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State of New York
Department of Correctional Services
Building Number 2
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**JTPA SUMMER YOUTH
EMPLOYMENT PROGRAM
1992**

142825

U.S. Department of Justice
National Institute of Justice

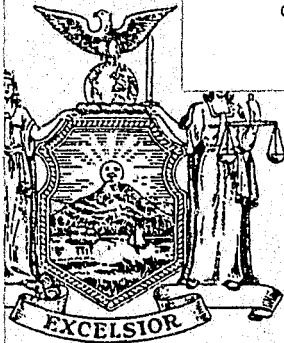
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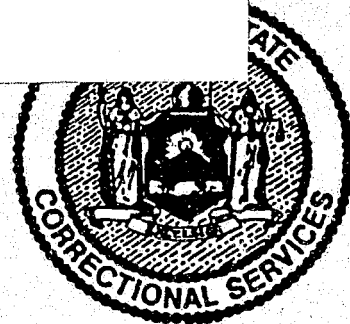
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Mario M. Cuomo
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Thomas A. Coughlin III
Commissioner

142825

EXECUTIVE SUMMARY

The purpose of this report series is to provide an overview of the Department's participation in the Job Training Partnership Act (JTPA) Summer Youth Employment Program on an annual basis. Similar reports have been prepared for the eight prior years of the Department's participation in this program: 1984-1991.

This report presents the responses of Department facilities to the annual questionnaire on their participation in the program.

This year's total (139) is the highest number of participants to date. The 1992 total was 58 above the next highest year (1990 with 81 participants).

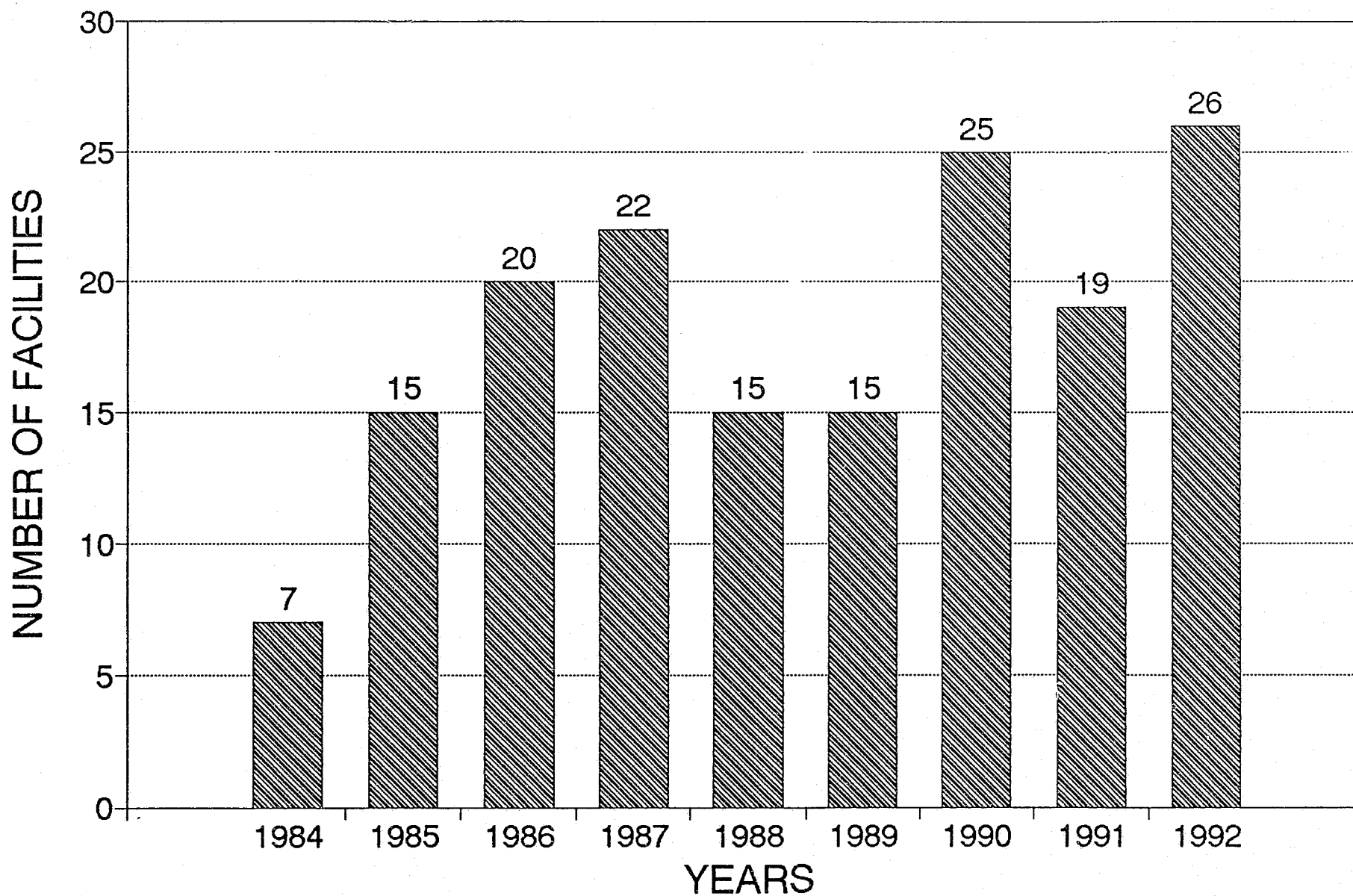
The number of Department facilities participating in the program (26) is also the highest since the beginning of this program in 1984. The facility with the largest number of civilian participants was Queensboro (20) followed by Edgecombe (18), Lincoln (16) and Auburn (15).

