) to smaller areas of the County (such as individual municipalities or postal zones). The County data, like that for the City, will be broken into Index crime categories and subdivided by age and residency. Although complete computer analysis of this data is not expected until the middle of October, some preliminary results are available from counts taken directly from the coded sheets. These initial results\* indicate that no significant change in the level of criminal mobility from the City to the County had occurred from 1971 to 1972 (see the following table).

YEAR	TOTAL NUMBER OF ARRESTS**	TOTAL NUMBER OF CITY RESIDENTS	% OF CITY RESIDENTS
1971	2546	818	32.1
1972	2487	806	32.4

\* - preliminary estimates - for discussion only

\*\* - arrests for Index crimes only - St. Louis County

For County arrest data prior to 1971, it will be necessary to search the microfilmed crime reports maintained in Central Records. Although the booking sheets are not microfilmed, arrest information is included with the crime report if an arrest is made at the scene of the crime, or a subsequent arrest for a specific crime results in a supplemental report being attached to the original report. Since many crime reports have no arrest information,

an examination of all crime reports on file will not be feasible. It is therefore anticipated that a sampling procedure will be used to obtain representative arrest figures for the years prior to 1971

William Stenzel  
September 10, 1973

DISPLACEMENT STUDY TASK DESCRIPTION

Task 1: Historical Crime Profiles for the St. Louis SMSA.

Description: Construction of area-wide and municipality historical profiles for the occurrence of each of the FBI Index crimes for 1964 to the present.

Data: Number of monthly reported Index crimes for each major municipality or region within the St. Louis SMSA.

Task 2: Historical Economic and Social Indicator Profiles for the St. Louis SMSA.

Description: Construction of area-wide and municipality historical profiles based on selected economic and demographic variables for 1964 to the present. Possible variates include:

- a) population
- b) population density
- c) racial composition
- d) age distribution
- e) population mobility
- f) employment status
- g) median income
- h) welfare population
- i) residential housing
- j) vacant housing
- l) median rent
- m) housing age
- n) business statistics

Data: The socioeconomic data will be collected from a variety of public and private agencies. Population information and projections are available from the U.S. Census Bureau reports. Major business statistics for the St. Louis region are published by the U.S. Department of Commerce. Local projections of population and business activity are also available from city and county planning agencies plus public utility companies which routinely forecast the location and magnitude of urban growth in order to estimate future demands for service.



Task 3: Correlation Analysis of Crime Occurrences  
and Socioeconomic Variates

Description: Analysis of the correlation between Index crime occurrence and one or more of the socioeconomic variates. The highly correlated socioeconomic variates will be used to construct formulas for the forecasting of each Index crime for specific municipalities or regions within the St. Louis SMSA.

Data: Historical Data for Index crime and for social, economic, and demographic characteristics collected in Tasks 1 and 2.

Task 4: Statistical Analysis of the High-Impact Program  
Effect on Index Crimes in the St. Louis SMSA.

Description: Design and use of statistical tests to determine whether significant changes have occurred in the number of Impact crimes since the initiation of the High-Impact program. The statistical testing will be performed on crime data for the entire St. Louis SMSA, the City of St. Louis and other selected municipalities. These statistical tests will be designed so that the effect of crime trends, seasonality and time lag responses can be accounted for and not mistakenly attributed to the High-Impact program.

Data: The statistical tests will utilize the crime data collected in Task 1 and the forecasting formulas and correlation analysis developed in Task 3.

Task 5: Development of Qualitative Model of Criminal  
Mobility.

Description: A general qualitative model of criminal mobility will be developed in order to identify the major variables and key definitions relevant to crime displacement. This model will be used to suggest appropriate measures and tests which will be used to study the historical patterns and changes of crime displacement within the St. Louis SMSA.

Data: A review of the criminal justice literature will be conducted to find previous studies relevant to offender characteristics, in particular the relationship between crime location and offender residency. A limited survey of the kinds of offender information available from criminal justice agencies within the St. Louis SMSA will also be conducted in order to formulate feasible measures of crime displacement.

Task 6: Historical Profiles of Criminal Mobility within the St. Louis SMSA.

Description: Construction of area-wide and municipality historical profiles of criminal mobility. Of primary interest will be the patterns of mobility between the City of St. Louis and the surrounding geographic areas for each of the Index crimes with particular emphasis on the Impact crimes. Additional profiles will be constructed based on selected offender characteristics such as crime type, age, race, previous criminal justice contacts and residency mobility.

Data: The specific data required for these profiles will be dictated by the criminal mobility and displacement measures identified in Task 5. Two sources that have been identified for offender information are:

- a) police arrest files
- b) circuit attorney's warrant files

The specific data sought from these sources include:

- a) index crime type
- b) crime location
- c) offender residency
- d) offender age
- e) offender race
- f) number of previous criminal justice contacts

- g) offender residency  
at last previous  
criminal justice  
contact.

Task 7: Correlation Analysis of Criminal Mobility  
and Socioeconomic Variates.

Description: Analysis of the correlation between criminal mobility and one or more of the socioeconomic variates. The highly correlated socioeconomic variates will be used to develop formulas for the forecasting of criminal mobility for each index crime in specific municipalities and regions within the St. Louis SMSA.

Data: Historical data and profiles for criminal mobility and social economic and demographic characteristics collected and analyzed in Tasks 2 and 6.

Task 8: Statistical Analysis of the High-Impact Program Effect on Criminal Mobility in the St. Louis SMSA.

Description: Design and use of statistical tests to determine whether significant changes have occurred in the pattern of criminal mobility since the initiation of the High-Impact program. The statistical testing will be performed on criminal mobility data for the City of St. Louis and the surrounding geographic area. These statistical tests will be designed so that the effect of criminal mobility trends, seasonality and time lag responses can be accounted for and not mistakenly attributed to the High-Impact program.

Task 9: In-Person Survey of Criminal Justice Personnel and Impact Offenders.

Description: To acquire insight into the residency and criminal behavior patterns of Impact offenders, a limited number of criminal justice personnel and Impact offenders will be interviewed. Of particular interest will be the awareness of Impact offenders of the

specific objectives and goals of the Impact program.

Data:

Criminal justice personnel to be interviewed may include probation and parole officers, assistant circuit attorneys and police officers throughout the St. Louis SMSA. Potential Impact offender contacts are:

- a) ex-offenders affiliated with local ex-offender rehabilitation programs;
- b) offenders currently housed in the city jail; and
- c) offenders on probation in the City of St. Louis.

ST. LOUIS HIGH IMPACT EVALUATION UNIT  
ST. LOUIS HOUSING SECURITY UPLIFT  
EVALUATION COMPONENT - August 29, 1973

I. Benefits Implied in the Application for Grant, Measures of Effectiveness and Data Requirements.

A. Benefit 1 - Upgrade the existing security system by recruiting and training additional security guards and by training present guards.

1. Measures of Effectiveness:

- a. For each training class: the number of applications received, the number selected for training, the number to complete training, and the dates of the training period.
- b. The number of former Housing Authority security guards to enter each training class and the number to complete the class.

2. Data Requirements:

- a. Data items listed under measures a and b above.
- b. The fraction of those completing each class who are public housing residents.
- c. A brief description of the training program, including a list of subjects covered and the amount of time devoted to each.

B. Benefit 2 - Maintain a force of trained security guards to patrol inside and outside the buildings of the housing projects and to respond to incidents in the patrolled areas, calling for police or other assistance as required.

1. Measures of Effectiveness:

- a. The total numbers of security guard man-hours each shift spent on duty in each housing project each month.
- b. The total number of incidents for which a security report is filed for each housing project each month and the fraction of those requiring police assistance.
- c. The number of security guard terminations each month.

2. Data Requirements: (Monthly data requirements given below pertain to those months following the graduation of the first training class.)

- a. Data from the copies of work schedules which are used by supervisors to record actual days worked by each guard, to indicate the total number of man-hours worked each shift in each housing project each month.
  - b. A monthly tabulation of incident reports recorded for each project indicating the number which were police initiated and the number which resulted in calls for police assistance by the security guards.
  - c. Data from the project director's files indicating the number of security guard terminations, if any, each month, giving the reasons for the terminations.
- C. Benefit 3 - Contribute to the reduction of crime in those public housing areas served by the security guards and increase the resident's feeling of security.
1. Measures of Effectiveness:
- a. Changes in the rate of occurrence of Impact crimes in the subject housing areas relative to past trends in the same areas (comparing 1972 to 1971 and 1971 to 1970) and relative to city-wide trends. Sample computer print-outs are attached.
  - b. Changes in the number of reported vandalism incidents per month, comparing the number of incidents per month since the graduation of the first training class with the number of incidents per month before the graduation of the first class.
  - c. A comparison of occupancy rates with size of the security force, and with Index crime rates per month from January, 1969.
  - d. A description of modifications made in the rental offices for robbery and burglary prevention with dates of completion of each modification.
  - e. A reduction in the number of rental office burglaries and robberies (and attempts), and the corresponding monetary losses since the graduation of the first training class compared with similar totals for the same period during the year before the first graduation.
  - f. A survey of a sample of residents of the patrolled projects regarding their feelings concerning the threat of crime victimization.
  - g. The effectiveness of the guard patrols in apprehending suspected offenders as measured by the number of



arrests in which they played a part, by type of offense.

2. Possible Displacement Effects:

Examine changes, if any, in the crime rates of those Pauly blocks adjacent to the patrolled areas.

3. Data Requirements:

- a. Data from monthly crime tapes available at the Police Department relating Impact crimes in the patrolled areas to previous trends (comparing 1972 data to 1971 and 1971 to 1970) and to the city-wide trend.
- b. Monthly totals of reported vandalism incidents and related monetary losses as indicated in the Housing Authority incident reports for the period since the graduation of the first class and for the corresponding period during the year prior to that graduation.
- c. Data from the Housing Authority regarding the number of occupied and unoccupied units for each project per month and the total number of tenants for each project per month starting with January, 1969. Also, information on the number of security guards per month for the same period and data from Police Department crime tapes on Index crime per month for the same time period.
- d. Monthly progress reports from the rental offices on modifications made for robbery and burglary prevention.
- e. Rental office records of the numbers of office burglaries and robberies (and attempts), and the corresponding monetary losses for the period since the graduation of the first training class and for the same period during the year prior to that graduation.
- f. Data from a questionnaire survey of a sample of residents of the patrolled areas regarding their awareness of the Security Uplift project and the security guards, and their feeling of security from crime victimization.
- g. Data on arrests in which guards played a part in the apprehension.

- D. Benefit 4 - Establish a central dispatch desk and a mobile patrol to coordinate activities and maintain a low response time for incidents reported to the security force and update the current computer facilities to allow for around-the-clock ID checks and incident report processing.

1. Measures of Effectiveness:

- a. The monthly number of calls for service received by the dispatcher each shift for each housing project.
- b. The monthly number of ID checks made through the dispatcher each shift for each housing project.
- c. The increase in computer capabilities and facilities for security purposes.

## 2. Data Requirements:

- a. Data from a log kept by the dispatcher indicating, for each call for service: date and time of call, type of incident, project name, location within the project, whether or not a security guard was immediately available for assignment to the call, and whether or not the dispatcher called for police assistance.
- b. Data from a log kept by the dispatcher, indicating, for each ID check request: date and time of request, project name, and whether the person being checked is a resident or non-resident.
- c. A record of increases in computer capabilities and how they are used by the Security Uplift project.

## II. Project History Log

The project director will maintain a log, or file, containing news clippings and other descriptions of significant events occurring during the award period, which may help to explain the results of the project. A brief summary of the log will be submitted to the High Impact Evaluation Unit six weeks prior to the termination of the award period. The summary should also contain a brief description of the effects that other Impact and crime control projects, operating concurrently in the city, may have had on the St. Louis Housing Security Uplift project.

## III. Responsibility of Data Collection and Analysis

Data requirements a and f under Benefit 3, regarding Impact crime statistics from the Police Department's monthly crime tapes and the questionnaire survey respectively, and that part of requirement c regarding the monthly crime tapes will be the responsibility of the High Impact Evaluation Unit of MLEAC-Region 5. The Evaluation Unit will also be responsible for examining the possible displacement effects mentioned under Benefit 3 and for designing the questionnaire with the concurrence of the project director. All other data requirements will be the responsibility of the St. Louis Housing Security Uplift project staff. Analysis will be the responsibility of the High Impact Evaluation Unit.

All required data and summaries will be due no later than  
six weeks prior to the end of the award period.

Dennis McCarthy  
Evaluation Analyst  
August 29, 1973

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## SECURITY UPLIFT

1971

	PART I CRIMES			INDEX CRIMES			PERSON CRIMES AND BURGLARY			ROBBERY AND BURGLARY		
	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE
BLUKEYER	78	55	-29.5	41	38	-7.3	16	20	+25.0	14	15	+7.1
CARR SQUARE	14	28	+100.0	10	20	+100.0	6	11	+83.3	4	8	+100.0
CLINTON-PEABODY	45	45	+0.0	29	29	+0.0	21	21	+0.0	17	16	-5.9
COCHRAN GARDENS	24	18	-25.0	17	16	-5.9	12	10	-16.7	9	3	-66.7
DARST-WEBBE	147	145	-1.4	122	117	-4.1	105	98	-6.7	85	71	-16.5
PRUITT-IGOE	102	98	-3.9	76	79	+3.9	60	63	+5.0	28	21	-25.0
VAUGHN	47	53	+12.8	39	50	+28.2	30	42	+40.0	19	36	+89.5

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## SECURITY UPLIFT

1971

	HOUSING PROJECTS *			PERIPHERAL AREAS			CITY-WIDE		
	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE	JAN. - JUNE	JULY - DEC.	PERCENT CHANGE
PART I	457	442	-3.3	2786	3048	+9.4	33860	35177	+3.9
INDEX	334	349	+4.5	1806	2098	+16.2	21743	23996	+10.4
PERSON AND BURGLARY	250	265	+6.0	1158	1275	+10.1	13408	14909	+11.2
HOMICIDE	10	10	+0.0	22	21	-4.5	129	119	-7.8
RAPE	7	9	+28.6	26	25	-3.8	266	261	-1.9
AGGRAVATED ASSAULT	57	76	+33.3	227	223	-1.8	1562	1772	+13.4
ROBBERY AND BURGLARY	176	170	-3.4	883	1006	+13.9	11451	12757	+11.4
ROBBERY	62	80	+29.0	261	310	+18.8	2302	2725	+18.4
BURGLARY	114	90	-21.1	622	696	+11.9	9149	10032	+9.7
AUTO THEFT	68	76	+11.8	365	536	+46.8	5824	6489	+11.4
LARCENY(OVER \$50)	16	8	-50.0	283	287	+1.4	2511	2598	+3.5
OTHER	123	93	-24.4	980	950	-3.1	12117	11181	-7.7

\* BLUEMEYER, CARR SQUARE, CLINTON-PEABODY, COCHRAN GARDENS, DARST-WEBBE, PRUITT-IGOE, AND VAUGHN

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## SECURITY UPLIFT

1971

## RELATIVE PERCENTAGE RATES OF CHANGE

## HOUSING PROJECTS / CITY-WIDE

## PERIPHERAL AREAS / CITY-WIDE

## PART I

-6.9

+5.3

## INDEX

-5.3

+5.3

## PERSON AND BURGLARY

-4.7

-1.0

## HOMICIDE

+8.4

+3.5

## RAPE

+31.0

-2.0

## AGGRAVATED ASSAULT

+17.5

-13.4

## ROBBERY AND BURGLARY

-13.3

+2.3

## ROBBERY

+9.0

+0.3

## BURGLARY

-28.0

+2.0

## AUTO THEFT

+0.3

+31.8

## LARCENY(OVER \$50)

-51.7

-2.0

## OTHER

-18.1

+5.1



ST. LOUIS HIGH IMPACT EVALUATION UNIT - JULY 23, 1973  
MOUNTED PATROL - EVALUATION COMPONENT  
(S-MP31-72-d1)

I. Objectives stated in the Application for Grant, Measures of Effectiveness, Data Requirements.

A. Objective 1 - Provide mounted patrol of parks and certain shopping areas not previously patrolled in this manner.

1. Measures of Effectiveness:

- a. The amount of patrol hours and manpower involved in the patrol of each subject area, including the distribution of patrols by hour of the day and by day of the week.
- b. A comparison of the number of mounted patrolmen in each area each month with the number of other Police Department units assigned to beats which have area in common with any of the parks or shopping centers being patrolled.
- c. The number of incidents recorded by mounted officers for each patrol area each month.
- d. The effect on patrol schedules of equipment failures, ill or injured horses, and lack of volunteers for any overtime patrols.

2. Data Requirements:

- a. Data from monthly activity reports (sample attached), indicating the daily deployment of mounted patrol officers to each of the following:
  - (1) Forest Park
  - (2) Carondelet Park
  - (3) O'Fallon Park
  - (4) Fairgrounds Park
  - (5) Chain of Rocks Park
  - (6) Riverfront-Jefferson Memorial
  - (7) Tower Grove Park
  - (8) Baden Shopping Center
  - (9) Cherokee Shopping Center
  - (10) Downtown Area
- b. Sample data on assignments of other police resources assigned, for each watch, to beats which are contained in or contain part of a mounted patrol area. (For example: jeeps, tri-cars, called-for-service cars, etc.)

- c. Data from the monthly activity reports (sample attached), regarding incidents recorded by the mounted officers, by type of incident. Also, a monthly record of arrests, complaint numbers of reports written, and calls-for-service initiated by the mounted officers, if any.
- d. A record of instances in which scheduled deployments were cancelled due to equipment failure or to illness or injury of horses, with the amount of patrol time lost. Also, a record of instances in which overtime patrols were cancelled, if any, due to a lack of volunteers.

B. Objective 2 - Reduce index crimes and other crimes in the patrolled areas.

1. Measures of Effectiveness:

Number of Part I and Part II offenses in the patrolled areas during the award period as compared to the same period one year earlier and in relation to the city-wide trend and the trend in city parks not patrolled. Sample computer print-outs are attached, showing the results of analysis of two months' data.

2. Possible Displacement Effects:

Examine changes, if any, in the crime rates of those Pauly blocks adjacent to the patrolled areas. (See the attached computer print-outs.)

3. Data Requirements:

Data from the monthly crime tapes prepared at the Police Department.

C. Objective 3 - Increase the level of security of the parks and Riverfront and encourage more people to use them.

1. Measures of Effectiveness:

- a. A survey regarding public feelings concerning the threat of crime victimization from a sample of persons who use the patrolled parks and shopping districts.
- b. A measure of the public use of the patrolled areas.

2. Data Requirements:

- a. Data from a questionnaire to be designed by the High Impact Evaluation Unit with the concurrence of the project director and to be administered in person to a sample of persons using the patrolled areas regarding their awareness of the presence

of the mounted officers and their feeling of security from crime.

- b. Data from a questionnaire to be designed by the High Impact Evaluation Unit with the concurrence of the project director and to be administered by telephone to a sample of residents of the City, especially in those areas adjacent to the patrolled parks and shopping centers, regarding their awareness of the presence of the mounted patrol and their feeling of security from crime in the patrolled areas.
- c. Any available data on park usage statistics from the beginning of the project compared with similar data one and two years before.
- d. Data from interviews with a sample of proprietors in the Baden and Cherokee shopping districts being patrolled regarding changes in amounts of business conducted since the initiation of the project compared with one and two years before.

## II. Project History Log

The project director will maintain a Log, or file, containing news clippings and other descriptions of significant events occurring during the award period which may help to explain the results of the project. A brief summary of the Log will be submitted to the High Impact Evaluation Unit six weeks prior to the termination of the award period. The summary should also contain a brief description of the effects that other Impact and crime control projects, operating concurrently in the city, may have had on the Mounted Patrol project.

## III. Responsibility of Data Collection and Analysis

Data requirements a, c, d under objective 1 will be the responsibility of the Mounted Patrol project staff. Data requirement b under objective 1 will be the responsibility of the Impact Evaluation Unit of the St. Louis Metropolitan Police Department. All data requirements under objective 2 and 3 will be the responsibility of the High Impact Evaluation Unit of MLEAC-Region 5.

All required data and summaries will be due no later than six weeks prior to the end of the award period.

