

# DOJ Grants Financial Guide

## Change History

Chapter/Topic	Date	Sub-Topic	Description/Comments
Resources 1.2:	November 1, 2022	Other Available Resources	Revised the title of JustGrants Training and Technical Assistance to JustGrants Resources and Training. Added a new resource <a href="#">OJP Recipient Resources</a> .
Chapter 2.2: Acceptance of Award and Award Conditions	November 1, 2022	Action Item	Added language regarding COPS Office awards requiring the role two Authorized Representatives
Chapter3.3: Matching or Cost Sharing Requirements	November 1, 2022	COPS Specific Tip	Revised language regarding COPS Hiring Program
Chapter 3.5: Adjustments to Awards	November 1, 2022	Grant Award Modification	Added language regarding Grant Award Modification
Chapter 3.9: Allowable Costs	November 1, 2022	Publications/OJP Specific Tip	Added language regarding using the awarding agency's logo
Chapter 3.15: Reporting Requirements	November 1, 2022	Action Item/Performance Reports	Revised language; clarified language regarding submission requirements
Chapter3.18: Closeout	November 1, 2022	Closeout of Awards	Revised language regarding COPS Office awards refund of Federal funds
Chapter 3.22: Financial Management Training Requirements	November 1, 2022	Introduction	Added new language regarding high-risk recipients
V. Appendices	November 1, 2022	5.1 Acronyms	Added UEI Unique Entity Identifier
Chapter 3.10 OJP/COPS Office Conference Approval, Planning and Reporting	February 9, 2023	Throughout chapter	<ul style="list-style-type: none"> <li>- Revised rates throughout section (conference space &amp; audio-visual equipment and services, logistical conference planner, and programmatic conference planner) in accordance with DOJ Policy Statement 1400.01</li> <li>- Revise conference approval thresholds in accordance with DOJ Policy Statement 1400.01</li> <li>- Remove link - Quick Reference Guide to Conference Cost Policy and Guidance</li> </ul>

Chapter 3.13: Unallowable Costs	March 28, 2023	Prohibition of Award Funds To Pay for Travel of DOJ Employees	- Clarified policy with revised language
Foreword	March 28, 2023	Office Leadership Update	- Updated COPS Office Director - Updated OJP Assistant Attorney General
Foreword	June 15, 2023	Office Leadership Update	- Updated OVW Director
Chapter 3.11: Indirect Costs	July 18, 2023	Establishment of Indirect Cost Rates	- Updated indirect costs resource document links
Chapter 3.8: Procurement Under Awards of Federal Assistance	September 12, 2023	Procurement	- Updated "micro-purchase threshold" amount
Chapter 3.8: Procurement Under Awards of Federal Assistance	September 12, 2023	Noncompetitive Procurement	- For clarity, divided the first bullet point into two bullet points
Chapter 3.19: Audit Requirements	September 12, 2023	Audit Requirements	- Updated the administrator for Federal Audit Clearinghouse (FAC) submissions from the U.S. Department of Commerce, U.S. Census Bureau to the General Services Administration (GSA). Also updated the website where submissions can be made: <a href="https://www.fac.gov">https://www.fac.gov</a>
Chapter 2.2 Acceptance of Award and Award Conditions	January 2, 2024	Award Conditions	- Updated the bullet point for the COPS Office Award Conditions.
Chapter 3.9 Allowable Costs	January 2, 2024	Compensation for Personal Services (Personnel Expenses)	- Updated the SEC wage table to be: <a href="https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/">https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/</a> . That way it doesn't need to be replaced every year.