Of the 139 program participants, 107 (77%) satisfactorily completed the program.

The trend in the Department's participation in this program from 1984 through 1992 is highlighted by two illustrative graphics on the following pages.

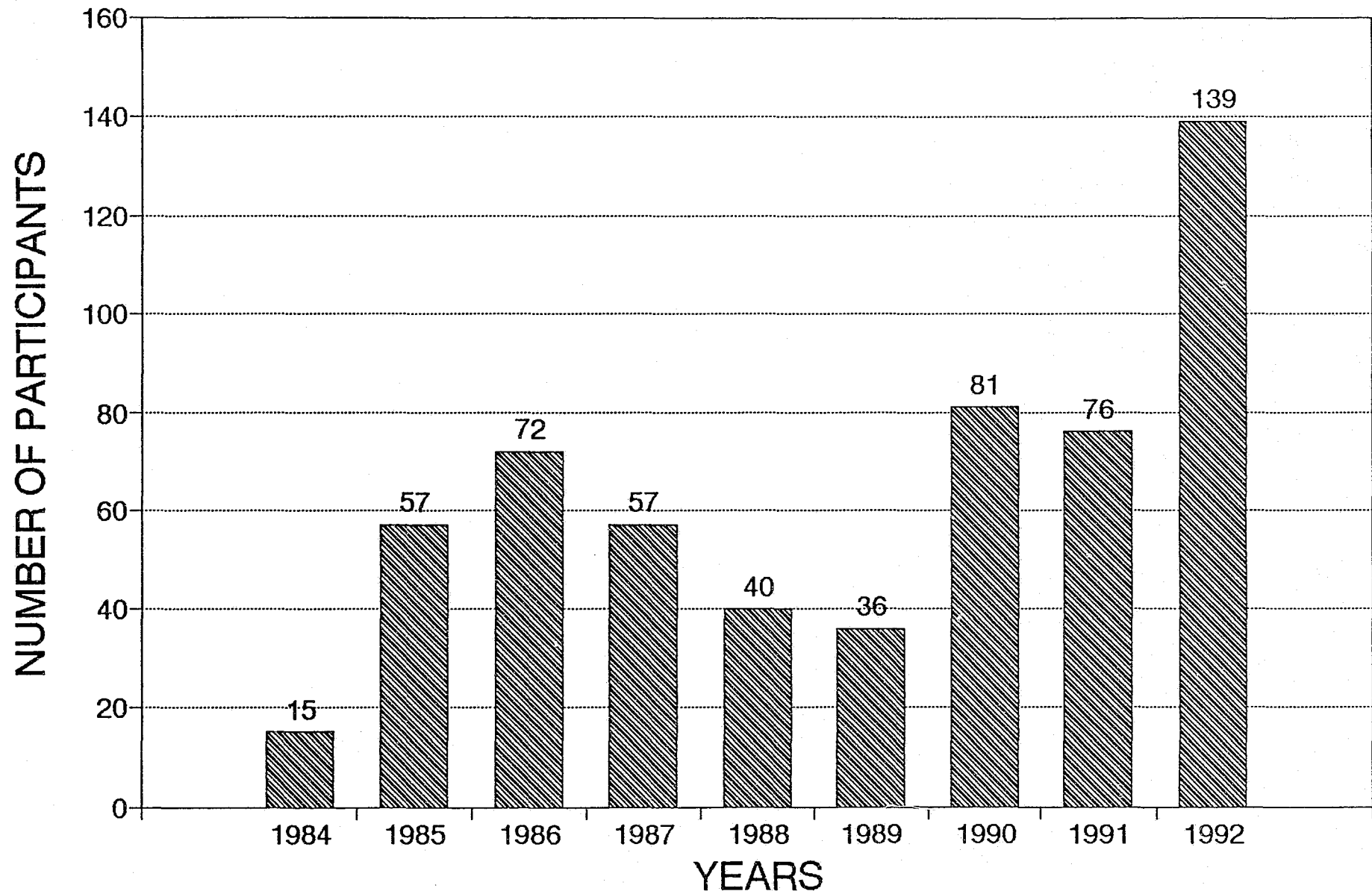
NUMBER OF FACILITIES

1984-1992



NUMBER OF PARTICIPANTS

1984-1992



JTPA SUMMER YOUTH EMPLOYMENT PROGRAM: 1992

The purpose of this report is to provide an overview of the Department's participation in the JTPA Summer Youth Employment Program from 1984 to present with a particular focus on 1992.

Background. Under Title II-B of the Job Training Partnership Act (JTPA), Federal funding is provided for a Summer Youth Employment Program.

Under this section of the Act, eligible persons (based primarily on income criteria) under 22 years of age are given work experience and are trained in a variety of pre-employment and work maturity skills. In the Department's implementation of this program each year, every effort is made to secure employee union participation and endorsement.

Initial Participation in the JTPA Program. The Department initially participated in this program on a systemwide basis in 1984.

Summary of Department's Program Participation: 1984-1991. During this initial year of Department participation, seven facilities served as training sites for a total of 15 participants.

The Department's participation in the program increased significantly in 1985 as compared to 1984. The number of participating facilities grew from 7 to 15 while the aggregate number of participants jumped from 15 to 57. The expansion may be attributed to the increasing familiarity of facility staff with the program together with the development of positive working relationships with the New York State Department of Labor and the local administering agencies.