Dennis McCarthy  
Evaluation Analyst  
July 23, 1973

PARK OR AREA PATROLLED: \_\_\_\_\_ MONTH OF: \_\_\_\_\_ YEAR: \_\_\_\_\_

25-

## ST. LOUIS HI IMPACT EVALUATION UNIT

## EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30

	PATROLLED PARKS*			NON-PATROLLED PARKS			CITY-WIDE		
	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE
PART I CRIMES	27	25	-7.4	3	0	-100.0	9788	9526	-2.7
PERCENT OF TOTAL	0.3	0.3		0.0	0.0				
INDEX OFFENSES	16	15	-6.3	2	0	-100.0	6645	6704	+0.9
PERCENT OF TOTAL	0.2	0.2		0.0	0.0				
PERSON CRIMES AND BURGLARY	6	8	+33.3	2	0	-100.0	3927	4177	+6.4
PERCENT OF TOTAL	0.2	0.2		0.1	0.0				
HOMICIDE	0	1	****.*	0	0	****.*	41	35	-14.6
PERCENT OF TOTAL	0.0	2.9		0.0	0.0				
RAPE	2	0	-100.0	0	0	****.*	80	76	-5.0
PERCENT OF TOTAL	2.5	0.0		0.0	0.0				
AGGRAVATED ASSAULT	0	0	****.*	1	0	-100.0	514	585	+13.8
PERCENT OF TOTAL	0.0	0.0		0.2	0.0				

\* CARONDOLET PARK, CHAIN OF ROCKS PARK, FAIRGROUNDS PARK, O FALLON PARK, TOWER GROVE PARK, AND JEFFERSON NATL. EXPANSION MEMORIAL.

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

EXPANDED MOUNTED PATROL

MAY 7, - JUNE 30

	PATROLLED PARKS*			NON-PATROLLED PARKS			CITY-WIDE		
	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE
ROBBERY AND BURGLARY	4	7	+75.0	1	0	-100.0	3292	3481	+5.7
PERCENT OF TOTAL	0.1	0.2		0.0	0.0				
ROBBERY	4	5	+25.0	1	0	-100.0	668	718	+7.5
PERCENT OF TOTAL	0.6	0.7		0.1	0.0				
BURGLARY	0	2	****.*	0	0	****.*	2624	2763	+5.3
PERCENT OF TOTAL	0.0	0.1		0.0	0.0				
AUTO THEFT	5	5	+0.0	0	0	****.*	1942	1556	-19.9
PERCENT OF TOTAL	0.3	0.3		0.0	0.0				
LARCENY(OVER \$50)	5	2	-60.0	0	0	****.*	776	971	+25.1
PERCENT OF TOTAL	0.6	0.2		0.0	0.0				
OTHER	11	10	-9.1	1	0	-100.0	3143	2822	-10.2
PERCENT OF TOTAL	0.3	0.4		0.0	0.0				

\* CARONDOLET PARK, CHAIN OF ROCKS PARK, FAIRGROUNDS PARK, O FALLON PARK, TOWER GROVE PARK, AND JEFFERSON NATL. EXPANSION MEMORIAL.

ST. LOUIS HIGH IMPACT EVALUATION UNIT

EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30



## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30

	SHOPPING AREAS*			CITY-WIDE		
	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE
PART I CRIMES	437	471	+7.8	9788	9526	-2.7
PERCENT OF TOTAL	4.5	4.9				
INDEX OFFENSES	206	264	+28.2	6645	6704	+0.9
PERCENT OF TOTAL	3.1	3.9				
PERSON CRIMES AND BURGLARY	85	97	+14.1	3927	4177	+6.4
PERCENT OF TOTAL	2.2	2.3				
HOMICIDE	0	0	****.*	41	35	-14.6
PERCENT OF TOTAL	0.0	0.0				
RAPE	0	0	****.*	80	76	-5.0
PERCENT OF TOTAL	0.0	0.0				
AGGRAVATED ASSAULT	9	5	-44.4	514	585	+13.8
PERCENT OF TOTAL	1.8	0.9				

\* DOWNTOWN AREA, BADEN SHOPPING AREA, CHEROKEE SHOPPING AREA.

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30

## SHOPPING AREAS\*

## CITY-WIDE

	1972	1973	PERCENT CHANGE	1972	1973	PERCENT CHANGE
ROBBERY AND BURGLARY	76	92	+21.1	3292	3481	+5.7
PERCENT OF TOTAL	2.3	2.6				
ROBBERY	18	25	+38.9	668	718	+7.5
PERCENT OF TOTAL	2.7	3.5				
BURGLARY	58	67	+15.5	2624	2763	+5.3
PERCENT OF TOTAL	2.2	2.4				
AUTO THEFT	41	61	+48.8	1942	1556	-19.9
PERCENT OF TOTAL	2.1	3.9				
LARCENY (OVER \$50)	80	106	+32.5	776	971	+25.1
PERCENT OF TOTAL	10.3	10.9				
OTHER	231	207	-10.4	3143	2822	-10.2
PERCENT OF TOTAL	7.3	7.3				

\* DOWNTOWN AREA, BADEN SHOPPING AREA, CHEROKEE SHOPPING AREA.

ST. LOUIS HIGH IMPACT EVALUATION UNIT

EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30

## ST. LOUIS HIGH IMPACT EVALUATION UNIT

## EXPANDED MOUNTED PATROL

MAY 7 - JUNE 30

## RELATIVE PERCENTAGE RATES OF CHANGE

	PATROLLED PARKS / CITY-WIDE	NON-PATROLLED PARKS / CITY-WIDE	SHOPPING AREAS / CITY-WIDE
PART I CRIMES	-4.9	-100.0	+10.7
INDEX OFFENSES	-7.1	-100.0	+27.0
PERSON CRIMES AND BURGLARY	+25.4	-100.0	+7.3
HOMICIDE	****.*	****.*	****.*
RAPE	-100.0	****.*	****.*
AGGRAVATED ASSAULT	****.*	-100.0	-51.2
ROBBERY AND BURGLARY	+65.5	-100.0	+14.5
ROBBERY	+16.3	-100.0	+29.2
BURGLARY	****.*	****.*	+9.7
AUTO THEFT	+24.8	****.*	+85.7
LARCENY(OVER \$50)	-68.0	****.*	+5.9
OTHER	+1.2	-100.0	-0.2

ST. LOUIS HIGH IMPACT EVALUATION UNIT  
CIRCUIT ATTORNEY'S SUPPLEMENT  
EVALUATION COMPONENT - JULY 16, 1973  
(S-MP34-72-e3)

I. Benefits implied in the Application for Grant, Measures of Effectiveness, and Data Requirements.

A. Benefit 1 - Improve the quality of prosecutorial services for Impact offenses through more intensive preparation and screening of cases.

1. Measures of Effectiveness:

- a. The amount of investigative activity and case preparation on the part of the Criminal Investigation Units in a sample of cases, comparing cases not involving CIU teams to those involving a CIU team and comparing cases before the start of the project to similar cases involving a CIU team.
- b. Changes in the pattern of case disposition for cases processed through the Circuit Attorney's office for each of the categories indicated on data form CAS-1 (attached) comparing cases processed during a similar period before the project began.
- c. The amount of time from arrest to disposition and the fraction of that time spent in confinement and the fraction spent released on bond for a sample of cases handled by the Criminal Investigation Units, compared to an equal number of cases not handled by the units, and compared to similar cases before the project began.
- d. A measure of the effects of the project on the docket backlog of the Circuit Court.

2. Data Requirements:

- a. Data from case files for a sample of cases handled by the burglary CIU team, for an equal number of similar cases since the start of the project but not handled by the burglary CIU team, and for an equal number before the start of the project. Also, data from the case files for a sample of

homicide cases handled by the homicide CIU team and for an equal number of homicide cases before the start of the project. The data will be recorded on data form CAS-2 (attached). The sample will be selected by the Evaluation Unit with the concurrence of the project director.

- b. Monthly tabulations of the number of cases in each category of data form CAS-1.
- c. Data from the case files of the Circuit Attorney's office and from confinement and release records of the City Jail and the Police Department for a sample of cases handled by the CIU teams, and for an equal number of cases not handled by CIU teams, regarding the amount of time from arrest to disposition and the fraction of that time the accused is confined and the fraction of that time spent released on bond.
- d. Monthly totals of the backlog of Impact cases (stranger-to-stranger crimes and burglary) in the Circuit Court docket since the beginning of the award period compared to similar totals for the year preceding the beginning of the project.

B. Benefit 2 - Improve warrant services by placing two mobile warrant office units in the field to assist police officers in making warrant applications and in collection of evidence.

1. Measures of Effectiveness:

- a. The amount of police officer manhours saved by making applications for warrants in the field from the Mobile Warrant Office rather than at the Circuit Attorney's office.
- b. The number of warrants applied for and the number issued for each Mobile Warrant Office each month.
- c. A measure of the aid given to police officers by members of the Mobile Warrant Office crews in gathering evidence at the crime scene.

- d. A record of interviews conducted by members of the Mobile Warrant Office crews with witnesses, suspects, and victims.

## 2. Data Requirements:

- a. Data on the average number of police officer manhours required to apply for a warrant at the Circuit Attorney's office and the number of manhours required to apply for a warrant from the Mobile Warrant office.
- b. Monthly totals of warrants applied for and warrants issued, to be recorded on data form CAS-3 (attached)
- c. Data from form CAS-3 regarding evidence taken, including a monthly total of cases in which the Mobile Warrant Office crew aided in the gathering of evidence and the types of evidence gathered.
- d. Data from data form CAS-3 regarding interviews of witnesses, suspects, and victims, including monthly totals of each type of interview.

## II. Project History Log

The Project Director will maintain a log, or file, containing news clippings and other descriptions of significant events occurring during the award period which may help to explain the results of the project. A brief summary of the log will be submitted to the High Impact Evaluation Unit six weeks prior to the termination of the award period. The summary should also contain a brief description of the effects that other Impact and crime control projects, operating concurrently in the city, may have had on the Circuit Attorney's Supplement project.

## III. Responsibility for Data Collection and Analysis

All data requirements will be the responsibility of the project staff with the exception of data requirement c under Benefit 1, pertaining to data from the City Jail for the measurement of the length of incarceration prior to case disposition. Data requirement c under Benefit 1 and all analysis will be the responsibility of the High Impact Evaluation Unit of MLEAC - Region 5.

All required data and summaries will be due no later than six weeks prior to the end of the award period.

Dennis McCarthy  
Evaluation Analyst  
July 16, 1973

CIRCUIT ATTORNEY'S SUPPLEMENT  
DATA FORM CAS-1  
HIGH IMPACT EVALUATION UNIT

Record of Dispositions  
From \_\_\_\_\_ To \_\_\_\_\_ Inclusive

	<u>IMPACT</u>	<u>NON-IMPACT</u>
<u>Arrests</u> .....		
Released.....		
Booked.....		
<u>Warrants Requested</u> .....		
Issued.....		
Refused.....		
<u>Arraignment Hearings (CCC)</u> .....		
Pre-trial dispositions.....		
Certifications for trial.....		
<u>Grand Jury Hearings</u> .....		
No true bill.....		
Indictments.....		
Suppressed indictments.....		
<u>Arraignments in Circuit Court</u> .....		
Pre-trial dispositions.....		
Trials set.....		
<u>Trials</u> .....		
Guilty pleas (as charged or to other charges)...		
Charges dismissed.....		
Nolle prosequi.....		
Abated by death.....		
Changes of venue.....		
Acquitted, mental disease.....		
Certified to juvenile.....		
Pleas of innocent or no plea.....		
Guilty (by jury, as charged or for other charges).....		
Guilty (jury waived, as charged or for other charges).....		
Not guilty (by jury).....		
Not guilty (jury waived).....		
Hung jury.....		

DATA FORM CAS-2  
HIGH IMPACT EVALUATION UNIT

Defendant: \_\_\_\_\_

Charges: \_\_\_\_\_  
\_\_\_\_\_

Ryan number of case: \_\_\_\_\_

of associated case(s): \_\_\_\_\_  
\_\_\_\_\_

Complaint number: \_\_\_\_\_

Court number: \_\_\_\_\_

Evidence pertinent to case: \_\_\_\_\_  
\_\_\_\_\_

Number of victims: \_\_\_\_\_

Extent of injuries per victim:	1	2	3	4	5	6
minor						
treated and released						
hospitalized						
killed						

Case tried by CIU member

- (a) yes  
(b) assistant  
(c) no

CIU investigation

- (a) yes  
(b) no

Disposition: \_\_\_\_\_

Pertinant Dates:

- (a) Warrant Issue: \_\_\_\_\_  
(b) First CIU activity: \_\_\_\_\_  
(c) Preliminary hearing: \_\_\_\_\_  
(d) Reissue or filing with Circuit Court: \_\_\_\_\_  
(e) Trial: \_\_\_\_\_  
(f) Continuances: \_\_\_\_\_  
(g) Disposition: \_\_\_\_\_

Number of Persons Interviewed at least once:

Total interviews (persons  
x number of interviews)

(a) witnesses: \_\_\_\_\_

(a) witnesses: \_\_\_\_\_

(b) police officers: \_\_\_\_\_

(b) police officers: \_\_\_\_\_

(c) victims: \_\_\_\_\_



CIRCUIT ATTORNEY SUPPLEMENT  
MOBILE WARRANT OFFICE INCIDENT REPORT  
DATA FORM CAS-3  
HIGH IMPACT EVALUATION UNIT

Complaint number: \_\_\_\_\_

Date: \_\_\_\_\_

Time of incident: \_\_\_\_\_

Time of Arrival: \_\_\_\_\_

Police District: \_\_\_\_\_

Defendant's name: \_\_\_\_\_

Called to:

- (a) scene of incident
- (b) police station
- (c) other

Warrant requested:

- (a) yes
- (b) no

Warrant Issued:

- (a) yes, by MWO
- (b) yes, by C.A. office
- (c) no prosecution refusal

Assisted in gathering evidence:

- (a) yes
- (b) no

ETU present:

- (a) yes
- (b) no

Number of persons interviewed by MWO team:

- (a) police officers: \_\_\_\_\_
- (b) victims: \_\_\_\_\_
- (c) witnesses: \_\_\_\_\_

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
Evaluation Component - Project to Increase School Attendance  
(S-MP21-72-c3)

I. Objectives Specified in the Project Grant, Measures of Effectiveness, Data Requirements.

A. Objective 1 - To apprehend juveniles during school hours and to identify those with serious problems of truancy.

1. Measures of Effectiveness

- a. number of juveniles brought to PISA Centers by month, by center, and by school.
- b. percent of all juveniles brought to PISA Centers accounted for by active cases, by month and by center.
- c. average number of days absent during the two semesters prior to the semester of initial contact with PISA per active case.

2. Data Requirements

- a. copy of monthly report forms giving total number of referrals to PISA by center, and a copy of monthly report forms giving total number of referrals to PISA by school
- b. for each active case, a dated record of referrals to PISA Centers and absentee data for the two semesters prior to the semester of initial contact with PISA.

B. Objective 2 - To identify the various problems of individual juveniles that lead to their truancy.

1. Measures of Effectiveness

- a. number of juveniles on active status brought to center by problem(s) causing truancy, according to classifications to be developed.
- b. percent of active cases for which social worker was able to make a judgement as to the significant problem(s) of the student relating to truant behavior.

## 2. Data Requirements

- a. record of social worker's assessment of each juvenile's problem areas.

NOTE: The form of this assessment is to be developed.

- C. Objective 3 - To provide needed services to juveniles by utilizing social agencies for counseling, health, welfare, recreational and educational services.

### 1. Measures of Effectiveness

- a. percent of active cases for which PISA social worker(s) made a referral to a social agency in the community, computed separately by type of agency (welfare, recreational, etc.)
- b. percent of active cases for which the services needed did not exist in the community.
- c. of those youths with any referrals to a community agency, percent of whom a successful referral was made, where success is significant progress in resolving the youth's problem as determined by a PISA social worker.
- d. percent of the referrals to a community agency which are unsuccessful, given separately for those in which lack of success was primarily due to lack of parental cooperation.

## 2. Data Requirements

- a. referral records for active cases giving agencies to which case was referred and referral outcome.

- D. Objective 4 - To reduce truancy.

### 1. Measures of Effectiveness

- a. percent of active cases which show a decrease in absentee rate during the period after initial contact with a PISA Center as compared to the rate during the period\* before contact.

NOTE: The time periods will be designated by the Evaluation Unit on the basis of availability of data.

- b. ratio of average absenteeism rate for active cases (during period since initial contact with PISA),  $R_a$ , to average absenteeism rate prior to contact,  $R_b$ , where:

$$R_a = \frac{\sum_{i=1}^n l_i}{\sum_{i=1}^n L_i}$$

$l_i$  = the number of days absent for student  $i$  since contact by PISA.

$L_i$  = the total number of possible school days for student  $i$  since contact by the project.

$n$  = number of active cases since project inception.

and  $R_b$  is calculated in a parallel manner using data for the period prior to contact with PISA.

NOTE: Several comparisons will be possible utilizing these rates by calculating them on the basis of different time periods. For instance  $R_a$  can be calculated by semester of active status, giving the rate during first semester of active status, during second semester of active status etc.  $R_b$  could be calculated on the basis of two semesters data or on the basis of that semester which predates by one year the semester used to calculate  $R_a$ , thus comparing a spring semester to a spring semester and a fall semester to another fall one.

Data are conveniently available only on a semester basis and therefore it will be impossible to examine the exact period before or since PISA contact and approximations will be necessary. For instance a student initially referred to PISA the first or last week of a semester would have the actual semester of initial contact considered as a semester after initial contact and a semester before initial contact respectively.

## 2. Data Requirements

for each active case: 1) number of days absent for the two semesters prior to the semester of initial contact with PISA, for the semester of initial contact with PISA, for the period of active status with PISA, and for the semester subsequent to termination of active PISA status;

- 2) the number of school days student is enrolled during these periods; and 3) date on which case no longer considered active.

E. Objective 5 - To reduce crimes by juveniles serviced by the project.

1. Measures Of Effectiveness

- a. percent of active cases with no Juvenile Court referrals since the date of their initial contact with a PISA Center, presented separately for those with a previous Juvenile Court record and those without.
- b. percent of active cases in which the average number of yearly Juvenile Court referrals per case shows a decrease during the period following the initial contact with PISA as compared to the period before that contact.

NOTE: The period of time will be determined by the Evaluation Unit on the basis of availability of data and comparability of time periods. Percentages will be presented separately by type of referral--all referrals, non-status referrals, Impact referrals.

2. Data Requirements

- a. name, address, sex, date of birth, mother's first name.
- b. dated record of referrals to the Juvenile Court

II. Methods of Analysis

The measures of effectiveness will be computed for all active cases as defined by the PISA staff or for a sample of those active cases designated by the Evaluation Unit. If data collection resources permit, it would be possible to also compute the Juvenile Court referral measures for a sample of the inactive cases. If inactive cases are sampled, the Evaluation Unit will be responsible for the sampling.

III. Other Useful Information

1. data on places which have been havens for truants, and whether any of these have ceased to be places where truants congregate.

2. for each active case: name or number of school each active case attends, grade level.
3. absentee and enrollment figures by semester for the St. Louis public schools for the school year 1971-72 and subsequent years.

#### IV. Project History Log

The project director is required to maintain a Project History Log containing news clippings regarding PISA and summaries of any events significant to the operation of the program (such as teacher's strike, intensified effort by police to apprehend juveniles, changes in staff or duties of staff members) which might affect the outcome of the program. The Log should also include a discussion of the possible impact that other programs operating locally might have on the PISA, such as other projects working with truants. If the Quarterly Report submitted to MLEAC contains any such information, reference to that document should be made to partially or completely fulfill the needs of the Project History Log.

#### V. Data Responsibilities

The project director will be responsible for the collection of all data noted under Data Requirements with the exception of the Juvenile Court referral data which will be the responsibility of the Evaluation Unit. The Evaluation Unit will develop a form to be used for the collection of data on active cases.

Data should be updated on a quarterly basis and available to the Evaluation Unit. The final deadline for data for any given award period would be six weeks prior to the termination of the grant. The Evaluation Unit would be responsible for the analysis for all data submitted.

June 6, 1973

P.I.S.A.  
ACTIVE CASE SUMMARY INFORMATION  
HIGH IMPACT EVALUATION UNIT

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

P.I.S.A. Center for this case:

No. Kingshighway ☐

Lafayette ☐ Gravois ☐

E. Grand ☐ Page Avenue ☐

I.D.#: ☐ ☐ ☐ ☐ (to be designated  
by Evaluation Unit)

Date of Birth: ☐ ☐ ☐ ☐  
Mo. Day Year

Sex: Male ☐ Female ☐

Mother's First Name: \_\_\_\_\_

School: \_\_\_\_\_

Grade Level: ☐

Date of first in-person contact that PISA staff had with this case:

☐ ☐ ☐ ☐  
Mo. Day Year

How did this case become known to PISA?

