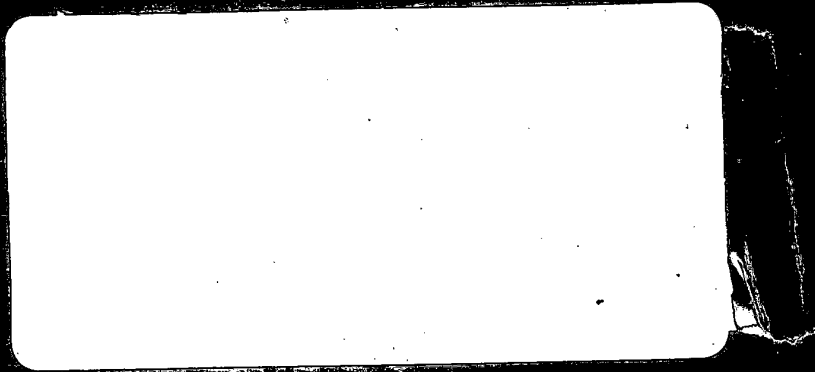




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**COURTS TECHNICAL ASSISTANCE PROGRAM:
REPORTS AND SPECIAL STUDIES
(January 1986 - November 1995)**

November 1995

**Adjudication Technical Assistance Project (BJA)
Courts Technical Assistance Project (SJI)**

Department of
Government
885-6459

Department of Justice,
Law and Society
885-2948

Department of
Public Administration
885-2375



TABLE OF CONTENTS

| | <u>Page</u> |
|---|-------------|
| PART I: LIST OF TECHNICAL ASSISTANCE REPORTS BY STATE | 1 |
| PART II: LIST OF TECHNICAL ASSISTANCE ASSIGNMENT VIDEO AND AUDIO TAPES | 26 |
| PART III: SPECIAL STUDIES AND REPORTS | 27 |



FOREWORD

The American University's Courts Technical Assistance Program is the central activity of the School of Public Affairs' Justice Projects Office. It provides short-term consultant services to state and local courts throughout the United States on all aspects of judicial system organization, management, case processing, judicial and court personnel training, inter-agency relationships, technology applications and specialized caseflow management issues. Technical assistance services are provided primarily by practitioner-experts drawn from federal and state courts and justice agencies and American University faculty. The Courts Technical Assistance Program is conducted under the aegis of the U.S. Department Of Justice/Bureau of Justice Assistance and the State Justice Institute.

The reports and special studies contained in this publication represent the work-product of the Courts Technical Assistance Program and related projects since 1986.

*Joseph A. Trotter, Jr.
Director
Justice Programs Office*



PART I:
TA REPORTS BY STATE

ALABAMA

- TA 2-026 *Assistance to the Alabama Administrative Office of the Courts in Development of Statewide Time Standards for Criminal Case Processing.* Consultant: Hon. Robert Broomfield. February 1990. 9 pp. (Memo).
- TA 3-011 *Operational Audit of the Birmingham, Alabama, Municipal Court.* Project Team: Larry P. Polansky, L.M. Jacobs, IV, Lawrence Siegel, Joseph A. Trotter, Jr., and Harper Whitman. June 1991. 50 pp.
- TA 3-021 *First-Year Assessment of the Jefferson County, Alabama, Circuit Court Individual Calendar/DCM Program.* Consultant: Maureen Solomon. December 1991. 12 pp.

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ARIZONA

- TA-009 *Review of Criminal Case Processing in Maricopa County, Arizona and Recommended Areas for Further Study.* Consultants: Hon. Bruce Beaudin, John A. Carver and Howard R. Messing. March 1987. 29 pp.
- TA-034 *Jail Crowding and Initial Appearance Court Practices in Maricopa County, Arizona.* Consultant: John A. Carver July 1987. 24 pp.
- TA-076 *Recommendations for Improving DUI Case Processing in Phoenix, Arizona Municipal Court.* Consultant: Charles D. Edelstein, Esq. August, 1988. 38 pp.
- TA-092 *Review of Arizona's Pre-Adjudication Drug Detection Program.* Consultant: John A. Carver. January 1988. Memorandum Report. (2 pp.).
- TA-135 *Improvement of Court Management Practices and Procedures in the Municipal Court of Flagstaff, Arizona.* Consultant: Kathryn Fahnestock, Maurice Geiger and Michael A. DiMichele. March 1988. 40 pp.
- TA-191 *A Review of the Automated Information System of the Office of the County Attorney of Maricopa County (Phoenix), Arizona.* Consultant: John Gizzarelli, Jr. February 1989. 15 pp.



ARIZONA (CONT'D)

- TA 3-006 *Recommendations to the Pima County (Tucson), Arizona Justice Court Regarding the Development of a Differentiated Case Management System for Civil Cases.* Consultant: Hon. Ronald J. Taylor. April 1991. 31 pp.

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ARKANSAS

- TA 3-026 *Report on Consultation with Commissioners and Staff of the Arkansas Corrections Resources Commission.* Consultant: Kay A. Knapp. March 17-19, 1992. 6 pp.
- TA 3-035 *Provision of Judicial Resource Persons for a Statewide Conference on Adjudication of Drug Cases.* Resource Persons: Judge Harl Haas and Judge Dalton Roberson. October, 5, 1992, 25 pp.

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CALIFORNIA

- TA 3-028 *San Francisco Municipal Court, Assessment of the Criminal Case Adjudication Process for Misdemeanor and Felony Cases.* Project Team: Judge Charles D. Edelstein and Larry Polansky, Esq. CTAP Staff Support: Joseph A. Trotter, Jr., Esq. and Caroline S. Cooper, Esq. January 1993. 96 pp.
- TA 3-045 *Assistance in Developing an Action Plan for Implementation of Court Improvement Priorities in the San Francisco Municipal Court.* CTAP Staff: Joseph A. Trotter, Jr. and Caroline S. Cooper. July 16, 1993. 8 pp. (Letter)

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COLORADO

- TA-042 *Consultation on a Jail Information System for the La Plata County Jail.* Consultant: Jerome R. Bush. February 1988. 10 pp.
- TA-057 *Arapahoe County, Colorado, Aurora City, Colorado - Career Criminal Program.* Consultants: Kai R. Martensen and Timothy M. Kenny. May 1987. 16 pp.