The amount of Federal funding available for this Title II-B program decreased significantly in 1987 which resulted in a corresponding decrease in the number of training positions available at the local level. The number of participants decreased in 1987 to 57. Despite the first year of Federal cutbacks, the number of facilities participating grew to 22.

During 1989, the JTPA Program experienced the lowest level of participation since the beginning of the program in 1984. As with the previous years, this was due to Federal cutbacks in the program and the improved job market for young persons. The number of participants in 1989 dropped to a total of 36 participants at 15 facilities.

In 1990, this declining trend was reversed. During 1990, 25 facilities participated, the highest number to date. These facilities involved 81 participants, which was also the highest number to date.

In 1991, 19 facilities participated, involving 76 participants.

1992 Survey Results. All Department facilities responded to this year's questionnaire. The responses are summarized in Appendix Table A.

Contact Local Administering Agency Regarding Possible Program Participation. As illustrated by this appended table, 52 facilities did contact their local administering agencies regarding possible participation in the program.

The facilities which did not pursue the program generally felt the program was unproductive in the past or were denied continuously due to location, transportation or funding problems and decided not to participate for those reasons.

Apply for Summer Training Positions. Of the 52 facilities that contacted their local administering agencies, 45 proceeded to eventually apply for summer positions. Of the 45 facilities that applied for the program, 26 eventually received authorization for 139 summer participants.

