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**FEDWIRE TEMPLATE INSTRUCTIONS**

**UNITED STATES DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS**

Please provide the following instructions to your Financial Institution for the remittance of Fedwire payments to the US Department of Justice, Office of Justice Programs. The grantee (remitter) is responsible for completing the **highlighted lines**. Instructions to help populate each line are on page 2. **The information for all other lines have been pre-populated and cannot be changed. All Fedwire Field Lines are required.**

	Fedwire Field Tag	Fedwire Field Name	Required Information
	{1510}	Type/Subtype	<b>1000</b>
<b>1</b>	<b>{2000}</b>	<b>Refund Amount</b>	
	{3400}	Receiver ABA routing number *	<b>021030004</b>
	{3400}	Receiver ABA short name	<b>TREAS NYC</b>
	{3600}	Business Function Code	<b>CTR</b>
	{4200}	Beneficiary Identifier (account number)	<b>815040001003</b>
	{4200}	Beneficiary Name	<b>Office of Justice Programs</b>
<b>2</b>	<b>{5000}</b>	<b>Grantee Name</b>	
<b>3</b>	<b>{6000}</b>	<b>Grant Number</b>	
<b>3</b>	<b>{6000}</b>	<b>Grant Number/Grant Information</b>	
<b>3</b>	<b>{6000}</b>	<b>Grant Number/Grant Information</b>	
<b>3</b>	<b>{6000}</b>	<b>Grant Number/Grant Information</b>	

**\*The financial institution address for Treasury's routing number is 33 Liberty Street, New York, NY 10045**

Questions regarding these instructions should be directed to [ACRBelectronictransfer@ojp.usdoj.gov](mailto:ACRBelectronictransfer@ojp.usdoj.gov) or (800) 458-0786.

## **FEDWIRE TEMPLATE INSTRUCTIONS**

1. For Fedwire Field Tag {2000} Amount - Enter the refund dollar amount
2. For Fedwire Field Tag {5000} Grantee name - Enter the grantee name assigned to the grant
3. For Fedwire Field Tag {6000} Originator to Beneficiary Information – Lines 1 through 4 –
  - Line 1- Includes the grant number associated with refund. **This line is mandatory.**
  - Lines 2-4- Include any other identifying or pertinent information for the refund. i.e. reason, split between grant refund or interest income. **There is a 22 character limit per line.**