COLORADO (CON'T)

- TA-110 *Review of Facility Security Needs of the El Paso County Judicial Building, 4th Judicial District of Colorado.* Consultant: Lawrence Siegel. December 1987. 22 pp.
- TA-115 *Colorado Alternative Sentencing Programs: Program Guidelines.* Consultant: Crestienne Van Keulen. October 1988. 51 pp.
- TA-158 *Recommendations For Judicial Education and Training Program Development in Colorado.* Consultants: Dennis W. Catlin and Anthony B. Fisser. March 1989. 27 pp.
- TA-198 *An Assessment of the Career Criminal Program of the Aurora, Colorado Police Department and the Arapahoe County District Attorney Office's Chronic Offender Program.* Consultants: Kai R. Martensen and Timothy M. Kenny. March 1989. 47 pp.
- TA2-002 *Career Criminal Program Workshop Denver, Colorado, June 26-27, 1989: Summary Report and Program Materials.* Consultants: Joan Jacoby, Timothy M. Kenny and Kai Martensen. November 1989. 78 pp.

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CONNECTICUT

- TA-006A *An Evaluation Plan for the Alternatives to Incarceration (AIC) Project, Hartford, Connecticut.* Consultant: Joel L. Phillips. June 27, 1986. 20 pp.
- TA-006B *A Plan for Developing Policies and Procedures for Screening and Classifying Proposed AIC Clients.* Consultant: Harley Lieber. June 24, 25, 26, 1986. 61 pp.
- TA-015 *Consultation with the Connecticut Judicial Department on Case Tracking and Issue Indexing Systems for the Appellate Court.* Consultant: James Dimm. July 7-9, 1986. 44 pp.
- TA-107 *Planning Assistance to the Connecticut Drug Prosecution Program.* Consultants: Richard Beard and Tom Collins. August, 1988. 37 pp.

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DELAWARE

- TA 2-042 *Delaware State Alderman Courts Review.* Consultant: Harry O. Lawson. June 1990. 16 pp.
- TA 3-013 *Management Issues Relating to Implementation of Recent Criminal and Civil Administrative Orders for the Superior Court of Delaware.* Consultants: George Gish and Holly Bakke. CTAP Staff: Caroline S. Cooper. January 1992. 127 pp.
- TA 3-076 *Delaware Superior Courts Caseload Assignment System Decision Process.* Consultants: K. Kent Batty, Judge James Meagher, Jude James J. Rashid. January 1995. 9 pp.

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DISTRICT OF COLUMBIA

- TA 2-014 *Planning Assistance to the Washington, D.C. Regional Judges Drug Awareness Seminar.* Consultant: Dr. Ronald I. Weiner. January 26-27, 1990. 91 pp. (Memo and Evaluation Report).
- TA 3-030 *Observations Regarding the Establishment of an Expedited Programs for Handling Drug Cases in the District of Columbia Superior Court.* Consultant: George Gish. CTAP Staff: Caroline S. Cooper. November 1992. 18 pp.

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FLORIDA

- TA-023A
Phase I *Summary Of Possible Delay Areas In Criminal Case Processing In Alachua County, Florida.* Consultant: Howard Messing. February 26, 1987. 8 pp.
- TA-023B
Phase I *Training Materials Compiled For Alachua County, Florida, Criminal Justice Coordinating Council.* Consultants: D. Alan Henry and Howard Messing. February 26, 1987. 59 pp.
- TA-023
Phase II *Workshop For Alachua County Criminal Justice Coordinating Council, February 26, 1987: Follow-up Report of Workshop Discussions and Subsequent Developments.* Consultants: D. Alan Henry and Howard Messing. June 1987. 16 pp.



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- TA-035 Phase I *Volusia County, A Community in Transition - Blue Print for Change. Phase I Final Report.* Study Team: Charles D. Edelstein, Nancy Albert-Goldberg, John A. Carver and Larry P. Polansky. June 1987. 39 pp.
- TA-035 Phase II *Volusia County, Florida: Recommendations for Improvement of Criminal Justice Processes.* Study Team: Charles D. Edelstein, Nancy Albert-Goldberg, John A. Carver and Larry P. Polansky. June-July 1987. 128 pp.
- TA-062 *Assessment of Information System Resources and Needs of the Eighth Judicial Circuit Court, Gainesville (Alachua County), Florida.* Consultant: Michael Greenwood. June 1987. 40 pp.
- TA-075 *Alachua County, Florida, Participants Report on ICM/NCSC Court Delay Reduction Workshop.* June 1987. 12 pp.
- TA-097 *Jail Capacity Management Supervised ROR Program Hillsborough County Sheriff's Office.* Consultants: Anthony C. Casale and Barry L. Cox. October 1987. 67 pp.
- TA-102 *Jail Crowding Post Workshop Design of a DUI Intervention Program, Palm Beach County, Florida.* Consultants: Anthony C. Casale and Barry L. Cox. October 1987. 27 pp.
- TA-111 *Court Delay Workshop, State of Florida.* Consultant: Maurice Geiger. November 23, 1987. 7 pp. (memo)
- TA-119 *A Review of Case Management Functions and the Feasibility of Automation in the Office of the Public Defender of the Eleventh Judicial Circuit of Florida, Miami, Florida.* Consultants: William J. O'Brien, Bernard J. Farber and Marshall J. Hartman. October 1988. 63 pp.
- TA-147 *Planning for Automation in the Public Defender Office of the Ninth Judicial Circuit, Orlando, Florida.* Consultants: William J. O'Brien, Marshall J. Hartman and Bernard J. Farber. August 1988. 30 pp.
- TA-156 *Conduct of Career Criminal Workshop for Florida Police Chiefs and Sheriffs Association Conference.* Consultants: Jeff Arnold and Kai Martensen. August 4, 1988. 1 pp. (Memo)
- TA-165 *Recommendations Regarding Technical Assistance Needed to Address Jail Crowding Problems, Information System Development and the Feasibility of Establishing a Differentiated Case Management Program for Criminal Cases in Leon County (Tallahassee), Florida: Problem Definition Visit.* Consultant: Holly C. Bakke. January 1989. 13 pp.