☐ Police found youth to be truant from school and brought him/her to center

☐ Student was referred by school as a truancy problem.

☐ Parents called to report that child was often truant from school

☐ Other (Specify: \_\_\_\_\_)

Dates of instances in which youth was picked up by police during school hours and brought  
the center:

☐ ☐ ☐ ☐ ☐ ☐  
Mo. Day Year

☐ ☐ ☐ ☐ ☐ ☐  
Mo. Day Year

Was the parent or guardian contacted in this case? Yes ☐ No ☐ Unknown ☐

Was the social worker at the school contacted in this case? Yes ☐ No ☐ Unknown ☐

Was the teacher contacted in this case? Yes ☐ No ☐ Unknown ☐  
(Record 'no' if contact was only to secure attendance data and performance rating)

Did the P.I.S.A. Center provide any type of service in this case other than individual counsel-  
ing and referrals to other social agencies? (e.g., group counseling)

Yes ☐ No ☐ If yes, specify: \_\_\_\_\_

Is this youth known to the Juvenile Court? Yes ☐ No ☐ Unknown ☐

If yes, give Juvenile Court Case Number, if known: ☐ ☐ ☐ ☐ ☐ ☐

# SOCIAL WORKERS ASSESSMENT OF THE PROBLEMS CAUSING THIS YOUTH'S TRUANCY

For each of the following problem areas, code the most appropriate category from the code list at the bottom of the page.

## PROBLEM AREAS

### FAMILY

- ☐ 1. There is a lack of supervision in the home due to the frequent absence of the parent or guardian from the home.
- ☐ 2. The youth's parents or guardians appear incapable of assuming normal parental responsibilities.
- ☐ 3. The youth's parents or guardians appear unwilling to assume parental responsibilities.
- ☐ 4. The youth's parents or guardians refuse to send the youth to school and/or assign him/her tasks during the school hours.
- ☐ 5. There are serious conflicts between the parent or guardian and the child.
- ☐ 6. The parent or guardian allows himself (herself) to be manipulated by the child.
- ☐ 7. A divorce or separation is accompanied by tension and/or lack of firm authority vis a vis the child.

### SCHOOL

- ☐ 1. The child is bored or understimulated in school.
- ☐ 2. The child feels social stigma associated with his or her "special placement" in school.
- ☐ 3. The student perceives a serious conflict between himself or herself and the assigned teacher.
- ☐ 4. The child is behind or failing in his/her academic studies and would need additional help and attention in his/her academic work to perform within the school setting.
- ☐ 5. The child is in need of counseling and the amount the school is able to provide is inadequate.

### OTHER

- ☐ 1. The child has severe emotional problems.
- ☐ 2. The child is using drugs, experimentally or regularly.
- ☐ 3. The child is attracted by neighborhood hangouts during school hours.

### CODE LIST

- 1= This is not a problem for this youth.
- 2= This problem exists, but does not appear to contribute to the youth's truancy problem.
- 3= This problem exists, and sometimes contributes to the youth's truancy problem.
- 4= This problem exists and often contributes to the youth's truancy problem.
- 5= No opportunity to determine whether or not this problem exists.

Date assessment on this page made: \_\_\_\_\_

Social Worker's name: \_\_\_\_\_



# Referrals to Community Agencies

Did the PISA Center refer the youth to any Community Agency? Yes ☐ No ☐

If yes, indicate the following:

a. Agency	b. Date of Initial Referral	c. Did referral result in significant progress in resolving this youth's problem? (=considerable progress; 2=some progress; 3=no observable progress; 4=no chance to observe)	d. If not to c., was this due to lack of parental cooperation? (yes/no)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Was this youth referred to the Juvenile Court by the PISA Center? Yes ☐ No ☐

Date of referral:      /      /     

Did this youth require services unavailable in the community? Yes ☐ No ☐

If yes, briefly indicate nature of needed services:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date case considered no longer active:      /      /       
Mo. Day Year

Date of last contact with student by PISA center:      /      /       
Mo. Day Year

Please note any additional or qualifying comments which you think might be useful for us to know about this student, including additional problem areas causing truancy and unusual aspects of this case.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLEASE ATTACH A COPY OF THE ATTENDANCE DATA PERFORMANCE RATING FORM FILLED OUT BY THE STUDENT'S TEACHER.

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
Evaluation Component - Student Work Assistance Program  
(S-MP22-72-c2)

A. Objective 1 - Sixty percent of the students enrolled during a given school year will remain in school through the end of that school year.<sup>a</sup>

1. Measures of Effectiveness:

- a. percent of students enrolled during a given school year who remained enrolled to the end of the school year.
- b. percent of students ever enrolled who left the program due to poor performance in school or work setting in SWAP.
- c. percent of students enrolled who left the program due to further referrals to the Juvenile Court.
- d. percent of students ever enrolled who were performing satisfactorily in SWAP, but left the program due to reasons such as health, moving from city, finding a job, or returning to school.

2. Data Requirements:

- a. records of enrollment and termination dates for all students.
- b. records of reasons for termination from SWAP.

B. Objective 2 - A 10 percent decrease in the average absenteeism rate during the period of program implementation as compared to a similar time span in the previous school year.

1. Measures of Effectiveness:<sup>b</sup>

- a. average number of days SWAP enrollees were absent per youth month, calculated for the period of SWAP enrollment and separately for a similar time span during the youth's last year of school enrollment.

$$\frac{\text{total number of youth days of absence}}{\text{total number of youth school days of enrollment}} \quad \times \quad 21.7$$

- b. Average number of absences per youth during period of SWAP enrollment and separately for a similar time span during the youth's last year of school enrollment.

$$\frac{\text{total number of youth days of absence}}{\text{mean number of enrolled youths}}$$

- 
- ) It is anticipated that the Phase II project will include a probationary period for enrollees. A revised goal specific to those who complete the probationary period may supplant this objective in later grant applications.
- ) For the first evaluation period these measures will be computed for the group which had entered by December, 1972.

2. Data Requirements:

- a. record of number of school days each youth was enrolled in SWAP and number of days absent.
- b. record of number of days each youth was enrolled in school during the most recent year of school attendance prior to SWAP enrollment and a record of each student's absences during that period.

C. Objective 3 - A 20 percent decrease in the tardiness rate.

1. Measures of Effectiveness:<sup>c</sup>

- a. average amount of tardiness per youth arrived at school-month--computed for a period of enrollment in the SWAP program and for the last year of school enrollment prior to SWAP.

$$\frac{\text{total number of tardy students}}{\text{total number of youth arrived at school days*}} \quad \times \quad 21.7$$

(NOTE: This would subtract days of absence)

- b. average number of tardy days per youth--computed for the period of enrollment in SWAP and for the last year of school enrollment prior to SWAP.

$$\frac{\text{total number of tardy days}}{\text{mean number of enrolled students}}$$

2. Data Requirements:

- a. records of tardiness while in SWAP and during the last year of school enrollment prior to joining SWAP.
- b. same records as already noted under Objective 2.

D. Objective 4 - Sixty percent of the students enrolled in SWAP will be promoted to next grade level.

1. Measures of Effectiveness:

percent of all students who participated in SWAP who were promoted by schools to the next higher expected level--i.e., where the expected level equals last school enrollment level plus number of semesters spent in SWAP--given separately for those enrolled in school immediately prior to enrollment in SWAP and those not enrolled.

2. Data Requirements:

dated record of last grade level completed, length of enrollment in next higher incomplete level, date of last semester of school attendance prior to SWAP, date of entry to SWAP and length of time in SWAP.

-----

c) These measures will probably not be computed for the first evaluation period.

E. Objective 5 - Students will show improvement in behavior both in work and school areas of SWAP, namely:

50 percent will show improvement on a student rating form used in the work setting; and  
60 percent will achieve 75 percent of the behavioral goals, as rated by classroom teachers

1. Measures of Effectiveness:<sup>d</sup>

- a. percent of students showing improvement on student rating form where an individual's improvement equals an increase in the average score obtained at the end of that individual's enrollment in SWAP as compared to the individual's score at the beginning of his or her enrollment in SWAP.
- b. percent of youths showing improvement on student rating form, given separately by rating category.
- c. percent of students achieving 75 percent of the behavioral goals.
- d. percent of students showing achievement of each of the behavioral goals taken separately.

2. Data Requirements:

- a. records of student rating in job setting, early in student's participation in SWAP and at each grading period, as defined by public schools.
- b. records of rating on behavioral goals, both early in participation in program and at each public school defined rating period.

F. Objective 6 - At least twenty percent of the participants will reduce their contact with the criminal justice system.

1. Measures of Effectiveness:

(to be calculated separately for all referrals, all non-juvenile status referrals, all Impact referrals)

- a. percent of students whose average number of court referrals per month during their enrollment shows a decrease over the period<sup>e</sup> prior to enrollment in SWAP.
- b. average number of referrals per child month prior to enrollment in SWAP, average number during enrollment in SWAP, and average number during the the year after leaving SWAP where, for any period X the average is

$$\frac{\text{total number of referrals for all SWAP students during time period X}}{\text{total number of child months for all SWAP students during time period X}}$$

d) For the first evaluation period these measures will be computed, at most, for a sample of the students.

e) The time period will be determined by the Evaluation Unit on the basis of availability of data.

## 2. Data Requirements:

records of court referrals during SWAP enrollment, during the time prior to enrollment in SWAP and during the year after leaving SWAP.

## G. Objective 7 - To provide a stimulating educational environment and a meaningful work experience for enrollees.

### 1. Measures of Effectiveness:<sup>f</sup>

- a.. percent of students who rate the school setting within SWAP as a relevant, interesting educational experience.
- b. percent of students rating the job setting to which they were assigned as a meaningful work experience.
- c. narrative reports from the teachers, supervisors and Mr. Pete Rien of St. Louis Public Schools, giving an assessment of how well this objective was achieved.

### 2. Data Requirements:

- a. completed responses on a questionnaire to be developed by the Evaluation Unit with the cooperation of the SWAP staff.
- b. narrative reports as indicated in c) above.

## II. Other Useful Information

1. name, address, sex, race, date of birth, mother's first name (for purposes of finding Juvenile Court records.)
2. a listing of jobs held by SWAP students.
3. a listing of the number of youths referred to SWAP, the number appearing for screening interview, and the number deemed unsuitable for SWAP, by reason; the number joining SWAP.
4. a brief statement from the project director specifying the manner by which youths are referred to SWAP and the criteria used in selection.

## III. Project History Log

The project director is required to maintain a Project History Log containing news clippings regarding SWAP and summaries of any events significant to the operation of the program (such as rearrangements or modifications necessitated by teacher's strike, lack of jobs for SWAP youths, changes in staff) which might affect the outcome of the program. The Log should also include a discussion of the possible impact that other programs operating locally might have on SWAP, including participation of SWAP students in any of the programs listed as "Selected Juvenile Programs in the St. Louis area."

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f) These measures are stated in general terms since the questionnaire is not yet developed. During the first evaluation period the questionnaire will be in a development stage; changes are anticipated for future periods.

#### IV. Data Responsibilities:

The project staff will be responsible for the collection of all data specified under Data Requirements with the exception of Juvenile Court referral data which will be the responsibility of the Evaluation Unit. Data on individual youths should be updated and available to the Evaluation Unit within a month after the youth terminates from SWAP or six weeks prior to the end of the grant period, whichever comes first. Other information requested should be available to the Evaluation Unit six weeks prior to the end of the grant period.

The Evaluation Unit will be responsible for the analysis of all data submitted.

Student Work Assistance Program  
Individual Data Sheet  
High Impact Evaluation Unit

Date of Birth:     
Mo. Day Year

Sex: Male ☐ Female ☐

Address: \_\_\_\_\_

Race: \_\_\_\_\_

Mother's First Name: \_\_\_\_\_

First Date of Attendance in S.W.A.P.:     
Mo. Day Year

Place of Residence At Time of First Attendance in S.W.A.P.:

- 1) At Home
- 2) At Missouri Hills
- 3) At a Group Home (name of home: \_\_\_\_\_)
- 4) Other (specify: \_\_\_\_\_)

Was Youth Attending School at Time of Application to S.W.A.P.?

☐ Yes

Grade Level in which enrolled:

Length of attendance in this grade:

Number of full semesters:  plus number of months:

☐ No

Last Grade Completed:

Length of Attendance in this Grade:

Number of full semesters:  plus number of months:

Semester of Last Attendance:    
(Spring or Fall) Year

Reason for non-enrollment:

- |              |                               |
|--------------|-------------------------------|
| 1. dropout   | 4. at residential institution |
| 2. suspended | 5. unknown                    |
| 3. expelled  | 6. other (specify) _____      |

☐ Unknown

Explain: \_\_\_\_\_

Number of  
Days  
Enrolled

(Date:               )  
F or S                      Year

(Date:      /      /     )  
F or S                      Year

Number of Da  
Enrolled

### 5th Semester

(e.g. Youth committed an offense, violated Juvenile Court supervision agreement. Youth sent to a Residential Institution)  
IF NATURE AND/OR DATE OF REFERRAL ARE KNOWN PLEASE INDICATE:



Placement After Termination (If Known)       

1. St. Louis Public School
2. Other St. Louis School
3. Full Time Job
4. Residential Institution for Juveniles
5. At home; not working or attending school
6. Other (Specify) \_\_\_\_\_

\_\_\_\_\_

If Youth is ever Promoted to a higher grade level indicate:

Level to which promoted:

Date effective:   /  /   /   /  /   /   /  /    
Mo. Day Year

ATTACH COPIES OF ALL STUDENT RATING FORMS FROM JOB SUPERVISOR AND ALL BEHAVIORAL RATING FORMS FROM TEACHER WHICH ARE COMPLETED FOR THIS STUDENT

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
EVALUATION COMPONENT  
RESIDENTIAL CRISIS UNIT  
(S-MP28-72-c4)

I. Objectives Specified in the Grant Application, Measures of Effectiveness, Data Requirements.

A. Objective 1 - To provide counseling and related services to juvenile girls in need of assistance.

1. Measures of Effectiveness:

- a. number of cases for which service was requested during each reporting period given by age and sex of client, type of problem presented or assistance requested, and referral agency, if any.
- b. amount and type of service provided, given by number and average length of phone calls received, number of cases for which outpatient counseling was provided, number of cases in which the girl was provided with residential care and the average length of residential stays.
- c. number of referrals to other agencies and number of referrals in which followups occurred, i.e., contact with agency or case was made regarding the referral.

2. Data Requirements:

records of each call-in or referral giving age and sex of caller and client; type of problem presented; agency referred to, if any; an indication of followups on referrals; estimated length of each phone call; indication of in-person counseling, if it occurred; and records of residential care provided and length of service.

B. Objective 2 - To make the Residential Crisis Unit known to relevant agencies and individuals in the community and to demonstrate to them the efficacy of the intervention program run by the Crisis Unit.

1. Measures of Effectiveness:<sup>1</sup>

- a. percent of contacted relevant agencies and individuals who know of the Crisis Unit and are

aware of the characteristics of desired clientele.

- b. percent of these interviewed individuals who have had contact with a girl counseled by the Crisis Unit who believe the Crisis Unit service to be beneficial in aiding girls in crisis and diverting them from the usual juvenile justice channels.

2. Data Requirements:

interviews with relevant agencies and individuals

- C. Objective 3 - To reduce the referral rate to the Juvenile Court of those girls counseled by the Crisis Unit.

1. Measures of Effectiveness:

percent of girls counseled by the Crisis Unit who have referrals to the Juvenile Court subsequent to their Crisis Unit counseling, given by number of previous referrals and type of subsequent referral

2. Data Requirements:

Juvenile Court referral records for Crisis Unit clients or a sample thereof (Note: it will be possible to gather this information only on the subset of girls for whom full and accurate names are known.)

## II. Additional Useful Information

A narrative description of the services the Crisis Unit provides, the context of these services (e.g., experience, age, and sex of those providing services) and the publicity effort for making the Crisis Unit known in the community (e.g., radio announcements, posters, contacts with the Juvenile Court and the Juvenile Division of the Police Department.)

## III. Methods of Analysis

The inherent nature of a call-in facility makes an evaluation difficult. This is because it is not possible to specify a comparable group of untreated girls for non-agency referrals since the population from which they come is not specifiable. For agency referrals, (e.g., Juvenile Court or police department),

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<sup>1</sup>The questionnaire has not yet been developed so the measures are stated here in general terms. The agencies and individuals to be contacted will be drawn from a list developed with the assistance of the project staff and the staff from the Juvenile Court.

it is possible that comparable cases exist in the files and comparative figures on Juvenile Court referrals for these cases could be instructive in the interpretation of referral figures for the Crisis Unit girls. However, it should be noted that such a group, if specifiabale, would in no way constitute a formal control group.

#### IV. Project History Log

The project director will maintain an up-to-date Project History Log containing any clippings regarding the Crisis Unit and summaries of any events significant to the operation of the program (e.g., contract signed with the Juvenile Court) which might affect the outcome of the program. The Log should also include a discussion of the possible impact that other programs operating locally might have on the Crisis Unit (e.g., other programs working with the same target population).

#### V. Data Responsibilities

The staff of the Crisis Unit will make available to the Evaluation Unit a Crisis Center Service Record for each call-in or walk-in case. (A copy of the revised Service Record in use since May 1973 is attached.) This record will provide most of the data required for the evaluation. In addition, records of residential care provided indicating number of days a girl was in residence and copies of the Police Referral Form, if used, should be available. These records should be maintained on an up-to-date basis and available to the Evaluation Unit.

The narrative summaries noted under Additional Useful Information and Project History Log, above, should be available 6 weeks prior to the end of the grant period.

The High Impact Evaluation Unit will be responsible for all data noted under objectives 2 and 3, and for the analysis of all data, including the computation of the Measures of Effectiveness.

July 10, 1973

CRISIS CENTER SERVICE RECORD

No. \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Worker: \_\_\_\_\_

Caller's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Client's Name (if different): \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Call-in: \_\_\_\_\_ Length of Call: \_\_\_\_\_ Walk-in: \_\_\_\_\_

Client's History with other Agencies:

Agency	Address	Worker
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Context of Contact:

<input type="checkbox"/> general inquiry	<input type="checkbox"/> abortion	<input type="checkbox"/> V.D.
<input type="checkbox"/> inappropriate request	<input type="checkbox"/> pregnancy	<input type="checkbox"/> drugs
<input type="checkbox"/> family/peer conflict	<input type="checkbox"/> juvenile rights	<input type="checkbox"/> sex
<input type="checkbox"/> delinquency	<input type="checkbox"/> runaway	<input type="checkbox"/> other

Consent for Overnight Service:

<input type="checkbox"/> Parental	<input type="checkbox"/> Date
<input type="checkbox"/> Juvenile Court	<input type="checkbox"/> Time
<input type="checkbox"/> Police Department	

Services Provided:

<input type="checkbox"/> telephone counseling	
<input type="checkbox"/> face-to-face counseling	
<input type="checkbox"/> individual	<input type="checkbox"/> overnight service
<input type="checkbox"/> family	<input type="checkbox"/> referral service

Agency: \_\_\_\_\_

Worker: \_\_\_\_\_

Date of Termination: \_\_\_\_\_

Description of Problem:

Treatment Plan:

(attach other sheets as needed)

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
TENTATIVE EVALUATION COMPONENT  
MISSOURI HILLS WORK SKILLS DEVELOPMENT PROGRAM  
(S-MP37-72-c4)

I. Objectives Specified in the Project Grant, Measures of Effectiveness, Data Requirements<sup>1</sup>.

A. Objective 1 - To provide work and training experience for 40 boys a year and thus improve the employment/training success rate during the period of community placement.

1. Measures of Effectiveness

- a. number of boys for whom jobs or training positions are secured, given by type of position, average tenure in position and reason for termination.
- b. percent of boys in Work Skills Program who still have a job or training placement 6 months after the date of community placement compared to a similar figure computed for a group of boys previously released from Missouri Hills and not on the Work Skills Program

2. Data Requirements

- a. records of job/training placements giving beginning and ending dates and reason for termination for boys in the Work Skills Program
- b. records of community placement dates for Work Skills youths
- c. records of employment termination for a group of boys released from Missouri Hills prior to the Work Skills grant

B. Objective 2 - To provide weekly contact by the After-care staff with each boy in the Work Skills Program and also to provide weekly contact with the substitute families in those cases in which the boy is assigned to a community home.

