

Certification Now Required for GPRS Payment Requests

The Office of Management and Budget (OMB) Uniform Guidance (2 CFR 200) requires certification that payment requests are proper and in accordance with the terms and conditions of the federal award. Accordingly, beginning on October 1, 2017, DOJ award recipients will be required to certify each payment request before submission in the Grant Payment Request System (GPRS). The certification represents the recipient's compliance with all terms and conditions of the award, as well as statutory and regulatory requirements, and all related requirements that appear in the certifications and assurances for this award. Language related to 8 U.S.C. § 1373, which concerns communications between government agencies regarding immigration status, is applicable only to the extent that there ARE any restrictions relating to 8 U.S.C. § 1373 that are applicable to the award.

The certification text will display at the bottom of the GPRS payment request screen. The user will be required to scroll through the entire certification text prior to clicking the "I Agree and Submit" button (Figure 1, A). The I Agree, Submit button remains disabled until users have scrolled through all the text. Users must click the activated I Agree, Submit button to initiate the payment request process (Figure 1, B).

Figure 1 Declaration and Certification of Payment/Drawdown Terms and I Agree, Submit button

The screenshot displays the 'Create Payment Request' interface. At the top, there are navigation tabs: 'Active Award List', 'User Profile', 'Transaction History', and 'Create Payment Request'. Below the tabs, a welcome message reads 'Welcome DOJ Award Recipient (TestAccount)'. On the right, there is a 'Text Size' dropdown set to 'Medium' and a 'Print' button.

The main section is titled 'Create Payment Request' and contains an 'Award at a Glance' table. To the left of this table is an 'Award Number' dropdown menu with the value '2017-AB-CD-1234'.

Award at a Glance			
Vendor Number	000000000	Vendor Name	DOJ Grantee
Award Amount	\$498,988.00	FFR (SF 425)	06/30/2017
Total Funds Requested	\$243,402.83	Special Condition	No
Pending Payment Requests	\$0.00	Award Begin Date	10/01/2014
Hold Amount	\$0.00	Award End Date	09/30/2018
Funds Available	\$255,585.17		

Below the table are two links: 'View Hold Amount Information' and 'View Transaction History'.

Form fields include:

- Draw Type:** A dropdown menu set to 'Reimburse'.
- Expense Claim Begin Date:** A date input field with an example of '01/20/2009' and a calendar icon.
- Expense Claim End Date:** A date input field with an example of '01/27/2009' and a calendar icon.
- Requested Payment Amount:** A text input field with a dollar sign prefix.

A red instruction line reads: 'Please read the full text by scrolling through to the bottom, then certify your acceptance of payment terms by clicking the "I Agree, Submit" button'.

The declaration text is titled 'Declaration and Certification to the U.S. Department of Justice as to this Payment/Drawdown Request'. The text is scrollable, and a red box labeled 'A' highlights the vertical scrollbar on the right side of the text area.

At the bottom, there are two buttons: 'I Agree, Submit' (highlighted with a red box labeled 'B') and 'Cancel'.

The footer contains the text: 'OJP | OVW | COPS | FOIA | Privacy Statement'.

Once users click the "I Agree and Submit" button, a payment request confirmation screen is displayed (Figure 2, A)

Figure 2 Confirmation of a successful payment request certification and submission

Active Award List | User Profile | Transaction History | Create Payment Request

Welcome DOJ Award Recipient

Text Size: Medium | Print

A Payment request in the amount of \$1,234.56 certified and submitted successfully.

Create Payment Request

Award at a Glance

Vendor Number	000000000	Vendor Name	DOJ Grantee
Award Amount	\$498,988.00	FFR (SF 425)	06/30/2017
Total Funds Requested	\$243,402.83	Special Condition	No
Pending Payment Requests	\$3,703.68	Award Begin Date	10/01/2014
Hold Amount	\$0.00	Award End Date	09/30/2018
Funds Available	\$251,881.49		

[View Hold Amount Information](#) | [View Transaction History](#)

Award Number: 2017-AB-CD-1234

Draw Type: Reimburse

Expense Claim Begin Date:

Expense Claim End Date:

Requested Payment Amount: \$

Please read the full text by scrolling through to the bottom, then certify your acceptance of payment terms by clicking the "I Agree, Submit" button

I understand that, in making payment pursuant to this request, DOJ will rely upon this declaration and certification as a material representation. I also understand that a materially false, fictitious, or fraudulent statement in this declaration and certification or otherwise in this payment/drawdown request (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 42 U.S.C. § 3795a), and also may subject me and the award recipient to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812) or otherwise.

I Agree, Submit | Cancel

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