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- TA 2-010 *Recommendations Regarding the Use of a Citation Release Program and Adversarial First Appearance Hearing to Improve Jail Capacity Management in Lee County, Florida.* Consultants: Undersheriff Robert Doyle and Judge Deidre Hair. November 1989. 13 pp.
- TA 2-023 *Recommendations Regarding the Design of An Automated Information System to Support Differentiated Management of Dependency Cases by the Florida Department of Health and Rehabilitative Services.* Consultant: Thomas Lane. September 1990. 84 pp.
- TA 2-055 *Assistance to the Florida Administrative Office in Planning for an Expedited Drug Case Management Program in the 2nd, 8th, 9th, and 13th Judicial Circuits.* Prepared by: Caroline S. Cooper. September 19, 1990. 8pp. (Memo)
- TA 3-012 *Preliminary Recommendations Regarding the Application of Differentiated Case Management Principles to the Caseload in the Circuit Court of Palm Beach County, Florida.* Consultant: Hon. Ronald J. Taylor. September 1991. 20 pp.
- TA 3-025 *Recommendations Regarding the Development of a Drug Case Management Program in Escambia and Okaloosa Counties, Florida.* Consultants: Hon. Legrome Davis and Timothy Murray. September, 1992. 40 pp.
- TA 3-041 *Review of Proposed Plan to Implement a Criminal Differentiated Case Management System in the Ninth Judicial Circuit (Orlando) of Florida.* Consultant: Hon. Legrome D. Davis. January 1993. 17 pp.
- TA 3-072 *Report on Technical Assistance to the Fourteenth Judicial Circuit on the Development of a Drug Court in Bay County (Panama City), Florida.* Consultants: Guy Wheeler and Pearlie Spencer. June 1995. 38 pp.

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GEORGIA

- TA-005 *Consultation With the Cobb County, Georgia District Attorney's Office On Selection Criteria and Program Development In the Cobb county Career Criminal Program.* Consultants: Peter Giordano and Thomas Vanes. June 11-13, 1986. 10 pp.
- TA-045 *An Evaluation of a Proposed Merger of the Trial Courts in Cobb County, Georgia.* Consultant: Robert W. Tobin. February 1987. 35 pp.



GEORGIA

- TA-074 Part I *Review of the Implementation of the Case by Case Reporting System in the Northeastern Circuit of Georgia and Recommendations for Improved Case Management.* Consultant: Dennis E. Howard. September 1987. 60 pp.
- TA-074 Part II *Review of the Implementation of the Case by Case Reporting System in the Northeastern Circuit of Georgia and Recommendations for Improved Case Management.* Consultant: Dennis E. Howard. September 1987. 67 pp.
- TA-078 *Recommendations to the Rockdale County, Georgia Superior Court Regarding Information Systems Planning.* Consultant: Mark A. Zaffarano. April 1988. 18 pp.
- TA-099 *Recommendations Regarding Information System Development in the Superior Court of the Eastern Judicial Circuit, Savannah, Georgia.* Consultant: Thomas Lane. December 1987. 8 pp.
- TA 2-013 *Review of the Workload, Case Processing Procedures and Staffing Resources of the Richmond County (Augusta), Georgia District Attorney's Office.* Consultant: Hon. Peter S. Gilchrist, III. November 1989. 34 pp.
- TA 2-024 *Recommendations to Address Jail Capacity Management Needs in Chatham County (Savannah), Georgia.* Consultant: Walter H. Busher. November 1989. 59 pp.
- TA 3-015 *Calendaring Study, Blue Ridge Judicial Circuit of Georgia.* Consultant: Charles D. Edelstein. December 13, 1991. 29 pp. (Memo).
- TA 3-019 *Management Review of the Magistrate Court of Houston County, Georgia.* Consultants: Maurice D. Geiger and William B. Herndon. December 1991. 8 pp.

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HAWAII

- TA-185 *Findings and Recommendations Regarding the Training of Prosecutors in Hawaii.* Consultants: James L. Shonkwiler, Esq. and Paul M. Li, Esq. February 1989. 69 pp.

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ILLINOIS

- TA-138 *The Impact of Judicial Practices on Jail Overcrowding in DuPage County, Illinois.* Consultant: Dr. Alvin W. Cohn. March 1988. 17 pp.
- TA-140 *Court Facility Security Study, Kane County, Illinois.* Consultant: Lawrence Siegel. March 1988. 17 pp.
- TA-166 *Assistance to Cook County, Illinois Public Defender's Office to Plan Indigent Defense Component of Jail Crowding Effort.* Consultant: Charles D. Edelstein. March 9, 1989. (Letter)
- TA 2-001 *An Assessment of the Felony Case Process in Cook County, Illinois and its Impact on Jail Crowding.* Study Team: Charles D. Edelstein, Joseph A. Trotter, Jr., John D. Case, Alvin W. Cohn, Norman S. Early, Jr., George L. Gish, D. Alan Henry, Sterling Johnson, Jr., Leon G. Leiberg. November 1989. 184 pp.
- TA 3-082 *Utility of a Criminal Differentiated Case Management Program for Winnebago County (Rockford) Illinois.* Consultant: Judge Ronald Taylor. August 1995. 10 pp.

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INDIANA

- TA-050 *Technical Assistance to the Monroe County, Indiana Prosecuting Attorney's Office in Jail Capacity Management.* Consultant: Walter Busher and James Dimm. March 1987. 13 pp.
- TA-105 *An Analysis of the Monroe County Probation Department's Automation Needs.* Consultants: Thomas Lane, Penelope White and James Dimm. December 1987. 18 pp.
- TA-160 *An On-Site Review of Elkhart County's Jail Overcrowding Situation.* Consultant: Walter H. Busher. September 1988. 30 pp.
- TA-173 *The Improvement of Case Management Practices in the Unified Courts of Madison County, Indiana.* Consultant: Michael D. Planet. December 1988. 18 pp.
- TA 2-031 *Recommendations to the Elkhart County (Goshen) Indiana Jail Capacity Management Board Regarding Data Collection and Other Issues Relating to Jail Capacity Management Program Planning.* Consultant: Dr. Alvin W. Cohn. January 1990. 34 pp.



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- TA 2-050 *A Review of the Accomplishments of the Elkhart County Jail Capacity Management Board and Recommendations for Future Action.* Consultant: Walter H. Busher. June 1990. 25 pp.

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KENTUCKY

- TA-020 *Utilization Review of Kentucky's Persistent Felony Offender Statute.* Consultants: Andrew Sonner, Alvin Cohn, John Gizzarelli, Robert Dean and James Dimm. November 1987. 21 pp.
- TA-164 *Recommendations Regarding the Installation and Use of Video Equipment in the New Jail Facility Being Constructed in Madison County, Kentucky.* Consultants: Hon. Seymore Brown and Bernard A. Scally, III. December 1988. 12 pp.