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<sup>1</sup>See Section III for a description of the previously released group of boys to be used in the comparisons.

1. Measures of Effectiveness

- a. average number of contacts per month per Work Skills youth by Aftercare workers
- b. average number of contacts per month per community home family by Aftercare workers

2. Data Requirements

record of contacts made by Aftercare workers with each Work Skills youth and with each community home family

- C. Objective 3 - To achieve a recidivism rate among the Work Skills youths which during the first six months of community placement is below that of youths released from Missouri Hills prior to the initiation of this grant, with the community home boys showing a recidivism rate lower than other Work Skills boys.

1. Measures of Effectiveness

- a. percent of Work Skills boys with referrals during the first six months of community placement, given separately for Impact and non-Impact referrals, and for dismissed and non-dismissed referrals compared to similar percents for a previously released group of boys.
- b. percent of community home boys with referrals during the first six months of community placement, given separately for Impact and non-Impact referrals and for dismissed and non-dismissed referrals compared to similar percents for all other Work Skills boys.

2. Data Requirements

dated referral records for all Work Skills boys and for a group of boys previously released from Missouri Hills

- D. Objective 4 - To provide a total treatment program (residence at Missouri Hills, involvement in the Work Skills program and supervision under community placement) which is an economical alternative to previous per boy costs at Missouri Hills.

1. Measures of Effectiveness

average cost per boy who is in the Work Skills program of the entire Missouri Hills treatment program compared to average per boy costs for



- the treatment program previous to the Work Skills grant

## 2. Data Requirements

- a. yearly budget figures for Missouri Hills, for the Aftercare program and the Work Skills program
- b. for each Work Skills youth and for a group of boys previously released from Missouri Hills, the number of days spent on the Missouri Hills campus, the number of days in the Aftercare program and the number in Work Skills program, where those are applicable

## II. Additional Data Required

Additional data useful for evaluation purposes is included on the attached forms A, B, and C to be completed for all boys in the Work Skills program.

Also, records of work-study efforts prior to the beginning of this grant indicating number of boys for whom jobs were found, types of positions held and duration of jobs would be useful in documenting the additional resources under the Work Skills Grant.

## III. Methods of Analysis

Description of comparison groups. Previously released groups of boys used in comparison with Work Skills youths will be those youths examined in the initial Aftercare study - that is, a group of 100 boys, 50 of whom received no Aftercare services and 50 of whom did receive Aftercare services.

## IV. Project History Log

The project director will maintain an up-to-date Project History Log containing any news clippings regarding the Work Skills program and summaries of any events significant to the operation of the program (e.g., personnel changes, resistance to placement of youths in community homes) which might affect the outcome of the program. The Log should also include a discussion of the possible impact that other programs operating locally might have on the Work Skills program.

## V. Data Responsibilities

The Missouri Hills staff is responsible for the completion of forms A, B, and C for all youths entering or leaving Missouri Hills since May 1, 1973 and for form C (at a minimum) for all boys on community placement on May 1. Forms A, B, and C on all Work Skills boys will thereby be availa-

ble to the evaluation unit in addition to forms on non-Work Skills youths for use in the evaluation of the Aftercare Program.

Forms should be available to the Evaluation Unit shortly after their scheduled completion date (see each form for a definition of the event in a boy's Missouri Hills career which defines the scheduled completion date.)

The Evaluation Unit will be responsible for the analysis of all data submitted.

To Be Completed On All Boys  
At Time Of Admission To  
Missouri Hills

Boy's Name: \_\_\_\_\_

MISSOURI HILLS AFTERCARE RESEARCH PROJECT  
INDIVIDUAL DATA SHEET  
HIGH IMPACT EVALUATION UNIT

Missouri Hills Number: \_\_\_\_\_

Juvenile Court Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
Mo. Day YearDate of most recent admission to Missouri Hills: \_\_\_\_\_  
Mo. Day YearWas most recent admission a return from community placement? Yes ☐ No ☐Boys living arrangement at time of admission to Missouri Hills--living with: ☐

1= mother only

4= parent and stepparent

2= father only

5= relatives

3= both parents

6= other (specify: \_\_\_\_\_)

Address of this residence: \_\_\_\_\_

Family yearly gross income: ☐

1= under \$2,999

4= \$7,000 to \$8,999

2= \$3,000 to \$4,999

5= \$9,000 or more

3= \$5,000 to \$6,999

Number of siblings in the natural family at time of admission: ☐Number of siblings with Juvenile Court Referrals: ☐School grade level at time of admission to Missouri Hills: ☐

(Code SP if special or ungraded)

## Previous Institutional or Foster Home Placement

Name of InstitutionDate AdmittedDate Released

_____	____/____/____	____/____/____
_____	____/____/____	____/____/____
_____	____/____/____	____/____/____

Number of previous Juvenile Court referrals: \_\_\_\_\_

Date and offense(s) for each referral:

MO.	DAY	YEAR	Offense(s)	Leave Boxes	Blank
<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	_____	<u>  </u>	<u>  </u>
<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	_____	<u>  </u>	<u>  </u>
<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	<u>  </u> / <u>  </u> / <u>  </u>	_____	<u>  </u>	<u>  </u>
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Note anything unusual about this case: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Missouri Hills Number: / / / / Juvenile Court Number: / / / / /

Number of runs lasting over one day during most recent Missouri Hills stay:    /    /    /

Total number of days missing while on run: / / /

Did youth join the Work Skills Program? Yes ☐ No ☐

If yes, give date joined:         /     /       
  Mo.      Day      Year

[illegible]

On-Campus jobs held while in residence:

Total Hours Worked	Reason Termin- ated
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
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81	81
82	82
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84	84
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87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

Position

Date Began

Date Terminated

1. \_\_\_\_\_ / / / / / / / / / /

2. \_\_\_\_\_ Mo. Day Year Mo. Day Year \_\_\_\_\_ ●

\*Termination Codes:

1= Quit

2= Fired

3= Transferred to new job

7= Other (write reason:

4= Runaway

5= Community Placement

6= Job Terminated

At the time of community placement did youth return to the same home from which he came at time of admission to Missouri Hills, that is:

a. Is at least one parent figure who lived with the boy at the time of the boy's admission to Mo. Hills still living in the home to which the boy is returning?

 NO

Was the boy placed:      in a community home      ☐  
                                  with relatives      ☐  
                                  in a group home      ☐  
                                  other ☐ (specify: \_\_\_\_\_)

☒ YES

Has a second parent figure living with the child at the time of the child's admission to Mo. Hills now left the home? Yes ☒ No ☐

Has a second parent figure not living with the child at the time of the child's admission to Mo. Hills now joined the home? Yes ☒ No ☐

b. Is the home to which the boy returned located at the same address as the one he was in at the time of admission?

☒ yes

☐ No

New address:

# OFF CAMPUS JOBS HELD WHILE IN RESIDENCE

Position Held	Name of Firm	Inclusive Dates for Information	Hours Per Week Employed	Total Hours Worked	Pay Rate (Per Hr.)	Maintenance and Transp. paid, if any	Reason*
1. _____	_____	____/____/____ to ____/____/____	____/	____/	\$ _____	_____	_____
2. _____	_____	____/____/____ to ____/____/____	____/	____/	\$ _____	_____	_____
3. _____	_____	____/____/____ to ____/____/____	____/	____/	\$ _____	_____	_____
		Mo. Day Year      Mo. Day Year					

NOTE: Use Multiple Lines for a Single Job if there is a change in Status for Job--such as an increase in hours per week employed

## \* Termination Codes

- 1= Quit
- 2= Fired
- 3= Transferred to a new job; found a job
- 4= Training Completed
- 5= Other (give job or training number and reason: \_\_\_\_\_)

# OFF CAMPUS TRAINING PROGRAM WHILE IN RESIDENCE

Skill for which being Trained	Training Site	Date Began	Date Ended	Did Youth Complete Training?	Amt. Tuition Paid, if any	Maintenance and transp. pd., if any	* Reason for Termination
1. _____	_____	____/____/____	____/____/____	_____	\$ _____	_____	_____
2. _____	_____	____/____/____	____/____/____	_____	\$ _____	_____	_____
3. _____	_____	____/____/____	____/____/____	_____	\$ _____	_____	_____
		Mo. Day Year      Mo. Day Year					

NOTE: IF YOUTH is to continue on a job or training program after his community placement, leave date ended and reason for termination blank. List this position again on FORM C

Was a community home used before community placement? No ☐ Yes ☐

If yes, give beginning date and ending date, if that has occurred:

    /    /     to     /    /    

School grade level at time of community placement: ☐☐  
(code SP if special or ungraded class)

I.Q., if known

Test used to determine: WISC ☐ Binet ☐ L.T. ☐  
Other ☐ (write name: )

At time of community placement, release plans call for: ☐

- 1 = Full Time Work  
2 = Full Time School  
3 = Full Time School and Part Time Work  
4 = Special Training Program (explain; )

#### Ratings

- a. Boy's program activity involvement while at Missouri Hills. (Consider degree of program involvement such as cottage life, school, work, recreation, etc. - exclude negative activity.)

Poor ☐ Fair ☐ Average ☐ Good ☐ Superior ☐

- b. Boy's leadership qualities while at Missouri Hills (Consider cottage life, school, recreation, work, etc. Leadership includes both positive and negative aspects) (Circle one)

Leader 1 2 3 4 5 Follower

- c. Boy's change in value structure while at Missouri Hills. Consider values of dependability and honesty. (Circle one)

Positive change 1 2 3 4 5 Negative change

- d. Boy's development of interpersonal relationship skills while at Missouri Hills. Consider skills in relating to adults in an acceptable manner.

Positive change 1 2 3 4 5 Negative change

- e. Boy's overall adjustment rating while at Missouri Hills. Consider all aspects of adjustment such as self understanding, impulse control, school progress, etc.

Poor ☐ Fair ☐ Average ☐ Good ☐ Superior ☐

- f. Rate the quality of family life of the boy's family he lives with at the time of community placement. Quality of life includes: housing, adequate income, ability of parents to supervise children in a healthy manner (Circle one)

Positive quality 1 2 3 4 5 Negative quality

- g. Estimate the number of offense related court referrals you would expect this boy to get in his first six months of community placement (Circle one)

0 1 2 3 4 or more

Name of Institutional Social Worker:

Note anything unusual about this case on back of this sheet.

To Be Completed  
6 Months After  
Community Placement

MISSOURI HILLS AFTERCARE RESEARCH PROJECT  
INDIVIDUAL DATA SHEET  
HIGH IMPACT EVALUATION UNIT

Missouri Hills Number:   /  /  /  /  /   Juvenile Court Number:   /  /  /  /  /  

Was community placement ever revoked? Yes        No       

If yes, give date:   /  /     /  /     /  /  

and reason: \_\_\_\_\_  
\_\_\_\_\_

Were aftercare services ever terminated: Yes        No       

If yes, give date:   /  /     /  /     /  /  

and reason: \_\_\_\_\_  
\_\_\_\_\_

Has youth left the Work Skills program? Yes        No        Never in program       

If yes, give date:   /  /     /  /     /  /  

and reason: \_\_\_\_\_  
\_\_\_\_\_

Was a community home used during the period of community placement? Yes        No       

If yes, give inclusive dates:   /  /     /  /     /  /   to   /  /     /  /     /  /  

If community home placement was terminated, give reason: \_\_\_\_\_

Is youth living at same address with the same parent figure as he was at the time of community placement?

Yes       

No        If no, indicate new address, if applicable: \_\_\_\_\_

and change in parental figure (e.g., father left, mother returned, moved from community home to home of natural parents): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# JOB RECORD SINCE DATE OF COMMUNITY PLACEMENT

Position Held	Name of Firm	Inclusive Dates for Information	Hours Per Week Employed	Total Hours Worked	Pay Rate (Per Hour)	Maintenance and Transp. paid, if any	Reason* terminated
1. _____	_____	_____ to _____	____/____/____	____/____/____	\$ _____	_____	_____
2. _____	_____	_____ to _____	____/____/____	____/____/____	\$ _____	_____	_____
3. _____	_____	_____ to _____	____/____/____	____/____/____	\$ _____	_____	_____

NOTE: Use Multiple Lines for a Single Job if there is a change in Status for Job--such as an increase in hours per week employed.

## \* Termination Codes

- 1= Quit
- 2= Fired
- 3= Transferred to a new job; found a job
- 4= Training Completed
- 5= Other (give job or training number and reason: \_\_\_\_\_)

# TRAINING AND SCHOOL RECORD SINCE DATE OF COMMUNITY PLACEMENT

Skill for which being Trained	Training Site/School	Date Began	Date Ended	Full or Part Time?	Amt. Tuition Paid, if any	Maintenance and transp. pd., if any	Did Youth Complete Training?
1. _____	_____	____/____/____ to ____/____/____	____/____/____ to ____/____/____	_____	\$ _____	_____	_____
2. _____	_____	____/____/____ to ____/____/____	____/____/____ to ____/____/____	_____	\$ _____	_____	_____
3. _____	_____	____/____/____ to ____/____/____	____/____/____ to ____/____/____	_____	\$ _____	_____	_____

CONTACTS BY WORK SKILLS STAFF

	<u>Number of Contacts with Youth</u>	<u>Number of Contacts with employer or Training Supervisor</u>	<u>Number of Contacts with Others</u>
During the first 2 months of community placement	_____	_____	_____
During 3rd and 4th month of community placement	_____	_____	_____
During 5th and 6th month of community placement	_____	_____	_____

CONTACTS BY THE AFTERCARE STAFF

	<u>Number of Contacts with Youth</u>	<u>Number of Contacts with Family</u>	<u>Number of Con- tacts w/ others</u>
Prior to community placement during youth's community home placement.	_____	_____	_____
During first 2 months of community placement	_____	_____	_____
During 3rd and 4th month of community placement	_____	_____	_____
During 5th and 6th month of community placement	_____	_____	_____

Note anything Unusual about this case: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Aftercare Worker: \_\_\_\_\_

Date form completed: \_\_\_\_\_

RECIDIVISM (List all referrals to the Juvenile Court during the first 6 months of Community Placement)

Referral 1

Date of Referral: / / / / / /

Alleged Offense(s): \_\_\_\_\_

Date of alleged offense: / / / / / / / (Check here if unknown: ☐)

Disposition: \_\_\_\_\_

Referral 2

Date of Referral: / / / / / /

Alleged Offense(s): \_\_\_\_\_

Date of alleged offense: / / / / / / / (Check here if unknown: ☐)

Disposition: \_\_\_\_\_

Referral 3

Date of Referral: / / / / / /

Alleged Offense(s): \_\_\_\_\_

Date of alleged offense: / / / / / / / (Check here if unknown: ☐)

Disposition: \_\_\_\_\_

Referral 4

Date of Referral: / / / / / /

Alleged Offense(s): \_\_\_\_\_

Date of alleged offense: / / / / / / / (Check here if unknown: ☐)

Disposition: \_\_\_\_\_

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
CIRCUIT COURT DIAGNOSTIC TREATMENT CENTER  
(S-MP32-72)  
TENTATIVE EVALUATION COMPONENT  
September 8, 1973

I. Objectives specified in the Project Grant Application, Measures of Effectiveness, Data Requirements.

- A. Objective 1 - To provide psychological and psychiatric evaluations to the Circuit Court, 22nd Judicial Circuit, and the Missouri Board of Probation and Parole for the purposes of identifying disturbed potentially dangerous persons and to make specific recommendations regarding treatment and supervision alternatives.

1. Measures of Effectiveness:

- A. Number of social history-demographic data investigations completed from 11/1/73 through end of the project.
- B. Number of clients to whom objective personality tests, projective personality tests, intelligence quotient tests, and vocational-educational skills tests were given from 11/1/73 through end of project.
- C. Number of clinical diagnostic evaluations by psychiatric consultants and classification of these evaluations into discrete psychopathologies from 11/1/73 through end of project.
- D. Number of written diagnostic evaluations resulting in recommendations to the court, or to the Missouri Board of Probation and Parole and classification of these evaluations into discrete psychopathologies from 11/1/73 through end of project.
- E. Percentage of potential clients to be referred that our actually referred to the Diagnostic Treatment Center divided by adult and juvenile referrals.

2. Data Requirements:

- A. Individual case records to be compiled into monthly statistics (sample data form, DTC-1, DTC-1A attached).
- B. Monthly statistics from the Missouri Board of Probation and Parole and from the Juvenile Court.

- B. Objective 2 - To provide a wide range of treatment to selected offenders, including individual, group, and family therapy.

1. Measures of Effectiveness:

Definition: therapy is operationally defined as treatment provided by staff psychologists who have a Ph.D. in psychology.

A psychology intern or one who has finished internship may also conduct therapy sessions if he is under the supervision of the Chief Psychologist or Supervisory Psychologist. The Special Officers, who have a bachelor's degree, do not perform therapy, but engage clients in intensive supervision and conduct ancillary contacts when appropriate.

- A. Number of clients in individual therapy, group therapy and family therapy.
- B. Number of individual therapy, group therapy, and family therapy sessions.
- C. Number of individuals under supervision by Special Officers.
- D. Number of personal client contacts by Special Officers.
- E. Number of ancillary contacts by Special Officers.
- F. Number of clients in treatment referred by Diagnostic Treatment Center to another community resource.
- G. Number of counseling, psychotherapy, or other treatment sessions with clients referred to another community resource.
- H. Number of consultative services by phone provided during the month by the Diagnostic Treatment Center to either the court or the Missouri Board of Probation and Parole. This service is operationally defined as classification or further specification of interpretations of results obtained from any individual evaluation done by the Diagnostic Treatment Center.

2. Data Requirements:

Individual case records to be compiled into monthly statistics (sample data form DTC-1, DTC-1A attached).

## II. Benefits Implied by the Program, Measures of Effectiveness, Data Requirements.

- A. Benefit 1 - The changes in attitudes, behavior, and/or educational skills of the clients referred to the Diagnostic Treatment Center from the Missouri Board of Probation and Parole and the Circuit Court, 22nd Judicial Circuit based on the number and types of services given.

### 1. Measures of Effectiveness:

A systematically randomly selected sample of half the clients referred to the Diagnostic Treatment Center from 11-1-73 through the end of the project will be chosen by the High Impact Evaluation Unit in conjunction with Center personnel. For each sampled subject an individual profile form will be completed one month, seven months, and thirteen months after the initial referral if the client is still either receiving service from the Diagnostic Treatment Center, or is on probation or parole. If the client was sentenced to jail or penitentiary or if the client's probation or parole was revoked before the first individual profile form was to be completed, only the first form needs to be completed. If the client was sentenced to jail before the completion of the second individual profile form, the second form will be completed but not the third form.

Before the completion of each individual profile form the MMPI must be administered in addition to the gathering of regular identification and behavioral information. If the client is engaged in an educational program through the recommendation and referral of the Diagnostic Treatment Center to prepare him (her) to eventually take the test for the high school General Equivalency Diploma, an Educational Skills Test, coding the client's status in Spelling, Arithmetic, and Reading, will also be given before the completion of the appropriate individual profile forms.

1. Mental Health change will be measured by the changes for each client on the eleven factors of the MMPI.
2. Attitudinal change will be measured by the changes for each client on the 18 scales of the California Personality Inventory.
3. Behavioral change will be measured by the changes for each client in the numbers of adult convictions, highest grade completed, employment status, and alcohol and drug abuse information.

4. Educational Skills will be measured by the change for each client involved in an educational program in the grade level of spelling, arithmetic, and reading.

## 2. Data Requirements:

1. Identification information from updated individual case records as indicated.
2. Behavioral information from updated individual case records as indicated, transcribed onto enclosed form DTC-2.
3. Test information (MMPI and an Educational Skills Test) from updated individual case records as indicated, transcribed onto enclosed form DTC-2.
4. Number and types of services from updated individual case records as indicated, transcribed onto enclosed form DTC-2.

## III. Project History Log

The project director is required to maintain a Project History Log containing news clippings regarding the Circuit Court Diagnostic Treatment Center and summaries of any events significant to the operation of the program which might affect its outcome. The Log should also include a discussion of the possible impact that other programs operating locally might have on the Circuit Court Diagnostic Treatment Center. This would include but not be limited to a sudden change in judicial policy in regard to probation and/or parole decision making, highly visible failures or successes of persons evaluated by and/or treated by the Circuit Court Diagnostic Treatment Center, or significant changes in the Missouri Board of Probation and Parole that would affect the referral rate or cooperation with them.