Facilities Participating in the Summer Program. A total of 26 facilities took part in this program. The 26 facilities that participated in the program were comprised of three (3) maximum security institutions (Auburn, Clinton and Sullivan); fourteen (14) medium security institutions (Arthur Kill, Bare Hill, Butler ASACTC, Franklin, Gouverneur, Hudson, Mt. McGregor, Ogdensburg, Otisville, Riverview, Ulster, Washington, Watertown and Woodbourne); and nine (9) minimum security institutions (Bayview, Camp Pharsalia, Edgecombe, Fulton, Lincoln, Lyon Mountain, Moriah SICF, Queensboro and Rochester).

Security Level of Participating Facilities. These 26 sites have the following security level designations:

<u>Security Level</u>	<u>1991 Number</u>	<u>1992 Number</u>	<u>Difference</u>
Maximum	1	3	+2
Medium	11	14	+3
Minimum	<u>7</u>	<u>9</u>	<u>+2</u>
TOTAL	19	26	7

Compared to 1991, seven additional facilities participated in 1992: two more maximum, three more medium, and two more minimum security facilities.

Number of Participants. These 26 sites received an aggregate of 139 participants. The security breakdown is as follows:

<u>Security Level</u>	<u>1991 Number</u>	<u>1992 Number</u>	<u>Difference</u>
Maximum	4	23	+19
Medium	24	37	+13
Minimum	<u>48</u>	<u>79</u>	<u>+31</u>
TOTAL	76	139	+63

Trend in Department Participation in Program: 1984-1992. Table 1 presents trend data on the number of participants by facility from 1984 to 1992.

TABLE 1
FACILITIES WITH JTPA SUMMER PROGRAMS

NUMBER OF PARTICIPANTS

<u>MAXIMUM SECURITY</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>
Auburn	-	2	2	-	-	-	-	4	15
Clinton	3	2	1	1	-	1	2	-	2
Coxsackie	-	2	-	1	-	-	2	-	-
Downstate	-	-	4	-	-	-	-	-	-
Eastern	1	-	5	3	2	-	3	-	-
Elmira	-	10	7	6	2	2	2	-	-
Great Meadow	2	2	3	1	2	1	2	-	-
Southport	-	-	-	-	-	2	8	-	-
Sullivan	-	-	-	-	-	-	-	-	6
Wende	-	-	-	2	-	-	-	-	-
<u>MEDIUM SECURITY</u>									
Altona	2	4	-	1	-	-	-	-	-
Arthur Kill	3	2	4	3	3	5	2	1	5
Bare Hill	-	-	-	-	-	1	3	1	2
Butler ASACTC	-	-	-	-	-	-	-	-	1
Franklin	-	-	-	1	4	2	3	1	1
Gouverneur	-	-	-	-	-	-	-	-	5
Greene	-	-	-	-	-	-	-	-	-
Groveland	-	-	9	6	6	-	-	-	-
Hudson	-	3	3	1	4	2	1	1	1
Marcy	-	-	-	-	-	-	3	4	-
Mid-State	-	15	-	-	-	-	-	3	-
Mt. McGregor	1	1	2	1	-	-	-	1	1
Ogdensburg	-	2	2	3	2	-	1	-	1
Orleans	-	-	4	4	3	3	4	-	-
Otisville	-	-	-	-	-	4	-	8	6
Riverview	-	-	-	-	-	3	2	-	2
Taconic	-	-	-	-	-	-	1	-	-
Ulster	-	-	-	-	-	-	-	-	3
Washington	-	3	2	4	2	2	1	1	4
Watertown	3	4	3	2	-	-	2	2	2
Woodbourne	-	-	-	-	-	-	-	-	3
Wyoming	-	-	-	1	1	1	2	1	-
<u>MINIMUM SECURITY</u>									
Bayview	-	-	-	-	-	-	5	8	6
Edgecombe	-	-	-	-	-	-	-	10	18
Fulton	-	-	7	6	6	4	7	8	12
Lakeview SICF	-	-	-	-	-	-	12	-	-
Lincoln	-	-	-	-	-	-	-	-	16
Lyon Mountain	-	4	3	2	1	3	2	-	1
Moriah Shock	-	-	-	-	-	-	-	1	3
Queensboro	-	-	6	-	-	-	9	19	20
Rochester	-	1	2	2	1	-	1	1	2
Camp Beacon	-	-	2	-	-	-	-	-	-
Camp Monterey	-	-	-	5	-	-	-	-	-
Camp Pharsalia	-	-	1	1	-	-	1	1	1
Camp Gabriels	-	-	-	-	1	-	-	-	-
Camp Georgetown	-	-	-	-	-	-	-	-	-
TOTAL	15	57	72	57	40	36	81	76	139

Type of Positions. As illustrated by Table 2, 94 percent (130) of the participants were in clerical training positions. Of the remaining nine, two were motor pool aides, one was a telephone operator, one was a maintenance helper, one was a maintenance assistant, one was a maintenance assistant-recreation, and three were kitchen helpers.