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LOUISIANA

- TA-039 *Technical Assistance to the Terrebonne Parish, Louisiana, District Attorney's Office In Career Criminal Program Implementation.* Consultants: Timothy Kenny and Kai Martensen. January 1987. 12 pp.
- TA-127 *Seminar on Implementation of Louisiana's Civil Court Delay Reduction Program (MEMO ONLY).* February 5, 1988. 21 pp.
- TA-178 *Review of Juror Utilization in Evangeline Parish, Louisiana.* Consultant: Thomas Munsterman, National Center for State Courts. December 1988. 18 pp.
- TA 2-019 *Parish of New Orleans, Louisiana - Review of Operations of Magistrate Pretrial Release Program.* Consultants: Joseph A. Trotter, Jr. and Jay Carver. August 2, 1990. 4 pp. (Letter)

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MARYLAND

- TA-043 *Hosted Visit of Montgomery County, Maryland State's Attorney Staff to the King County (Seattle), Washington, District Attorney's Office.* July 1987. 13 pp.



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- TA-126 *Recommendations for Determining Court Facility Needs in Charles County (La Plata), Maryland.* Consultant: David Saari. January 1988. 41 pp.
- TA-139 *Review of Pre-trial Drug Testing Program, Baltimore City, Maryland.* CTAP Staff: Caroline S. Cooper. June 17, 1988. 5 pp. (Memo)
- TA-172
Phase I *Recommendations Relating to the Feasibility of Establishing an Electronic Monitoring Program for High Risk Probationers in Maryland.* Consultants: R. William Linden, David Dreese, Leonard Flynn and Terry Gassaway. January 1989. 25 pp.
- TA-172
Phase II *Feasibility of Using Electronic Monitoring as an Alternative to Conventional Incarceration in Maryland: Supplemental Report.* Consultants: Leonard Flynn, David Dreese, Terry Gassaway & R. William Linden. Feb. 1989. 11 pp.
- TA-179 *Recommendations to Improve the Pre-Trial Process in Montgomery County, Maryland and to Develop a Differentiated Case Management Program.* Consultants: Hon. Samuel Gardner, George Gish and Richard Kriscuinas. April 1989. 21 pp.
- TA 2-035 *Assistance to the Montgomery County Grand Jury Committee on Trial Facilities in Reviewing the Relationship of Pretrial Processes to Jail Capacity Needs.* Consultants: D. Alan Henry, Walter Smith. April 1990. 17 pp.
- TA 2-035
Supplemental *Review of Data Provided in the Montgomery County Criminal Justice Coordinating Commission Report, "Operational Factors Affecting the Correctional Report System."* May 1990. 12 pp.
- TA 2-039 *Review of Criminal Case Management Procedures in Prince George's County Circuit Court Clerk's Office.* Consultant: Robert Harrall. March 1990. 27 pp.
- TA 2-046 *Preliminary Analysis of Cases Processed Under the Criminal Trials Resolution Project in the Prince George's County Maryland Circuit Court: Oct. 1989-April 1990.* Consultant: Larry Polansky. November 1990. 20 pp.
- TA 2-047 *An Assessment of the Anne Arundel County, Maryland, Pretrial Release Unit's Recommendation Scheme and Review of Program Operations.* Consultant: Roman (Skip) Duranczyk. July 1990. 27 pp.
- TA 3-002 *Review of the Felony Case Process in the Baltimore City Circuit Court and Recommendations for Expediting Dispositions.* Consultant: Hon. Legrome D. Davis. CTAP Staff: Caroline S. Cooper. July 1991. 25 pp.



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- TA 3-018 *Assistance to the Montgomery County, Maryland Circuit Court in Differentiating the Case Process for District Court Cases.* Consultant: Maureen Solomon. CTAP Staff: Caroline S. Cooper. November 15, 1991. 10 pp. (Letter/Memo)
- TA 3-027 *Recommendations for Automated Support for Proposed DCM Program in the Baltimore County Circuit Court.* Consultant: Thomas F. Lane. Nov. 1992. 11pp.
- TA 3-044 *Implementation of a Civil DCM Project, Anne Arundel County, Maryland.* CTAP Staff: Caroline S. Cooper. March 1993. 20 pp. (Memo)

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- TA-079 Phase I *Summary of Possible Delay Areas in Pretrial Felony Processing in Suffolk County (Boston), Massachusetts.* Consultants: D. Alan Henry and Howard Messing. January 1988. 12 pp.
- TA-079 Phase II *Follow-up Memo Report.* April 12, 1988. (3 pp.)
- TA 1-011 *Technical Assistance Report to the Boston Juvenile Court.* Consultant: Charles D. Edelstein, Esq. June 1995. 16 pp.

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MICHIGAN

- TA-037 *Recommendations for Development of A Comprehensive Criminal Justice Information System in Kent County, Michigan.* Consultant: Thomas F. Lane. February 1987. 27 pp.
- TA-150 *Court Delay Reduction Planning, Thirtieth Judicial Circuit, Lansing, Michigan.* Consultant: James McMillan. June 13, 1988. 6 pp. (Letter).
- TA3-047 *Recommendations Regarding Evaluation of the Impact of the Drug Court Procedures and Enhanced Treatment Program in Berrien County (St. Joseph), Michigan.* August 1993. Consultant Brian T. Yates, Ph.D. CTAP Staff: Caroline S. Cooper and Joseph A. Trotter, Jr. 45 pp.

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MINNESOTA

- TA-041 *Recommendations to the Second Judicial District Court Of Ramsey County (St. Paul), Minnesota Regarding Establishment of a Case Delay Control Program.* Consultant: Ernest Friesen. December 1987. 19 pp.
- TA-096 *Technical Assistance Report for a Career Criminal/Repeat Offender Program, St. Paul Police Department and Office of the Ramsey County Attorney.* Consultants: Joan Jacoby and Kai Martensen. September 18, 1987. 30 pp.
- TA-167 *Problem Definition Report, Fourth Judicial District Court, Hennepin County, Minneapolis, Minnesota.* Consultant: David Saari. November 1988. 18 pp.
- TA 2-009 *Preliminary Assessment of Judicial Security Needs in the Third Judicial District Court. Austin, Minnesota.* Consultant: Lawrence Siegel. November 1989. 24pp.
- TA 2-045 *Assistance to the Minnesota House of Representatives in Reviewing Jail Facility Needs in Hennepin and Ramsey Counties.* Consultant: Dr. Roger Lauen. March 1990. 63 pp.
- TA 2-051 *Review of Case Processing and Recommendations for Development of Pretrial Release and Intermediate Sanction Programs in Martin County, Minnesota.* Consultants: Hon. Chester B. Chance, Larry Polansky and S.G. Mitch Michkowski. November 1990. 66 pp.
- TA 3-033 *Second Judicial District, Ramsey County, Minnesota. An Assessment of: Judicial and Administrative Technology Support and Criminal Justice Information System Support.* Consultant: Larry P. Polansky. October, 1992. 18 pp.
- TA 3-036 *Court Security Audit: Sixth Judicial District of Minnesota.* Consultant: Lawrence Siegel. December 1992. 80 pp.
- TA 3-037 *Management Analysis of the Sixth Judicial District, Minnesota.* Consultants: Harvey E. Solomon, Suzanne Alliegro and Donald Cullen. November 1992. 26 pp.
- TA 3-043 *State of Minnesota Second Judicial District Ramsey County. Documentation & Flow Charting of Criminal Justice Information System Data Collection.* Consultant: Larry P. Polansky. May 1993. 64 pp.
- TA 3-066 *Review of the Judicial Assignment System of the Second Judicial District of Ramsey County, Minnesota.* Consultant: Geoff Gallas. July 1994. 21 pp.
- TA 3-084 *Review of Parking Ticket Administration Process in St. Louis County, Minnesota.* Consultant: Esther Bauman. June 1995. 44 pp.