## IV. General Responsibilities

The project director will be responsible for the collection and submission of all data to the High Impact Evaluation Unit on a quarterly as completed basis. Final data due 6 weeks prior to end of award period. The project director will be responsible for coding data, but the keypunching and analysis will be provided by the Evaluation Unit.

Timothy Dee  
Evaluation Analyst  
September 8, 1973

CIRCUIT COURT DIAGNOSTIC TREATMENT CENTER  
MONTHLY DATA FORM  
ADULT COMPONENT

1. Number of social history and demographic data investigations completed during the month by the Diagnostic Treatment Center. (Indicate the total number in the two columns to the right using first column as the ten column and the second column as the one column).

1
---

1

--	--

6      7

2. Number of objective personality tests given during the month by the Diagnostic Treatment Center.

--	--

8      9

3. Number of individuals to whom projective personality tests were given by the Diagnostic Treatment Center.

--	--

10      11

4. Number of individuals to whom intelligence quotient tests were given by the Diagnostic Treatment Center during this month.

--	--

12      13

5. Number of vocational or educational skills tests given by the Diagnostic Treatment Center this month.

--	--

14      15

6. The number of clinical diagnostic evaluations by psychiatric consultants during this month.

--	--

16      17



7. The number of individuals diagnosed from psychiatric and psychological evaluations during the month classified into the following discrete categories (if more than one classification per person, make judgement as to which contributes most to the client's dysfunctioning):

Psychiatric

18	19

Psychological

20	21

01 - Unsocialized aggressive

22	23

24	25

03 - Personality-Character Disorder

26	27

28	29

04 - Anti-Social Personality

30	31

32	33

05 - Adjustment reaction

34	35

36	37

06 - Group delinquent reaction

38	39

40	41

07 - Neurotic reaction

42	43

44	45

08 - Borderline psychosis

46	47

48	49

09 - Psychotic

50	51

52	53

10 - Mental Retardation

Psychiatric

54	55

Psychological

56	57

11 - Organic brain dysfunction

58	59

60	61

12 - Dependant

62	63

64	65

14 - Alcoholism

66	67

68	69

15 - Drug User

70	71

72	73

16 - Other, specify \_\_\_\_\_

74	75

76	77

17 - Sexual deviation

8. The total number of written diagnostic recommendations to the court during this month.

2
1

6	7

9. The total number of written diagnostic recommendations to the Missouri Board of Probation and Parole during this month.

8	9

10. The total number of individuals receiving treatment during the present month by contractual community resource.

10	11

11. Total number of counseling, psychotherapy, or other treatment service sessions with individuals referred from the Diagnostic Treatment Center to a contractual community resource. Please specify most frequent types of treatment service.

---

---

---

12	13

12. Total number of clients in individual therapy.

14	15

13. Total number of individual therapy sessions.

16	17

14. Total number of clients in group therapy.

18	19

15. Total number of group therapy sessions.

20	21

16. Total number of families involved in family therapy.

22	23

17. Total number of family therapy sessions.

24	25

18. Total number of individuals under supervision by Special Officers.

26	27

19. Total number of personal client contacts by Special Officers.

28	29

20. Total number of ancillary contacts; i.e., employment visit, family or significant other personal contacts by Special Officers.

30	31

21. Total number of telephone consultative services provided during the month by the Mental Health Team to either the court or the Missouri Board of Probation and Parole exclusive of the services provided above.

32	33

YEAR:

CIRCUIT COURT DIAGNOSTIC TREATMENT CENTER  
MONTHLY DATA FORM  
JUVENILE COMPONENT

1. Number of social history and demographic data investigations completed during the month by the Diagnostic Treatment Center. (Indicate the total number in the two columns to the right using first column as the ten column and the second column as the ones column).

3
1

6	7

2. Number of objective personality tests given during the month by the Diagnostic Treatment Center.

8	9

3. Number of individuals to whom projective personality tests were given by the Diagnostic Treatment Center.

10	11

4. Number of individuals to whom intelligence quotient tests were given by the Diagnostic Treatment Center during this month.

12	13

5. Number of vocational or educational skills tests given by the Diagnostic Treatment Center.

14	15

6. The number of clinical diagnostic evaluations by psychiatric consultants during this month.

16	17

7. The number of individuals diagnosed from psychiatric and psychological evaluations during the month classified into the following discrete categories (if more than one classification per person, make judgement as to which contributes most to the client's dysfunctioning):

Psychiatric

18	19

Psychological

20	21

01- Unsocialized  
aggressive

# Psychiatric

22	23

26	27

30	31

34	35

38	39

42	43

46	47

50	51

54	55

58	59

# Psychological

24	25

28	29

32	33

36	37

40	41

44	45

48	49

52	53

56	57

60	61

03-Personality-Character Disorder

04-Anti-Social Personality

05-Adjustment reaction

06-Group delinquent reaction

07-Neurotic reaction

08-Borderline psychosis

09-Psychotic

10-Mental Retardation

11-Organic brain dysfunction

12-Dependant

Psychiatric

62	63

66	67

70	71

74	75

Psychological

64	65

68	69

72	73

76	77

14-Alcoholism

15-Drug User

16-Other, specify \_\_\_\_\_

17-Sexual deviation

8. The total number of written diagnostic recommendations to the court during this month.

4
1

6	7

9. The total number of individuals receiving treatment services (as distinguished from the diagnostic services) by contractual community resource.

8	9

10. Total number of counseling, psychotherapy, or other treatment service sessions with individuals referred from the Mental Health team to a contractual community resource. Please specify most frequent types of treatment services.

10	11

11. Total number of clients in individual therapy.

12	13

---



---



---

7. Number of previous adult felony convictions and commitments to juvenile correctional facility due to a crime committed

Impact	
47	48

Non-Impact	
49	50

8. Last previous felony arrest for which placed under institutional or community supervision. Do not include present offense. If none code 000; otherwise, use offense code attached to indicate type of offense

51	52	53

9. Number of previous adult misdemeanor convictions

00) None

01) one

02) two

ETC.

99) No info. or not applicable

54	55

- Present Offense(s) (See attached code sheet)  
If only one offense, code other squares zero.

56	57	58

59	60	61

62	63	64

11. Highest grade completed

00) none

03) 3rd grade

01) 1st grade

ETC.

02) 2nd grade

99) No info.

65	66

12. Employment History

0-Currently unemployed or layed off for one month or more

1-Currently unemployed or layed off for less than one month

2-Currently employed for less than 6 months

3-Currently employed for 6 months to one year

4-Currently and continuously employed for one year or more

67

13. Alcohol involvement

0-None reported

1-Alcohol involved in committing offense

2-Alcohol problem, but does not admit it

3-Alcohol problem and admits it

4-Both 1 and 2

5-Both 1 and 3

68



CIRCUIT COURT DIAGNOSTIC TREATMENT CENTER

INDIVIDUAL PROFILE FORM

1. Client File Number

2	3	4	5	6

2. Sex 1) Male  
2) Female  
9) No info.

7

3. Race 1) Caucasian  
2) Negro  
3) other  
9) No info.

8

4. Dates

Date of Guilty Plea or Finding - Use only if it is probation - leave blank if N/A.

Month		Day		Year	
9	10	11	12	13	14

Date placed on probation leave blank if N/A

Month		Day		Year
15	16	17	18	

Date of referral to DTC

Month		Day		Year	
21	22	23	24	25	26

Date placed on parole leave blank if N/A

Month		Day		Year
27	28	29	30	

Date of Birth

Month		Day		Year	
33	34	35	36	37	38

Date Completion of this form:

Month		Day		Year
39	40	41	42	

5. Age at first arrest

- |             |                |
|-------------|----------------|
| 1) Under 10 | 5) 19-21       |
| 2) 10-13    | 6) 22-26       |
| 3) 14-16    | 7) 27 or older |
| 4) 17-18    | 9) No info.    |

45

6. Age at first commitment or sentence to a correctional facility by a court

- |             |                |
|-------------|----------------|
| 0) none     | 4) 17-18       |
| 1) under 10 | 5) 19-21       |
| 2) 10-13    | 6) 22-26       |
| 3) 14-16    | 7) 27 or older |
|             | 9) No onfo.    |

46

14. Drug Abuse (Code Most Severe)

0-None reported

1-Present experimental use of non-addictive drug or former regular use of non-addictive drug

2-Repeated and presently sustained use of non-addictive drug

3-Present experimental use or former regular use of addictive drug

4-Present regular use of addictive drug

--

69

15. History of diagnosed mental disorder

0-None

1-Involving in-patient treatment

2-Only involving out-patient treatment with medication

3-diagnosed but no treatment received

--

70

16. Client File Number

--	--	--	--	--

2 3 4 5 6

17. M.M.P.I. (Code Raw Scores with K) If no test or retest given, code 9 for each square

L

--	--

7 8

F

--	--

9 10

K

--	--

11 12

Hs

--	--

13 14

D

--	--

15 16

Hy

--	--

17 18

Pd

--	--

19 20

Mf

--	--

21 22

Pa

--	--

23 24

Pt

--	--

25 26

Sc

--	--

27 28

Ma

--	--

29 30

Si

--	--

31 32

18. Educational Skills Test (Code grade level--example 9.1 equals

0	9	1
---	---	---

)

If no test or retest given, code 999

Spelling

33	34	35

Arithmetic

36	37	38

Reading

39	40	41

19. Psychiatric and Psychological evaluation  
by category

Psychiatric

42	43

Psychological

44	45

01-Unsocialized aggressive  
02-Personality-Character Disorder  
03-Anti-Social Personality  
04-Adjustment reaction  
05-Group delinquent  
06-Neurotic reaction  
07-Borderline psychosis

08-Psychotic  
09-Mental Retardation  
10-Organic brain dysfunction  
11-Dependant  
12-Alcoholism  
13-Drug User  
14-Other (specify) \_\_\_\_\_  
15-Sexual deviation

20. Services

From date of referral, number of individual therapy  
sessions in which client participated

46	47

From date of referral, number of group therapy  
sessions in which client participated

48	49

From date of referral, number of family therapy  
sessions in which client participated

50	51

From date of referral, number of personal super-  
visory contacts between client and Special Officer from  
the Diagnostic Treatment Center

52	53

21. Present status of client

54

- 1-In jail (detention) or on bond awaiting sentence  
2-In jail or penitentiary (institutional commitment)  
probation/parole (D.J.O supervision) denied  
Date Denied: (Code 9 in each column if not applicable)

Month	
55	56

Day	
57	58

Year	
59	60

- 3-In jail or penitentiary (institutional commitment)  
probation/parole (D.J.O supervision) revoked  
Date of revocation request: (Code 9 in each column if not applicable)

Month	
61	62

Day	
63	64

Year	
65	66

- 4-On probation/parole (D.J.O. supervised) but no longer  
receiving diagnostic or treatment services from the Diagnostic  
Treatment Center  
Date of Diagnostic/Treatment Service termination

Month	
67	68

Day	
69	70

Year	
71	72

- 5-On probation/parole (D.J.O. supervision) and receiving diagnostic  
treatment services from the Diagnostic Treatment Center.

6-Other, specify: \_\_\_\_\_

22. If client was on probation and probation was revoked,  
reason for revocation:

- 1 - New arrest  
2 - New Conviction  
3 - Technical violation  
4 - Combination of 1 or 2 and 3  
9 - Not applicable

73

23. If probation revocation was due to new arrest  
or conviction, specify type:

- 1 - Impact Felony  
2 - Non-Impact Felony  
3 - Misdemeanor  
9 - Not applicable

74

24. California Psychological Inventory

Do 2      3	Cs 4      5	Sy 6      7	Sp 8      9	Sa 10     11
Wb 12     13	Re 14     15	So 16     17	Sc 18     19	To 20     21
Gi 22     23	Cm 24     25	Ac 26     27	Ai 28     29	Ie 30     31
Py 32     33	Fx 34     35	Fe 36     37		

HIGH IMPACT ANTI-CRIME PROGRAM  
ST. LOUIS - PRE-TRIAL RELEASE PROGRAM  
TENTATIVE EVALUATION COMPONENT, SEPTEMBER 8, 1973

I. Objectives Specified in the Project Grant Application, Measures of Effectiveness, Data Requirements.

- A. Objective 1 - Investigate and make recommendations as to release for all persons against whom warrants were issued for state offenses, both misdemeanors and felonies, in the City of St. Louis, Missouri.

1. Measures of Effectiveness:

- a. Number of individuals against whom Impact and Non-Impact felony warrants were issued compared with the respective months of 1972.
- b. Number of individuals against whom misdemeanor warrants were issued compared with respective months of 1972.
- c. Total number of written recommendations to court for release compared with figures for the nominal bond project for respective months of 1972; current statistics given separately for misdemeanor, Non-Impact and Impact felony charges, giving type of recommendation:
  - 1) professional bond
  - 2) community release, with only general office instructions
  - 3) community release with volunteer sponsor
  - 4) community release to Community Treatment Program as out-client
  - 5) Release to in-patient treatment facility
  - 6) 10% bond payable to court

2. Data Requirements (use data form PTR-2; sample attached):

- a. Police Department records giving by month the number of individuals against whom Impact Felony, Non-Impact, and Misdemeanor warrants were issued from 7/1/72 through the end of the project.
- b. Monthly office statistics gathered from project investigators for the number and types of written recommendations to court for release from 7/1/72 through the end of the project.

- B. Objective 2 - Supervise all individuals released under tenets of the program to insure compliance

with conditions of release.

1. Measures of Effectiveness:

Number of persons released to the Pre-Trial Release Program; given separately for misdemeanor, Non-Impact, and Impact felony charges and for:

- 1) community release with only general office instructions
- 2) community release with volunteer sponsor
- 3) community release to Community Treatment Programs as out-client
- 4) release to in-patient treatment facility
- 5) 10% bond payable to court

This number will be compared with the number of persons released to the nominal bond project for respective months in 1972.

2. Data Requirements (use data form PTR-2)

Monthly statistics available from project investigators from 9/1/72 through end of project.

- C. Objective 3 - Maintain a success/failure rate comparable with previous experience in the nominal bond project. Success is defined for those in the Pre-Trial Release Program as completion of the bond period without bond forfeiture. Failure means that a person's bond is forfeited and a commitment to jail is ordered until final disposition of the case before the court.

1. Measures of Effectiveness:

- a. Number of persons released to the Pre-Trial Release Program from 7/1/73, given separately for misdemeanor, Non-Impact and Impact felony charges, who successfully complied with all conditions of the Pre-Trial Release Program and the court of jurisdiction, compared with figures of the nominal bond project in 1972.
- b. Number of persons released to the Pre-Trial Release Program whose bond was revoked compared with figures of the nominal bond project for 1972; current figures given separately for misdemeanor, Non-Impact and Impact felony charges for:
  - 1) failure to appear in court
  - 2) re-arrest
  - 3) other

2. Data Requirements

**CONTINUED**

**1 OF 2**



Monthly statistics available from project investigators from 9/1/72 through the end of the project using enclosed sample data form PTR-2.

## II. Other Useful Information

An individual profile of each of a randomly selected sample of 400 persons chosen by the High Impact Evaluation Unit against whom a felony or misdemeanor warrant(s) has been issued will be compiled giving client identification data (without the client's name), social data used in the investigation, number of days between issuance of warrant and judicial bonding decision, and results of investigation. A comparison of the results of this information with information on a comparable number of defendants against whom felony and misdemeanor warrants were issued for state offenses during the nominal bond project will be made as the availability of prior data will permit. A sample of the data form (PTR-1) to be used to gather and code the information is attached. Completion of this form for each person in the chosen sample will be done for each question up to and including the point of the judicial bonding decision and will be submitted on a quarterly, as completed basis. When the final disposition of each of these cases is made, the final questions will be answered and submitted to the High Impact Evaluation Unit on an as compiled basis.

## III. Project History Log

The project director is required to maintain a Project History Log containing news clippings regarding the Pre-Trial Release Program and summaries of any events significant to the operation of the program which might affect its outcome. The Log should also include a discussion of the possible impact that other programs operating locally might have on the Pre-Trial Release Program. This would include but not be limited to the establishment of a new central bonding agency for the City, a sudden change in judicial policy affecting the City of St. Louis, highly visible failures or successes of persons released to the Pre-Trial Release Program or significant change in the confined Pre-Trial population due possibly to the Pre-Trial Release Program or seriously affecting it.

## IV. General Responsibilities

The project director will be responsible for the collection and submission of all data to the High Impact Evaluation Unit on a quarterly as compiled basis. Final data due six weeks prior to end of award period. The project director will be responsible for coding the data, but the keypunching and analysis will be provided by the Evaluation Unit.

Timothy J. Dee  
Evaluation Analyst  
9-8-73

PRE-TRIAL RELEASE PROGRAM  
MONTHLY STATISTICS

MONTH: \_\_\_\_\_

YEAR: \_\_\_\_\_

1. Number of individuals against whom warrants were issued this month for:      Impact Felony Offenses \_\_\_\_\_
- Non-Impact Felony Offenses \_\_\_\_\_
- Misdemeanor Offenses \_\_\_\_\_

If a person is presently charged with more than one offense, he (she) is only counted once. Count most serious offense.

2. Number of written reports sent this month to court recommending against Release to Pre-Trial Release Program for:      Impact Felony Offenses \_\_\_\_\_
- Non-Impact Felony Offenses \_\_\_\_\_
- Misdemeanor Offenses \_\_\_\_\_

If a person is presently charged with more than one offense, he (she) is only counted once. Count most serious offense.

3. Number of decisions by court against Release to Pre-Trial Release Program with benefit of a written recommendation by the Pre-Trial Release Program this month for:      Impact Felony Offenses \_\_\_\_\_
- Non-Impact Felony Offenses \_\_\_\_\_
- Misdemeanor Offenses \_\_\_\_\_

Count most serious offense

4. Number of recommendations for persons to be released to the Pre-Trial Release Program this month under the following conditions:

	Misdemeanor	Non-Impact Felony	Impact Felony
a) Community Release with only general office instructions	_____	_____	_____
b) Community release with volunteer sponsor	_____	_____	_____
c) Community release to Community Treatment Program as out-client	_____	_____	_____
d) Release to in-patient treatment facility	_____	_____	_____



PRE-TRIAL RELEASE FORM

1. Client Identification:

1	2	3

Please code 9 in each column  
of a question in which data  
is irretrievable

2. Birthdate:

4	5

6	7

3. Race:

- 1-Caucasian
- 2-Afro-American
- 3-Oriental
- 4-Mexican-American
- 5-Other

8

4. Sex:

- 1-Unknown
- 2-Male
- 3-Female

9

5. Present Pending Offenses  
If only one offense code other  
squares with all zeroes:

SEE ATTACHED OFFENSE CODE

First Pending Offense

10	11	12

Second Pending Offense

13	14	15

Third Pending Offense

16	17	18

6. Length at present residence

- 1-less than 6 months
- 2-6 months to one year
- 3-one year to two years
- 4-two years or longer

19

7. Length of residence in St. Louis

- 1-less than 6 months
- 2-6 months to one year
- 3-one year to two years
- 4-two years to five years
- 5-five years or longer

20

8. Living with:

- 1-spouse or parents
- 2-other blood relatives
- 3-friend
- 4-alone

21

9. Marital Status:

a. Presently Married?

- 1-yes  
2-no  
3-unknown

☐

22

b. If married, living w/  
spouse?

- 1-yes  
2-no  
3-unknown

☐

23

c. Ever been divorced?