TABLE 2

<u>FACILITY</u>	<u>JOB TITLES</u>	<u>NO. OF PARTICIPANTS</u>
Maximum Security		23 (16%)
Auburn	Clerk	15
Clinton	Clerical Aide	2
Sullivan	Clerical Aide	4
	Motor Pool Aide	2
Medium Security		37 (27%)
Arthur Kill	Clerk	5
Bare Hill	Clerk	2
Butler ASACTC	Maintenance Assistant Recreation	1
Franklin	Clerk	1
Gouverneur	Office Clerk	5
Hudson	Clerk	1
Mt. McGregor	Clerk	1
Ogdensburg	Clerical Aide	1
Otisville	Clerk	6
Riverview	Clerical Aide	2
Ulster	Clerical Aide	3
Washington	Clerical Aide	4
Watertown	Clerk	1
	Telephone Operator	1
Woodbourne	Clerk	3

TABLE 2- con't.

<u>FACILITY</u>	<u>JOB TITLES</u>	<u>NO. OF PARTICIPANTS</u>
Minimum Security		79 (57%)
Bayview	Clerical	4
	Mail Room Clerk	1
	Maintenance Helper	1
Camp Pharsalia	Office Clerk	1
Edgecombe	Clerical	18
Fulton	Clerical Aide	9
	Kitchen Helper	3
Lincoln	Office Aide	15
	Maintenance Assistant	1
Lyon Mountain	Clerk	1
Moriah Shock	Clerical	3
Queensboro	(All clerical titles)	
	Business Office	3
	Computer Program Operator	1
	Guidance Office	5
	Inmate Accounts	1
	Inmate Records	3
	Watch Commander's Office	6
	Deputy Superintendent Security	1
Rochester	Clerical Assistant	2
TOTAL		139 (100%)

Sex of Participants. During 1992 as with previous years, the majority of participants (73%) at all security levels were female.

TABLE 3

<u>Sex</u>	<u>Maximum Security Facility</u>	<u>Medium Security Facility</u>	<u>Minimum Security Facility</u>	<u>TOTAL</u>	<u>Percent</u>
Male	4	13	16	33	27%
Female	<u>19</u>	<u>24</u>	<u>45</u>	<u>88</u>	<u>73%</u>
TOTAL	23	37	61*	121	100%

*Missing = 18

Edgecombe (minimum security level) did not provide sex breakdown for 18 positions.

Age of Participants. Of the 112 participants for whom specific age information was reported, the majority (59 or 53%) were 16 years old or under.

TABLE 4

<u>Age</u>	<u>Maximum Security Facility</u>	<u>Medium Security Facility</u>	<u>Minimum Security Facility</u>	<u>TOTAL</u>
14	3	1	4	8
15	1	7	10	18
16	8	7	18	33
17	3	5	12	20
18	2	5	4	11
19	5	3	2	10
20	1	5	1	7
21	0	4	1	5
22	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	23	37	52*	112
Missing	0	0	27	27

*Missing = 27

Edgecombe (minimum security level) indicated that 18 participants were between the ages of 16 and 21. Lincoln did not report the age of 9 of its 17 participants.

Satisfactory and Unsatisfactory Program Participation. Another area covered by the questionnaire is whether or not the participant satisfactorily completed the program. This issue is seen as a key element in assessing the operation of the program.

Table 5 indicates the number of satisfactory and unsatisfactory program completions by facility. As illustrated by this table, 107 (77%) of the 139 program participants satisfactorily completed the program.