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MISSISSIPPI

- TA-027 *Assistance to the Mississippi Governor's Office to Review Federal State Justice Programs.* Consultant: James Dimm. November 4, 1986. 6 pp.

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MISSOURI

- TA-103 *Assistance to St. Louis City, Missouri, Circuit Court Regarding Automation Planning and Development.* Consultant: Gary Goff. November 16, 1987. 5 pp. (Letter).
- TA-131
Phase I *Requirements for an Automated Jury Management System for the City of St. Louis Juror's Commissioner's Office.* Consultants: Philip S. Braxton and James Lynch. August 1988. 109 pp.
- TA-131
Phase II *Planning Assistance for a Court-Wide Information System in the St. Louis, Missouri Circuit Court.* Consultants: Philip Braxton and James Lynch. August 1988. 8 pp.
- TA-131
Phase III *Recommendations Regarding the Conduct of a Comprehensive Review of Court-Wide Management Information Needs of the 22nd Judicial Circuit Court for the City of St. Louis, Missouri.* Consultants: Philip S. Braxton and James F. Lynch. January 1989. 40 pp.

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- TA-012
Phase I *Recommendation Regarding the Administration of the Fourth Judicial District Court, Missoula, Montana.* Consultant: Dennis E. Howard. July 1986. 16 pp.
- TA-012
Phase II *Recommendations for the Development of a Civil Case Tracking System In the Fourth Judicial District Court, Missoula, Montana.* Consultants: Gordon Allison and William Bohn. July 1987. 16 pp.
- TA-013 *Recommendations for the Development and Operation of the Bozeman (Gallatin County), Montana Shelter Care Facility.* Consultant: Rex C. Smith. October 1986. 11 pp.
- TA-082 *Workshop on Delay Reduction Fourth Judicial District, Missoula, Montana.* Consultant: Douglas K. Somerlot. July 24, 1987. 4 pp. (Memo).



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- TA-137 *An Analysis of the State Judicial Information System of the Montana Administrative Office of the Courts.* Consultants: Maurice Geiger and Francis Taillefer. July 1988. 27 pp.
- TA-161 *The Feasibility of a Video Arraignment System for Yellowstone County Montana.* Consultant: Seymore H. Brown & Lawrence Siegel. September 1988. 30 pp.

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- TA-064 *Hall County, Nebraska: Problem Definition Report.* Maurice D. Geiger. April 1987. 6 pp. (Memo).
- TA-072 *Consultation on the Development of a Career Criminal/Repeat Offender Program in Lancaster County (Lincoln), Nebraska.* Consultants: Joan Jacoby and Kai Martensen. August 25-26, 1987. 31 pp.
- TA-091 *Establishment of An Alternative to Incarceration Program for Persons in Pretrial Detention, Douglas and Sarpy Counties, Nebraska.* Consultant: Dr. Alvin Cohn. January 1988. 36 pp.
- TA-132 *Development of an Electronic Monitoring/House Arrest Program in Sarpy County, Nebraska.* Consultant: Dr. Alvin W. Cohn. February 1988. 26 pp.
- TA 2-059 *Technical Assistance Regarding Pretrial Service Planning in Lincoln, Nebraska.* Consultants: D. Alan Henry and Howard R. Messing. January 4, 1991. 3 pp. (memo).

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NEVADA

- TA-002 *Needs Assessment on Current Jail Management Information Procedures for the Nevada Small County Jail Management Information System Project of the Carson City Sheriff's Department.* Prepared by: Joel L. Phillips, Lynne P. Cannady and Sgt. Dan Drummand. August/Sept. 1986. 35 pp.
- TA-098 *Improvement of Jury Management Practices and Administration, Washoe County (Reno), Nevada.* Consultant: G. Thomas Munsterman. October 1987. 13 pp.



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- TA-124 *Calendar and Case Management Practices in the Second Judicial District Court, Washoe County (Reno), Nevada.* Consultant: Joseph Jordan. March 1988. 15 pp.
- TA-162 *A Problem Definition Report on Courthouse Security Issues Created By New Prison Construction in White Pine County (Ely), Nevada.* Consultant: Walter H. Busher. October 1988. 34 pp.
- TA-182 *A Review of Case Management Practices in the Seventh Judicial District Court of White Pine County, Nevada.* Consultant: Joanne B. Goodnow. February 1989. 18 pp.
- TA-189 *A Review of the Repeat Offender Project of the Las Vegas, Nevada, Metropolitan Police Department.* Consultants: Joan Jacoby and William Mayer. February 1989. 25 pp.
- TA 2-058 *Review of the Northern Nevada Repeat Offender Program.* Consultants: Joan Jacoby and Kai Martensen. October 1990. 97 pp.
- TA 3-020 *Evaluation of Reno Alternative Sentencing Program: Problem Definition Report.* Consultant: Dr. Alvin W. Cohn. October 25, 1991. 4 pp. (Memo).
- TA 3-022 *A Review of the United Way Alternative Sentencing Program, Washoe County, Nevada.* Consultant: Dr. Alvin W. Cohn, January 1992. 14 pp.
- TA 3-023 *Planning Assistance to the Las Vegas Municipal Court Regarding Court Use of ATM Technology.* Consultant: Larry P. Polansky. January 1992. 23 pp.

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NEW HAMPSHIRE

- TA 3-016 *Report on Methods for Assessing the Impact of Drug Cases on Court Caseloads in New Hampshire.* Consultant: Richard D. Vandiver, Ph.D. January 1992. 14 pp.