- 1-yes  
2-no  
3-unknown

☐

24

10. Felony convictions

0-none

1-1

2-2

3-3

4-4 or more

☐

25

11. Misdemeanor convictions

0-none

1-1

2-2

3-3

4-4 or more

☐

26

12. Education

Code number of years of school  
completed

00-no formal education

01-1st grade

02-2nd grade

03-3rd grade

Etc.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

27

28

13. Employment

0-Currently unemployed for  
one year or more

1-Currently unemployed for  
less than one month

2-Currently employed for  
less than 6 months

3-Currently employed 6  
months to one year

4-Currently and continuously  
employed one year or more

☐

29

14. Income

0-None

1-\$1.00 to \$50.00 weekly

2-\$51.00 to \$100.00 weekly

3-\$101.00 to \$150.00 weekly

4-over \$150.00 weekly

9-unknown

☐

30

15. Previous probation or parole record

0-Never been on probation or parole

1-Successfully completed probation  
or parole

2-Previous probation or parole revoked

☐

31

16. Previous bond record:  
0-never been released  
on bond  
1-Successfully completed  
bond release  
2-Previous bond revocation
17. Alcohol involvement:  
0-none reported  
1-Alcohol involved in  
offense  
2-Chronic alcohol involve-  
ment  
3-Both 1 and 2
18. Drug Abuse:  
0-None reported  
1-Experimental use of  
non-addictive drug or  
former regular use of  
non-addictive drug  
2-Repeated and sustained  
use of non-addicting drug  
3-Experimental use of former  
regular use of addictive  
drug  
4-Regular use of addictive  
drug
19. Present Health  
0-No present physical  
or mental problems  
diagnosed as requiring  
treatment  
1-Present physical disability  
diagnosed as requiring treat-  
ment  
2-Present mental disorder diagnosed  
as requiring treatment  
3-Both 1 and 2
20. History of mental disorder  
0-None  
1-Only involving in-patient  
treatment  
2-involving out-patient treat-  
ment with medication  
3-Unknown
- 21a. Recommendation for Release  
00-Professional Bond  
01-Community release w/only  
general office instructions  
02-Community release w/volunteer  
sponsor and general office in-  
structions  
03-Community release to Community  
Treatment program as out-client  
and phone supervision  
04-Release to in-patient health facil-  
ity

☐

32

☐

33

☐

34

☐

35

☐

36

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

37

38

☐

39

22. Released to Pre-Trial Release Program

1 - Yes

2 - No

☐

40

23. Failed to Appear during Pre-Trial Release Period

1-Yes

2-No

3-Not Released to Pre-Trial Release Program

☐

41

24. Rearrested during Pre-Trial Release Period

1-Yes

2-No

3-Not released to Pre-Trial Release Program

☐

42

25. Offense(s) for which Re-arrested  
Refer to coding for question Number 5

If not re-arrested, put all zeroes in square:

First Offense

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

43 44 45

Second Offense

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

46 47 48

Third Offense

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

49 50 51

26. Bond revoked during Pre-Trial Release Period

1-Yes

2-No

3-Not released to Pre-Trial Release Program

☐

52

27. Reason for bond revocation

1-Failed to Appear

2-Rearrested

3-Not released to Pre-Trial Release Program

4-Other (Specify) \_\_\_\_\_

☐

53

28. Procedural Dates:

Date of Arrest

MONTH		DAY		YEAR	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54	55	56	57	58	59

PTR Report Signed by Supervisor

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60	61	62	63	64	65

Judicial bonding decision

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
66	67	68	69	70	71

Final disposition of case

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
72	73	74	75	76	77

29. Final disposition code to  
be read for each offense:  
If only one offense code other  
squares zero

First Offense

78

1-Found guilty of original  
offense by trial

Second Offense

79

2-Pleaded guilty to original  
offense

3-Pleaded guilty to reduced  
felony

4-Pleaded guilty to offense  
reduced to misdemeanor

Third Offense

80

5-Found not guilty or  
Charge Nolle Prossed

6-Other (specify \_\_\_\_\_)



ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
ST. LOUIS CITY CORRECTIONS  
TENTATIVE EVALUATION COMPONENT  
SEPTEMBER 8, 1973

I. Objectives specified in the Project Grant Application, Measures of Effectiveness, Data Requirements.

A. Objective 1 - Provide medical services for residents who are accused or sentenced public offenders detained at the Municipal Jail and the Medium Security Institution.

1. Measures of Effectiveness:

- a. Number of initial physical screenings monthly from 10-1-73 through the end of the project. Screenings consist of identification information, medical history, and present medical complaints obtained verbally from patient. Screenings also include the following examinations: weight, blood-pressure, VDRL.
- b. Number of chemistries and bacteriologies done per month from 10-1-73 through the end of the project.
- c. Number of contagious diseases, acute physical ailments, non-acute physical ailments, and psychiatric disorders diagnosed and treated monthly from 10-1-73 through the end of the project. For purposes of evaluation diagnosis of physical ailment is herein defined as that medical conclusion of pathology determined at the correctional institution from observation, verbal report, initial screening examination, and at least one bacteriology, chemistry or X-ray. Diagnosis of psychiatric disorder is herein defined as that medical conclusion of psychopathology determined from symptomatology documented in the patient's medical record on the basis of observation and verbal report. Symptomatology is to be within most recently accepted American Psychiatric Association Guidelines for those symptoms applicable to specific psychopathologies. Treatment is herein defined as that medicine given to patients having been either diagnosed at the correctional institution or diagnosed elsewhere.
- d. Number of residents referred to hospital for medical-dental problems monthly from 10-1-73 through the end of the project.

## 2. Data Requirements:

Monthly office statistics gathered from the medical section to be coded on the suggested enclosed data form DAS-3.

- B. Objective 2 - Provide social services for residents in City Jail and the Medium Security Institution; social services to include initial screening, individual and group counseling sessions, community contacts and referral services, programming of the therapeutic community, and appropriate post release services.

### 1. Measures of Effectiveness:

- a. Number of initial interviews and classification recommendations per month from 10-1-73 through the end of the project. For purposes of evaluation classification is herein defined as that initial housing placement to a particular area within the institution in accordance with written guidelines devised to segregate residents according to sex, age, aggressiveness, medical or psychiatric problems, and institutional programming.
- b. Percentage of new residents initially interviewed by social service and recommended for institutional classification, that are actually classified according to that recommendation per month from 10-1-73 through the end of the project.
- c. Number of follow-up interviews or individual counseling sessions per month from 10-1-73 through the end of the project.
- d. Number of community contacts both personal and by phone by social worker with resident's attorney, family, probation officer, employer, school, and friends, per month from 10-1-73 through the end of the project. Personal community contact is defined as a face-to-face meeting with a "significant other" of a resident rather than a phone call.
- e. Number of residents who joined, voluntarily quit but remained in jail, who were asked to leave, and who terminated because of release from the institution, the therapeutic community at the Medium Security Institution, per month from 10-1-73 through the end of the project.
- f. Number of post-release referrals for professional services for medical, psychiatric,

family services, education-vocational training, etc., from 10-1-73 through the end of the project. A referral consists of a letter written by the social worker on behalf of and with consent of the resident to a professional service or training agency for post-release services.

## 2. Data Requirements:

Monthly office statistics gathered from the social service section to be coded on the suggested enclosed data form DAS-3.

- C. Objective 3 - Increase the educational level and the chances of employability of all residents sentenced to the Medium Security Institution through the availability of an educational-vocational diagnostic unit, educational programs, vocational programs, and job placement programs.

## 1. Measures of Effectiveness:

- a. Number of residents sentenced to the Medium Security Institution and expected to be confined in a sentenced status for periods of 1 to 2 months, 2-3 months, 3-6 months, more than six months, to be compiled from 10-1-73 monthly through the end of the project.
- b. Number of Intelligence Quotient, Vocational, Educational Skills tests, and Objective Personality tests given per month from 10-1-73 through the end of the project.
- c. The number of residents who started, terminated before completion, and completed the following programs per month from 10-1-73 through the end of the project:
  - (1) Adult Basic Education course
  - (2) Preparation course for G.E.D. examination
  - (3) Electronics course
  - (4) Auto Body course
  - (5) Community Vocational Training
- d. Number of men employed full time 30 hours per week or more for a period of at least 30 days, having started on the job no later than 30 days after release from the Medium Security Institution and having obtained such jobs through the direct referral of the job placement program. These residents are to be categorized under those who successfully completed one of the

educational-vocational programs and those who started but did not successfully complete one of the educational /vocational programs with those paroled and those "flat timed."

2. Data Requirements:

Monthly office statistics gathered from the educational and vocational diagnostic and training services section to be coded on the suggested enclosed data form DAS-3.

- D. Objective 4 - Provide training to jail operations, jail management, and human relations for the correctional officer staff.

1. Measures of Effectiveness:

- a. Number of correctional officer personnel who enrolled in jail operations course, jail management course, and human relations course per month from 10-1-73 through the end of the project.
- b. Number of correctional officer personnel who complete the jail operation course, jail management course, and human relations course per month from 10-1-73 through the end of the project.
- c. Number of classes in jail operations, jail management, and human relations held monthly from 10-1-73 through the end of the project. A class is defined herein for evaluation as an instructional, regularly scheduled meeting between the instructor and more than one correctional officer, the content of which meeting is to include some part of the outline for the appropriate course to be taught.
- d. Percentage of correctional officer personnel who are enrolled in the three training courses who attend every scheduled class in the respective course per month from 10-1-73 through the end of the project.
- e. Randomized sample of every third correctional officer in both institutions selected by ranking the last names of the correctional officers alphabetically and selecting every third person from A to Z. A questionnaire will be completed by the Correctional Training Officer for each selected officer during the month of October, 1973, April, 1974 and September, 1974. This questionnaire will compare those officers who are enrolled or have completed one of the correctional officer

training programs while attending all class sessions appropriate to that course with those officers who are either not presently enrolled or have not completed one of the correctional training programs while attending all class sessions appropriate to that course. The items of comparison will center on absences from work (not including vacation) and disciplinary suspensions from work.

2. Data Requirements:

- a. Monthly office statistics gathered from the staff training section to be coded on the suggested data form DAS-3.
- b. Six item questionnaire; enclosed sample data form DAS-5.

E. Objective 5 - Provide volunteer services for residents in City Jail and the Medium Security Institution.

1. Measures of Effectiveness:

The number of volunteers, the number of volunteer hours with residents, and the number of residents directly involved in the following volunteer programs: guide for better living course, creative expression group, drug abuse and general problems counseling, percussion, guitar and other instruments class, tutorial programs, medical programs, post-release supervision. This information is to be compiled on a monthly basis from 10-1-73 through the end of the project for each correctional institution.

2. Data Requirements:

Monthly office statistics gathered from the volunteer section to be coded on the suggested enclosed data form DAS-3.

F. Objective 6 - Provide basic recreational activities for the residents of the City Jail and the Medium Security Institution.

1. Measures of Effectiveness:

- a. Number of participants in the number of regular recreation sessions categorized under: roller skating, ball games, arts and crafts, and free play.
- b. Number of tournaments, movies, and special events involving residents as either spectators and/or participants.

## 2. Data Requirements:

Monthly office statistics gathered from the recreational section to be coded on the suggested enclosed data form DAS-3.

- G. Objective 7 - Provide the 11,000 people confined in the Department of Welfare city institutions each year the benefits of a comprehensive treatment and service program.

### 1. Measures of Effectiveness:

- a. Number of people processed through the City Jail, number and seriousness of offenses, and length of pre-trial status.
- b. Number and types of treatment and services provided to a systematic randomly selected sample of 300 residents of both the City Jail and the Medium Security Institution with results quantified in terms of change in attitudinal adjustment, educational skills, employability, employment, and rearrest/reconviction.
- c. Perceived effectiveness by the custody staff of the new program staff soon after they first started and how the custody staff perceive the new program staff at the beginning of the funding period (approximately November, 1973).
- d. The custody staff's awareness of the changes in conflict between residents, and between residents and staff, during the year prior to the present funding period.
- e. The number of cell transfers of residents within each of the correctional institutions.

### 2. Data Requirements:

- a. Data on every third person processed into the City Jail, to be compiled on a daily basis from the Daily Movement Sheet using enclosed sample data form DAS-1 from 1-1-72 through the end of the project.
- b. Individual profile form compiled on 300 residents in a pre-test post-test design with the selection of the samples by the High Impact Evaluation Unit in coordination with the Division of Adult Services to be started by November 1, 1973 with 1/5 of the total to be selected each month

and the sampling procedure ending by April 30, 1974. Sample data form DAS-4 is enclosed.

- c. A seven item questionnaire to be given to the custody staff of each correctional institution who have been employed in their present positions for at least one year. This includes the two wardens, the correctional officer supervisors, and the correctional officers. This questionnaire will be given at the beginning of the funding period and close to the end of the first year. In regard to the correctional officers who are no longer employed under the Division of Adult Services after the first test, their scores will be eliminated in the pre-test post-test comparison. Sample questionnaire DAS-2 is enclosed.
- d. A list of cell transfers is available on a daily basis from the Daily Movement Sheet and will be gathered on a monthly basis from 10-1-72 through the end of the project. Sample questionnaire DAS-3, item numbers 28 and 29, is enclosed.

### III. Project History Log

The project director is required to maintain a Project History Log containing news clippings regarding the St. Louis City Corrections Project and summaries of any events significant to the operation of the program which might affect its outcome. The Log should also include a discussion of the possible impact that other programs operating locally might have on St. Louis City Corrections project. This would include, but not be limited to, the implementation of the regional jail system in Missouri, the impact of the Pre-Trial Release Program, the activities and impact of the organization consulting to the St. Louis Division of Adult Services, and any visible successes or failures of persons having been involved with the Division of Adult Services, the success or failures seeming to be related to the treatment received while in the custody of project personnel.

### IV. General Responsibilities

The project director will be responsible for the collection and submission of all data to the High Impact Evaluation Unit on a quarterly as completed basis. The project director will be responsible for coding the data, but the keypunching and analysis will be provided by the Evaluation Unit.

Timothy J. Dee  
Evaluation Analyst  
September 8, 1973

## City Jail Data Sheet

Instructions: Enter every third person who is processed into the City Jail for the first time on the charge presently detaining him (her). Compile this list daily and do not include Workhouse Returns or MSP Returns. Begin this data compilation on Jan. 1, 1972 using the attached coding sheet.

LAST NAME	FIRST NAME	MIDDLE NAME	BOND STATUS	OFFENSE				COURT	D.O.A.	D.O.A. REL.	RELEASED TO	DATE OF FINAL DISPOSI
				1st	2nd	3rd	4th					
	17	25	30	32	35	40	44	48	50	57	64	66



CITY JAIL  
CODE GUIDELINES FOR FORM DAS-1

Name: please indicate the full name of the person including middle name when given using the following order: last name, first name, middle.

Bond Status: please mark:

- "1" for a person who is placed in City Jail on Pre-Trial status not having made bond
- "2" for a person who is placed in City Jail on Pre-Trial status but has had a bond Forfeiture for the present charge against him/her
- "3" for a person who is placed in City Jail after sentencing by the court on which charge the person was out on bond.

Offense: please indicate the offense by numerical code instead of by name. The following is the offense coding list. Please indicate code for first and other present offenses under appropriate column.

- 001 Murder 1 or 2
- 002 Negligent Manslaughter
- 003 Kidnapping
- 004 Hijacking
- 010 Robbery 1 DDW
- 011 Robbery
- 012 Bank Robbery
- 013 Other Federal Robberies
- 020 AWIKWM or AWIMWM or other felonious assault
- 030 Burglary 1 or 2
- 031 Federal Burglary
- 040 Stealing over \$50.00 or Stealing from a Person
- 050 Stealing a Motor Vehicle or Operating or Riding W/O the Owner's Consent or Tampering with a Motor Vehicle.
- 051 Dyer Act
- 060 Forgery, Fraud, or Larceny by Check
- 061 Theft of U.S. Mail
- 065 CCW or Exhibiting DDW or Flourishing DDW
- 070 Forcible Rape
- 071 Statutory Rape
- 072 Sex Offenses Against Juveniles
- 074 Sodomy
- 075 Prostitution
- 080 Felonies in violation of drug laws
- 090 Other State Felony Offenses
- 091 Other Federal Offenses
- 101 Non-Support
- 102 Stealing Under \$50
- 103 Attempted Stealing Under \$50
- 104 Stealing by Deceit Under \$50
- 105 Defrauding an Innkeeper
- 106 Possession of Marijuana
- 107 Minor in Possession of Intoxicating Liquor

108 Serving Intoxicating Liquor to a Minor  
109 Destruction of Property  
110 Malicious Destruction of Property  
111 Injury to a Building  
112 Common Assault  
113 Fraudulent Use of a Credit Card  
114 Drawing, Uttering, or Delivering Checks  
115 Making a false statement to obtain unemployment compensation  
116 Climbing in and upon a Motor Vehicle  
117 Riding in a Stolen Auto  
118 Driving while intoxicated  
119 Operating a Motor Vehicle while License is revoked or suspended  
120 All other State Misdemeanor Offenses  
130 All other City Ordinance Offenses

Court: please indicate the court of jurisdiction of person when admitted to the Jail.

1. CCC 2
2. CCC 1
3. C.C. 16
4. One of the other Circuit Courts
5. Federal Court
6. City Court
9. Unknown

D.O.A.: Date of Arrival, include the month, day, and year (example 07-10-73 or 01-01-73).

D.O. Rel.: Date of Release, include the month, day, and year (example 12-01-73).

Released To: please indicate the place to which a person is released after final disposition of the case(s) pending before the court with the code as follows:

1. Missouri Department of Corrections  
or USSK
2. Medium Security Institution or serve  
sentence at City Jail
3. Missouri Board of Probation and Parole  
or other probation department
4. Straight release
5. Released on Bond
6. Other, specify on back of data sheet

Date of Final Disposition: include the month, day, and year (example 05-21-73)

QUESTIONNAIRE

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SHIFT: \_\_\_\_\_

DATE: \_\_\_\_\_

1. After the Social Workers and other new program staff had been here approximately two months how would you have rated their effectiveness in helping to relieve the tensions of this institution and make it a better place for you to work?

(Circle your choice)

- (a) Excellent
- (b) Good
- (c) Average
- (d) Poor
- (e) Very Bad

2. In regard to physical violence or verbal abuse between one resident (inmate) and another or other residents (inmates), you have seen or been involved in

(Circle your choice)

- (a) more
- (b) less
- (c) about the same

amount of trouble now than there was before the program staff was hired.

3. In regard to physical violence or verbal abuse between residents (inmates) and Correctional Officers or institutional administration, you have seen or been involved in

(Circle your choice)

- (a) more
- (b) less
- (c) about the same

amount of trouble now than there was before the program staff was hired.

4. In regard to physical violence or verbal abuse between one resident (inmate) and another or other residents (inmates) that you believe exists in this institution but have not directly experienced you believe there is

(Circle your choice)

- (a) more
- (b) less
- (c) about the same

trouble than before the program staff was hired.

5. Now that the new program staff has been at this correctional institution for a fairly lengthy period of time, how would you rate their effectiveness in helping to relieve the tensions of the institution and make it a better place for you to work?

(Circle your choice)

- (a) Excellent
- (b) Good
- (c) Average
- (d) Poor
- (e) Very Bad

6. There are seven parts to the new program staff. Below is a list of these sections and beside each section are two categories - help and hurt. "Help" means that the member(s) of the respective section help to make this correctional institution a better place for you to work. "Hurt" means that the member(s) of the respective section help to make this institution a worse place for you to work. Please circle one of the numbers under the "help-hurt" headings according to the degree to which they influenced the institution in regard to your work. If you feel that one or more of the sections had no affect on the institution relative to your work in it circle the "0" column.

	HURT		HELP
(a) Administration	-5-4-3-2-1	0	1 2 3 4 5
(b) Social Workers	-5-4-3-2-1	0	1 2 3 4 5
(c) Psychologist	-5-4-3-2-1	0	1 2 3 4 5
(d) Medical Section	-5-4-3-2-1	0	1 2 3 4 5
(e) Staff Training	-5-4-3-2-1	0	1 2 3 4 5
(f) Recreation Section	-5-4-3-2-1	0	1 2 3 4 5
(g) Volunteer Section	-5-4-3-2-1	0	1 2 3 4 5

1. Indicate

1. Yes
2. No
3. Sometimes
4. Not sufficient contact to say

SOCIAL WORKERS

NURSES OR OTHER  
MEDICAL PERSONNEL

RECREATION  
LEADERS

VOLUNTEERS

Have the _____, taken as a group, improved the security functioning of this institution?				
Have the _____, taken as a group been courteous to you?				
Have the _____, taken as a group, given any information to you?				
Do you feel that the _____, taken as a group, have actually helped the inmates with whom they have been working?				
Do you feel that the _____, taken as a group, want to work with you to make this institution a better correctional facility?				
Do you feel that the administration of this correctional institution has hurt the _____ in their work here?				
Do you feel that the Correctional Officers, taken as a group, have hurt the _____ in their work here?				
Do you believe that the _____ are causing or could cause enough problems in this correctional facility that they should be transferred to another job away from this institution?				

