

DOJ Grants Financial Guide

Change History

Chapter/Topic	Date	Sub-Topic	Description/Comments
Resources 1.2:	November 1, 2022	Other Available Resources	Revised the title of JustGrants Training and Technical Assistance to JustGrants Resources and Training. Added a new resource OJP Recipient Resources .
Chapter 2.2: Acceptance of Award and Award Conditions	November 1, 2022	Action Item	Added language regarding COPS Office awards requiring the role two Authorized Representatives
Chapter 3.3: Matching or Cost Sharing Requirements	November 1, 2022	COPS Specific Tip	Revised language regarding COPS Hiring Program
Chapter 3.5: Adjustments to Awards	November 1, 2022	Grant Award Modification	Added language regarding Grant Award Modification
Chapter 3.9: Allowable Costs	November 1, 2022	Publications/OJP Specific Tip	Added language regarding using the awarding agency's logo
Chapter 3.15: Reporting Requirements	November 1, 2022	Action Item/Performance Reports	Revised language; clarified language regarding submission requirements
Chapter 3.18: Closeout	November 1, 2022	Closeout of Awards	Revised language regarding COPS Office awards refund of Federal funds
Chapter 3.22: Financial Management Training Requirements	November 1, 2022	Introduction	Added new language regarding high-risk recipients
V. Appendices	November 1, 2022	5.1 Acronyms	Added UEI Unique Entity Identifier
Chapter 3.10 OJP/COPS Office Conference Approval, Planning and Reporting	February 9, 2023	Throughout chapter	<ul style="list-style-type: none"> - Revised rates throughout section (conference space & audio-visual equipment and services, logistical conference planner, and programmatic conference planner) in accordance with DOJ Policy Statement 1400.01 - Revise conference approval thresholds in accordance with DOJ Policy Statement 1400.01 - Remove link - Quick Reference Guide to Conference Cost Policy and Guidance

Chapter 3.13: Unallowable Costs	March 28, 2023	Prohibition of Award Funds To Pay for Travel of DOJ Employees	- Clarified policy with revised language
Foreword	March 28, 2023	Office Leadership Update	- Updated COPS Office Director - Updated OJP Assistant Attorney General
Foreword	June 15, 2023	Office Leadership Update	- Updated OVW Director
Chapter 3.11: Indirect Costs	July 18, 2023	Establishment of Indirect Cost Rates	- Updated indirect costs resource document links
Chapter 3.8: Procurement Under Awards of Federal Assistance	September 12, 2023	Procurement	- Updated "micro-purchase threshold" amount
Chapter 3.8: Procurement Under Awards of Federal Assistance	September 12, 2023	Noncompetitive Procurement	- For clarity, divided the first bullet point into two bullet points
Chapter 3.19: Audit Requirements	September 12, 2023	Audit Requirements	- Updated the administrator for Federal Audit Clearinghouse (FAC) submissions from the U.S. Department of Commerce, U.S. Census Bureau to the General Services Administration (GSA). Also updated the website where submissions can be made: https://www.fac.gov
Chapter 2.2 Acceptance of Award and Award Conditions	January 2, 2024	Award Conditions	- Updated the bullet point for the COPS Office Award Conditions.
Chapter 3.9 Allowable Costs	January 2, 2024	Compensation for Personal Services (Personnel Expenses)	- Updated the SEC wage table to be: https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/ . That way it doesn't need to be replaced every year.
Chapter 1.1 - Users	October 1, 2024	Recipients	Modified definition – also note “non-federal entities” is generally replaced in the updated 2 CFR 200 with “recipients or subrecipients”
Chapter 1.1 - Users	October 1, 2024	Subrecipients	Modified definition

Chapter 1.1 - Users	October 1, 2024	For-profit	Modified definition
Chapter 3.2 - Period of Availability	October 1, 2024	Closeout Costs	<p>Modified closeout cost language - All allowable financial obligations, properly incurred by the end of the period of performance, for the Federal award, must be liquidated no later than 120 days after the end date of the award.</p> <p>The 120 day liquidation period, exists to allow non-Federal entities, an opportunity to receive reimbursement for allowable goods and services, ordered and received. With the exception of administrative closeout costs, no new financial obligations may be incurred outside the period of performance.</p>
Chapter 3.3 - Cost Sharing	October 1, 2024	Cost share	Revised terminology from “matching” to “cost sharing”
Chapter 3.6 - Cost Requiring Approval	October 1, 2024	Equipment	Equipment threshold increased from \$5k to \$10k
Chapter 3.7 - Property Standards	October 1, 2024	Equipment	Tribal organizations are allowed to use their own procedures for the use, management, and disposal of equipment
Chapter 3.8 - Procurement	October 1, 2024	General Standards	Tribal organizations are allowed to use their own policies and procedures for procurement transactions.
Chapter 3.10 - Conference Approval	October 1, 2024	Participant Support Costs	Added definition for participant support costs
Chapter 3.11 - Indirect Costs	October 1, 2024	Modified Total Direct Costs	MTDC increased from \$25k to \$50k
Chapter 3.11 - Indirect Costs	October 1, 2024	De minimis Rate	De minimis threshold increased from 10% to up to 15%

Chapter 3.13 - Unallowable Costs	October 1, 2024	Home Office	Language regarding home office was removed
Chapter 3.14 - Subrecipient Monitoring	October 1, 2024	Subrecipient Risk	Risk assessments should now include fraud risk
Chapter 3.14 - Subrecipient Monitoring	October 1, 2024	Suspension and Debarment	Subrecipients must be checked as to whether they are suspended or debarred from receiving federal funds
Chapter 3.19 - Audit Requirements	October 1, 2024	Audit Threshold	Audit threshold increased from \$750k to \$1 million
Chapter 3.15 - Reporting Requirements	March – 2025	FFATA Links	Updated FSRS language and link for change from fsrs to sam.gov/fsrs
Chapter 3.13 - Unallowable Costs	June - 2025	Specific Tip	Removed specific tip - The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV is unallowable. Removed
Chapter 3.13 - Unallowable Costs	Sept – 2025	Added language	Legal Services for Aliens Except as indicated in the following sentence, costs of providing legal services (that is, professional services of the kind lawfully provided only by individuals licensed to practice law) to any removable alien (see 8 U.S.C. § 1229a(e)(2)) or any alien otherwise unlawfully present in the United States are disallowed and may not be charged against the award. Costs for legal services disallowed under the preceding sentence do not include costs for legal services— (1) to obtain protection orders for victims of crime (including associated or related orders (e.g., custody orders), arising from the victimization); (2) that are associated with or relate to actions under 18 U.S.C. ch. 77 (peonage, slavery, and trafficking in persons); (3) to obtain T-visas, U-visas, or “continued presence” immigration status (see, e.g., 8 U.S.C. § 1101(a)(15)(T) & (U); 22 U.S.C. § 7105(c)(3)(A)); or (4) as to which such disallowance would contravene any express requirement of any law, or of any judicial ruling, governing or applicable to the award.
Chapter 3.2 – Period of Performance	December 2025	Availability of Funds; Project Period Extension Guidance	Provided revised guidance on the policies and criteria for requesting an extension of a project period of performance. Attached a <u>Project Period Extension Quick Reference Guide</u> to support grantees when making their requests.
Chapter 3.7 – Property Standards	December 2025	Real Property Acquired with Federal Funds	Clarified that grant recipients are required to file a Notice of Federal Interest if DOJ funds are used to acquire or make improvements to real property.