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NEW JERSEY

- TA-031 *Meeting with the Alternatives to Incarceration Sub-committee of the New Jersey Criminal Disposition Commission.* Consultants: Dr. Alvin W. Cohn and Caroline S. Cooper. December 5, 1986. 3 pp. (Memo).
- TA-117 *Follow-up Report on Assistance to the New Jersey Conference of Criminal Presiding Judges on Delay Reduction Strategies.* Consultant: Douglas K. Somerlot. October 19, 1987. 2 pp. (Letter).
- TA-130 *Judicial Case Management Seminar, Hudson County, New Jersey: Conference Report and Materials.* January 15, 1988. 95 pp.
- TA-3-038 *Planning for State-Funded Courts in New Jersey.* Consultants: CTAP: Harry O. Lawson; NCSC: Gerald Kuban. November 1992. 35 pp.

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- TA-101 *Problem Definition Visit; New Mexico District Attorney's Association.*
Phase I Consultant: John Gizzarelli, Jr. September 1987. 22 pp.
- TA-101 *Survey of New Mexico District Attorneys Association Data Processing*
Phase II *Needs.* Consultant: John Gizzarelli, Jr. January 1988. 57 pp.
- TA-116 *Analysis of Automated Court Management Information Needs, Adminis-*
Phase I *trative Office of the New Mexico Courts.* Consultant: James R. Rebo. January
1988. 20 pp.
- TA-116 *Statewide Court Delay Reduction Program Information Needs of the*
Phase II *Administrative Office of the New Mexico Courts.* Consultant: Dr. Dean A.
Ziemke. February 1988. 18 pp.
- TA 2-022 *Recommendations Regarding the Composition and Role of a Criminal*
Phase I *Justice Coordinating Council in Albuquerque/Bernalillo County, New Mexico.*
Consultant: Walter H. Busher. November 1989. 38 pp.
- TA 2-022 *Recommendations Regarding Utilization of Diversion in the Metropolitan*
Phase III *Court Albuquerque/Bernalillo County, New Mexico.* Consultant: Dan L.
Johnston. May 1990. 99 pp.



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- TA 3-029 *Improving the Fines Collection Process in the Magistrate and Metropolitan Courts of New Mexico.* Consultant: Thomas F. Lane. November 1992. 9 pp.

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- TA-077 *Management Study of the District Court System of Nassau County, New York.* Consultants: Charles D. Edelstein and Charles H. Starrett, Jr. October 1987. 19 pp.
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- TA-133 *Review of Jail Overcrowding Issues for North Carolina's Crime Commission.* Prepared by: Michael DiMichele. May 12, 1988. 3 pp. (Memo)
- TA-153 *Review of Jail Overcrowding Issues for North Carolina's Crime Commission.* Prepared by: Michael DiMichele. May 12, 1988. 3 pp. (Memo). See Assignment No. TA. No. 133.
- TA-157
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- TA-176 *Review of the Operation of the Mecklenburg County, North Carolina Pretrial Services Department.* Consultants: D. Alan Henry and John Clark. December 1988. 14 pp.
- TA-194 *Recommendations Regarding the Operation of the Reentry, Inc. Pre-Trial Release Program in Wake County, North Carolina.* Consultant: Kathryn Reade Boyer, March 1989. 23 pp.



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- TA-195 *Wake County Pre-trial Release Program. Site Visit Assessment.* Consultant: Kathryn Reade Boyer. March 3, 1989. 17 pp.
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- TA-063 *Recommendations for Improved Paperflow and Recordkeeping in the East Judicial District Court of Cass County, Fargo, North Dakota.* Consultant: Donald Cullen. July 1987. 33 pp.

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- TA-145 *Recommendations to Improve Case Management in the South Central Judicial District, Bismarck, North Dakota.* Consultants: Hon. Lawrence Collins and Donald Cullen. January 1989. 41 pp.
- TA-181 *Report on a Security Audit of the Burleigh County and Morton County Courthouses, State of North Dakota.* Consultant: Lawrence Siegel. March 1989. 19 pp.
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- TA-100 *Recommendations for Information System Planning and Development in the Cuyahoga County, Ohio Court of Common Pleas and Related Departments.* Consultant: Thomas Lane. January 1988. 9 pp.
- TA-112 *Jail Overcrowding Study. Lorain County, Ohio.* Prepared by: Jerome R. Bush. April 1988. 111 pp.
- TA-129 *Methods to Improve the Failure-to-Appear Rate in Lucas County (Toledo), Ohio.* Consultant: Roman E. Duranczyk. May 1988. 22 pp.
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- TA 2-007 *An Assessment of the Use of Alternatives to Incarceration and Planning for New Jail Construction in Summit County (Akron) Ohio.* Consultant: Alvin W. Cohn. September 1989. 50 pp.
- TA 3-078 *Assistance to Montgomery County (Dayton, Ohio) Court of Common Pleas in Design of Criminal DCM System.* Consultants: Joseph A. Cairone and Judge Legrome Davis. January 1995. 8 pp. (Memorandum Report)

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- TA-004 *Report of Technical Assistance in Analysis of Jail Commitment and Release Data to Lane (Eugene) Oregon.* Consultants: David M. Bennett and D. Alan Henry. August 1986. 33 pp.
- TA-022 *Juvenile Anti-Burglary (JAB) Unit, Multnomah County, Oregon District Attorney's Office.* An Evaluation Plan for the JAB Project. Consultants: Fred Springer, Ph.D. and Joel L. Phillips. August 21, 1986. 18 pp.
- TA-040 *Technical Assistance to the Lane County, Oregon District Attorney's Office in the Design and Implementation of a Career Criminal Unit.* Consultants: Peter Giordano and James Dimm. February 1987. 8 pp.
- TA-123 *The Potential Impact of Prosecutorial and Court Practices and Procedures on Indigent Defense Costs in Oregon.* A Preliminary Assessment. Consultants: Hon. Bruce D. Beaudin, Peter Gilchrist and Kim Taylor. April 1989. 28 pp.
- TA-184 *A Security Assessment of the Lake County Courthouse, Eugene, Oregon.* Consultant: Lawrence Siegel. February 1989. 25 pp.
- TA 2-020 *Assistance in Assessing Trial Court Staffing Needs, Oregon Judicial Department.* Consultants: Gerald B. Kuban, Frederick G. Miller and Edwin Zimny. October 4, 1989. 5 pp. (Letter only).
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- TA-114 *Analysis of Case Management Practices in the Court of Common Pleas of Delaware County, Pennsylvania.* Consultant: Lynae K. E. Olson. January 1988. 48 pp.
- TA-144 *Site Visit to Westmoreland County, Pennsylvania.* Consultant: Andy Hall. March 23-24, 1988. 3 pp. (letter)
- TA-155 *A Review of the Philadelphia Criminal Justice System and Jail Capacity Management Practices.* Consultants: Andrew L. Sonner, D. Alan Henry, George Gish and Samuel C. Gardner. February 1989. 36 pp.
- TA-174 *A Review of Case Management Practices of the Family Court of Westmoreland County, Pennsylvania.* Consultants: Edward V. Healey, Jr. and Joseph D. Butler. Jan. 1989. 22 pp.
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- TA-168 *Operational Review of the Rhode Island Bail Information Unit.* Consultant: Holly C. Bakke. December 1988. 31 pp.
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- TA 3-007 *Review of the Operations of the Metropolitan General Sessions Court in Nashville, Tennessee.* Consultant: Bernard A. Scally, III. June 1991. 30 pp.
- TA 3-049 *General Sessions Court.* Clinton, Tennessee. Consultant: Esther L. Bauman. July 14 - 20, 1993. 25 pp.
- TA 3-051 *General Sessions Court.* Dayton, Tennessee. Consultant: Esther L. Bauman. July 22 - 23, 1993. 15 pp. (Memo)