TABLE 5

<u>Maximum Security Facility</u>	<u>Satisfactory Participants</u>	<u>Unsatisfactory Participants</u>	<u>TOTAL</u>
Auburn	11	4	15
Clinton	2	0	2
Sullivan	4	2	6
Subtotal	(17) 74%	(6) 26%	(23) 100%
<u>Medium Security Facility</u>			
Arthur Kill	5	0	5
Bare Hill	1	1	2
Butler ASACTC	1	0	1
Franklin	1	0	1
Gouverneur	3	2	5
Hudson	1	0	1
Mt. McGregor	1	0	1
Ogdensburg	1	0	1
Otisville	4	2	6
Riverview	2	0	2
Ulster	1	2	3
Washington	3	1	4
Watertown	1	1	2
Woodbourne	<u>3</u>	<u>0</u>	<u>3</u>
Subtotal	(28) 76%	(9) 24%	(37) 100%

TABLE 5- con't.

<u>Minimum Security Facility</u>	<u>Satisfactory Participants</u>	<u>Unsatisfactory Participants</u>	<u>TOTAL</u>
Bayview	4	2	6
Camp Pharsalia	1	0	1
Edgecombe	10	8	18
Fulton	10	2	12
Lincoln	14	2	16
Lyon Mountain	1	0	1
Meriah Shock	3	0	3
Queensboro	17	3	20
Rochester	<u>2</u>	<u>0</u>	<u>2</u>
Subtotal	(62) <u>78%</u>	(17) <u>22%</u>	(79) <u>100%</u>
TOTAL	107 77%	32 23%	139 100%

Conclusion: Facility Comments About JTPA Program

Appendix A provides individual facility responses to the four major administrative questions in the survey.

Appendix B presents a set of verbatim comments offered by various selected facilities.

The overwhelming orientation of the comments was positive. The responding facilities were generally pleased with the participants, and noted the program's value in providing extra help during a staff summer vacation period.

The positive comments frequently highlighted the willingness of the youth to learn and the work of the local JTPA administering agencies in operating the program. Specifically, the comments included the following:

- (a) beneficial for training youth,
- (b) youths were eager and willing to learn,
- (c) program provided own transportation for youths,
- (d) good JTPA staff supervision, and
- (e) well-screened youth

Only a few facilities offered negative comments. These comments generally concerned the participant maturity level.

In closing, the comments of the facility contact persons reflect their overall positive working relationships with the local administering agencies and their favorable view of the program and the involved youth.

APPENDIX A. FACILITY RESPONSES TO JTPA QUESTIONNAIRE

<u>MAXIMUM SECURITY</u>	<u>Contact Local Program Administrator</u>	<u>Approved as Work Site</u>	<u>Apply for Summer Participants</u>	<u>Receive Summer Participants</u>
Albion	Yes	Yes	Yes	No
Attica	Yes	Yes	Yes	No
Auburn	Yes	Yes	Yes	Yes
Clinton	Yes	Yes	Yes	Yes
Coxsackie	Yes	No	No	No
Downstate	Yes	No	Yes	No
Eastern	No	No	No	No
Elmira	Yes	No	No	No
Great Meadow	No	No	No	No
Green Haven	Yes	No	No	No
Shawangunk	No	No	No	No
Sing Sing	No	No	No	No
Southport	Yes	No	Yes	No
Sullivan	Yes	Yes	Yes	Yes
Wende	Yes	No	No	No

MEDIUM SECURITY

Adirondack	Yes	No	Yes	No
Altona	No	No	No	No
Arthur Kill	Yes	Yes	Yes	Yes
Bare Hill	Yes	Yes	Yes	Yes
Butler ASACTC	Yes	Yes	Yes	Yes
Cayuga	Yes	Yes	Yes	No
Chateaugay ASACTC	Yes	Yes	Yes	No
Collins	Yes	Yes	No	No
Fishkill	Yes	No	No	No
Franklin	Yes	Yes	Yes	Yes
Gouverneur	Yes	Yes	Yes	Yes
Greene	No	No	No	No
Groveland	No	No	No	No
Hale Creek ASACTC	Yes	No	No	No
Hudson	Yes	Yes	Yes	Yes
Livingston	No	No	No	No
Marcy	Yes	Yes	Yes	No
Mid-Orange	No	No	No	No
Mid-State	Yes	Yes	Yes	No
Mohawk	Yes	Yes	Yes	No
Mt. McGregor	Yes	Yes	Yes	Yes
Ogdensburg	Yes	Yes	Yes	Yes
Oneida	Yes	Yes	Yes	No
Orleans	Yes	No	No	No
Otisville	Yes	Yes	Yes	Yes
Ulster	Yes	Yes	Yes	Yes
Wallkill	Yes	Yes	Yes	No
Washington	Yes	Yes	Yes	Yes
Watertown	Yes	Yes	Yes	Yes
Woodbourne	Yes	Yes	Yes	Yes
Wyoming	Yes	Yes	Yes	No