ST. LOUIS CITY CORRECTIONS  
MONTHLY DATA FORMS

MONTH: \_\_\_\_\_

YEAR: \_\_\_\_\_

Medical Services

1	M	E	D
1	2	3	4

1. Number of initial physical screenings done this month.

5	6	7

2. Number of chemistries done by institutional staff this month.

8	9	10

3. Number of bacteriologies done by institutional staff this month.

11	12	13

4. Number of chemistries and bacteriologies done by one of the hospital staffs for residents of the correctional institution this month.

14	15	16

5. Please indicate the appropriate number for each category for this month with a column each for the hundreds, tens, and units.

DIAGNOSED

TREATED

Contagious Diseases

17	18	19

26	27	28

Acute physical ailments

20	21	22

29	30	31

Psychiatric Disorders

23	24	25

32	33	34

6. Number of residents referred to hospital for medical-dental problems this month.

35	36

7. Number of regular sick call appointments seen by doctor this month.

37	38	39

8. Number of special sick call appointments seen by doctor this month.

40	41	42

9. Number of other medical sessions provided by doctor to individual residents.

43	44	45

S	S
45	46

Social Service

10. Number of initial interviews and classification recommendations this month.

CITY JAIL

47	48	49

MSI

50	51	52

11. Number of new residents initially interviewed by social service and recommended for institutional classification that are classified according to that recommendation this month.

CITY JAIL

53	54	55

MSI

56	57	58

12. Number of follow-up interviews or individual counseling sessions this month.

CITY JAIL

59	60	61

MSI

62	63	64

13. Number of community contacts both personal and by phone by social workers this month with the following for:

CITY JAIL

MSI

a. residents' attorneys

PERSONAL		
63	64	65

PHONE		
66	67	68

PERSONAL		
69	70	71

PHONE		
72	73	74

b. residents' families

75	76	77

78	79	80

2
1

2	3	4

5	6	7

c. residents' probation/parole officers

8	9	10

11	12	13

14	15	16

17	18	19

d. residents' employers

20	21	22

23	24	25

26	27	28

29	30	31

e. residents' schools

32	33	34

35	36	37

38	39	40

41	42	43

f. residents' friends

44	45	46

47	48	49

50	51	52

53	54	55

14. Residents processed through the Therapeutic Community this month. Number who joined

56	57

Number who voluntarily quit but remained in jail

58	59



Number who were asked to leave the  
Therapeutic Community because of  
poor adjustment.

60	61

Number who terminated their member-  
ship in the Therapeutic Community  
only because of release from the  
institution.

62	63

15. Post-release referrals for professional services for both City Jail and  
MSI.

Number of residents referred for:

medical services

64	65

psychiatric ser-  
vices

66	67

family services

68	69

educational-voca-  
tional training

70	71

community treatment  
(halfway house ser-  
vices for in-patient  
only).

72	73

other (specify most  
frequent:

74	75

Educational/Vocational Diagnostic and Program Services

3	E	D	V	O	C
1	2	3	4	5	6

16. Number of residents sentenced to the Medium Security Institution this month who are expected to be confined in a sentenced status:

1 to 2 months

7	8

2 to 3 months

9	10

3 to 6 months

11	12

more than 6 months

13	14

17. Number of tests administered:

Intelligence Quotient Tests

15	16

Vocational Tests

17	18

Educational Skills Tests

19	20

Objective Personality Tests

21	22

18. Educational/Vocational Programs

Number of sentenced residents  
who:

	<u>Started</u>	<u>Terminated before Completion</u>	<u>Com lete</u>
a) Adult Basic Education course	<div>2324</div>	<div>3536</div>	
b) Preparation course for G.E.D.	<div>2526</div>	<div>3738</div>	4950
c) Electronics course	<div>2728</div>	<div>3940</div>	5152
d) Auto body course	<div>2930</div>	<div>4142</div>	3
e) Community Vocational Training	<div>3132</div>	<div>4344</div>	556
f) Other, specify most frequent	<div>3334</div>	<div>4546</div>	

19. Number of men employed 30 hours per week or more for a period of at least 30 days, having started on the job no later than 30 days after release from the Medium Security Institution and having obtained such jobs through the direct referral of the job placement program, the list for which men having been drawn from those that have:

a) Successfully completed one of the educational-vocational programs and released from the institution under parole supervision .

5960

b) Successfully completed one of the educational-vocational programs and released from the institution having "flat timed" his sentence.

6162

c) Started but did not successfully complete one of the educational-vocational programs and released from the institution under parole supervision.

63	64

d) Started but did not successfully complete one of the educational/vocational programs and released from the institution having "flat timed" his sentence.

65	66

Correctional Officer Training

4	C	O
1	2	3

20. Number of correctional officers this month who:

a) the Jail Operations Course

Started

Completed

4	5

10	11

b) the Jail Management Course

6	7

12	13

c) the Human Relations Course

8	9

14	15

21. Number of classes held this month in:

a) the Jail Operations Course

City Jail

MSI

16	17

22	23

b) the Jail Management Course

18	19

24	25

c) the Human Relations Course

20	21

26	27

22. Percentage of correctional officer personnel enrolled in the three training courses who attended each scheduled class this month.

28	29

8

### Volunteer Services

23. The total number of actively participating volunteers this month. (At least on voluteer activity for this month.)

City Jail

43	44

MSI

45	46

24. The total number of volunteer hours spent in face-to-face contact with residents this month.

City Jail

47	48	49

MSI

50	51	52

25. Number of volunteers actively and directly involved this month in the following volunteer programs. (please include volunteers in only one category)

Guide for Better Living

53

Creative Expression Group

54

Drug Abuse and General Problems Counseling

55	56

Percussion, Guitar, and Other Instrument Class

57	58

Tutorial Programs

59	60

Medical Programs

--

61

Post-Release Supervision

--	--

62

63

Other, specify (\_\_\_\_\_)

--	--

64

65

26. Number of cell transfers this month:

City Jail

--	--	--

66

67

68

MSI

--	--	--

69

70

71

27. Number of inmate days this month:

--	--	--	--	--

72

73

74

75

76

Recreational Services

5	R	E	C
1	2	3	4

28. Number of:

Regular Recreation Sessions

Participants

roller skating

--	--

5

6

--	--	--

13

14

15

ball games

--	--

7

8

--	--	--

16

17

18

arts and crafts

--	--

9

10

--	--	--

19

20

21

free play

--	--

11

12

--	--	--

22

23

24

29.

Number of:

Tournaments

25	26

Movies

27	28

Special Events  
specify,

29	30

---

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---

ST. LOUIS CITY CORRECTIONS  
INDIVIDUAL PROFILE FORM

1. Client Identification Number

1				
1	2	3	4	5

2. Date of Arrival-City Jail

Month		Day		Year	
6	7	8	9	10	11

4. Date of Final Disposition

Month		Day		Year	
18	19	20	21	22	23

6. Date of Release - MSI

Month		Day		Year	
30	31	32	33	34	35

3. Date of Release-City Jail

Month		Day		Year	
12	13	14	15	16	17

5. Date of Arrival - MSI

Month		Day		Year	
24	25	26	27	2	29

7. Released to:

36

- 1. Straight release
- 2. Parole with normal supervision
- 3. Parole to in-patient treatment facility

8. Bi-Polar Psychological Inventory - given while the resident is at City Jail; 2 to 3 days after he gets to MSI; 2 to 3 days before release from MSI. If not given code 9 in respective columns.

At City Jail

Val	Hon	Op	PSc	Opt	SE	SS							
37	38	39	40	41	42	43	44	45	46	47	48	49	50
Ac	Gr	FH	SM	SoC	SeC	Ki							
51	52	53	54	55	56	57	58	59	60	61	62	63	64
Em													
65	66												



2 to 3 days after getting to MSI

2	VaL		Hon		Op		PsC		Opt		SE		SS	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Ac		Gr		FH		SM		SoC		SeC		Ki		
16	17	18	19	20	21	22	23	24	25	26	27	28	29	
Em														
30	31													

2 to 3 days before release from MSI

VaL		Hon		Op		PsC		Opt		SE		SS	
32	33	34	35	36	37	38	39	40	41	42	43	44	45
Ac		Gr		FH		SM		SoC		SeC		Ki	
46	47	48	49	50	51	52	53	54	55	56	57	58	59
Em													
60	61												

9. Educational Skills Test (Code grade level - example 9.1 equals

0	9	1
---	---	---

Test to be given if resident participates in educational program. To be given before beginning program and at termination of program.  
Code 9 for all columns if test not given.

SPELLING

First Test			
3			
1	2	3	4

Second Test		
5	6	7

ARITHMETIC

First Test		
8	9	10

Second Test		
11	12	13

READING

First Test		
14	15	16

Second Test		
17	18	19

10. Therapeutic Community

--

20

- 0-Resident was not a member of the community
- 1-Resident was a member of the community, voluntarily quit but remained in jail.
- 2-Resident was a member of the community but was asked to leave the community because of his poor adjustment to the community
- 3-Resident was a member of the community and continued his membership until his release from the institution.

11. Educational/Vocational Programs

Please indicate one of the following classifications for the programs listed below:

- 0-Resident did not start program.
- 1-Resident started program but terminated before completion either voluntarily or because of the expiration of his sentence
- 2-Resident started program but was asked to terminate due to his poor adjustment while in program
- 3-Resident started and completed program.

Adult Basic Education Course

--

21

Auto Body Course

--

24

Preparation course for G.E.D.

--

22

Community  
Vocational Train-  
ing

--

25

Electronics Course

--

23

12. Sixty day post institutional training/employment follow-up

--

26

- 1. Was admitted to educational/vocational training program on an out-patient basis within 30 days after his release from MSI and remained in program at least 30 days.

2. Employed 30 hours per week or more for at least 30 days, having started on the job on out-patient status no later than 30 days after his release from MSI and having been referred to job by the job placement program.
3. All criteria of "2" except that he obtained the job by means other than through the direct referral of the job placement program.
4. Both 1 and 2
5. Both 1 and 3
6. Neither 1 nor 2 nor 3
9. Not able to be followed up

12. Sixty day post-institutional arrest/conviction follow-up.

--

27

1. Not re-arrested for any state or federal charge within 60 days after release from MSI.
2. Arrested within 60 days after release from MSI for a state or federal offense but charge was dropped.
3. Arrested within 60 days after release from MSI for a state or federal offense and charge is pending.
4. Arrested within 60 days after release from MSI for a state of federal offense and was convicted of the offense.

14. If re-arrested and case is pending or conviction was determined, code offense(s) in columns below using offense code attached.  
If not applicable code columns with 9.

--	--	--

28      29      30

--	--	--

31      32      33

--	--	--

34      35      36

CORRECTIONAL OFFICER TRAINING

MONTH: \_\_\_\_\_

YEAR: \_\_\_\_\_

1. Name of Correctional Officer: \_\_\_\_\_

2. Length of employment as Correctional Officer for City of St. Louis \_\_\_\_\_  
\_\_\_\_\_ months.

3. Age: \_\_\_\_\_

4. Is this officer presently enrolled in one of the  
correctional officer training programs at this  
institution?

1-yes  
2-no

☐

5. If so, has he attended all class sessions  
appropriate to that course?

1-yes  
2-no  
3-no classes held  
4-N/A-not enrolled

☐

6. How many correctional officer training pro-  
grams has this officer completed at this  
institution?

0-0  
1-1  
2-2  
3-3

☐

7. If more than zero, did the officer attend  
all class sessions in any program?

1-yes  
2-no  
3-no classes held  
4-N/A-has not completed any

☐

8. How many times has this officer been  
absent from work (not including vacation)  
or late in reporting to work in the last  
six months?

--	--

times

9. Has this officer received a formal letter  
of reprimand or been suspended from work  
at this institution during the last six  
months?

1-yes  
2-no

☐

10. If so, how many times?  
Code 00 if not applicable

--	--

times

Intensive Supervision Unit (Addendum  
giving Probation/Parole Questionnaire)  
S-MP-12-72-fl, September 13, 1973

The Probation/Parole Questionnaire will be given to all probation/parole officers and their supervisors in the City's Central, North, and South offices. Officers to be included in the survey include both those that supervise clients and those that conduct investigations. The survey will be administered by convening all officers at each office for approximately one hour, at which time the survey will be explained and the questionnaire will be completed by each officer.

Briefly, this questionnaire will be used to compare the probation officers who are involved in the Intensive Supervision Unit with those that supervise clients in a situation other than the Intensive Supervision Unit, and with those that have no direct supervision responsibilities with the supervisory personnel. An added use of the results of the questionnaire will be to compute an aggregate score for each officer in the Intensive Supervision Unit as one of the variables affecting the probationer's/parolee's performance while under supervision. Region 5 will assume the cost of printing enough copies of the questionnaire for administration to all officers chosen to complete the questionnaire.

Office: \_\_\_\_\_

PROBATION-PAROLE QUESTIONNAIRE

The following eight questions probe alternatives of action in various case situations. While it is understood that you would check different alternatives in different situations, please try to imagine what you would do most often in the various situations presented below. Circle one response only.

- 1.) When one of the people under your supervision comes to tell you that his (her) employer has been harrassing him (her) and asks for your help, what do you generally do?
  - 1) Personally contact the employer and try to straighten out the difficulties.
  - 2) Arrange for the client to talk the problem over with his employer.
  - 3) Advise the client to talk out the problem with the employer.
  - 4) Nothing. It is the client's problem to work out.
  - 5) Other (please specify) \_\_\_\_\_
- 2.) When one of the people under your supervision has a drinking problem, what do you generally do?
  - 1) Personally counsel the client concerning his (her) problem.
  - 2) Take no direct action, but allow the client to decide by himself whether or not he wants to quit drinking.
  - 3) Discuss with the client where he (she) should go to get help for his (her) problem but take no other action.
  - 4) Arrange for the client to see an appropriate organization, but take no other action.
  - 5) Other (please specify) \_\_\_\_\_
- 3.) When one of the people under your supervision rejects every attempt to get him to discuss his personality problems, what do you generally do?
  - 1) I seldom discuss personality problems because (please specify) \_\_\_\_\_
  - 2) Discuss with him his resistance to therapy, recognizing the difficulty of talking about such personal matters.
  - 3) Drop the subject. The officer can do nothing if the client does not want help.
  - 4) Provide opportunities and wait for the client to initiate discussion of his problems.
  - 5) Other (please specify) \_\_\_\_\_
- 4.) When one of the people under your supervision, released after a prison or jail term, comes and tells you his (her) children will not accept him as their father (mother), what do you generally do?
  - 1) I would take no direct action, for it is better if the client's own family work this out themselves.
  - 2) Make an appointment for the client and his (her) family to obtain counsel from an appropriate agency.

- 3) Talk over this problem with the client and other family members.
  - 4) Give him the names and addresses of places he should go to obtain counseling help.
  - 5) Other (please specify) \_\_\_\_\_
- 5.) When a person under your supervision is having a marital problem, what do you generally do?
- 1) Counsel the client and other parties involved personally.
  - 2) Nothing. Due to the nature of my workload or training, I am prevented from dealing with most marital problems.
  - 3) Contact an appropriate agency like Family and Children's Service and make an appointment for the client and his family.
  - 4) Tell the client where he should go to obtain help.
  - 5) Other (please specify) \_\_\_\_\_
- 6.) If a person under your supervision has difficulty in paying off business debts, which of the following describes what you generally would do when he comes to you for help?
- 1) Contact the companies involved and try to arrange a settlement or work out a lenient installment plan.
  - 2) Advise the client to see the companies involved to work out a plan for payments.
  - 3) Personally make the arrangements for the client to see the companies involved to work out a plan for payment.
  - 4) Advise the client to figure out, on his own, how to deal with such debts.
  - 5) Other (please specify) \_\_\_\_\_
- 7.) What do you generally do first when one of your clients cannot find employment?
- 1) Discuss with the client the places he can go to get help and channels which will provide help in finding a job.
  - 2) It is usually good for the client to find his own job with no help from the officer.
  - 3) Contact specific employment agencies and make appointments for the client.
  - 4) Personally try to line up a job for the client.
  - 5) Other (please specify) \_\_\_\_\_
- 8.) When a person under your supervision who relates poorly to authority figures tells you every boss he has picks on him, what do you generally do?
- 1) Take no direct action because I am unable to give such problems the attention they deserve.
  - 2) Contact the appropriate agency or clinic and make an appointment for the client.
  - 3) Tell the client he needs help and outline places he can go to get this.
  - 4) Personally talk this problem over with the client and others involved.
  - 5) Other (please specify) \_\_\_\_\_

The following eighteen questions are case situation questions in which you are asked to evaluate a case decision under differing circumstances. Adjustment is assumed to be satisfactory in areas where no details are given. Many of these situations are hypothetical, but correspond to experiences we all have had or will have at one time or another. Please check the appropriate category for each question.

- 1.) Mr. Green, a client, refuses to seek employment and support his family. The family is supported by the wife. After insisting to no avail that Green get a job, the officer decides to take Green into custody. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_

- 2.) Would you favor return to prison or jail in such cases?

Always (95-100%)   Very Frequently (70-95%)   Often (30-70%)   Occasionally (5-30%)   Never (0-5%)

\_\_\_\_\_ 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

- 3.) Probation/Parole Officer Richards discovers that client Blue has been receiving Department of Welfare support for 6 months, during which time he has been gainfully employed. He decides to place Blue in custody. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_

- 4.) Would you favor return to prison or jail in such cases?

Always (95-100%)   Very Frequently (70-95%)   Often (30-70%)   Occasionally (5-30%)   Never (0-5%)

\_\_\_\_\_ 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

- 5.) Client Harris, a 22 year old man, is having serious financial problems. His probation/parole officer orders him to submit a monthly itemized budget until he is out of debt. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_



6.) Probation/Parole Officer Powell received information that client Adams, a 28 year old man, has been drinking regularly in a specific tavern. Since Adams is not due for a home visit for about three weeks, Powell decides to check immediately by driving out to the tavern. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or Uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1.                  \_\_\_\_\_ 2.                  \_\_\_\_\_ 3.                  \_\_\_\_\_ 4.                  \_\_\_\_\_ 5.                  \_\_\_\_\_ 6.                  \_\_\_\_\_ 7.

7.) Client Frank, a 30 year old married man, has an extended affair with a 16 year old girl who becomes pregnant. Hearing of this, his probation/parole officer decides to take Frank into custody. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or Uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1.                  \_\_\_\_\_ 2.                  \_\_\_\_\_ 3.                  \_\_\_\_\_ 4.                  \_\_\_\_\_ 5.                  \_\_\_\_\_ 6.                  \_\_\_\_\_ 7.

8.) Would you favor return to prison in such cases?

Always (95-100%)   Very Frequently (70-95%)   Often (30-70%)   Occasionally (5-30%)   Never (0-5%)

\_\_\_\_\_ 1.                  \_\_\_\_\_ 2.                  \_\_\_\_\_ 3.                  \_\_\_\_\_ 4.                  \_\_\_\_\_ 5.

9.) Client Hawkins is having employment difficulties. He has been unemployed for 2 weeks. Concerned about what he might be doing with his free time, his probation/parole officer orders Hawkins to report daily to the probation/parole office until he finds employment. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1.                  \_\_\_\_\_ 2.                  \_\_\_\_\_ 3.                  \_\_\_\_\_ 4.                  \_\_\_\_\_ 5.                  \_\_\_\_\_ 6.                  \_\_\_\_\_ 7.

10.) Client Parsons, 30 year old man under supervision for burglary, has been smoking marijuana regularly. His probation/parole officer, on learning of this, decides to place him in custody. What do you think of the officer's action?

Strongly Approve   Approve on the whole   Mildly Approve   Undecided or uncertain   Mildly Disapprove   Disapprove on the whole   Strongly Disapprove

\_\_\_\_\_ 1.                  \_\_\_\_\_ 2.                  \_\_\_\_\_ 3.                  \_\_\_\_\_ 4.                  \_\_\_\_\_ 5.                  \_\_\_\_\_ 6.                  \_\_\_\_\_ 7.

11.) Would you favor return to prison or jail in such cases?

Always  
(95-100%)

Very Frequently  
(70-95%)

Often  
(30-70%)

Occasionally  
(5-30%)

Never  
(0-5%)

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12.) Client Belock, a 26 year old man, who is steadily employed and is apparently making an average adjustment, refuses to terminate a common-law relationship with a woman, even though advised to do so. This probation/parole officer takes him into custody. What do you think of the officer's action?

Strongly  
Approve

Approve on  
the whole

Mildly  
Approve

Undecided or  
uncertain

Mildly  
Disapprove

Disapprove on  
the whole

Strongly  
Disapprove

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13.) Would you favor return to prison or jail in such cases?