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- TA-113 *A Study of the Feasibility of Creating Specialized Criminal Courts in Nueces County, Texas.* Consultants: Gordon Allison and Kenneth Gardner. Dec. 1987. 40 pp.
- TA-128 *Recommendations to the Brazos County, Texas District Attorney's Office Part I Regarding Career Criminal Program Operations.* Consultants: Timothy M. Kenny and Kai Martensen. June 27, 1988. 12 pp.
- TA-128 *Career Criminal Program Workshop, College Station, Texas.* Consultants: Part II Tim Kenny and Kai Martensen. June 27, 1988. 138 pp.
- TA 2-028 *Texas Adult Probation Commission (TAPC) Grant Writing Seminar. Community Service Restitution Workshop.* Consultant: Cres Van Keulen. September 28, 1989. 17 pp.
- TA 2-041 *Texas Adult Probation Commission Host-Site Visit to Tucson, Arizona.* Host: Kim Holloway. January 11-12, 1990. 4 pp.

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- TA-014 *Review of the Career Criminal Program Implementation In Chittenden and Washington Counties, Vermont, and Recommendations for Program Improvement.* Consultants: Thomas Vanes and Peter Giordano. September 1987. 19 pp.
- TA-085 *Analysis of Staff Resource Needs for Case Processing in the Vermont District Courts.* Consultants: H. Randolph Ackerman and Maurice Geiger. September, 1987. 53 pp.

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- TA-047 *Consultation with the Newport News Police Department, Newport News, Virginia. Career Criminal Selection Criteria and Program Development.* Consultant: Joel L. Phillips. February 13, 1987. 20 pp.
- TA 2-056 *Commonwealth of Virginia Bail Study Project: Final Report.* Study Team: D. Alan Henry, Jolanta Juskiewicz, Walt Smith, Caroline S. Cooper, Amy Bunker Pool, Joseph A. Trotter, Jr., and Harper Whitman. December 5, 1990. 91 pp.
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- TA-146 *Review of Court Records Management Needs in the Municipal Court of Seattle, Washington.* Consultants: H. Paul Kester (Phase I) and Robert Harrall (Phase II). September 1988. 44 pp.
- TA 2-021 *Comments on Draft RFP for City of Seattle Court Study.* Consultant: Dr. Peter Haynes. September 22, 1989. 3 pp. (Memo)



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- TA 2-027 *Review of the County-City Facility Security Needs of Pierce County (Tacoma) Washington.* Consultant: Lawrence Siegel. January 1990. 55 pp.
- TA 2-032 *Pierce County, Washington. Law Enforcement/Court Scheduling Project.* Contact Person: L.M. Jacobs IV. May 21-22, 1990. 16 pp. (Host site visit)
- TA 2-049 *Assistance to Thurston County, Washington Jail Capacity Management Planning.* Consultant: Walter H. Busher. June 5, 1990. (Letter).
- TA 3-040 *Pretrial Services in Pierce County: A Vision for the Future.* Consultant: John A. Carver. May 1993. 36 pp.
- TA 3-080 *Review and Recommendations Concerning Statistical Reporting for King County (Seattle), Washington Superior Court.* Consultants: Larry Polansky and Beverly Bright. February 1995. 22 pp.

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- TA-141 *Assistance in Implementing a Jail Population Management Program in the Dane County Office of the Sheriff, Madison, Wisconsin.* Consultant: Dr. Alvin W. Cohn. October 1988. 24 pp.
- TA-196 *Recommendations Relating to the Organization and Operation of the Wisconsin Public Defender Program.* Consultants: Marshall Hartman and Kim Taylor. June 1989. 29 pp.
- TA 3-005 *Milwaukee County, Wisconsin Court Facility Security Audit.* Consultant: Lawrence Siegel. February 1991. 19 pp.
- TA 3-032 *Analysis of Court System Alternatives for Computerized Information Support, Dane County, Wisconsin.* Consultant: Larry P. Polansky. May 1992. 15 pp.

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- TA-118 *Presentation on Career Criminal Program Planning to the Wyoming Prosecutors Association.* Consultant: Andrew L. Sonner. November 5, 1987. 19 pp.

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- TA-032 *Report of a Consultancy to the Government of Guam to Review and to Assist in Developing Strategies to Address the Issue of Jail/Prison Overcrowding.* Consultants: Hon. Edward King, Peter Haynes, Howard Messing and Walter H. Busher. September 1987. 30 pp.
- TA-032A *A Review of the Jail Overcrowding Situation in the Commonwealth of the Northern Marianas Islands.* Consultants: Hon. Edward King, Peter Haynes, Howard Messing and Walter H. Busher. September 1987. 24 pp.
- TA-086 *Design of an Evaluation Methodology for a Court Delay Reduction Program for the Judiciary of Puerto Rico.* Consultants: Ruben O. Carrerou, National Center for State Courts, James R. James, and Gerald Kuban. November 1987. 82 pp.

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- TA-007 *Program Brief: Court Unification--Information Guide for the Judiciary, Court Administrators, Concerned Legislators and Other Public Officials, Citizen Court Improvement Organizations and Concerned Criminal Justice Personnel.* Consultant: Harry O. Lawson. July 1987. 28 pp.
- TA-051 *Program Brief - Adjudication of Drug Offenders.* Caroline S. Cooper. March 1987. 18 pp.
- TA-060 *Guidebook for the Establishment of Career Criminal Programs.* Consultants: Lt. Fred Crawford, Peter Giordano, Stephen Goldsmith, Esq. June 1989. 86 pp.
- TA-061 *Program Brief: Managed Use of Jail Capacity and Alternatives to Incarceration.* Consultant: Walter H. Busher. January 1989. 29 pp.