APPENDIX A. FACILITY RESPONSES TO JTPA QUESTIONNAIRE (con't)

<u>MINIMUM SECURITY</u>	<u>Contact Local Program Administrator</u>	<u>Approved as Work Site</u>	<u>Apply for Summer Participants</u>	<u>Receive Summer Participants</u>
Edgecombe	Yes	Yes	Yes	Yes
Fulton	Yes	Yes	Yes	Yes
Lincoln	Yes	Yes	Yes	Yes
Lyon Mountain	Yes	Yes	Yes	Yes
Queensboro	Yes	Yes	Yes	Yes
Rochester	Yes	Yes	Yes	Yes

MINIMUM SECURITY: CAMPS

Camp Beacon	Yes	No	Yes	No
Camp Gabriels	No	No	No	No
Camp Georgetown	No	No	No	No
Camp Pharsalia	Yes	Yes	Yes	Yes

SHOCK INCARCERATION FACILITIES

Lakeview SICF	No	No	No	No
Moriah SICF	Yes	Yes	Yes	Yes
Summit SICF	Yes	Yes	Yes	No
Monterey SICF	Yes	Yes	Yes	No

FEMALE FACILITIES

Bayview	Yes	Yes	Yes	Yes
Bedford Hills	Yes	Yes	Yes	No
Taconic	Yes	No	Yes	No

NEW YORK CITY FACILITIES

Cape Vincent*	Yes	No	Yes	No
Riverview*	No	Yes	Yes	Yes

*Riverview and Cape Vincent are New York City jails operated by DOCS. The Department classifies them as medium security facilities.

APPENDIX B

VERBATIM COMMENTS FROM SELECTED FACILITIES

1. Summer youth had a willingness to learn. They had energy. This was a great opportunity to see what working in a prison is like.
2. The program provided us with a competent local youth who successfully completed tasks assigned and allowed him exposure to the correctional system.
3. The program was positive because it gave us an opportunity to train a possible future employee and it also provided an extra set of hands during vacation season.
4. Both summer workers performed their assignments in an excellent manner. The best workers by far. They were punctual, ambitious and conscientious.
5. The individuals that worked have all performed in a highly satisfactory manner and were a definite asset. (This was not always true in past years when the youngsters were less mature and not serious about the work).
6. JTPA staff maintained close supervision and follow-up of workers.
7. Basic assistance was available in both areas to relieve staff of minor job duties. Available time for training participants was very limited.
8. Positive aspect of the program was the assistance that the students provided to the various areas.
9. The employee was very productive, providing much needed assistance to assigned areas.
10. The individual in the clerk's position was able to provide us with much needed clerical support during July and August.
11. A very small percentage of the participants had poor work habits or were too immature to be dependable.
12. The clerical aide provided excellent assistance to the staff in a time of limited clerical help in our guidance and counseling unit. There were no negative aspects of this program.

13. Catch-up was done on filing, shredding and various other office projects. They were also available to assist in switchboard coverage and general office duties while other employees were on vacation or doing other tasks which they could not handle.
14. The students were from high school and college this year. The college student was a male who worked out extremely well in the clerical area. We were very pleased with both participants and their contribution to the facility.
15. It allowed participants hands-on experience in the "work world" and an excellent opportunity to learn if they were willing.
16. All three aides, who completed the program, were intelligent, willing workers, conscientious about time, and the best group we have ever had!
17. The program was excellent, it also provided transportation for the youths, to and from the facility. The participants exhibited the utmost of integrity and dedication in performing their job duties.
18. The summer youth workers were screened for positions that they had an interest which enabled them to perform well in this setting.
19. The program was a positive experience for all involved. The Summer Youth participants were willing and dependable employees and developed good work skills and habits. The program promoted the development of good self-esteem for the students. This development of increased self-esteem became more evident as the summer progressed.

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