Always  
(95-100%)

Very Frequently  
(70-95%)

Often  
(30-70%)

Occasionally  
(5-30%)

Never  
(0-5%)

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14.) Client Jackson, a 22 year old man, has been out of the State without permission. When confronted with this by his probation/parole officer, Jackson can offer no satisfactory explanation, after trying to deny it. His probation/parole officer decides to place him in custody. What do you think of the officer's action?

Strongly  
Approve

Approve on  
the whole

Mildly  
Approve

Undecided or  
uncertain

Mildly  
Disapprove

Disapprove on  
the whole

Strongly  
Disapprove

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15.) Would you favor return to prison or jail in such cases?

Always  
(95-100%)

Very Frequently  
(70-95%)

Often  
(30-70%)

Occasionally  
(5-30%)

Never  
(0-5%)

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16.) Client Nolan, a 34 year old man, has been regularly employed during the first two years under supervision, and is apparently making an adequate adjustment to supervision. Upon reviewing Nolan's case, his probation

/parole officer decides to have him continue to report on a monthly basis rather than recommend that Nolan be placed on a quarterly schedule. What do you think of the officer's action.

<u>Strongly</u> <u>Approve</u>	<u>Approve on</u> <u>the whole</u>	<u>Mildly</u> <u>Approve</u>	<u>Undecided or</u> <u>uncertain</u>	<u>Mildly</u> <u>Disapprove</u>	<u>Disapprove on</u> <u>the whole</u>	<u>Strongly</u> <u>Disapprove</u>
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<u>1.</u>	<u>2.</u>	<u>3.</u>	<u>4.</u>	<u>5.</u>	<u>6.</u>	<u>7.</u>
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17.) Client Milton, a 28 year old man under supervision for robbery, is living in a homosexual relationship. After advising him several times to terminate this "unnatural" relationship, his probation/parole officer decides to take Milton into custody. What do you think of the officer's action?

<u>Strongly</u> <u>Approve</u>	<u>Approve on</u> <u>the whole</u>	<u>Mildly</u> <u>Approve</u>	<u>Undecided or</u> <u>uncertain</u>	<u>Mildly</u> <u>Disapprove</u>	<u>Disapprove on</u> <u>the whole</u>	<u>Strongly</u> <u>Disapprove</u>
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<u>1.</u>	<u>2.</u>	<u>3.</u>	<u>4.</u>	<u>5.</u>	<u>6.</u>	<u>7.</u>
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18.) Would you favor return to prison or jail in such cases?

<u>Always</u> <u>(95-100%)</u>	<u>Very Frequently</u> <u>(70-95%)</u>	<u>Often</u> <u>(30-70%)</u>	<u>Occasionally</u> <u>(5-30%)</u>	<u>Never</u> <u>(0-5%)</u>
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<u>1.</u>	<u>2.</u>	<u>3.</u>	<u>4.</u>	<u>5.</u>
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Probation/Parole Officers Smith and Levert have been in a discussion with Probation/Parole Officer Trainee Harris, during which the following twenty-four statement pairs concerning their work were made. You are asked to indicate your feeling to each statement pair by placing a mark above one of the seven interval points which corresponds to it.

If you will look at the rating sheets, you will see that each of the statements is in a paired relationship. Let us consider the statements.

A reading of each statement pair will reveal their connectedness. The statements represent extremes of a continuity. That is, an individual can be located at either end of each continuity - a so-called "pure type" - or at any point in between - indicating that the individual has some characteristics of one and some of the other statements.

With respect to each continuity, you are asked to rate yourself. If you feel that you are a so-called "pure type", indicate such by placing a check over line 1 or 7; if you feel that you are more of one than another statement, place a check over line 2, 3, 5 or 6 whichever is appropriate; and, if you feel that the statements are equally balanced as applied to you, place a check over line 4.

That is to say, if you agree with the statement on the left to the complet

exclusion of the statement on the right, place a check over point 1. If you agree with the statement on the right to the complete exclusion of the statement on the left, check over point 7. If you agree with both statements, but agree with the statement on the left stronger than with the one on the right, place a check over points 2 or 3, depending on the relative strengths of the two statements. If you agree with both statements, but agree with the statement on the right stronger than with the one on the left, place a check over points 5 or 6, depending on the relative strengths of the two statements. And, if you feel that the relative strengths of the two statements are balanced in your opinion, place a check over point 4.

1.) In response to psychological pressures and social circumstances, the individual offender violates the law because he decides to do so,

Biological, psychological, and social factors predispose and reinforce law-violation behavior, which the offender himself is unable to control.

1                      2                      3                      4

5                      6                      7

2.) The causes of crime are located in factors internal to the offender.

The causes of crime are to be found in factors external to the offender.

1                      2                      3                      4

5                      6                      7

3.) During the initial contacts with the client it is important to review his past behavior patterns and assess his feelings about them in order to inform him of where he stands and the alternatives available to him.

Initial contacts with the client should be concerned with expression of confidence in his adjustment potential, and trying to establish some realistic concrete goals. There should be a minimum necessary review of subject's past behavior.

1                      2                      3                      4

5                      6                      7

4.) During the supervision period, as such situations arise, it is useful to point to examples of wrong decision, bad judgement, and selfish behavior, and note to the subject their possible comparison to past behavior.

Provide encouragement for the subject to attain reasonable goals, and enable him to develop strength in handling himself. Reference to past behavior should be avoided unless suggested by the subject.

1                      2                      3                      4

5                      6                      7

5.) Continually keep in mind that every client is a potential violator, and relate to him in such a manner that violation does not decrease your confidence in helping others.

Concentrate your efforts to help the subject develop work and adjustment skills, and increase his confidence to guide his life in an acceptable manner. Concern for potential violation while present, should be minimal.

1                      2                      3                      4

5                      6                      7

It is more probable that more clients will revert to crime than will be rehabilitated within a ten year period following their release from the institution.

The degree of client revision to crime depend, in part, on the effort you make on their behalf assisting in their reintegration into the community.

7.) Classification into criminal types reflects underlying behavior tendencies which should be taken into account in supervising the client.

Criminal type is a label, which does not reflect the diversity of personalities and problems causing any particular criminal act or anti social behavior.

8.) Dealing with the client as a type offense(s) individual prevents over involvement with him (her) as an individual and enables the probation/parole officer to be more effective in relating to him (her)

It is important to get involved in a case, since the more we do, the more we see the client as an individual with needs we can minister.

9.) It is best to approach the supervision relationship by asking: What problems has the subject's past behavior pattern indicated needs remediation.

It is best to approach the supervision relationship by asking: What are the subject's needs to which we can provide assistance?

10.) Narcotic addicts are very difficult to deal with, since so many appear to enjoy this form of deviance.

While a problem, present methods of treatment are varyingly helpful. The task is to determine which program fits the client's needs - i.e. tailor a program for him (her).

11.) Concentrate on assuring that the community is secure from his (her) possible reversion to criminal or anti-social behavior.

Aim to rehabilitate the offender so that the task of community protection will be necessary.

12.) It is most important that proper control be maintained on one's case-load by home and employment visits and frequent other case contacts.

Prime focus should be on providing needed client services, such as counseling, job, psychological referrals and assistance, with a minimum of control measures.

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13.) We must recognize that offender difficulty in community acceptance is a protection measure to assure reintegration of those whose behavior is that of a good citizen.

Public rejection of the client is selfdefeating, reflecting a lack of understanding of human behavior a posture which only embitters the offender and confirms his sense of alienation.

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14.) The client's supervision experience should, at best, give him experience in leading a law abiding life, so that upon discharge he can continue his good adjustment while unsupervised.

The client experience should seek to give the client insight and understanding into himself and his behavior, as both he and his (her) probation/parole officer work through the various adjustment situations encountered by the client.

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15.) In requiring probation/parole officers approval for decisions, the Rules and Regulations aid in preventing the client from engaging in actions harmful to himself (herself) and/or others.

Requiring probation/parole officer approval for decisions, the Rules provide a valuable educational too by which officer and client can discuss the merits and consequence of important decisions.

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16.) Probation/Parole Rules and Regulations are to be looked upon as minimal acceptable standards of behavior continued presence in the community.

Probation/Parole Rules and Regulations are to be used as a constructive aid, giving the client experience in conducting his life in an orderly, acceptable manner, though they may in part reflect a middle-class morality to which he (she) does not subscribe.

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17.) Probation/Parole Rules and Regulations provide the guidelines by which to evaluate the client's intention to be a useful citizen.

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Probation/Parole Rules and Regulations provide guidelines by which to evaluate the client's ability fulfill important responsibilities to himself (herself) and others.

5      6      7

18.) It is helpful to establish a curfew, since, if followed, it prevents the client from being at places at hours where law and probation/parole violation is probable.

1      2      3      4

Curfew placing is an additional restriction, indicating to the client a lack of confidence in his ability to guide his affairs. Establish a curfew only if the client's behavior indicates a need for same.

5      6      7

19.) The Rules and Regulations of Probation/Parole are the client's contract to the community and violation of them should be responded to by incarceration.

1      2      3      4

While a contract, violation of Probation/Parole Rules and Regulations should be interpreted in terms of the subject concerned. Violation in cases where we have a choice, may or may not be indicated depending on the client's intent and needs.

5      6      7

20.) Probation/Parole Rules and Regulations should be enforced uniformly, without variation in individual cases, or else clients may come to resent what they consider favoritism on your part.

1      2      3      4

While a possible first reaction, resentment of favoritism soon gives way to respect for the interpretive judgement of the probation/parole officer.

5      6      7

21.) Regardless of the client's statements, his conformance to the Rules and Regulations of Probation/Parole is the best indicator of his probation/parole performance and prognosis.

1      2      3      4

The client's statements and declarations of intent are important in evaluating his ability to live up to his Probation/Parole responsibilities.

5      6      7

22.) Unless you receive advance information as to why he (she) cannot report, it is wise to request warrant issuance if a client fails to make two successive office reports, even though his adjustment until that point has been good.

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Given good probation/parole adjustment, and two successive report failures, request for warrant issuance should await further investigation to determine the need for such action.

23.) The Probation/Parole Officer's work should not extend beyond the period for which he is paid by the State.

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The Probation/Parole Officer should attempt to deal with client's needs and provide needed services, even if work on these exceeds the amount of time for which he is compensated

24.) Adjustments can and should be made to fulfill paperwork and client needs within the framework of the established pay period.

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The present pay period is not sufficient to satisfy paperwork and client service requirements.



ST. LOUIS HIGH IMPACT EVALUATION UNIT  
TENTATIVE EVALUATION COMPONENT (July 11, 1973)  
CRIMINAL COURT IMPROVEMENT  
(S-MP14-72-e3; S-MP35-72-e3)

I. Objectives and Benefits Implied in the Grant Application.

- A. Provision for a law clerk and secretary for the Criminal Division of the 22nd Judicial Circuit Court in order to:
  - 1. provide Judges with current information on matters of procedural and substantive law
  - 2. enable Judges to devote more time to their courtroom duties by relieving them of the necessity of researching decisions of Missouri and U.S. appellate courts
- B. Provision for a docket controller to:
  - 1. ensure the efficient flow of cases through the docket
  - 2. minimize delay in courtroom trial time
- C. Provision for a swing court reporter to enable regular reporters to prepare transcripts, thereby reducing delay in appellate proceedings caused by a transcript's unavailability.
- D. Provision for a stenographer to enable Judges and court reporters to spend more time in the courtroom by freeing them from routine stenographic duties.
- E. Provision for an assistant court administrator to:
  - 1. assist the Court Administrator in performing administrative duties and coordinating court services
  - 2. perform the duties of the docket controller when necessary

II. Measures of Effectiveness and Data Requirements

A. Activities of Grant Personnel

The benefits of this project consist of the services in improving court administration provided by the personnel supported. Effectiveness will be measured by the extent of the services provided.

The unavailability of data relating to services provided before the present grant period will, however prevent any detailed comparisons of the effective-

ness of services rendered prior to and after the employment of the personnel provided under this grant.

In order to measure the services provided, each of the individuals supported by the Criminal Court Improvement Project will be requested to maintain a daily worklog, detailing his activities and the approximate amount of time spent on each. A brief narrative description of each new activity should also be included when first undertaken, with a brief discussion of the resulting benefits to court administration and particular court personnel, and an indication of who previously performed each task. All major activities should be recorded, including, for example, the following:

1. Law Clerk

- a. review and evaluation of decisions of Missouri and U.S. appellate courts affecting procedural and substantive criminal law
- b. research of particular issues or cases
- c. preparation of briefs
- d. review of law publications

2. Docket Controller

- a. management of weekly docket
- b. assignment of cases to trial division
- c. notification of trial participants
- d. adjustment of case assignments
- e. distribution of court files

3. Swing Court Reporter

- a. relieving of regular court reporter
- b. transcribing

4. Stenographer

- a. handling of Judges' correspondence
- b. performance of other stenographic duties (e.g., file maintenance)

5. Assistant Court Administrator

- a. coordination of the Court's supporting functions
- b. docket planning
- c. performance of docket controller's duties when he is unavailable
- d. handling of Court correspondence
- e. preparation and maintenance of Court statistics

B. Collective Effects on Case Processing

In addition, the following measures will be used to determine the collective effects of the services provided by the supported personnel on the efficiency of Court operations. Data requirements are also indicated:

1. The backlog of cases will be examined at comparable times before and after the implementation of the projects, where backlog is defined to be the number of criminal cases arraigned but not disposed of. For each month (January, 1969 to date), the following data will be required for criminal cases:
  - a. backlog at beginning of month
  - b. number of arraignments
  - c. number of dispositions
2. The project's effect on case processing delay prior to trial, and duration of trial, for criminal cases, will be measured by comparing the following for comparable time periods (to be determined) before and after the implementation date of the project:
  - a. average elapsed time (calendar and court days) between arraignment and pre-trial disposition for cases disposed without a trial
  - b. average elapsed time (calendar and court days) between arraignment and trial for criminal cases going to trial
  - c. average elapsed time (calendar and court days) between the beginning of a trial and the final disposition of the case by the Circuit Court

- d. average number of continuances per criminal trial

For a sample of completed cases, to be selected in a manner acceptable to the project staff and the High Impact Evaluation Unit, the following data will be required:

- a. date of arraignment
- b. date of pre-trial disposition (if applicable) and disposition
- c. date of trial
- d. date of final disposition and disposition
- e. number of continuances charged to
  - (1) defendant
  - (2) prosecution
  - (3) court
  - (4) witness
- f. offense
- g. whether defendant was confined, bonded, etc.

### III. Survey of Court Personnel

In order to determine the reaction of court personnel to the services provided, a survey questionnaire will be prepared jointly by the Project Director and the High Impact Evaluation Unit. This questionnaire will then be submitted to the Court Administrator, the Presiding Judge of the Assignment Division, the Judges of the 22nd Judicial Circuit, Criminal Division, and any other appropriate personnel, for their comments regarding their involvement with, and benefits derived from the services provided by, the following individuals:

- 1.. law clerk
- 2. docket controller
- 3. assistant court administrator
- 4. swing court reporter
- 5. stenographer

### IV. Project History Log

The Project Director will be responsible for maintaining a Project History Log containing news articles and brief des-

criptions of events in the course of the project which have affected, or which help to explain, the results obtained (i.e., personnel changes, vacancies or prolonged absences of key personnel, changes in duties assigned to project personnel, changes in court operations or caseloads due to Supreme Court directives or activities in other projects, etc.)

V. General Responsibilities

The Project Director will be responsible for submitting the requested worklogs, copies of pertinent reports of the 22nd Judicial Circuit relating to caseloads, transcription backlog and production (including reports of the individual court reporters), etc., data, survey questionnaires, and Project History Log to the High Impact Evaluation Unit at three month intervals, and at least six weeks prior to the termination of each award period. Responsibility for analyzing the material provided will be assumed by the High Impact Evaluation Unit.

The format for the worklogs will be worked out by the project staff and the Evaluation Unit, with subsequent revisions being made if necessary as experience is gained in their use. The logs should be designed in a way that minimizes the effort required to keep them up to date and facilitates analysis.

Richard Kolde  
Evaluation Analyst  
July 11, 1973

ST. LOUIS HIGH IMPACT ANTI-CRIME PROGRAM  
EVALUATION COMPONENT  
ST. LOUIS COURT IMPROVEMENT  
(S-MP25-72-e2)

I. Introduction

The St. Louis Court Improvement project is oriented toward studying the existing system of courts, determining its deficiencies, recommending improvements, and promoting the implementation of these recommendations. Recognizing that change to an existing system is often a lengthy process which may extend beyond the subgrant period, the evaluation of the project will take place in two distinct stages.

In the first stage, recommendations to achieve short term objectives will be examined, in the light of the stated long term goals and anticipated benefits of the project, with regard to 1) their appropriateness in solving existing problems and 2) the likelihood of achieving rapid implementation.

In the second stage, implemented recommendations will be evaluated to determine their effect on the problem areas identified as part of the early phases of the project. At this time, effectiveness in achieving long term project objectives will also be measured.

II. Long Term Objectives

- A. Develop a systematic structure for the courts.
- B. Study and analyze the statutes and the constitution in order to improve the administration of justice.
- C. Implement appropriate recommendations of court management studies and other administrative improvements within the present framework of the system.

III. Anticipated Benefits

- A. Increased efficiency of the court system, including faster trials, better utilization of police, witness and court time, and better utilization of jail facilities.
- B. Decreased average delay in the processing of felonies from arrest to final disposition.
- C. Improved procedure for warrant application.

IV. First Stage Evaluation and Data Requirements

Activities of the project staff and the St. Louis Committee on Courts in the planning and review stages of the project will be documented, including committees formed, their member-

ship and goals, meetings held, and resulting recommendations. Copies of all significant reports will be submitted to the High Impact Evaluation Unit.

For each recommendation made by the St. Louis Committee on Courts, the following will be submitted by the project director for evaluation:

1. A brief narrative description (quantified where possible to indicate the extent of the problem) of the problem area addressed, the recommended solution, and its relation to the long term project objectives.
2. A brief narrative description of the procedures required to obtain implementation of the project.

#### V. Second Stage Evaluation and Data Requirements

To date, no specific projects or recommendations have been implemented. Short term objectives and areas of study include:

- A. Diversion of certain types of proceedings from the court system.
- B. Updating and maintenance of Court Rules on a current basis.
- C. Establishment of pre-trial release procedures to relieve the over-utilization of the City Jail.
- D. Improvement of warrant office procedures, including the establishment of a joint warrant office to issue warrants on state felonies, state misdemeanors, and city violations.
- E. Elimination of procedural delays.

Evaluations of these programs, as well as any others implemented in the future through the efforts of the project staff and the St. Louis Committee on Courts, will be developed on an ongoing basis at the time they are implemented. (Since implementation of all programs will be undertaken by agencies other than the St. Louis Committee on Courts and the project staff, these evaluations will be possible only when the cooperation of the other agencies can be obtained.) Programs with objectives similar to those of other projects of the Missouri Court of Appeals and the 22nd Judicial Court will be evaluated as part of the program level evaluation in the area of courts.

#### VI. Qualitative Evaluation

A survey questionnaire will be developed jointly by the project director and the High Impact Evaluation Unit and distributed to a representative group of individuals

involved in the St. Louis judicial system, including judges, court administrators, prosecuting and defense attorneys, police department personnel, and citizens, for their views regarding:

1. The impact and usefulness of the changes which the Committee on Courts and project staff actively promoted which were subsequently implemented. (The project's role in promoting these changes will be established by documentation such as correspondence, minutes of meetings, reports, etc., provided by the staff.)
2. The feasibility, likelihood of acceptance, and ease of implementation of pending recommendations.

#### VII. Project History Log

The project director will be responsible for maintaining a file of news articles or other brief descriptions of significant events throughout the project which affected or explain the results. Information should also be included on meetings of the St. Louis Committee on Courts and contacts with representatives of the various components of the criminal justice system.

#### VIII. General Responsibilities

The project director will be responsible for collecting the data required to evaluate implemented projects. This data, as well as the project history log, should be submitted to the High Impact Evaluation Unit at three month intervals and at least six weeks prior to each request for refunding. The project director will also be responsible for keeping the High Impact Evaluation Unit informed on an ongoing basis as to the recommendations that are being made and those that have been implemented so that appropriate methods of evaluation can be developed.

The High Impact Evaluation Unit will be responsible for analyzing the data and interpreting the responses to all survey questionnaires.

Richard Kolde  
Evaluation Analyst  
September 10, 1973



**END**

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