* Additional special reports, many of which are national in scope, are included in Part III, beginning on page 48.



PART II:

LIST OF TECHNICAL ASSISTANCE ASSIGNMENT VIDEO AND AUDIO TAPES

Audio:

- TA-071A *Keynote Presentation of Hon. Sol Wachtler, NACM Annual Conference, July 1987.*
- TA-071B *"The Constitution and the Fourth Amendment". Address by Hon. Charles Moylan to NACM Conference, July 1987.*

Video:

- TA-012 *Court Delay Reduction Training Program, Missoula, Montana. August 1986.*
- TA-023 *Workshop to Improve the Pre-Trial Felony Case Process in Alachua County, Florida. February 1987.*
- TA-090 *Special Drug Prosecution Training Program for Ohio Prosecutors. May 1988 (14 tapes).*
- TA-127 *Orientation Session for Louisiana's Pilot Civil Delay Reduction Program, January 1988.*
- TA-128 *Development of Career Criminal Programs. Conference of Criminal Justice System Officials, Brazos County, Texas. June 1988.*
- TA-156 *Development of Career Criminal Programs/Operation of Repeat Offender Court in Chicago. Florida Conference of Sheriffs and Police, August 1988.*



PART III:

SPECIAL STUDIES AND REPORTS

ATAP Reporter. Vols. I - IV (Fall 1986 - Fall 1990).

Alternative Dispute Resolution in the United States: A Collection of Program Summaries, Materials, and State Contacts Prepared for the Office of the Chief Court Administrator, Connecticut. Judicial Department. April 1993. 56 pp.

Analysis of Responses to the Survey of DCM Task Force and Other Practicing Attorneys Regarding the Civil Case Process of Baltimore City Circuit Court. Caroline S. Cooper. December 14, 1994. 34 pp.

An Assessment of the "Courtroom of the Future" Pilot Installations: A Report to the National Shorthand Reporters Association. Study Team: H. Paul Haynes, Team Coordinator, Hon. Thomas Stovall, Al Stevas, Jack Byers, Fred Springer, Ph.D., and Jack Susman, Ph.D. July 1988. 45 pp.

Berrien County's Drug Court. Author: Michael G. Cianfarano. 6pp.

BJA Differentiated Case Management (DCM) Demonstration Program: Guide for Implementing a DCM Program: Applying DCM Principles to the Criminal and Civil Caseflow Process in General Jurisdiction Courts. Caroline S. Cooper, Maureen Solomon, and Holly Bakke. May 1992. 140 pp.

BJA Differentiated Case Management (DCM) Demonstration Program: Overview and Program Summaries. Caroline S. Cooper, Maureen Solomon, Holly Bakke, and Thomas Lane. February 1992. 390 pp.

BJA Expedited Drug Case Management (EDCM) Program: Multnomah County (Portland), Oregon Program Summary. Caroline S. Cooper. October 1992. 20 pp.

BJA Expedited Drug Case Management (EDCM) Program: Overview and Program Summaries. Caroline S. Cooper, Maureen Solomon, Holly Bakke, and Thomas Lane. February 1992. 103 pp.

BJA Expedited Drug Case Management (EDCM) Program: Program Brief. Caroline S. Cooper. October 1992. 19 pp.

Courts Technical Assistance Project Update. Summer 1991. 4 pp.



Courts Technical Assistance Project Update. Fall 1991. 4 pp.

Developing and Managing Dedicated Funding Strategies for Anti-Drug Abuse Purposes: Program Brief. Prepared By: American University Dedicated Funding Measures Project. 26 pp.

Drug Case Management and Treatment Intervention Strategies in the State and Local Courts: Volume I. Caroline S. Cooper and Joseph A. Trotter, Jr. February 15, 1994. 104 pp.

Drug Case Management and Treatment Intervention Strategies in the State and Local Courts: Volume I (Supplement). Caroline S. Cooper and Joseph A. Trotter, Jr. August 1994. 39 pp.

Drug Case Management and Treatment Intervention Strategies in the State and Local Courts: Volume II. Caroline S. Cooper and Joseph A. Trotter, Jr. September 1994. 398 pp.

Drug Case Management and Treatment Intervention Strategies in the State and Local Courts: Volume II (Excerpt). Caroline S. Cooper and Joseph A. Trotter, Jr. September 1994. 56 pp.

Drug Courts: An Overview of Operational Characteristics and Implementation Issues. Prepared by: Caroline Cooper. June 1995. 84 pp.

DCM Briefing Paper. 6 pp.

Directory of Selected State Justice System Officials and Justice System Organizations. September 1993. 58 pp.

Electronic Monitoring Programs: An Overview. Prepared by: Troy Armstrong, Ph.D., Gary Reiner and Joel Phillips. April 1987. 29 pp.

An Evaluation of the Start-Up Period of the Pretrial Services Program of the Fifteenth Judicial Circuit. Palm Beach County, Florida. Joseph A. Trotter, Jr. and Caroline Cooper. April 1994. 97 pp.

Frequency of Probation Violations Occurring with Defendants Receiving "Split" Sentences: Report of Telephone Survey of Ten Metropolitan Courts. (Memo). Harper Whitman. January 1991. 5 pp.

A Guide for Court Users of Technical Assistance. CTAP Staff. May 1992. 13 pp.



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Indiana's Drug-Free Communities Fund, A Case Study. Consultant: Beverly Bright. April 1995. 34 pp.

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Program Brief. Differentiated Case Management. Caroline S. Cooper. April. 1992. 16 pp.

Program Brief. Expedited Drug Case Management. Caroline S. Cooper. October 1992. 23 pp.

Recommendations Regarding the Design of a Criminal and Civil Differentiated Case Management System in the Montgomery County Circuit Court. Caroline S. Cooper and Thomas Lane. September 1992. 128 pp.

Report and Recommendations of The American University Study Team on the Charlotte-Mecklenburg Criminal Justice System: Follow-up Report. March 1989. 30 pp.

Results of a Survey of Trial Court Administrators Concerning Use of Pretrial and Post-Conviction Programs and Drug Testing. Editor: Andrea G. Lange. February 1989. 255 pp.



Summary of the Civil Differentiated Case Management Program Used by the Second Judicial Circuit Court, Berrien County (St. Joseph), Michigan. 14 pp.

Techniques for Accelerating Provision of Lab Analyses in Drug Cases: Survey of Selected Jurisdictions Which Have Instituted Expedited Drug Case Management Programs. Jonathan Parker. October 1993. 73 pp.





